I. Course Description:


II. Intended Learning Outcomes/Goals/Objectives (Program/Student Learning Outcomes):

The complete listing of the standards associated with the PLOs, SLOs, assignments, and assessments are located on the PCOE website.

The conceptual framework and the vision, mission, and goals of the James I. Perkins College of Education describe a shared vision and purpose for the SFASU College of Education. It provides coherence for our curriculum, clinical experiences, and assessments. It is linked to the university vision and values and describes how those values translate into knowledge, skills, and dispositions in the College of Education. It is the philosophy and vision that helps to distinguish our graduates from those of other institutions.

This course supports the vision, mission, and core values of the James I. Perkins College of Education to prepare competent, successful, caring, and enthusiastic professional dedicated to responsible service, leadership, and continued professional and intellectual development.

In the College of Education at Stephen F. Austin State University, we value and are committed to:

- Academic excellence through critical, reflective, and creative thinking
- Life-long learning
- Collaborative and shared decision-making
- Openness to new ideas, culturally diverse people and innovation and change
- Integrity, responsibility, diligence, and ethical behavior
- Service that enriches the community

Program Learning Outcomes:

This course supports the School of Human Sciences through the program learning outcomes listed below:

- The student will display the professional dispositions (academic excellence, life-long learning, collaboration, openness, integrity, and service) relative to the field of Human Sciences.
• The student will exhibit the professional behavior (strong communication skills, a professional image, a good work ethic and adequate preparation for employment in his/her specific discipline) expected in the field of Human Sciences.
• The student will demonstrate competence in his/her specific discipline using oral and written forms.

**Student Learning Outcomes:**
Upon successful completion of this course, the student will:

- Comprehend and communicate a knowledge base in Human Sciences
- Apply an understanding of concepts related to family and child development, resource management, food, nutrition, and dietetics, fashion merchandising, interior design, hospitality administration, and family and consumer sciences
- Identify career opportunities in Human Sciences
- Synthesize an understanding of the standards expected for presentations, writing assignments, and class participation in Human Sciences
- Evaluate current and future trends that impact work and the near environment

**III. Course Assignments, Activities, Instructional Strategies, use of Technology:**

This course is entirely online and will be coordinated through Brightspace by D2L. It is imperative that you check Brightspace multiple times throughout the week to stay informed with any course updates. Additionally, students should check their grade points in Brightspace and any discrepancies in points must be resolved within one week after the assignment grades have been posted. Otherwise, the posted grade points are considered final and will not be reviewed at a later date.

If you ever experience technical difficulties, please use the contact information listed here: Brightspace technical support (936) 468-1919; General computer support (936) 468-4357. Please note the Brightspace support is not available on the weekends.

**IV. Evaluation and Assessments (Grading):**

Correct use of spelling and grammar, along with the display of professional writing skills are necessary for all course assignments, discussion boards, and emails. Errors in spelling and/or grammar will result in the loss of points. *Turnitin* will be used by the instructor to monitor writing originality and plagiarism.

All assignments **must** be submitted through the online course in a Microsoft Word format. Additionally, all assignments, quizzes, and exams will have an 11:30 PM deadline on the specified date. You will not have access to complete an assignment, quiz, or exam after that time.

**a. Discussions**

Throughout the course the student will engage in seven graded online discussions as a way to critically evaluate and analyze learned material. Each student will post one response to each discussion, in addition to commenting on a minimum of TWO other classmates’ posts. If a student fails to engage in the discussion by commenting on classmates’ responses, the student will not earn full credit for the discussion. Each discussion is worth 10 points. *Introduction discussion is encouraged, but not graded.*
b. Quizzes  
90 points
The student will complete a quiz at the end of each module in order to show understanding of the material for that week. There will be nine quizzes worth 10 points each throughout the semester.

c. Exams  
200 points
There will be two exams given throughout the semester that will cover the material in the modules. They are designed to gauge the student’s progress toward mastering the assigned material. Exams are to be taken during the assigned timeframe. There are no make-up exams. Therefore, if a student misses the exam, the student will accept a zero for the exam.

d. Assignments  
140 points
There will be five assignments given throughout the semester that will require the student to critically analyze course content. They are designed to gauge the student’s progress toward mastering the material and connecting it to real-world issues in Human Sciences.

Grading Criteria
There is a total of 500 points to be earned from course assignments, discussions, exams, and projects. YOU impact your grade. The grade you receive is the grade you have earned.

<table>
<thead>
<tr>
<th>GRADE</th>
<th>POINTS</th>
<th>AVERAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>500 – 450</td>
<td>100 – 90%</td>
</tr>
<tr>
<td>B</td>
<td>449 – 400</td>
<td>89 – 80%</td>
</tr>
<tr>
<td>C</td>
<td>399 – 350</td>
<td>79 – 70%</td>
</tr>
<tr>
<td>D</td>
<td>349 – 300</td>
<td>69 – 60%</td>
</tr>
<tr>
<td>F</td>
<td>299 – below</td>
<td>Below 60%</td>
</tr>
</tbody>
</table>

V. Tentative Course Outline/Calendar:

<table>
<thead>
<tr>
<th>DATE</th>
<th>MODULE</th>
<th>ASSIGNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEEK 1</td>
<td>Introduction Module</td>
<td>• Read course syllabus and module content</td>
</tr>
<tr>
<td>January 18 – 21</td>
<td></td>
<td>• Complete the Introduction discussion &amp; module quiz by 1/21 @ 11:30 pm</td>
</tr>
<tr>
<td>WEEK 2</td>
<td>Module 1: History &amp; Current State of</td>
<td>• Read all module content</td>
</tr>
<tr>
<td>January 22 – 28</td>
<td>Human Sciences</td>
<td>• Complete Module 1 discussion and quiz by 1/28 @ 11:30 pm</td>
</tr>
<tr>
<td>WEEK 3</td>
<td>Module 2: Body of Knowledge</td>
<td>• Read all module content</td>
</tr>
<tr>
<td>January 29 – 4</td>
<td></td>
<td>• Complete Module 2 discussion and quiz by 2/4 @ 11:30 pm</td>
</tr>
<tr>
<td>WEEK 4</td>
<td>Module 3: Research in Human Sciences</td>
<td>• Read all module content</td>
</tr>
<tr>
<td>February 5 – 11</td>
<td></td>
<td>• Complete Module 3 quiz by 2/11 @ 11:30 pm</td>
</tr>
<tr>
<td>WEEK 5</td>
<td>February 12 – February 18</td>
<td>Module 3 cont.</td>
</tr>
</tbody>
</table>
| WEEK 6  | February 19 – February 25 | Module 4: Connecting Academic, Professional & Personal Integrity in Human Sciences | • Read all module content  
• Complete Module 4 discussion and quiz by 2/25 @ 11:30 pm |
| WEEK 7  | February 26 – March 3 | Midterm Exam | • Complete Midterm Exam from 2/26 – 3/3 @ 11:30 pm |
| WEEK 8  | March 4 – March 10 | Module 5: Careers in Human Sciences | • Read all module content  
• Complete Module 5 discussion and quiz by 3/10 @ 11:30 pm |
| WEEK 9  | March 11 – March 17 | SPRING BREAK | SPRING BREAK |
| WEEK 10 | March 18 – March 24 | Module 5 cont. | • Submit Career Research Assignment by 3/24 @ 11:30 pm |
| WEEK 11 | March 25 – March 31 | Module 6: Human Ecology & Generational Differences | • Read all module content  
• Complete Module 6 quiz by 3/27 @ 11:30 pm |
| WEEK 12 | April 1 – April 7 | Module 6 cont. | • Submit Eco-Map Assignment by 4/7 @ 11:30 pm |
| WEEK 13 | April 8 – April 14 | Module 7: Social Issues in Human Sciences | • Read all module content  
• Complete Module 7 discussion and quiz by 4/14 @ 11:30 pm |
| WEEK 14 | April 15 – April 21 | Module 7 cont. | • Submit Social Media Assignment by 4/21 @ 11:30 pm |
| WEEK 15 | April 22 – April 28 | Module 8: Public Policy in Human Sciences | • Read all module content  
• Complete Module 8 discussion and quiz by 4/28 @ 11:30 pm |
| WEEK 16 | April 29 – May 5 | Module 8 cont. |   |
VI. Readings (Required and recommended—including texts, websites, articles, etc.):

There is no required textbook for this course. All readings will be provided to the student from the instructor through the D2L system.

VII. Course Evaluations:

Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses (the teaching itself and the content/assignments) taken within the PCOE. Evaluation data is used for a variety of important purposes including:

- Course and program improvement, planning, and accreditation;
- Instruction evaluation purposes; and
- Making decisions on faculty (full-time and part-time) annual evaluation processes, tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!"

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and summarized data will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Policy

**Institutional Absences (HOP 04-110)**

An Institutional Absence may be granted to a student who participates as a representative of the University in academic (including research), extra- or cocurricular, or athletic activities. Students will be excused for institutional purposes from otherwise required academic activity only when a valid Institutional Absence is approved by the appropriate administrative unit or official and the documentation of approval is provided to the faculty member at least five (5) days in advance.

Institutional absences will not be approved for keystone events, defined as: a special or unique assignment, test, project, experience, or other academic exercise identified by the Faculty member as critical for successful completion of standards of the class and unable to be missed. These events must be identified on the syllabus at the beginning of the semester and communicated to the students. Events added to the syllabus at a later date will not qualify for Keystone Event status. Keystone Events where the date/time is changed will no longer be
considered a Keystone Event. Students should make themselves aware of any Keystone Events identified in the syllabus to ensure there are no conflicts.

For keystone events where the assignment dates vary, it is incumbent upon the students to work with their faculty member to not select a conflicting date.

More information on Institutional Absences, including how to apply, can be found at https://www.sfasu.edu/deanofstudents/student-resources/institutional-absences.

**Code of Student Conduct and Academic Integrity**

The Code of Student Conduct and Academic Integrity (HOP 04-106) outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy. Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation.

- Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

- Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

- Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

- Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially. For additional information, go to https://www.sfasu.edu/docs/hops/04-106.pdf.

**Withheld Grades Semester Grades Policy (HOP policy 02-206)**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to
compute the grade point average. For additional information, go to https://www.sfasu.edu/docs/hops/02-206.pdf.

- **Students with Disabilities**
  To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

- **Student Wellness and Well-Being**
  SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

  If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

- **Other important course-related policies:**
  ***Other SFA policy information is found in the **Handbook of Operating Procedures (HOP)**

**IX: Resources**

**On-campus Resources:**
- **The Dean of Students Office** (Rusk Building, 3rd floor lobby)
  [www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)
  936.468.7249
dos@sfasu.edu
- SFASU Counseling Services • [www.sfasu.edu/counselingservices](http://www.sfasu.edu/counselingservices)
  Health and Wellness Hub (corner of E. College and Raguet) • 936-468-2401
- SFASU Human Services Counseling Clinic • [www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)
  Human Services Room 202 • 936-468-1041
- **The Health and Wellness Hub** “The Hub”
  Location: corner of E. College and Raguet St.
  - To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:
    - Health Services
    - Counseling Services
    - Student Outreach and Support
    - Food Pantry
    - Wellness Coaching
    - Alcohol and Other Drug Education
  [www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)
  936.468.4008
thehub@sfasu.edu

- Crisis Resources:
  - Burke 24-hour crisis line 1(800) 392-8343
  - National Suicide Crisis Prevention: 9-8-8
  - Suicide Prevention Lifeline 1(800) 273-TALK (8255)
  - Crisis Text Line: Text HELLO to 741-741

X: Other Relevant Course Information:

University Policies and Information---This class will adhere to all applicable university policies. Students should read and be familiar with these policies, found in the course syllabus and on the SFASU website.

Course Participation and Communication---Attendance and logging into Brightspace regularly is critical for success in a face-to-face, hybrid, or online course. Students are expected to come to class to participate in discussions and presentations. Likewise, students are expected to login to Brightspace to receive course announcements and email, retrieve posted documents, and check course grades. All assignments must be submitted as directed in the course syllabus, whether during class (F2F) or in the Brightspace Dropbox. Please do not wait until the last minute to ask questions about assignments that are due…emailing the instructor questions at the last minute could result in questions being unanswered and a missed deadline or poor grade.

My communication with you likely will be done almost entirely via Brightspace. I prefer that all course-related email be sent via the Brightspace Email tool. (Please note that Brightspace mail is NOT your @jacks.sfasu.edu account; Brightspace mail is contained within Brightspace.) My goal is not to let the online delivery medium isolate us from each other; on the contrary, I want it to work for us. Timely replies are essential to that goal. My policy is that an email received between Monday morning and Friday at noon will receive a reply within 24 hours (and often much sooner). Emails sent between Friday at noon and Sunday night will receive replies on the first weekday after they are received (i.e. if you send an email on Friday at 11 p.m., it might be Monday before you get an answer).

When communicating to the class as a whole, I will use the News/Announcements feature in Brightspace. If I need to contact a student individually, I will send a message via Brightspace email. Students are highly encouraged to setup email and announcement notifications to ensure communications are not missed.

Assignments---To receive points for an assignment, it must be submitted as instructed, through the D2L Dropbox or in class. To receive credit, any work must have the student’s name prominently displayed. Any work submitted to the instructor for grading must be neat and professionally done, whether instructed to complete it by hand or digitally. Late work will automatically be penalized 5 points, even if it is only minutes late. It is your responsibility to submit your assignments on time…you are allowed adequate time to complete them. Missing work submitted more than one week after its original due date or during dead week will only be eligible for half credit. Absolutely no student work will be accepted after the last scheduled meeting time. In other words, no work may be submitted during finals week.