COURSE SYLLABUS
Human Sciences
INDS 3125 - Revit II
Spring 2023

Instructor: Jennifer Luque
Office: HMS South, Room #102-A
Office Phone: 936-468-1413
Other Contact Information: 972-757-9250

Course Time & Location: HMSS 105, M 9-9:50 a.m.
Office Hours: M&W 9:30-12 pm
Credits: 1
Email: Jennifer.luque@sfasu.edu

Co-requisite: INDS 3225

I. Course Description:

INDS 3125 - Revit II: Advanced course on the use of computer-assisted design (REVIT 2022) software. Emphasis is placed on commercial three-dimensional drawing and customized design. Experience with latest architectural and interior design software (AutoCAD & Revit).

**Justification: INDS 3125 - Revit II lecture is a 1-hour credit course that meets once a week for 50- minutes each day for 16 weeks, culminating with a final exam and course project which totals 800 minutes of class activity. Students complete significant readings, discussions, written assignments, quizzes and a final project and presentation. These activities require a minimum of 3 hours of preparation time outside of the classroom each week.

The delivery modality will be face-to-face instruction for residential interior design major students and live-stream for distance learner interior design majors. Distance learners to meet via live-stream on Zoom at appointed class time.

II. Intended Learning Outcomes/Goals/Objectives:

The College of Education's mission is to prepare competent, successful, caring and enthusiastic professional dedicated to responsible service, leadership and continued Professional and intellectual development.

In the College of Education at Stephen F. Austin State University, we value and are committed to:
- Academic excellence through critical, reflective and creative thinking
- Life-long learning
- Collaborative and shared decision making
- Openness to new ideas, culturally diverse people and innovation and change
- Integrity, responsibility, diligence and ethical behavior, and
- Service that enriches the community in preparing students a foundation for success, the
  course goal is to accomplish a knowledgeable base of construction and
  sustainability/green issues faced with today in the interior design industry.

In preparing students’, a foundation for success, the course goal is to accomplish a knowledgeable
base of computer-aided drafting techniques using Autodesk Revit. This course enhances student
learning in the area of interior design and interior merchandising and serves as one of the
foundation courses in the Interior Design and Interior Merchandising Programs in the School of
Human Sciences. It also aligns with the standards of the Council for Interior Design Accreditation
(CIDA) to promote learning and understanding of health, safety, and welfare issues in the built
environment.

<table>
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<tr>
<th>Program Learning Outcomes</th>
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| The student will display the professional dispositions (academic excellence, life-long learning,
collaboration, openness, integrity, and service) relative to fields of study in Human Sciences. |
| The student will exhibit the professional behavior (strong communication skills, a professional
image, a good work ethic and adequate preparation for employment in his/her specific
discipline) expected in fields of study in Human Sciences. |
| The student will demonstrate competence in his/her specific discipline using oral and written
forms. |

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<tr>
<th>Student Learning Outcomes</th>
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| The following Council for Interior Design Accreditation (CIDA) Professional Standards 2020
will be addressed, and upon successful completion of the course, it is expected that students
will meet the standards below. |

**Standard 6b:** Students **understand** instrument of service.

**Standard 9f:** The interior design program provides opportunities for exposure to evolving
communication technologies.

**Standard 11b:** Students work demonstrates the **ability** to explore a range of two- and three-
dimensional design solutions using a variety of media.
Standard 11c: Students effectively **apply** the elements and principles of design and related theories throughout the interior design curriculum to two-dimensional design solutions.

Standard 11d: Students effectively **apply** the elements and principles of design and related theories throughout the interior design curriculum to three-dimensional design solutions.

Standard 15i: Students are **able** to read and interpret construction documents.

Standard 15j: Students are **able** to contribute to the production of interior contract documents including drawings, detailing, schedules, and specifications appropriate to project size and scope.

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

**Course Assignments/Activities:** In-class/out-of-class assignments, exercises, quizzes, projects and presentations. *Any of which may be announced or unannounced.*

**Instructional strategies may include:** virtual lectures, class discussion, field trips, and video/podcasts/CD.

**Use of technology may include:** BrightSpace/D2L, ZOOM sessions, assignments, exercises, exams, quizzes, and research.

INDS 3125 is a BrightSpace/D2L enhanced course. Information notices will be posted on the course home page. The homepage includes icon for class assignments, links to related websites and videos, and grades. Course content is delivered via class technology, virtual lectures, discussions, assigned readings, and assignments directly relevant to the course content. **Students should check the class homepage on a daily basis** for notices, email, and assignments. **Neglecting to check the homepage is NOT a valid excuse for missing an assignment due date.**

IV. Evaluation and Assessments (Tentative Grading):

The course is graded on a letter grade basis (A-F). The grade will be percentage based and will be determined by the following grading criteria:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
<th>Grade</th>
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<tbody>
<tr>
<td>Professionalism</td>
<td>100 pts</td>
<td>100 - 90</td>
</tr>
<tr>
<td>Lab Exercises</td>
<td>700 pts</td>
<td>89 - 80</td>
</tr>
<tr>
<td>Course Project</td>
<td>700 pts</td>
<td>79 - 70</td>
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<tr>
<td>Final Project Poster</td>
<td>100 pts</td>
<td>69 - 60</td>
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<td>59 - 0</td>
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</table>
Grading Procedures & Missed Work:

- Quizzes, assignments, projects, discussions, and exams will be graded electronically using BrightSpace/D2L. Each student should take the time to familiarize themselves with BrightSpace/D2L. Technical acuity with the BrightSpace/D2L system is required and lack of is **NOT** a valid excuse for missing assignments.

- Students will be held accountable for any work or assignments missed in their absence. Students must assume the responsibility for viewing all lecture notes/videos, other class information, and for meeting established deadlines.

- **No late work will be accepted without a University Excused Absence.** Late work with an excused absence must be turned in within a time period as negotiated with the instructor for no points being taken off. **After this time, 50% of the points will automatically be deducted.**

- If an assignment or project is not uploaded or is saved incorrectly in BrightSpace/D2L **50% of the assignment points will automatically be deducted.**

- Technical difficulties should be approached with your classmates, then the instructor, in a reasonable time to resolve the problem before an assignment is due.

V. Tentative Course Outline/Calendar:

<table>
<thead>
<tr>
<th>WEEK</th>
<th>MODULE</th>
<th>ASSIGNMENTS</th>
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<tbody>
<tr>
<td>Week 1-Jan. 18</td>
<td>Module 1</td>
<td>Lecture/Lab: No lecture or lab</td>
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<tr>
<td></td>
<td>Introduction</td>
<td>Homework: Read Chapters 1-2, Signed syllabus, Intro Discussion.</td>
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<tr>
<td>Week 2-Jan. 22</td>
<td>Module 2</td>
<td>Before Class: Read chapters 1&amp; 2.</td>
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<tr>
<td></td>
<td>Chapter 2</td>
<td>Lecture: Intro to course, expectations,</td>
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<td></td>
<td>Floor Plan Basics</td>
<td>Lab 1: Chapter 2 Floor Plan Basics</td>
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<td></td>
<td>Lab 2: Curtain Walls, Storefront Walls (pp. 40-47); Graphic Scales and Linking Files (pp. 49-51).</td>
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<td>Homework: Learning Exercises 2.1 Adding Walls and 2.2 Adding Doors.</td>
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<tr>
<td>Week 3-</td>
<td>Module 3</td>
<td>Before Class: Read Chapter 3</td>
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<tr>
<td>Date</td>
<td>Module</td>
<td>Chapter</td>
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<tr>
<td>Jan. 29</td>
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<td>Chapter 3</td>
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<td>Week 4-</td>
<td>Module 4</td>
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<tr>
<td>Feb. 5</td>
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<tr>
<td>Week 5-</td>
<td>Module 5</td>
<td>Chapter 5</td>
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<td>Feb. 12</td>
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<tr>
<td>Week 6-</td>
<td>Module 6</td>
<td>Chapter 6</td>
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<td>Feb. 19</td>
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<td>Week 7</td>
<td>Module 7</td>
<td>Chapter 7</td>
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<td>Feb. 26</td>
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<tr>
<td>Week 8-</td>
<td>Module 8</td>
<td>Chapter 8</td>
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<td>March 4</td>
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<td>Week 9</td>
<td>SPRING BREAK</td>
<td>Homework: Submit pdf of completed Elevation.</td>
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<tr>
<td>March 11</td>
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<tr>
<td>Week 10-</td>
<td>Module 9</td>
<td>Before Class: Read Chapter 9</td>
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<tr>
<td>March 18</td>
<td>Intro to Final</td>
<td>Lecture: Intro to Final</td>
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<td></td>
<td>Department and Block plans</td>
<td>Lab 1: Hotel Mood Boards</td>
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<td>Lab 2: Hotel Research, literature Review</td>
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<td>Homework: Complete mood board,</td>
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<td>research presentation, and literature review outline. Submit as pdf.</td>
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<tr>
<td>Week 11-</td>
<td>Module 10</td>
<td>Before Class: Read Chapter 10</td>
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<tr>
<td>March 25</td>
<td>Final Plans</td>
<td>Lecture: Program review and space</td>
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<td>planning strategies.</td>
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<td>Lab 1: Room typicals, room 2 queen beds,</td>
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<td></td>
<td>ADA room with 2 Queen beds, Lobby, bar</td>
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<td></td>
<td></td>
<td>Lab 2: Room typicals, room 2 queen beds,</td>
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<tr>
<td></td>
<td></td>
<td>ADA room with 2 Queen beds, Lobby, bar</td>
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<td></td>
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<td>Homework: Submit pdf of all room typicals.</td>
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<tr>
<td>Week 12-</td>
<td>Module 11</td>
<td>Before Class: Read Chapter 11</td>
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<tr>
<td>April 1</td>
<td>Chapter 11</td>
<td>Lecture: Final Plans</td>
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<td></td>
<td>Casework, Plumbing, and Furniture Plans</td>
<td>Lab 1: Input final plan into Revit</td>
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<td>Lab 2: Furniture plans and selections.</td>
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<td>Homework: Submit a PDF of the final plan with furniture and room names.</td>
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<tr>
<td>Week 13-</td>
<td>Module 12</td>
<td>Lecture: Reflected Ceiling Plans</td>
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<tr>
<td>April 8</td>
<td>RCPs</td>
<td>Lab 1: Inspo pics and modeling in Revit</td>
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<td>Lab 2: Lighting selections and imagery</td>
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<td>Homework: Submit a PDF of completed RCP plans with ceiling types and light fixture locations. Submit a PDF with images of your selected lighting and their descriptions.</td>
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| Week 14- April 15 | Module 13 | Enscape | **Lecture**: Intro to Enscape  
**Lab 1**: Setting up views and adding finishes in Revit.  
**Lab 2**: Complete Revit finishes for assigned spaces.  
**Homework**: Submit realistic views with finishes as a PDF. |
|-------------------|-----------|---------|------------------------------------------------------------------|
| Week 15- April 22 | Module 14 | Enscape | **Lecture**: Enscape  
**Lab 1**: Work on Enscape renderings  
**Lab 2**: Work on Enscape Renderings  
**Homework**: Continue work on Enscape Renderings |
| Week 16 April 29  | Dead Week | Digital Poster | **Lab 1**: Complete Enscape Renderings  
**Lab 12**: Complete Enscape Renderings and create a digital presentation poster for your final presentation next week.  
**Homework**: Submit Enscape renderings as a pdf.  
Late submissions will not be accepted and will result in a zero. |
| Week 17- May 6    | Module 17 | FINALS WEEK | **Lab 1**: Complete and upload a PDF of the Digital Presentation Poster. Residential Students (local), print color poster.  
**Presentations**: Final Presentation Time per SFA Guidelines. **Wednesday, May 8th, 8-10 a.m.** |

This schedule subject to change in order to facilitate class learning outcomes and objectives.

**VI. Readings:**

ISBN-10: 1501385569

**VII. Course Evaluations:**
Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses taken within the PCOE. Evaluation data is used for a variety of important purposes including:

1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Policy:

**Institutional Absences (HOP 04-110)**

An Institutional Absence may be granted to a student who participates as a representative of the University in academic (including research), extra- or cocurricular, or athletic activities. Students will be excused for institutional purposes from otherwise required academic activity only when a valid Institutional Absence is approved by the appropriate administrative unit or official and the documentation of approval is provided to the faculty member at least five (5) days in advance.

Institutional absences will not be approved for keystone events, defined as: a special or unique assignment, test, project, experience, or other academic exercise identified by the Faculty member as critical for successful completion of standards of the class and unable to be missed. These events must be identified on the syllabus at the beginning of the semester and communicated to the students. Events added to the syllabus at a later date will not qualify for Keystone Event status. Keystone Events where the date/time is changed will no longer be considered a Keystone Event. Students should make themselves aware of any Keystone Events identified in the syllabus to ensure there are no conflicts.

For keystone events where the assignment dates vary, it is incumbent upon the students to work with their faculty member to not select a conflicting date.

More information on Institutional Absences, including how to apply, can be found at https://www.sfasu.edu/deanofstudents/student-resources/institutional-absences.

**Additional Interior Design Student Conduct Criteria:**

**Excused Absence:** Students are responsible for providing the professor with satisfactory documentation for an excused absence as explained above. Such documentation may include forms verifying visits to the Student Health Service, statement from a private physician, obituary, or official University listing
of excused absences. Prior notice of an impending excused absence should be made in writing and given to the professor for acknowledgement and dating.

**Missed Work:** As per University policy, students with an excused absence will be permitted to make-up missed work for absences totaling no more than a maximum of three weeks in a long semester or one week in a summer term. Design students shall request a conference with the professor to make the necessary arrangements. Students will be held accountable for work missed in their absence and all assignments made. For all absences, the student must assume the responsibility for securing all handouts, lecture notes, and other class information, and for meeting established deadlines.

**Unexcused Absence:** In interior design classes, students with unexcused absences will forfeit the make-up of lecture notes, critiques, demonstrations, field trips, handouts, quizzes, exams, or other class activities or materials. In the event that a grade is recorded on the date of an unexcused absence, a grade of "0" will be entered. Students will be held accountable for all work missed, all assignments made, and all assignment due dates established in their absence. Each student is allowed **THREE** unexcused absences for a MWF class in a long semester, **TWO** for a MW or TR class in a long semester, and **ONE** for a summer/8 wk semester; thereafter, a letter grade will be deducted from the semester grade for each additional unexcused absence.

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**Code of Student Conduct and Academic Integrity**

*The Code of Student Conduct and Academic Integrity (HOP 04-106)* outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one's self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one's own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one's own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any
provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially. For additional information, go to https://www.sfasu.edu/docs/hops/04-106.pdf.

Late Work:
Late work without an excused absence will be accepted with the following penalties for being late: 10 points deducted per day the work is not turned in up to 10 calendar days. After 10 calendar days, the work not submitted will be a grade of zero and become the final grade for that assignment for the semester.

Project Reworks:
Students electing to rework major studio projects may resubmit them the first day of Dead Week. The projects will be regraded, and the new grade for each project, averaged with the prior grade, will determine a final project grade.

Professional Standards:
1. Students should prepare themselves adequately for class by completing assignments and securing necessary supplies. Professors are not able to provide effective student critique when student work is unavailable for review or student effort is lacking.
2. Students should maintain their individual work areas by returning materials to assigned locations and leaving work stations clean and orderly. In particular, effort should be made to retrieve broken leads to preserve floor finish.
3. Students are expected to work in the class area for the duration of the class period unless further instructions are provided by the professor.
4. Per university policy, smoking is prohibited in Human Sciences South.
5. Students should exhibit professional courtesy and conduct. Examples include a positive attitude, sensitivity to others, attentiveness, and cooperation.
6. Design faculty are committed to provide informative and prompt class sessions, return student work in a timely fashion, honor posted office hours, provide feedback on student progress, and allow work time as possible in design studios. Student creativity and input are welcomed; instructor training and experience will guide critiques.

If student dissatisfaction arises, the design program considers a student's request for a private conference with the professor as the first step toward resolution. The next step will involve a meeting of the student and professor with the program coordinator. If necessary, a follow-up meeting of student, professor, coordinator, and department chair may be scheduled.

Student Grievance Procedures
If you have a concern about a course, you should always speak to the professor as soon as possible. If your concern is grade related, especially a final course grade, you must speak to the professor within five days of receiving the grade as stated in the Grade Appeals procedure of the SFA Student Handbook. If you do not resolve your concern, you should then meet with the Coordinator of the Program. If more assistance is needed you should then meet with the Director of Human Sciences. If you still have not resolved your concern you may file a formal Grade Appeal to the Faculty Grade Appeal Committee as stated in the SFA Student Handbook. For problems other than grade issues, speak with the professor of the course first, Program Coordinator second, and the School Director.

Professional Dress Policy
There are times throughout the Interior Design program when students are required to wear “professional dress.” This attire might be needed to present a project, to visit a showroom or to interview for an internship. Building a professional wardrobe can be an expensive challenge; therefore, a student may begin with a basic suit (three pieces) and add one or two items to the wardrobe each semester. This will provide you with adequate professional clothing throughout the program and give you a wardrobe for your internship and first job.

Final Exam Policy
Final exam date and time are established by the university and are not to be changed by the faculty. Students may not ask to change the final exam date or time without having a legitimate reason. If this is the case, then the student must submit a letter to the School Director which then must be approved by all HMS program coordinators before a date change will occur.

Smoking Policy
Per university policy, SFA is a tobacco-free campus.

Work Retention Policy
The Interior Design Faculty reserves the right to retain student work for the upcoming CIDA site visit. It is the responsibility of the student to photograph or duplicate projects for portfolios before graduation. All projects can be returned to the student after the CIDA site visit. In order to receive a notification, it is the responsibility of the student to maintain current contact information with the SFA Interior Design Faculty. The professors reserve the right to dispose of any project not picked up within 6 months of the CIDA site visit.

Unacceptable Conduct:

includes but is not limited to the following:

- Ringing cell phones during class—turn phones off or set to silent
- Talking on cell phone in any class
- Texting in class (even in your lap). Place cell phones out of sight during class. Do not use them unless completing a requested course activity.
- Checking email or blogs (ie. Instagram, Twitter) in class – computers are for classroom activities only
- Head phones/ear buds discourage studio interaction/synergy; do not utilize these items during class.
• Doing homework for other courses in class
• Bringing children to class – this is against University policy
• Discussing grievances in front of class or in hall – make appointments to talk with professors in their offices
• Dominating professors’ time in class – it is important that all students get equal time.
• Missing class excessively
• Arriving tardy to class – this is disruptive
• Coming to class unprepared – pay attention to the class schedule and professor announcements. Check D2L before class for course updates.
• Taking long breaks during studios – it is acceptable for students to get a beverage or take a restroom break during studios if the professor is not lecturing – these breaks should not exceed 5 minutes in length. If the professor allows, beverage may be brought into the studio but eating food is not allowed during class.
• Missing deadlines for assignments and projects is not allowed. Students should consult the professor in special circumstances.
• Having beverages in class without knowing the professor’s policy.

Withheld Grades Semester Grades Policy (HOP policy 02-206)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/docs/hops/02-206.pdf.

• Students with Disabilities
  To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

• Student Wellness and Well-Being
  SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.
If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

- **Other important course-related policies:**
  ***Other SFA policy information is found in the [Handbook of Operating Procedures (HOP)](http://handbook.sfasu.edu)***

### IX: Resources

**On-campus Resources:**

- **The Dean of Students Office** (Rusk Building, 3rd floor lobby)
  - [www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)
  - 936.468.7249
  - dos@sfasu.edu

- **SFASU Counseling Services** • [www.sfasu.edu/counselingservices](http://www.sfasu.edu/counselingservices)
  - Health and Wellness Hub (corner of E. College and Raguet) • 936-468-2401

- **SFASU Human Services Counseling Clinic** • [www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)
  - Human Services Room 202 • 936-468-1041

- **The Health and Wellness Hub “The Hub”**
  - Location: corner of E. College and Raguet St.
  - To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:
    - Health Services
    - Counseling Services
    - Student Outreach and Support
    - Food Pantry
    - Wellness Coaching
    - Alcohol and Other Drug Education
  - [www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)
  - 936.468.4008
  - thehub@sfasu.edu

**Crisis Resources:**

- **Burke 24-hour crisis line** 1(800) 392-8343

- **National Suicide Crisis Prevention:** 9-8-8

- **Suicide Prevention Lifeline** 1(800) 273-TALK (8255)

- **Crisis Text Line:** Text HELLO to 741-741