Course Description: “A capstone course to refine research and writing skills of majors in their final year of study by providing an opportunity to draw together concepts from previous coursework. Topics vary by semester.” General Bulletin, 2020 - 2021.

Class Meeting Days & Times: T&TH 9:30am – 10:45am  
Room: Ferguson 179

REQUIRED TEXTS AND MATERIALS


In addition, you must use the writing style guide, MLA Handbook for Writers of Research Papers. If you do not yet possess this manual, copies are available at the university bookstore and off-campus bookstores.

Additional readings will be assigned based upon individual student research projects.
THE COURSE

“Man, the molecule of society, is the subject of social science.”
- Henry Charles Carey

“The social sciences, like much of biology but unlike most fields of the physical sciences, have to deal with structures of essential complexity, i.e. with structures whose characteristic properties can be exhibited only by models made up of relatively large numbers of variables.”

Friedrich August von Hayek

COURSE OBJECTIVES

General Education Core Curriculum Objectives/Outcomes:
This course is associated with the major and minor in political science. The course is not part of the general education core curriculum. No specific general education objectives or outcomes are addressed in this course.

Student Learning Outcomes:
By the end of the course, you will be able to:

• Develop and frame a significant research question
• Explain the appropriate research tools to answer the research question
• Demonstrate mastery of an analytical approach, methodology, or statistical technique associated with political science research
• Discuss the essential elements of a research paper in the discipline
• Explain the problems associated with manuscript editing and proofreading
• Evaluate the importance of research design to political science

CLASS POLICIES

• This is a LIVE course, so you will be required to attend the class sessions in order to do well in this course. This means being in class, at your seat, ready to participate in class, BEFORE the time the course is scheduled to begin. It means REMAINING in class for the entire period, unless you have previously arranged with me to leave class early. It means doing ALL of the assigned reading BEFORE the class so you can actively and fully participate in the class discussion and activities. It means having your phone silenced and put away.

• I have a 48-hour response policy for student contacts. This means that, barring extraordinary circumstances, I endeavor to respond to any student contact within 48 hours of receiving it. Most such contacts are via email. I STRONGLY encourage you to email me directly at goochdm@sfasu.edu and NOT through D2L (unless it is about a specific grade). Keep in mind, emails sometimes do not reach their intended destination. If you have not heard from me within 48 hours of having sent an email to me – send another email and/or attempt another contact. If you have a specific question about your grade, it must be through D2L or discussed in office hours. Responses through D2L take longer, but still follow the 48-hour policy. Phone calls to the office are not recommended.

• Late assignments are not accepted. Make-up assignments will only be allowed under exceptional circumstances as specified later in this syllabus. Having another exam or paper due that day is not an exceptional circumstance. Grades are non-negotiable. All assignments and due dates are set out in the course calendar and on the D2L calendar.

• The open exchange of ideas will be respected by all students. Respectful discussion is required. While you are allowed to express your opinions during the discussions remember that other students may have different opinions and have the right to have and express those opinions. Personal attacks are not permitted under any circumstances.

• Social Media Policy: In addition to our Brightspace course shell, we will have an official class GroupMe for questions, comments, and interactions among the students and instructor for this class. As such, non-official class
groups, on any social media platform (Facebook, GroupMe, etc.), are strictly forbidden as “unauthorized materials” under SFA’s Academic Honesty policy. Such non-official groups present a threat to the academic integrity of the course. Posting about class interactions or class participants on social media is strongly discouraged, both for your sake and the sake of the class. Social media is not a good forum for discussing the class or issues in the class. Our discussions should remain within the confines of the class. Any issues with the class you have over the course of the semester should be addressed directly with the instructor.

- **A Word About Technological Issues and Coursework:** While students may encounter technological issues such as problems uploading assignments to D2L or printer problems, these issues are not valid excuses for submitting work after the deadlines listed in this syllabus. You should complete your assignments in a timely fashion so that if you encounter a printer problem, etc. you have sufficient time to overcome the problem before the deadline for submitting work. Waiting until just before class to print an assignment or upload an assignment is will not waive the late penalties listed in this syllabus.

- **Attendance:** You are expected to attend class. Because this course is an upper-division course, attendance will be taken. However, students are expected to meet regularly with the instructor. Some of these meetings will occur in lieu of class sessions; others will occur outside of the normal class meeting times. You must attend the sessions at which you and your fellow students present your research to the class, other political science majors, and any political science faculty who wish to attend.

**Evaluation**

**Grades:**

Grades for the course will be assigned based upon the following methods of assessment.

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Exercises</td>
<td>100</td>
</tr>
<tr>
<td>Research Paper</td>
<td></td>
</tr>
<tr>
<td>Initial Abstract of Research</td>
<td>25</td>
</tr>
<tr>
<td>Working Bibliography</td>
<td>50</td>
</tr>
<tr>
<td>Rough Draft of Literature Review</td>
<td>100</td>
</tr>
<tr>
<td>Rough Draft of Data and Methods</td>
<td>40</td>
</tr>
<tr>
<td>Rough Draft of Analysis / Discussion</td>
<td>60</td>
</tr>
<tr>
<td>Final Draft of Research Paper</td>
<td>125</td>
</tr>
<tr>
<td>TOTAL</td>
<td>400</td>
</tr>
<tr>
<td>Participation</td>
<td>50</td>
</tr>
<tr>
<td>Oral Presentation of Research</td>
<td>50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>600</td>
</tr>
</tbody>
</table>

Grades will be converted to a letter grade based upon the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points Range</th>
<th>Percentage Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>540 – 600</td>
<td>90.0% – 100.0%</td>
</tr>
<tr>
<td>B</td>
<td>480 – 539</td>
<td>80.0% – 89.9%</td>
</tr>
<tr>
<td>C</td>
<td>420 – 479</td>
<td>70.0% – 79.9%</td>
</tr>
<tr>
<td>D</td>
<td>360 – 419</td>
<td>60.0% – 69.9%</td>
</tr>
<tr>
<td>F</td>
<td>0 – 359</td>
<td>0.0% – 59.9%</td>
</tr>
</tbody>
</table>

Course grades for the entire class are not curved or adjusted at the end of the semester. Extra credit work is not permitted.

**Overview of the Research Project:**

For this semester, the focus of the course is on the final development of your research and writing skills. To this end, you will engage in *original* research on some key issue or topic associated with political science. You will then communicate your research both in written and oral formats. The goal is to produce a research paper equivalent to that of a first year graduate student in political science or first-year law school student.

While these skills may seem to focus on developing skills associated with the scholarly world of the university, the skills in research, data analysis, written communication, and oral communication are applicable to the world outside of the university. SFASU political science graduates who are employed in public and government service, non-profit entities, law,
and private businesses have found GOVT 4399 essential to their success outside of the university in their chosen career paths.

**Original** research in this course means conducting research utilizing primary source materials. Therefore, you must perform one or more of the following tasks: 1) collect and analyze new or existing data using appropriate statistical techniques; 2) conduct archival research and examine primary source documentation (personal papers, etc. of an individual or individuals of interest); 3) conduct surveys or executive interviews of public officials; 4) examine court cases and court decisions. Other possible original source materials maybe accepted on a case-by-case basis.

In all cases, you are expected to use an appropriate methodology for analysis. Methodologies include statistical techniques, case studies, comparative methods, and literary criticism. Some of these methodologies are expected to carry over from PSC 303/GOVT 3300: Political Research Methods; other methodologies can be mastered relatively easily at least at a level of competence for GOVT 4399 during the semester.

You may use your research project from PSC 303 / GOVT 3300 or another upper division political science class for your research project if you receive permission from your GOVT 4399 instructor first. All prior research papers used as the basis for GOVT 4399 must be substantive and extensively revised and expanded for use in GOVT 4399: Senior Seminar.

Remember that GOVT 4399: Senior Seminar is required for all political science majors at SFASU. Earning a grade of “F” prohibits you from graduating. Earning a “D” may prevent you from graduating if your grade point average (gpa) falls below 2.0 overall or in your major.

**Class Exercises:**

To assist you in exploring a potential research topic, to engage in practice associated with your research project, and to examine issues of writing and research more fully, you will complete a series of five class exercises. Some of these exercises will be completed before the start of class, while others will be conducted in class. If you miss class on the day that one of these exercises is conducted, you must provide written documentation to substantiate your absence. Acceptable absences include death in the immediate family and/or serious illness. Students who missed the exercise as a result of an absence and who have an acceptable excuse may be allowed to make up the exercise. Dates for these exercises are listed in the “Course Outline” at the end of this syllabus.

Each of these exercises is worth twenty (20) points toward your final grade in the class. Thus, the class exercises account for a total of one hundred (100) points.

**Initial Abstract of Research:**

You will develop an abstract for your research project. Your abstract will state the initial research question or hypothesis to be examined. In addition, you will provide a brief sketch of the methodological approach that will be used to answer the question or test related hypothesis. Formatting details will be provided in the first weeks of the semester. Moreover, your abstract will be revised and resubmitted throughout the course. Your initial abstract will be submitted to the appropriate dropbox on the Brightspace by D2L course website to by 11:00 p.m. on February 11, 2024. Any abstract not submitted on time will not be accepted; you will receive a score of zero (0). The Initial Abstract is worth twenty-five (25) points.

**Working Bibliography:**

You will submit a working bibliography for your research project. The working bibliography will be an annotated bibliography, providing a brief summary of the work and its relationship to your research project. Your working bibliography must contain at least twelve (12) sources relevant to your research topic.

The bibliography will consist of a combination of scholarly books and journal articles that provide essential information regarding the research question or hypothesis. In addition, you may include government documents, relevant data sets and sources of data, and other academic sources. Use of newspaper articles, magazine stories, and other information may be approved on a case-by-case basis at the prior approval of the instructor. Such sources will be allowed only when absolutely necessary for the research project. Because this is a scholarly endeavor, online documents and websites are to be employed only with the prior approval of the instructor and only when of sufficient scholarship to merit inclusion. Government documents, data sets, and scholarly journal articles stored in electronic format online are acceptable.

Formatting for the bibliography must follow the standards for citation outlined in the *MLA Handbook for Writers of Research Papers*. Failure to provide full and complete citation formats for each and every source constitutes plagiarism. You have been forewarned.
Your working bibliography must be submitted on the Brightspace by D2L course website by **11:00 p.m. on February 25th, 2024.** Any bibliography not submitted on time will receive a score of zero (0). The working bibliography is worth fifty (50) points.

**Rough Draft of Literature Review:**
A rough draft of the literature review for the research paper will be submitted to your professor for comment and revision. The rough draft must include each of the following elements:
- A title page
- A revised abstract on a separate page from the title page and from the main body of the paper
- An introductory paragraph or section that includes the research question for the paper
- The literature review
- A section that derives from the literature review hypotheses related to the research question
- A revised bibliography that contains a complete citation for each and every work referenced in the literature review

Formatting of the paper, including font size, margins, citations, endnotes/footnotes, etc. must conform to the standards presented in the *MLA Handbook for Writers of Research Papers.*
Your rough draft will be graded based upon the following criteria:
- Hypotheses formulation
  - You articulate a clear research question
  - You utilize the appropriate political science literature and theories
  - You derive hypotheses from the literature and theories
- Analytical skills
  - You fully describe the political institution or political issue
  - You correctly place the institution or issue in the context of political science literature
- Research execution skills
  - Your paper contains clear language and avoids colloquialisms
  - Your paper contains language that is precise and effective
  - Your paper is well-organized and coherent

You must submit the rough draft of the literature review to the appropriate dropbox in the Brightspace by D2L course website by **11:00 p.m. on March 10, 2024.** If your paper is not uploaded to D2L by that time, you will be penalized one letter grade. Late papers will be penalized one additional letter grade per day until the paper is uploaded or a grade of “F” has been incurred. The rough draft of the literature review is worth one hundred (100) points.

**Rough Draft of Data and Methods Section:**
You will submit a rough draft of the data and methods section of your paper. This section must describe the data that is used in your research paper. This description must also define your independent and dependent variables as well as other variables of interest. You will also discuss the methodologies used in your paper and provide explanation as to why the methods are appropriate for your data.

This section must include each of the following elements:
- A title page
- A revised abstract on a separate page from the title page and from the main body of the paper
- The data and methodology section
- A revised bibliography that contains a complete citation for each source of data or methodology used

Formatting of the paper, including font size, margins, citations, endnotes/footnotes, etc. must conform to the standards presented in the *MLA Handbook for Writers of Research Papers.*
Your rough draft will be graded based upon the following criteria:
- Advanced research design skills
  - Your data is appropriate for your research question and hypotheses
  - Your methods are appropriate for your research questions and hypotheses
  - Your dependent and independent variables are correctly identified and measured
- Research execution skills
  - Your paper contains clear language and avoids colloquialisms
Your paper contains language that is precise and effective
Your paper is well-organized and coherent
Your research methods are well-suited for the subject of your paper

You must submit the rough draft of the data and methodology section by 11:00 p.m. on March 24, 2024 to the appropriate dropbox on the Brightspace by D2L course website. If your paper is not uploaded to D2L by that time, you will be penalized one letter grade. Late papers will be penalized one additional letter grade per day until the paper is uploaded or a grade of “F” has been incurred. The rough draft of the data and methodology section is worth forty (40) points.

Rough Draft of Analysis and Discussion Section:

You will submit a rough draft of the analysis and discussion section of your paper. This section provides the main point of your paper: the original research. This section discusses the analyses that you conducted, provides support for or evidence against your research question and your related hypotheses, and concludes the paper by linking your research back into the literature presented in your literature review. A discussion of the limitations of your research and possible future directions for research based upon your analyses is included in this section as well.

This section must include each of the following elements:

- A title page
- A revised abstract on a separate page from the title page and from the main body of the paper
- The analysis and discussion rough draft which includes
  - Tables, charts, and graphs of data and data analyses
  - Descriptions of tables, charts, and graphs
  - Discussion of hypotheses tested, how tested, and results from each test
- Conclusions to the paper
- A revised bibliography that contains a complete citation for each source cited in this section

Formatting of the paper, including font size, margins, citations, endnotes/footnotes, etc. must conform to the standards presented in the MLA Handbook for Writers of Research Papers.

Your rough draft will be graded based upon the following criteria:

- Advanced research design skills
  - Your data is appropriate for your research question and hypotheses
  - Your methods are appropriate for your research questions and hypotheses
  - Your dependent and independent variables are correctly identified and measured
- Research execution skills
  - Your paper contains clear language and avoids colloquialisms
  - Your paper contains language that is precise and effective
  - Your paper is well-organized and coherent
  - Your research methods are well-suited for the subject of your paper
  - Your conclusion follows clearly from the arguments and evidence presented

You must submit the rough draft of the literature review by 11:00 p.m. April 7, 2024 to the appropriate dropbox on the Brightspace by D2L course website. If your paper is not uploaded to D2L by that time, you will be penalized one letter grade. Late papers will be penalized one additional letter grade per day until the paper is uploaded or a grade of “F” has been incurred. The rough draft of the analysis and discussion section is worth sixty (60) points.

Final Draft of Paper:

A final draft of your paper will be submitted by the end of the semester. Your final draft should be between 20 and 40 pages in length, including the supplemental and supporting materials listed below. The goal is not a specific length to the paper but rather a thorough attempt to pose and answer a research question. The final draft must incorporate any and all suggested changes and comments from your professor found in the feedback you receive from the working bibliography, rough draft of the literature review, rough draft of data and methodology section, and rough draft of the analysis and discussion section. Failure to include substantive changes to your final paper from the feedback your professor provides will lower your score on the final draft, including the possibility of receiving a lower grade than on your rough drafts. Comments from peer reviewers may be incorporated as well.

Your final draft must contain:

- A title page
A final abstract on a separate page from the title page and from the main body of the paper
The final, revised research paper which includes at least
  • An introductory paragraph or section, including your research question
  • The literature review
  • Hypotheses related to the research question derived from the literature review
  • The data and methodology section with tables, charts, graphs, etc.
  • The analysis and discussion section, with conclusions
• Any endnotes or footnotes
• A final bibliography

Formatting of the paper, including font size, margins, citations, endnotes/footnotes, etc. must conform to the standards presented in the MLA Handbook for Writers of Research Papers.

Your final draft will be graded based upon the following criteria:
• Hypotheses formulation
  • You articulate a clear research question
  • You utilize the appropriate political science literature and theories
  • You derive hypotheses from the literature and theories
• Analytical skills
  • You fully describe the political institution or political issue
  • You correctly place the institution or issue in the context of political science literature
• Advanced research design skills
  • Your data is appropriate for your research question and hypotheses
  • Your methods are appropriate for your research questions and hypotheses
  • Your dependent and independent variables are correctly identified and measured
• Research execution skills
  • Your paper contains clear language and avoids colloquialisms
  • Your paper contains language that is precise and effective
  • Your paper is well-organized and coherent
  • Your research methods are well-suited for the subject of your paper
  • Your conclusion follows clearly from the arguments and evidence presented

You must submit the final draft of your paper electronically by 11:00 p.m. on May 5, 2024 to the appropriate dropbox on the Brightspace by D2L course website. If your paper is not uploaded to D2L by that time, you will be penalized one letter grade. Late papers will be penalized one additional letter grade per day until the paper is uploaded or a grade of “F” has been incurred. The final draft is worth one hundred twenty-five (125) points.

Participation:
Throughout the semester, during lecture, you will be expected to contribute to the discussion of the research topics. Further, you must contribute to classroom discussion by providing updates of bibliographic sources, research questions and hypotheses, primary data sources, etc. The extent to which you offer materials from your research project and participate in discussions/reviews of materials will determine a significant portion of your participation grade.

In addition, you will be graded on their participation in the oral presentations of your fellow students’ research. To that end, you are required to attend all oral presentation sessions. Moreover, you are expected to participate in the question and answer sessions that accompany the oral presentations. Attendance on these days is mandatory. Participation constitutes thirty (30) points of your grade for this course.

Oral Presentation of Research:
You will present your original research paper at a series of “panels” held during the final weeks of the semester. These panels will be organized thematically and will occur during at the regular class meeting time. A schedule of panels and meeting times will be provided toward the end of the semester. All political science majors and members of the political science faculty will be invited to attend and to participate in a question-and-answer session following the research presentations.
You are forewarned that the oral presentations are a significant factor in the grading of the course. You must be prepared for the oral presentation by practicing and observing time limitations. Each presentation will be approximately 12 minutes in length. Going too long or not long enough will negatively impact the grade for the oral presentation. You should summarize your research question, literature, methods of analysis, findings, and conclusion. Papers are not to be read verbatim!

Your presentation will be graded based upon the following criteria:

- Your language is clear and avoid colloquialisms
- Your language is clear, precise, and effective
- Your presentation is practiced and polished with professional body language and eye contact
- Your presentation is well-organized and coherent
- You are appropriately dressed for the presentation

Your oral presentation is worth fifty (50) points.

**ACADEMIC HONESTY**

The following is taken from SFASU’s *Policy Manual (2011)*, section on “Academic Integrity” (A-9) Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty:** Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp).

All cases of academic dishonesty will be handled according to University policies and procedures (A-9.1). The consequences for academic dishonesty may range from a score of zero (0) on the assignment to an “F” for the course. For details, students should refer to the SFA Policy Manual (2011) or the University’s General Bulletin, 2016 – 2017 section entitled “Academic Integrity” and other sources of University policy.

**WITHHELD GRADES**

The following is taken from SFASU’s *Policy Manual (2011)*, “Semester Grades Policy” (A-54).

At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**STUDENTS WITH DISABILITIES**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations.

For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).
**ACCEPTABLE STUDENT BEHAVIOR**

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

**COURSE OUTLINE AND READINGS**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPIC AND READINGS</th>
<th>ASSIGNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 18</td>
<td>Introduction to Course   None</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Readings: None</td>
<td></td>
</tr>
<tr>
<td>January 23</td>
<td>Critical Thinking and Political Inquiry</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Readings: J&amp;R Chapter 2</td>
<td></td>
</tr>
<tr>
<td>January 25</td>
<td>Selecting a Research Topic</td>
<td>Exercise #1</td>
</tr>
<tr>
<td></td>
<td>Readings: J&amp;R p. 30; Chapter 1</td>
<td></td>
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<tr>
<td>January 30</td>
<td>Selecting a Research Topic</td>
<td>Exercise #1 (Continued)</td>
</tr>
<tr>
<td></td>
<td>Readings: J&amp;R p. 30; Chapter 1</td>
<td></td>
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<tr>
<td>February 01</td>
<td>Selecting a Research Topic</td>
<td>Exercise #1 (Continued)</td>
</tr>
<tr>
<td></td>
<td>Readings: J&amp;R p. 30; Chapter 1</td>
<td></td>
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<tr>
<td>February 06</td>
<td>Writing an Abstract</td>
<td>None</td>
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<tr>
<td></td>
<td>Readings: None</td>
<td></td>
</tr>
<tr>
<td>February 08</td>
<td>Selecting sources; Primary v. Secondary Research;</td>
<td>Initial Abstract</td>
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<tr>
<td></td>
<td>Readings: J&amp;R Chapter 5</td>
<td></td>
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<tr>
<td>February 13</td>
<td>Selecting Sources</td>
<td>Exercise #2</td>
</tr>
<tr>
<td></td>
<td>Readings: J&amp;R Chapter 5</td>
<td></td>
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<tr>
<td>February 15</td>
<td>Selecting Sources</td>
<td>Exercise #2 (Continued)</td>
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<td>Readings: J&amp;R Chapter 5</td>
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<tr>
<td>February 20</td>
<td>Meetings with Professor</td>
<td>None</td>
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<td>February 22</td>
<td>Meetings with Professor</td>
<td>None</td>
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<td></td>
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<td>February 27</td>
<td>Writing a Literature Review</td>
<td>Working Bibliography</td>
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<td></td>
<td>Readings: J&amp;R Chapter 5</td>
<td></td>
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<td>February 29</td>
<td>Types of Writing</td>
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<td>March 05</td>
<td>Organization of Research Papers</td>
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<td>March 07</td>
<td>Practice Writing a Literature Review</td>
<td>Exercise #3, Literature Review</td>
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<td>March 19</td>
<td>Plagiarism and Academic Dishonesty</td>
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<td>Readings: TBA</td>
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<td>March 21</td>
<td>Primary and Secondary Data</td>
<td>Exercise #4, Data and Methods</td>
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<td>Readings: J&amp;R Chapter 6</td>
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<td>March 26</td>
<td>Primary and Secondary Data</td>
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<td>Readings: J&amp;R Chapter 7</td>
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<td>Tables, Charts, and Graphs</td>
<td>Exercise #5 (Continued)</td>
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<td>Analysis and Discussion*</td>
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<td>Revised Literature Review</td>
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* You must submit a revised Literature Review and revised Data and Methods section along with your analysis and discussion section.

** Oral Presentation Schedule TBA