**SFA SYMPHONIC BAND**  
School of Music – University Bands  
Spring 2024

**Dr. Chris Kaatz, Conductor**  
E-mail: kaatzc@sfasu.edu

Assistant Director of Bands  
Office: MUS 120B

Stephen F. Austin State University  
Phone: x1347

Band Department  
Office Hours: By appointment

Rehearsal Times: MTWR 2:00–2:50pm  
Rehearsal Location: MUS121

Sectionals: Arranged during the ensemble rehearsal time

**Course Description**  
Rehearsal and performance in a large music ensemble

**Rehearsal Expectations, Course Contact Hours, and Study Hours**  
“We come to rehearsal to learn the other parts; to do so, we must arrive with mastery of our own.”

“Better than yesterday, not as good as tomorrow.” – Gail Williams

Before each rehearsal be sure you have marked the following in your part:
- Numbers for each individual measure
- Translation of unknown terms and instructions
- Details addressed in previous rehearsals
- Errata (if provided)
- Major structural points, harmonic information, and other pertinent instructions (if provided)

In order to achieve the above expectations, it is suggested that students spend a minimum of 20 minutes of practice outside of rehearsal per meeting (80 minutes total) per week.

**Program Learning Outcomes (School of Music)**
1. Students will demonstrate the ability to hear, identify, and work conceptually with the melodic, harmonic, and rhythmic elements of music, including sight-singing and analysis.
2. Students will develop and demonstrate comprehensive capabilities in rehearsing and preparing a high-level performance in ensembles.
3. Students will demonstrate knowledge of applicable solo materials, an orientation to the fundamentals of pedagogy as pertaining to the instrument or area of study, and comprehensive capabilities in preparing and performing a solo at a high level.
4. Students will successfully complete an academic capstone project that demonstrates written language skills, citations, analysis, musical examples, and organization.
5. Students will demonstrate a working knowledge of music history and literature from the Western art tradition, with supporting related studies in non-western traditions, practices, and cultures.
6. Students will demonstrate functional keyboard proficiency including scales, techniques, basic accompanying, and sight reading.
Student Learning Outcomes

The Symphonic Band is a proud part of the University Bands at Stephen F. Austin State University. The goals and objectives of the ensemble are:

1. To consistently perform music at the highest artistic level (PLO 1, 2, 3, 5)
2. To perform and familiarize members of the ensemble with a variety of outstanding quality repertoire representing various styles, periods, and compositional approaches (PLO 1, 2, 3, 5)
3. To provide all members of the ensemble, especially those majoring in music education or music performance, with a firm foundation in ensemble musicianship and ways to teach these concepts (PLO 1, 2, 3, 5)
4. To enhance and encourage the artistic and technical development of study in the private studio (PLO 1, 2, 3, 5)
5. To apply concepts of theory and musicology in the development of interpretation and artistic expression (PLO 1, 3, 5)
6. To encourage participation in every ensemble found within the department of the University Bands by participating in the Symphonic Band (PLO 2)

As an active participant in the educational experience of this course, the final two course objectives are left blank for you to fill in. Choose two personal objectives that are SMART (Specific, Measurable, Achievable, Realistic, and Time-Based) and list them above.

Required Materials

- Concert music (posted on Band app)
- Foundations for Superior Performance. Jeff King & Richard Williams. Published by Kjos Music, Inc. (aka “the Blue Book”)
- Electronic device for taking attendance via Band app
- Additional performance materials (mutes, mute towels, valve oil, extra reeds, swabs, etc.)
- Journal (physical or digital) – To notate rehearsal techniques, practice strategies, musical analysis and interpretation concepts, etc.

Course Organization

All file distribution, communication, and other logistical needs of the ensemble will be administered through the Band app. It is the student’s responsibility to join and access the ensemble’s Band app page, check it regularly, and ensure that notification functions are working properly.

The rehearsal schedule for each week will uploaded to Band app and posted on the bulletin board outside the SFA band office. It is the student’s responsibility to be in rehearsal for the pieces on which they are assigned. It is the student’s responsibility to arrive at rehearsal with the music prepared that is scheduled to be rehearsed that day.
Performance Dates
Concert #1 with Wind Symphony – Thu., Feb. 29 at 7:30pm in Turner Auditorium
Conducting Symposium Open Rehearsal – Fri., Apr. 5 at 3:00pm in Band Hall
Concert #2 with University Band – Tue., Apr. 23 at 7:30pm in Turner Auditorium
Concert #3 “Concert in the Park” with all bands – Sun., Apr. 28 at 2:00pm in Free Speech Area

Please note – There will be a sound check up to one hour before each concert

Course Requirements and Grading Policy
More specific grading parameters may be obtained upon request

Attendance (rehearsals, sectionals, and concerts) – 80%
- Rehearsal and concert attendance will be taken via Band app
- Sectional attendance will be taken via run-through video recordings

Polls and Individual playing assignments – 20%
- Posted on Band app with specific due dates
- If section-level preparation is below the course expectations, individual video recordings of select passages from the concert repertoire will be assigned
- Playing assignments will be submitted to the director via direct message on Band app
- Playing assignments may be retaken as many times as the student desires by the given deadline

Grading Scale
Grades are affected by attendance, punctuality, and participation.
The instructor reserves the right to adjust the final grade to reflect the performance of the student in this class.

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 0-59
Attendance Policies
Absence and tardiness have a substantial effect on grades, as outlined below.
The attendance policy is outlined below. Absence requests must be submitted at least one week in advance (except for emergencies) by sending a direct message on Band app the conductor. The student will be considered tardy if they are not in their seat with the required materials by the class’s start time.

<table>
<thead>
<tr>
<th>Description of Absence</th>
<th>Consequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 unexcused absence</td>
<td>No consequence</td>
</tr>
<tr>
<td>2 unexcused absences</td>
<td>Final grade reduced one letter</td>
</tr>
<tr>
<td>3 unexcused absences</td>
<td>Final grade reduced two letters</td>
</tr>
<tr>
<td>4 unexcused absences</td>
<td>Final grade reduced three letters</td>
</tr>
<tr>
<td>5 or more unexcused absences</td>
<td>Failing grade</td>
</tr>
<tr>
<td>2 tardies</td>
<td>1 unexcused absence</td>
</tr>
<tr>
<td>1 unexcused performance absence</td>
<td>Failing grade</td>
</tr>
<tr>
<td>2 performance absences of any kind</td>
<td>Failing grade</td>
</tr>
</tbody>
</table>

The instructor is the final arbiter regarding the status of an excused/unexcused absence. For extended absence (more than two days) to be considered for excused status, it must be processed through the university’s judicial office. Policies regarding extended absences can be found on the university website at: [http://www.sfasu.edu/judicial/](http://www.sfasu.edu/judicial/)

Sectionals
Sectionals are an essential component of musical preparation throughout each concert cycle. Attendance at sectionals is mandatory and run-through recordings of the material rehearsed in sectionals will be submitted to the director at the end of each meeting. Sectionals will occur outside of the rehearsal time, most weeks of each concert cycle, and will be scheduled by the principal players with approval of the conductor.

Electronic Device Policy
Students may use an electronic device, such as a phone or tablet, as a tool in rehearsal for reading digital copies of parts, using a tuner or metronome, taking notes, etc. However, use of a device other than these purposes is prohibited and will result in a reduction of the final grade for the course by one letter grade per incident.

Concert Attire
Attire for all performers is a solid black long sleeve dress shirt, black slacks, tall black socks, and black closed toe shoes. Black pants only; no dresses or skirts for performances. All clothing for performers must be solid black (including undershirts; no colored stripes or accents, etc.)

The purpose of proper concert attire is to provide the ensemble with a uniform appearance and to provide the audience an opportunity to focus on the musical performance, not the musicians’ concert dress. If you have any questions regarding proper concert attire, please feel free to ask the conductor in-person after rehearsal.

If you arrive at a performance improperly dressed, you will be instructed to leave and change. If this causes you to miss the performance this will resulting in a failing grade, as per the attendance policy outlined above.
Withheld Grades Semester Grades Policy (5.5)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average.

For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf

Academic Integrity (4.1)
The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one's self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one's own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one's own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.
**Students with Disabilities**
To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004

(TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations.

For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/)

**Student Wellness and Well-Being**
SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**
**The Dean of Students Office** (Rusk Building, 3rd floor lobby)
[www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)
936.468.7249
dos@sfasu.edu

**SFA Human Services Counseling Clinic** Human Services, Room 202
[www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)
936.468.1041

**The Health and Wellness Hub** “The Hub”
Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:
- Health Services
- Counseling Services
- Student Outreach and Support
- Food Pantry
- Wellness Coaching
- Alcohol and Other Drug Education

[www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)
936.468.4008
thehub@sfasu.edu

Crisis Resources:
- Burke 24-hour crisis line: 1.800.392.8343
- National Suicide Crisis Prevention: 9-8-8
- Suicide Prevention Lifeline: 1.800.273.TALK (8255)
- johCrisis Text Line: Text HELLO to 741-741