Instructor: Dr. Gina Fe G. Causin  
Course Time & Location: May 12 – 29, 2023; Cannes, France  
Office: HMS N 106C  
Office Phone: (936) 468-1411  
Credits: 3 credit hours  
Email: causingf@sfasu.edu via D2L (preferred by the professor)  
Office Hours: 6:00 am – 8:00 am at Breakfast Room Palme d'Azur; TBD at the Pavilion/Student Lounge  
Other Contact Information: (402) 853-3181/Viber; FB: SFA Goes To Cannes; #sfagoestocannes  

Prerequisites: None  

I. Course Description: (brief paragraph)  

Exploration of various human sciences disciplines through study abroad and/or domestic travel opportunities.  

Information about the Worldwide Experience at the Cannes Film Festival  

Since 1989, The American Pavilion has offered students the opportunity to participate in The Worldwide Student Programs, a collection of internship/educational programs that takes place at The Cannes International Film Festival. There are six distinct programs offered at Cannes:  

The Cannes Film Program  
The Cannes Culinary Program  
The Cannes Hospitality & Event Management  
The Cannes International Business Program  
The Cannes Alumni Program  
The Cannes High School Program  

Thousands of industry professionals including award winners such as Morgan J. Freeman, (whose film Hurricane Streets became the first narrative film to win three awards at The Sundance Film Festival) and Jeff Nichols, (Director, Writer, Producer, Take Shelter & Mud) and Alexa Alemani, (SAG Award-winning actress) are alumni of the program. All program participants receive accreditation to the Festival, a privilege normally reserved only for industry professionals.  

Prior to the start of the Festival, students participate in a two-day Festival orientation and tour of Cannes. During this time students attend workshops and seminars designed to help them gain a greater understanding of the history of The Cannes Film Festival and the business side of the film industry. Once the Festival begins, students start their six-hours-per-day work placement with The American Pavilion (which includes a restaurant, bar, coffee bar, conference center and business center), with one of the sponsors or with other companies doing business at the Festival. All students have the opportunity to meet and
interact with the film and entertainment industry professionals, observing firsthand the fast-paced nature of the Festival and Market.

During The Festival, students participate in The Roundtable Series, which allows students to have small group discussions with noted individuals from both the creative and business side of the film industry. This programming is available only to students participating in The American Pavilion Worldwide Student programs. Past guests in The Roundtable Series include Tim Roth, Jude Law, Charlie Kauffman and Michael Moore.

Participants also receive membership to the American Pavilion which provides them access (work schedule and space permitting) to programming in The Roger Ebert Conference Center. The center hosts panel discussions on topics ranging from film financing to the future of independent film. The In Conversation Series pairs leading journalists with industry thought leaders. Past participants in the series include Francis Ford Coppola, Malcolm McDowell, Wong Kar Wai, Terry Gilliam, Andie MacDowell, Bruce Dern, Will Forte, Jessica Chastain, Michael Madsen, Josh Charles and James Franco.

Since 1989, The American Pavilion has been a fixture on the Cannes landscape, and the hub of the U.S. film industry’s presence at the Cannes International Film Festival. The Pavilion is a membership-based communications and hospitality center for journalists, publicists, celebrities, filmmakers and motion picture executives working at the Festival. The Pavilion is located in the International Village adjacent to the Palais (the main venue for competition film screenings) and the Cannes Film Market, which features over 4,000 companies from more than 100 countries.

This educational program is unique and highly competitive. Hundreds of students compete for the 175-200 spots in the program. Building on the success of the previous 31 years, The American Pavilion looks forward to offering students selected for the 2020 program a once-in-a-lifetime experience at the most prestigious film festival in the world (http://www.ampav.com/index.php/student-programs/cannes-hospitality-program/cannes-hospitality-program-general-information/).

PCOE Diversity Statement:

The James I. Perkins College of Education is committed to proactively recruiting and retaining a diverse faculty, staff, and student population. Through open dialogue, mutual respect and shared responsibility, faculty, staff and students will demonstrate an understanding and sensitivity to ethnicity, race, gender, exceptionalities, culture, language/dialect, age, social class, family structure, sexual orientation, religion and spiritual values in order to enhance the quality of life in a diverse, global community.

II. Intended Learning Outcomes/Goals/Objectives (Program/Student Learning Outcomes):

The mission of the College of Education is to prepare competent, successful, caring and enthusiastic professionals dedicated to responsible service, leadership, and continued professional and intellectual development. The goals of this course support the goals of the COE by:

- Preparing leaders in the global hospitality and tourism field.
- Provide a variety of teaching venues incorporating the latest technologies to a range of diverse student interests, backgrounds, and aspirations.

- Collaborate with external partners to enhance students' knowledge, skills, and dispositions, and to influence the ongoing exchange of ideas for mutual benefit.

- Engage in outreach services.

- Conduct research to advance knowledge and to contribute to the common good.

**Hospitality Administration Program Learning Outcomes**

1) The student will display the professional dispositions (academic excellence, life-long learning, collaboration, openness, integrity, and service) relative to the field of Human Sciences.

2) The student will exhibit the professional behavior (strong communication skills, a professional image, a good work ethic and adequate preparation for employment in his/her specific discipline) expected in the field of Human Sciences.

3) The student will demonstrate competence in his/her specific discipline using oral and written forms.

4) The student will demonstrate a positive service attitude.

5) The student will calculate, interpret and understand key ratios, financial statements and budgets, related to the hospitality industry.

**Student Learning Outcomes**

At the completion of this course the student will be able to:

**Learn**
- Pre-Festival Orientation
- Participate in The Roundtable Series
- Attend Festival and Market screenings
- Gain a greater understanding of the production of a global event
- Hands on-experience in event planning, catering and set-up

**Work**
- Work closely with industry professionals in producing a broad range of events — from press conferences to movie promotion parties to intimate dinners on The American Pavilion Terrace.
- Complete a placement at The American Pavilion, the de facto headquarters for the American film community, or at a company doing business at the Marché du Film. Partner companies include talent agencies, production/distribution companies (both domestic and international), trade publications, and PR firms. It is better and faster than any internship out there.

**Connect**
- Network with industry insiders
- Meet like-minded students from all over the world
• Chance to screen your film for other program participants in our Roger Ebert Conference Center (optional)
• Meet like-minded students in your field
• Network with professional event planners, industry insiders and potential employers

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

Instructional Strategies:
Lectures, interactive open discussions, videos and guest speakers will comprise the presentation of course content. Students will be called on to answer questions, explain material and provide relevant examples. Students will also have a group project due during the semester that will take them through the planning of a proposed event and the presentation of that proposal.

Desire2Learn

D2L will be used for the content of the course, to post grades, to post notes and assignments, and to make any announcements/notifications. Your success in this course will depend upon your ability to check D2L regularly for any updates and announcements.

IV. Evaluation and Assessments (Grading):

Professionalism:
The Merriam-Webster dictionary defines professionalism as "the conduct, aims, or qualities that characterize or mark a profession or a professional person. Professionalism encompasses a number of different attributes, and, together, these attributes identify and define a professional" [https://www.linkedin.com/pulse/what-professionalism-does-mean-you-daniel-w-porcupile, 2017]. One attribute that the professor expect for the students in this class is promptness or being on time. Students must be on time in reporting at the breakfast room every day. Attendance is expected and roll will be taken every morning at check in at the Breakfast Room. Attendance is important to your learning and to the learning of the others in the class. The professor will call the roll and students are required to sign the sign-up sheet provided.

It is not enough to merely attend class, but professionalism in class activities, projects, and discussions are required. Professionalism is expected to be active, enthusiastic, regular, intelligent, and with a highly visible role by the student. Getting to work assignments on time is also important for a positive student experience at the American Pavilion in Cannes, France. Please note that disruptive behavior, tardiness, tone and positive/negative comments will be a component of your professionalism grade. Be involved and help yourself and others to learn.

Assignment:
Assignments will be assigned as required by the professor. Students are required to write a daily journal or blog or vlog of what they are doing, any challenges they encountered and how they came up with the solution.
**Trip Portfolio & Paper:**
The student will create a portfolio and picture collage about this experience and submit a copy after the trip. In addition, a manuscript of any topic that relates to the Cannes experience is also required and submit it to a conference for presentation. Details of this course requirements will be discussed on-site. The due date will be determined by the professor or check the course schedule.

**NOTE:**
Since this is a senior-level course, it assumed that you are to write in the professional manner with correct grammar, sentence usage and spelling. For every paper/project that you submit, points will be deducted for any violations.

Tutors are available for assistance through academic Assistance and Resource Center (AARC) located in the Steen Library.

**Netiquette:** All work, including emails, assignments, and discussion boards must abide by “netiquette” rules. Professional and appropriate language, grammar, spelling and syntax must be used in all communications. Be respectful to your classmates and professor. Do not use “IM-style” writing at ANYTIME. Grades will reflect your level of professionalism.

ALL e-mails must contain grammar, spelling, and sentence structure. No ALL CAPS, run-on sentences, texting-type or IM-type of writing will be accepted. Improper e-mails will be returned, unanswered. This is a university-level course and students must use professional emails in preparation for future management positions.

**Grading Requirements**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Professionalism</td>
<td>250</td>
<td>50.0%</td>
</tr>
<tr>
<td>Assignments and Portfolio</td>
<td>250</td>
<td>50.0%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>500</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

**Grade Distribution**

<table>
<thead>
<tr>
<th>Points</th>
<th>Grade</th>
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<tbody>
<tr>
<td>450-500 points</td>
<td>A</td>
</tr>
<tr>
<td>400-449 points</td>
<td>B</td>
</tr>
<tr>
<td>350-399 points</td>
<td>C</td>
</tr>
<tr>
<td>300-349 points</td>
<td>D</td>
</tr>
<tr>
<td>Less than 300</td>
<td>F</td>
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</tbody>
</table>

There are enough assignment and exam points to GREATLY impact your grade. The grade you receive is the grade you will have earned. This is a university course and will be graded as such.
Guidelines for Evaluating Students in the Hospitality Administration Program

What is an “A” Student?

- Consistently goes above and beyond what is required in the experience
- Displays initiative
- Looks up information on own before asking questions of staff
- Contributes meaningfully to the faculty
- ACTS enthusiastic, even if he/she does not feel that way at the time
- Is open to criticism without getting defensive
- Does not like a “know it all”
- Displays maturity
- Is proactive – does not wait to be told to do everything; takes care of things before they become problems.
- Has good verbal and written communication skills
- Is willing to risk failure in order to learn something new
- Displays common sense
- Has strong “people skills”
- Is flexible
- Stays until the job is done – is NOT a “clock watcher”

Every student should not expect an “A”! It is the people who display the above characteristics, AS WELL AS HAVING SOUND TECHNICAL ABILITY AND THE THEORETICAL KNOWLEDGE who receives the “excellent” grade.

A grade of “B” or “C” should not be perceived as failure.

A grade of “B” means “good” and a grade of “C” means “average”. Not everyone is an “outstanding” student.

A grade of “D” or “F” is appropriate when a student does not perform, does not know basic information or display basic skills, or if a student has a “real” attitude problem.

V. Tentative Course Outline/Calendar: (This course schedule is subject to change with the discretion of the professor.)

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>TOPICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 2023</td>
<td>Pre-trip session: Q&amp;A via Skype with Mike Bremer; Useful French Phrases, Apparel Guidelines, Vaccinations, The French Culture, The Film Festival</td>
</tr>
<tr>
<td>April 2023</td>
<td>Study Abroad Meeting with the Office of International Program (OIP) at 10:00 am-12:00 pm in 101 LAN.</td>
</tr>
<tr>
<td></td>
<td>Pre-trip sessions via Zoom various schedules: Ready, Set, Go; Contact Information in Cannes, France; Where to Stay in Cannes, France; Shuttles and Local Transportation, etc.</td>
</tr>
<tr>
<td>May 4, 2023</td>
<td>Pre-trip session via Zoom: Introduction of Faculty and Industry Mentors Ready, Set, Go; Contact Information in Cannes, France; Where to Stay in Cannes, France; Shuttles and Local Transportation, etc.</td>
</tr>
<tr>
<td>May 12, 2023</td>
<td>Faculty depart Nacogdoches to Cannes, France and arrives on May 12, 2017.</td>
</tr>
<tr>
<td>May 13, 2023</td>
<td>Students Depart Nacogdoches to Cannes, France</td>
</tr>
</tbody>
</table>
Orientation Schedule

**DAY 1 - SUNDAY, MAY 14**
Student Arrival Day

**DAY 2 - MONDAY, MAY 15**
ORIENTATION DAY

**REGARDING SUN**

**IMPORTANT NOTES**

Bring your sun block and water, as you will be doing a fair amount of walking outdoors today.

**REGARDING THEFT**

During orientation today and throughout your stay in Cannes, please be aware of your surroundings! Pickpockets are rather common in France, especially when there’s an influx of tourists (i.e. Cannes Film Festival). Belongings should remain out of sight and difficult for others to access. The first rule of thumb is do not have anything more in your wallet than you are willing to lose. Try to keep only what is essential: ONE credit/ATM card, ONE piece of identification, and no more than €40-50. Ladies, only carry purses that zip and carry your purse tightly under your arm and slightly in front of you. Gents, put your wallet in your front pocket. This is going to make it extremely difficult for someone to get it out without you knowing. Also stay extremely vigilant when withdrawing cash from an ATM. (More on safety/theft during Orientation!)

**REGARDING LUNCH TODAY ONLY**

All students will have one hour for lunch from 12:30 to 1:30 p.m. Depending on your group number and where you’ll be just prior, choose from these three lunch options:

1) **Bring a sandwich with you (RECOMMENDED):** Purchase it at either the La Bocca market or one of the roadside kiosks en route to the College, to eat in the College courtyard. Because of our limited time, this is the recommended option!

2) **Eat at the College:** There is a café, but it can take a long time to be served. (Sometimes the College also offers a limited number of “grab-and-go” sandwiches in the courtyard, while supply lasts.)

3) **Eat at one of the cafés across from the College:** These are on the main street across from the College. If you don’t bring a sandwich or eat at the College, this can be an option, but expect long lines! We don’t recommend eating at a restaurant in Cannes on this day, as those can take 90 minutes or longer.

**6:45 - 8:45 AM**
BREAKFAST & CHECK-IN (P&V BREAKFAST ROOM)
This is where you checked in yesterday. Bring your plate, cup, bowl, and/or silverware from your room to the P&V breakfast room. You’re welcome to return to your apartment to eat or find a spot on the lawn if you’d like to stay near the buffet. We will be feeding 200 of you in just two hours, so best to come early. Starting tomorrow, the breakfast hours will be longer, and more breakfast options will be offered.

9:00 AM
P&V POOLSIDE

9:00 AM - 9:30 AM
WALK TO COLLEGE INTERNATIONAL
(A good time to buy a pre-made sandwich for lunch.)

9:45 AM - 12:30 PM
ORIENTATION AT COLLEGE INTERNATIONAL
  10:00 AM “AMERICAN PAVILION WELCOMES YOU!”
  Student Programs Director Michael Bremer addresses general information you’ll need about the Festival, Security, Residence Rules, Badge Infractions, Networking, & more...
  10:30 AM “CANNES 101”
  Meet “Ampavver Emeritus” Pip Chodorov, who will explain why Cannes is unlike any other film event anywhere.
  11:00 AM “SAFETY & SECURITY”
  The U.S. Consul General in France, Simon Hankinson, joins us from the Consulate in Marseille to discuss ways to keep safe while traveling abroad.
  11:30 AM BREAK
  11:45 AM “CANNES CLASSICS & SEMAINE DE LA CRITIQUE”
  Meet Gerald Duchaussoy of Cannes Classics and Charles Tesson, Artistic Director of Semaine de la Critique
  12:15 PM “THE ROUNDTABLE SERIES”
  Meet Darrien Gipson and Eliza Hajek of SAGIndie, the awesome sponsors of our exclusive student roundtables!

12:30 PM - 1:30 PM
LUNCH BREAK (see lunch options on previous page)

1:30 PM
BUS TO CANNES CITY HALL (HÔTEL DE VILLE)

2:00 PM - 4:00 PM
CANNES WALKING TOUR
Refer to your walking tour map. See an AmPav Advisor at each stop before ending at the American Pavilion where you’ll meet your Team Supervisor for job training.

4:00 PM - 6:30 PM
JOB ORIENTATION AT AMPAV
Report to your Pavilion department head for job training.

6:30 PM
PIP’S EXPERIMENTAL FILM SCREENING
Screening of Pip Chodorov’s experimental film at the College (optional).

7:30 PM
STUDENTS DISMISSED!
Get a quick bite and get some sleep... tomorrow the real fun begins!
FESTIVAL OPENS, OPTIONAL PALAIS TOURS
CANNES FILM FESTIVAL OPENING DAY!

From now until Saturday, May 27, you will have your own schedule based on your work shifts. Daily schedules of programming at The American Pavilion will be posted to the “Cannes 2023 Programs” group page, as well as in the Breakfast Room at the Residence.

6:30 AM - 10:30 AM (SAME HOURS FOR REMAINDER OF FESTIVAL)
BREAKFAST & CHECK-IN (P&V BREAKFAST ROOM)
Starting today and the remainder of the Festival, breakfast will be served every morning from 6:30 a.m. – 10:30 a.m. You must bring your own plates, cups, and silverware to breakfast each day. If you’d like to stay near the buffet, you can eat on the lawn outside the breakfast room, or you’re free to take your breakfast back to your apartment. Eating is not allowed in the building’s lobby.

MORNING CHECK-IN
Breakfast is not mandatory, but checking in every morning is, so plan on showing your face every morning at some point during the “breakfast window,” whether you eat breakfast.

11:30 AM (FIRST TOUR) & 3:30PM (SECOND TOUR) OPTIONAL INTRODUCTORY ROUNDTABLE: “HISTORY OF THE FESTIVAL” TOUR OF PALAIS AND MARCHÉ
For anyone not yet on shift, come to The Pavilion to hear Pip put the Cannes Film Festival into historical context for you, followed by a tour of the Marché and Palais.
Sign up in P&V Breakfast Room.

6:00 PM
FIRST STUDENT TICKET RAFFLE
Tickets will be distributed for today’s evening screenings and those for following day outside at The Pavilion. Please refer to the Facebook Group page for confirmation as to exactly where!

7:00 PM - 9:00 PM
STUDENT WELCOME PARTY
Come eat, drink and mingle with your fellow AmPav students at The Pavilion... And don’t forget to bring your AmPav shirt for our group photo!!

May 26, 2023 SFA Team Day Off. Relax, explore Cannes and the neighboring cities to see the museums, attractions, etc. (TBD)
NOTE:
SFA students will have field trips/excursions during their day offs. Excursions include visit to vineyards/wineries in Provence and learn about winemaking; the techniques of growing grapes and how to market the wine products. Field trips include a visit to a medieval village in France, travel to Vintimiglia, Italy and Monte Carlo, Monaco.

**DAY 14 - SATURDAY, MAY 27**
CANNES FILM FESTIVAL CLOSING DAY

THAT'S A WRAP!

All students are invited to help the rest of The Pavilion crew shut down The Pavilion until Cannes 2024.

4:00 PM - 7:00 PM
STUDENT GOODBYE PARTY AT THE PAVILION

**DAY 15 - SUNDAY, MAY 28**
DEPARTURE DAY

All students must be checked out of the apartments by 11:00 a.m.

Each room must be cleaned and straightened to avoid hotel cleaning penalties. Please do not leave any clothing or personal belongings in your rooms.

Make sure you check out with AmPav staff in the Residence lobby where ALL room keys and key fobs are to be returned.

During check-out, you will be advised which shuttle you should be on. When checking in for your flight the night before, remember to take note of which terminal you'll be flying out of (T1 or T2), as you will need to know when to get off the bus when it arrives at each terminal.

BON VOYAGE!

May 28, 2023  Depart Cannes via Nice, France; Arrived Nacogdoches, Texas

June 2, 2023  Trip Digital Portfolio and the manuscript due at 11:30 pm in D2L Dropbox.

VI. Readings (Required and recommended—including texts, websites, articles, etc.):

**Textbook:**
Title: Foreign to Familiar: A Guide to Understanding Hot – And Cold – Climate Cultures
Author: Sarah A. Lanier; Availability: Amazon
VII. Course Evaluations:

It is a must that students complete the course evaluations as scheduled by the university. Dr. Causin will give 5 bonus points for the student who will complete the course evaluation. Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses (the teaching itself and the content/assignments) taken within the PCOE. Evaluation data is used for a variety of important purposes including:

1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty (full-time and part-time) annual evaluation processes, tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and summarized data will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: Found at https://www.sfasu.edu/policies

Class Attendance and Excused Absence: Policy 6.7
Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12-day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to
be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

**Student Academic Dishonesty: Policy 4.1**
Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

**Definition of Academic Dishonesty**
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one's own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source;
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

**Penalties for Academic Dishonesty**
Penalties may include, but are not limited to, reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

**Student Appeals**
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

**Withheld Grades: Policy 5.5**
Upon the request from student to the instructor of record and at the discretion of the instructor of record with the approval of the academic unit head, a grade of WH may be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work by the deadline set by the instructor of record, not to exceed one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Military Service Activation (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

If a student has been found guilty of academic dishonesty, a grade of “WP” or “WH” may be changed to “WF” at the discretion of the faculty member. In the case of a grade change to “WF”, the course will not count towards the six-course drop limit since the student is incurring an academic penalty.
**Student Code of Conduct: Policy 10.4**
Disorderly conduct including but not limited to: (a) disruption or Interference of Students, faculty, administration, staff, the educational mission, or routine operations of the University. (b) Commercial solicitation on campus or with University resources without prior approval from University officials. (c) Failure to comply with a reasonable and lawful request or directive of University Officials. (d) Facilitation of Student misconduct including but not limited to assisting, conspiring, soliciting, or encouraging others to engage in conduct which violates the Student Code of Conduct.

The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program at SFA.

**SFA values students' mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students' mental health and wellness. Many of these resources are free, and all of them are confidential.**

**On-campus Resources:**
SFASU Counseling Services • [www.sfasu.edu/counselingservices](http://www.sfasu.edu/counselingservices)
Health and Wellness Hub (corner of E. College and Raguet) • 936-468-2401

SFASU Human Services Counseling Clinic • [www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)
Human Services Room 202 • 936-468-1041

**Crisis Resources:**
Burke 24-hour crisis line 1(800) 392-8343
Suicide Prevention Lifeline 1(800) 273-TALK (8255)
Crisis Text Line: Text HELLO to 741-741

**IX. Other Relevant Course Information:**