I. **Course Description:** Specialized field experience in an appropriate setting that provides extensive exposure to one of the following professional fields: Community health, health promotion/wellness, campus recreation, or exercise science. Includes field experience and the development of a professional portfolio.

Credit Hour Justification: KINE 5380 Field Experience (3 credits) is a course where students are out in the professional field in their discipline for 15 weeks. Students must log 145 hours with their agency. Students must follow the guidelines in the Field Experience Manual. Students have assignments that are due at various times throughout the semester and must complete a professional portfolio. Students will also give a presentation at the end of the semester. These activities require a minimum of 6 hours of preparation each week. Students will participate in regular communication with 5380 coordinator. James I. Perkins College of Education Diversity Statement is found at the following link: [http://coe.sfasu.edu/about-us/](http://coe.sfasu.edu/about-us/)

II. **Intended Learning Outcomes/Goals/Objectives (Program/Student Learning Outcomes):**

This course links with SFA Initiative #4: Develop a learner-centered environment.
This course links with SFA’s COE Goal and Initiative #2: Prepare educators and industry professionals.

This course links with SFA Initiative #5: Create new learning opportunities through additional interdisciplinary, international, service learning, and civic engagement experiences.
This course links with SFA’s COE Goal and Initiative #6: Collaborate with external partners.

**Program Learning Outcomes:**

- The student will be able to demonstrate the ability to read and make critical analysis of original research.
- The student will demonstrate advanced knowledge of anatomical, physiological, psychological and developmental aspects of physical activity as it relates to human well-being and issues of exercise and sport performance.
- The student will be able to demonstrate an understanding of a variety of research methods employed in the subdisciplines in Kinesiology.
- The student will demonstrate the ability to apply their Kinesiology-related knowledge and skills to think critically and ethically in examining issues and solving problems associated with their chosen subdiscipline.

**Student Learning Outcomes:**

- To provide an opportunity to observe, practice and apply theories and techniques learned in the classroom.
- To provide an opportunity to become acquainted with a variety of settings, programs and professionals.
- To develop career preparation marketing tools that can be used in their chosen professional setting.

III. **Course Assignments, Activities, Instructional Strategies, use of Technology:**

1. Provide Intern Coordinator with Agreement Contract (with appropriate signatures)
2. Maintain weekly journal of experiences during the field experience (including following)
   - Specific goals and objectives for week
   - Insights/new concepts gained
   - Problems/challenges encountered
   - Professional growth through experiences
3. Produce a narrative report/extensive study on the agency
4. Produce evaluation of the internship experience
5. Attend meetings and present oral report
6. Develop an Internship Notebook

**Professional Portfolio Project:** Students will prepare a Personal Portfolio. The portfolio should be constructed professionally and all portfolio information should be typed and look professional. Further detailed instruction and criteria will be given in class. The portfolio should contain and will be graded on the following sections:
Cover page & Table of Contents
1) Weekly Log
2) Narrative Report on Agency
3) Learning Goals/Objectives
4) Evaluations of Internship Experience
5) Appendices (May include forms, budget reports, minutes of meetings, charts, brochures, training manuals, etc.)
6) Complete an evaluation of the internship site (submitted to coordinator at completion of semester)

IV. Evaluation and Assessment (Grading):
The final grade (A, B, C, D, or F) will be determined by the student's performance at the field experience site, the completion of the assignments, and the Presentation.

- All assignments will be submitted electronically by the due week, grammatically correct and reflect a professional job.
- All assignments must be completed before receiving a grade in the class. If not, a grade of WH will be recorded and the student has one year to complete the work. If a WH is recorded you will not have to re-register for the course.
- Grades will be based on the following:
  a. Site Supervisor’s evaluation of work performance = 50% of the total grade
  b. Written assignments and Portfolio = 25% of the total grade
  c. Oral Presentation = 25% of the total grade

V. Tentative Course Calendar

Week 1
   Field Experience Meeting on SFASU campus (date and time to be determined)
Week 1-17
   Log 145 contact hours with agency
   Respond to Discussions/Attend scheduled meetings
Week 1-2
   Begin Agency Narrative Report
   Locate and evaluate information for report (Appendix D)
Week 3-6
   Begin generating components of Internship Portfolio
Week 6-9
   Create reflection documents (contributions made, programs developed, administrative opportunities, program and activity leadership, etc.)
Week 9-12
   Prepare material for oral reports
Week 12-15
   Complete Narrative report (Appendix D)
Week 15-16
   Complete internship site evaluation forms (Appendix E)
Week 16
   Field experience meeting on SFASU campus; Present Oral Report (date and time during Dead Week to be determined)
Week 16-17
   Complete 145 contact hours with agency
   Submit Field Experience Weekly Log
   Submit Narrative Report and Portfolio
   Site Supervisor submits Student Evaluation (electronically or by mail)

VI. Required Readings and Materials:
Field Experience Manual

VII. Course Evaluations:

“Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses taken within the PCOE. Evaluation data is used for a variety of important purposes including:

1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!”

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.
Class Attendance and Excused Absence: Policy 6.7
Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12 day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

Student Academic Dishonesty: Policy 4.1
Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source;
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

Penalties for Academic Dishonesty
Penalties may include, but are not limited to, reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

Student Appeals
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

Withheld Grades: Policy 5.5
At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Student Code of Conduct: Policy 10.4
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program. Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This policy
applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at [http://www.sfasu.edu/judicial/earlyalert.asp](http://www.sfasu.edu/judicial/earlyalert.asp) or call the office at 936-468-2703.