Instructor: Ms. Rhanda McGee
Department: English and Creative Writing
Office: LAN 257
Contact: E-mail: mcgeer@sfasu.edu; 468-2187 (during office hours)
Office Hours: MWF: 12:00 – 2:00
(through Zoom, Email, Phone, or F2F)

Class Time: MWF 9:00 – 9:50

Course Description:

Must earn a grade of C or higher to be admitted to English 1302.

ENGL 1301 “Rhetoric and Composition” (3 credits) meets three times each week in fifty-minute segments or twice each week in seventy-five-minute segments for fifteen weeks, and meets during finals week according to the final exam schedule. Students complete weekly topical readings as well as writing and discussion activities related to those readings. Students write a minimum of three compositions totaling the equivalent of
fifteen pages of finished writing. Emphasis is placed on writing processes, including multiple drafts and short assignments that require generating, revising and editing writing. Final exams typically include presentations of student writing. These activities average six hours of work outside of classroom hours.

This unique section of ENG 1301 focuses on the theme and power of behavior and self-discovery as it may be expressed in our culture through reading, writing, and collaboration. While lecture-based at times, most learning will be conducted through discussions and teamwork. Students will be introduced to an abundance of contemporary essays anchored in themes related to deeper understandings of not only one’s self and the framework that underlies and defines one’s actions and choices, but to society as a whole in its multiple and diverse interpretations of self.

We will complete three units of study:

**Unit One: Personal Narrative**

**Learning Objectives:**

- Recognize elements essential to narration
- Select appropriate details for a narrative
- Create an effective structural order for those details
- Write dialogue to make the narrative more vivid and interesting
- Revise the narrative to make it more effective
- Analyze and discuss readings that use narration
- Compose a Personal Narrative essay

**Unit Two – Visual Rhetorical Analysis**

**Learning Objectives:**

- Identify the five elements of the Rhetorical Situation and the Rhetorical appeals, and use these elements and appeals to analyze written and visual arguments
- Understand and analyze visual arguments
- Describe the different types of audiences
- Work collaboratively in teams to create an Ad campaign that focuses on influencing one’s behavior to act, think, or believe differently.

**Unit Three – Definition Argument**

**Learning Objectives:**

- Distinguish between denotation and connotation in writing a definition
- Select appropriate details to include in a definition
• Assess and adjust to an audience’s previous knowledge of the subject
• Analyze readings that use definition
• Distinguish between argument and persuasion
• Link your thesis and evidence logically
• Recognize and reply to your opposition
• Analyze readings that use argument and persuasion
• Compose a Definition Argument essay using multiple sources.
• Compose a Works Cited page

Unit Four – Multimodal Final Exam

Student Learning Outcomes for ENG 1301:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

General Education Core Curriculum

The Texas Higher Education Coordinating Board has identified six core learning objectives: Critical Thinking Skills, Communication Skills, Empirical and Quantitative Skills, Teamwork, Personal Responsibility, and Social Responsibility. SFA is committed to the improvement of its general education core curriculum by regular assessment of student performance on these six objectives.

By enrolling in ENGL 1301, you are also enrolling in a Core Curriculum Course that fulfills the COMMUNICATION component area.

The chart below indicates: (a) The core objectives that are required to be taught in this course per the Texas HigherEducation Coordinating Board (THECB), (b) How the required core objectives will be addressed.
<table>
<thead>
<tr>
<th>Core Objective</th>
<th>Definition</th>
<th>How the Core Objective Will be Addressed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Thinking Skills</td>
<td>To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.</td>
<td>This will be addressed in all four of the essays that will be completed for this class. DATES TBA</td>
</tr>
<tr>
<td>Communication Skills</td>
<td>To include effective development, interpretation and expression of ideas though written, oral, and visual communication.</td>
<td>This will be addressed in all four of the essays that will be completed for this class. DATES TBA</td>
</tr>
<tr>
<td>Teamwork</td>
<td>To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.</td>
<td>This will be addressed on those calendar days designated for “Writer’s Workshop” activities. DATES TBA</td>
</tr>
<tr>
<td>Personal Responsibility</td>
<td>To include the ability to connect choices, actions and consequences to ethical decision-making.</td>
<td>This will be addressed specifically in Essay Three and Essay Four. DATES TBA</td>
</tr>
<tr>
<td>Social Responsibility</td>
<td>To include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.</td>
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**Required Texts and Materials:**

ALL REQUIRED READINGS WILL BE PROVIDED BY THE INSTRUCTOR AND POSTED ON D2L!

- Reference guide of your choice
- Notebook/1 subject spiral

*There will also be various handouts distributed by or posted on D2L by the instructor at certain times in the semester. These will be supplements to your required readings and will need to be brought to class if instructed to do so. DO NOT LOSE THEM.*
Grades

This course will be graded on a point scale. There will be a total of 1000 points possible. The assignments and grades for this course will be as follows:

- Personal Narrative (2-3 pages) 150 points
- Ad Campaign Project and Presentation 150 points
- Definition Argument Essay (7-9 pages) 200 points
- Multimodal (Final Exam) 150 points
- HW, Participation, Discussions, etc. 250 points (62.5 pts/unit)
- Writer's Workshops (2) 100 points (50 pts/each)

Final Grade
- 900-1000 A
- 800-899 B
- 700-799 C
- 600-699 D
- 0-590 F

Revisions

You will be allowed one revision this semester from the first essay (Personal Narrative)—unless you did not turn one in. Revisions offer you a chance to recover from
a possibly grade damaging paper. **Revisions will only be allowed for papers that receive a C or below.** For your revision to count it must do several things:

- **Make corrections beyond just those marked on the original paper.** What this means is you sat down, read my comments, looked at what was marked, reread your paper, and understood what the errors were and how to fix them. Any paper that just “fixes” the areas I marked will not be given full credit for a rewrite.
- Because this is a revision, **there should not be an abundance of grammar, spelling, or formatting errors.** Any revisions that still contain these types of errors will not improve your grade, but will burn your revision opportunity. Make the revision worth your time and mine.
- **You will need to see me within one week of receiving the original graded paper to inform me of your plans to revise, as well as confer with me on ways to improve your paper. This is not optional.** Any student that does not meet with me within the week deadline, yet hands me a revision, will have it handed right back to them.
- **You will need to go to the AARC at least once to have a tutor look at your revision.** It would be in your best interest to go with specific questions and concerns. If you do not understand why you got the grade you did, the AARC is not going to help you in that way. You need to be cognizant of your writing abilities and be able to see what you are doing and not doing to make the visit to the AARC effective. If you go with generalities, the tutors will focus on the areas they think needs the most work, which may not be what you are looking for. The AARC visit is not optional.
- **The original graded copy and rubric must be turned in with the revision.** If I do not receive this copy, I will not grade the revision.
- **The revision must be submitted online through D2L.** There will be a separate link for revisions. Again, if it is not turned in online by the time the revision is due, I will not accept it.

**COURSE POLICIES**

**Assignments:**
All papers assigned to be finished outside of class must be typed according to MLA format:
  - 12 point Times New Roman font
  - 1" margins
  - Correct header
  - Double-spaced
  (See Sample MLA essay on D2L)

Do not include a cover sheet.

Include your section number with your course number (ENG 1301.018, for example).

**You must** submit an electronic copy of your final draft to the D2L dropbox before it can be graded.
  - To submit, click on the dropbox icon in D2L, then click on the name of the assignment. **Putting your paper in the drop box automatically submits it to Turnitin.** Failure to turn the paper in to the D2L dropbox, even if you turn in a hard copy, will result in a grade of zero. If a paper is submitted past the deadline to Turnitin, there will be a grade penalty applied.

Unless otherwise indicated, you will submit rough drafts and final drafts to the D2L Dropbox **before** class begins on the days they are due.
  - Late essays will lose one letter grade (10 points) per day of lateness. For example, if an essay that was due on Monday is turned in on Wednesday, the grade will be dropped to a C before I even began grading it. I will not accept the submission of material via e-mail without prior approval.
  - Assignments, essays, and any other work that is given a due date should be turned in **on time.** If there is an emergency or situation that will prevent you from turning your work in on time, please come speak to me. I will decide if there should be an extension, though if accepted late, there may be a loss of a letter grade per day.

In this class, you must adhere to specified page and/or paragraph lengths or face an automatic grade penalty. Since you are using MLA format, you will not be able to vary font, font size, margins, etc. to make your paper meet length requirements. For example, if a 4 – 5 page paper is assigned, it must be at least 4 full pages, going to the last line of page 4. If a 3 page paper is turned in for this assignment, the grade will begin as a 75.

Plagiarism is not tolerated. **Students caught plagiarizing will be given a 0 for the assignment, may fail the course and may be subject to being reported to the academic dean!** Plagiarism can include: directly copying, paraphrasing or rephrasing another author’s ideas without giving credit to the
original author(s). Additionally, a purchased essay is plagiarism, and an essay written in part or whole by anyone other than you is plagiarism. If you are not sure, please come talk to me.

- **When major essay grades are given back, I require that you wait at least 24 hours before discussing your grade with me.**
- Essay requirements will be given to you as a separate handout. These requirements are non-negotiable.
- For one of your papers, we will meet together one-on-one and discuss your writing strategies and revise your first draft together. All individual or group conferences scheduled with me are mandatory. Conferences are a benefit to you, as you will receive personalized attention on your writing. Absence from a conference will count as missing a regularly scheduled week of classes.
- Bookmark the Purdue OWL website as it will be the perfect reference for grammar, formatting, and MLA questions: [https://owl.english.purdue.edu/owl/](https://owl.english.purdue.edu/owl/)

**Communication:**

**D2L:** You are responsible for checking our class page (especially for announcements, updates, and weekly homework assignments) and your D2L/MySFA email **daily** and for being aware of any information there.

- Demonstrate proper email etiquette when communicating with me and identify yourself by name and class/section. Excluding weekends, I usually respond within 24 hours. However, if you have failed to receive a response within that timeframe, re-send the email.
- For help with D2L, go to [http://www.sfasu.edu/sfaonline/](http://www.sfasu.edu/sfaonline/) and look for the link to D2L Support and Tutorials on the left-hand side. Or you can email d2l@sfasu.edu. You can also get assistance with any university technology by calling 468-1919
- Grades are posted online frequently and periodically. Please let me know immediately if you see any errors in your recorded grades.
- **Absent students should refer to our class web page, schedule, and/or contact class members to find out what they miss when absent and what has been assigned.** ("I was not here" is **not** an acceptable excuse for not coming prepared to the next class, getting class notes, or being unaware of deadlines, etc.)
- **You may contact me for any missed work only if you have documentation that excuses your absence.**
Attendance

- I require **regular** attendance from my students. To perform well in this course, you need to be here! You are expected to come to class fully prepared having done the assigned work and being ready to respond to the required readings.
- I will allow 4 excused and/or unexcused F2F absences (basically freebies)
- **Every absence after your fifth will result in your final letter grade being dropped by 10 points.**
  - For instance, if you end the semester with a letter grade of 78, but have accrued 6 absences (excused and/or unexcused), your final letter grade will be dropped to a 68.
- The absences that count as excused will be documented family emergencies, university sanctioned events, and extreme medical issues (hospitalization). All excused absences must have proper documentation (i.e. a doctor’s excuse, documentation from coach on SFA letterhead, etc.).
- Regardless of the reason for your absence, you are responsible for all information and work covered in class. If you missed deadlines or in-class work during an **excused** absence, it is your responsibility to find out what you’ve missed and arrange with me to make it up.
  - **In class and online assignments and activities cannot be made up unless you have a documented, excused absence.**
- Having 3 tardies will constitute one full absence. You will be considered tardy:
  - If you arrive to class after I have taken role or leave class early unless you have informed me before class begins.
  - If you are not present when attendance is taken at the beginning of class; it is your responsibility to notify me at the end of class that you are present. If you fail to notify me at the end of class and instead claim attendance later in the semester, I will not change the record unless you have documented proof of attendance.
  - If you are more than 10 minutes late to class, you will automatically be counted absent.

Class Conduct and Citizenship:

- Student participation is encouraged during class. Participation not only includes asking questions and being a part of discussions, but also includes being polite
and respectful to those around you, including myself. If I consider your behavior to be offensive, you will be given a warning. If the behavior continues, you will be removed from the class.

- **Cell phones.** Turn them off and put them away before you come into class. Not to vibrate, not to silence, but OFF. If your phone rings or if you are texting throughout class, you will receive an “academic” absence which is the same as a regular absence. If the problem still continues, you will be asked to leave class, or points will be deducted from your daily works grade.

- We may discuss sensitive or controversial topics as part of class. Disagreement is expected and vital to learning how to express one’s position in a convincing way. That said, we must cooperate to avoid showing disrespect toward others in class and/or their ideas, beliefs, or position, and to avoid any type of hate speech. If you choose to engage in any distracting or disrespectful behavior within a single class meeting (or, for that matter, across multiple meetings), you will be asked to leave the class and counted absent.

**Academic Integrity**

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy. Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction 3 Updated August 2023 with a program course or degree requirements.
Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam. Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

**AI and ChatGPT**

Artificial intelligence (AI) language models, such as ChatGPT, and online assignment help tools, such as Chegg®, are examples of online learning support platforms: they cannot be used for course assignments except as explicitly authorized by the instructor. The following actions are prohibited in this course:

- Submitting all or any part of an assignment statement to an online learning support platform;
- Incorporating any part of an AI generated response in an assignment;
- Using AI to summarize or contextualize source materials;
- Submitting your own work for this class to an online learning support platform for iteration or improvement.

If you are in doubt as to whether you are using an online learning support platform appropriately in this course, I encourage you to discuss your situation with me.

Any assignment content composed by any resource other than you, regardless of whether that resource is human or digital, must be attributed to the source through proper citation.

**Withheld Grades Policy (A-54):**

The following is taken from SFASU’s Policy Manual (2012), “Semester Grades Policy” (A-54). Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Inclusive Learning:**
• Your success in this class is important to me. We will all need accommodations because we all learn differently. If there are aspects of this course that prevent you from learning or exclude you, please let me know as soon as possible. Together we’ll develop strategies to meet both your needs and the requirements of the course.

• I encourage you to visit the Office of Disability Services (ODS) to determine how you could improve your learning as well. If you need official accommodations, you have a right to have these met.

• ODS is available at Human Services Building, Room 325, 468-3004/468-1004 (TDD) or http://www.sfasu.edu/disabilityservices/.

• Once verified, ODS will notify your instructors and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations, and no accommodations can be made except through the ODS.

Mental Health and Wellness

SFA values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are conditional.

On-Campus Resources:

SFA Counseling Services
www.sfasu.edu/counselingservices
Rusk Building, 3rd Floor
936.468.2401

SFA Human Services Counseling Clinic
www.sfasu.edu/humanservices/139.asp
Human Services, Room 202
936.468.1041

Crisis Resources:
Burke 24-hour crisis line: 1.800.392.8343
Suicide Prevention Lifeline: 1.800.273.TALK (8255)
Crisis Text Line: Text HELLO to 741-741

As this syllabus is a contract between the instructor and students, I greatly encourage you to keep it in a safe place and refer to it frequently throughout the semester. If, for any reason, any scheduling, reading assignments, or due dates change, an updated syllabus will be distributed.