Prerequisites: None

I. Course Description: (brief paragraph)

Introduction to human sciences professions, knowledge base, concepts in human sciences, and related career opportunities. The Foundations in Human Sciences course aligns with the American Association of Family and Consumer Sciences (FCS) Body of Knowledge.

The following 11 commonalities unify and provide a foundation for professional practice for all HMS specializations/program areas:

- Basic Human Needs
- Individual Well-Being
- Family Strengths
- Community Vitality
- Human Ecology Systems Theory
- Resource Development and Sustainability
- Wellness
- Global Interdependence
- Capacity Building
- Appropriate use of Technology
- Life Course Development

PCOE Diversity Statement:

The James I. Perkins College of Education is committed to proactively recruiting and retaining a diverse faculty, staff, and student population. Through open dialogue, mutual respect and shared responsibility, faculty, staff and students will demonstrate an understanding and sensitivity to ethnicity, race, gender, exceptionalities, culture, language/dialect, age, social class, family structure, sexual orientation, religion and spiritual values in order to enhance the quality of life in a diverse, global community.

II. Intended Learning Outcomes/Goals/Objectives (Program/Student Learning Outcomes):

The conceptual framework and the vision, mission, and goals of the James I. Perkins College of Education describe a shared vision and purpose for the SFASU College of Education. It
provides coherence for our curriculum, clinical experiences, and assessments. It is linked to the university vision and values and describes how those values translate into knowledge, skills, and dispositions in the College of Education. It is this philosophy and vision that helps to distinguish our graduates from those of other institutions. This course supports the vision, mission, and core values of the James I. Perkins College of Education whose mission is to prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership, and continued professional intellectual development.

In the College of Education at Stephen F. Austin State University, we value and are committed to:

- Academic excellence through critical, reflective, and creative
- Life-long learning
- Collaborative and shared decision making
- Openness to new ideas, culturally diverse people and innovation and change
- Integrity, responsibility, diligence, and ethical behavior
- Service that enriches the community

**Program Learning Outcomes**

This course supports the School of Human Sciences through the program learning outcomes listed below:

- The student will display the professional dispositions (academic excellence, life-long learning, collaboration, openness, integrity and service) relative to the field of Human Science.
- The student will exhibit the professional behavior (strong communication skills, a professional image, a good work ethic and adequate preparation for employment in his/her specific discipline) expected in the field of Human Sciences.
- The student will demonstrate competence in his/her specific discipline using oral and written forms.

**Student Learning Outcomes**

Upon successful completion of this course, the student will:

- Comprehend and communicate a knowledge base in Human Sciences
- Apply an understanding of concepts related to family and child development, resource management, food, nutrition, and dietetics, fashion merchandising, interior design, hospitality administration, and family and consumer sciences
- Identify career opportunities in Human Sciences
- Synthesize an understanding of the standards expected for presentations, writing assignments, and class participation in Human Sciences
- Evaluate current and future trends that impact work and the near environment

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

**Instructional Strategies:**

Correct use of spelling and grammar, along with the display of professional writing skills are necessary for all course assignments, discussion boards, and emails. Errors in spelling and/or grammar will result in a loss of points. Turnitin will be used by the Instructor to monitor writing originality and plagiarism.
All assignments must be submitted through the online course in a Microsoft Word format. Additionally, all assignments, quizzes, and exams will have an 11:30 PM (CST) deadline on the specified date. You will not have access to complete an assignment, quiz, or exam after that time.

If you have a question regarding an assignment, please email the instructor in a timely fashion. It is your responsibility to make sure that questions arrive in a timely manner.

a. Discussions 70 points
   Throughout the course the student will engage in seven online discussions as a way to critically evaluate and analyze learned material. Each student will post one response to each discussion, in addition to commenting on a minimum of two other classmates’ posts. If a student fails to engage in the discussion by commenting on classmates’ responses, the student will not earn full credit for the discussion. Each discussion is worth 10 points each.

b. Quizzes 90 points
   The student will complete a quiz at the end of each module in order to show understanding of the material for that week. There will be nine quizzes worth ten points each throughout the semester.

c. Exams 200 points
   There will be two exams given throughout the semester that will cover the material in the modules. They are designed to gauge your progress toward mastering the assigned material. Exams are to be taken during the assigned time frame. There are no make-up exams. Therefore, if a student misses the exam, the student will accept a 0 for that exam.

d. Assignments 140 points
   There will be five assignments given throughout the semester that will require you to critically analyze course content. They are designed to gauge your progress toward mastering the material in connecting it to real world issues in Human Sciences.

e. D2L
   This course is entirely online and will be coordinated through Brightspace by D2L. It is imperative that you check Brightspace by D2L multiple times throughout the week to stay informed with any course updates. Additionally, students should check their grade points in Brightspace by D2L and any discrepancies in points must be resolved within one week after the assignment grades have been posted. Otherwise, the posted grade points are considered final and will not be reviewed at a later date.

If you ever experience technical difficulties, please use the contact information listed here: Brightspace by D2L technical support (936) 468-1919; General computer support (936) 468-4357. Please note the Brightspace by D2L technical support is not available on weekends.

IV. Evaluation and Assessments (Grading):

NOTE:
Since this is a college-level course, it is assumed that you are to write in the professional manner with correct grammar, sentence usage and spelling. For every paper/project that you submit, points will be deducted for any violations.

Tutors are available for assistance through academic Assistance and Resource Center (AARC) located in the Steen Library.

**Netiquette:** All work, including emails, assignments, and discussion boards must abide by “netiquette” rules. Professional and appropriate language, grammar, spelling and syntax must be used in all communications. Be respectful to your classmates and professor. *Do not use “IM-style” writing at ANYTIME.* Grades will reflect your level of professionalism.

ALL e-mails must contain grammar, spelling, and sentence structure. No ALL CAPS, run-on sentences, texting-type or IM-type of writing will be accepted. Improper e-mails will be returned, unanswered. This is a university-level course and students must use professional emails in preparation for future management positions.

**Grading Requirements**

There is a total of 500 possible points to be earned from course assignments, discussions, exams, and projects. YOU impact your grade. The grade you receive is the grade you have earned.

**Grade Distribution**

<table>
<thead>
<tr>
<th>Points</th>
<th>Grade</th>
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<tbody>
<tr>
<td>450-500 points</td>
<td>A</td>
</tr>
<tr>
<td>400-449 points</td>
<td>B</td>
</tr>
<tr>
<td>350-399 points</td>
<td>C</td>
</tr>
<tr>
<td>300-349 points</td>
<td>D</td>
</tr>
<tr>
<td>Less than 300 points</td>
<td>F</td>
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</tbody>
</table>

There are enough assignment and exam points to GREATLY impact your grade. The grade you receive is the grade you will have earned. **This is a university course and will be graded as such.**

**Guidelines for Evaluating Students in the Hospitality Administration Program**

**What is an “A” Student?**

- Consistently goes above and beyond what is required in the experience
- Displays initiative
- Looks up information on own before asking questions of staff
- Contributes meaningfully to the faculty
- ACTS enthusiastic, even if he/she does not feel that way at the time
- Is open to criticism without getting defensive
- Does not like a “know it all”
- Displays maturity
• Is proactive – does not wait to be told to do everything; takes care of things before they become problems.
• Has good verbal and written communication skills
• Is willing to risk failure in order to learn something new
• Displays common sense
• Has strong “people skills”
• Is flexible
• Stays until the job is done – is NOT a “clock watcher”

Every student should not expect an “A”! It is the people who display the above characteristics, AS WELL AS HAVING SOUND TECHNICAL ABILITY AND THE THEORETICAL KNOWLEDGE who receives the “excellent” grade.

A grade of “B” or “C” should not be perceived as failure.
A grade of “B” means “good” and a grade of “C” means “average”. Not everyone is an “outstanding” student.
A grade of “D” or “F” is appropriate when a student does not perform, does not know basic information or display basic skills, or if a student has a “real” attitude problem.

V. Tentative Course Outline/Calendar: (This course schedule is subject to change with the discretion of the professor.)

<table>
<thead>
<tr>
<th>WEEK</th>
<th>Assignment Details</th>
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<tbody>
<tr>
<td>WEEK ONE</td>
<td>All assignments, quizzes, exams, discussions are due on Sundays of the week at 11:30 pm.</td>
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<tr>
<td></td>
<td>Introduction Module</td>
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<tr>
<td></td>
<td>• Read the course syllabus and module content</td>
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<td></td>
<td>• Complete the Introduction discussion and Module Quiz on 6/4.</td>
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<td></td>
<td>Module 1: History &amp; Current State of Human Sciences</td>
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<td></td>
<td>• Read all module content</td>
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<td></td>
<td>• Complete Module 1 discussion &amp; quiz on 6/4</td>
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<td></td>
<td>Module 2: Body of Knowledge</td>
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<td></td>
<td>• Read all module content</td>
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<td></td>
<td>• Complete Module 2 discussion &amp; quiz on 6/4</td>
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<td></td>
<td>Module 3: Research in Human Sciences</td>
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<td></td>
<td>• Read all module content</td>
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<td></td>
<td>• Complete Module 3 quiz</td>
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<td>• Submit Developing an Abstract: Research Assignment. All assessments due on 6/11</td>
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<td></td>
<td>Module 4: Connecting Academic, Professional &amp; Personal Integrity in Human Sciences</td>
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<tr>
<td></td>
<td>• Read all Module content</td>
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<td></td>
<td>• Complete Module 4 discussion &amp; quiz. All assessments due on 6/11</td>
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<tr>
<td></td>
<td>Midterm Exam: Modules 1-4</td>
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<td></td>
<td>• Complete Midterm Exam on 6/18</td>
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<tr>
<td>WEEK THREE</td>
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<td>All assignments, quizzes, exams, discussions are due on Sundays of the week at 11:30 pm.</td>
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<tr>
<td>Module 5: Careers in Human Sciences</td>
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<tr>
<td>• Read all module content</td>
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<td>• Complete Module 5 discussion &amp; quiz</td>
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<tr>
<td>• Submit Career Research assignment. All assessments due 6/18</td>
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<tr>
<td>Module 6: Human Ecology &amp; Generational Differences</td>
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<tr>
<td>• Read all module content</td>
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<tr>
<td>• Complete Module 6 quiz</td>
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<td>• Submit Eco-Map assignment. All assessments due 6/18</td>
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| WEEK FOUR |
| All assignments, quizzes, exams, discussions are due on Sundays of the week at 11:30 pm. |
| Module 7: Social Issues in Human Sciences |
| • Read all module content |
| • Complete Module 7 discussion & quiz |
| • Submit Social Media assignment. All assessments due on 6/25 |
| Module 8: Public Policy in Human Sciences |
| • Read all module content |
| • Complete Module 8 discussion & quiz |
| • Submit Making an Impact assignment. All assessments due on 6/25 |
| Final Exam: Comprehensive |
| • Complete Final Exam on 6/30 at 5:00 pm. |

VI. Readings (Required and recommended—including texts, websites, articles, etc.):

**Textbook:**
There is no required textbook for this course. All readings will be provided to the student from the instructor through the D2L system.

VII. Course Evaluations:

It is a must that students complete the course evaluations as scheduled by the university. Dr. Causin will give 5 bonus points for the student who will complete the course evaluation. Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses (the teaching itself and the content/assignments) taken within the PCOE. Evaluation data is used for a variety of important purposes including:

1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty (full-time and part-time) annual evaluation processes, tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!
In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and summarized data will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: Found at https://www.sfasu.edu/policies

Class Attendance and Excused Absence: Policy 6.7
Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12-day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

Student Academic Dishonesty: Policy 4.1
Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one's own. Examples of plagiarism include, but are not limited to:
submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source;
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

**Penalties for Academic Dishonesty**
Penalties may include, but are not limited to, reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

**Student Appeals**
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

**Withheld Grades: Policy 5.5**
Upon the request from student to the instructor of record and at the discretion of the instructor of record with the approval of the academic unit head, a grade of WH may be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work by the deadline set by the instructor of record, not to exceed one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Military Service Activation (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

If a student has been found guilty of academic dishonesty, a grade of “WP” or “WH” may be changed to “WF” at the discretion of the faculty member. In the case of a grade change to “WF”, the course will not count towards the six-course drop limit since the student is incurring an academic penalty.

**Student Code of Conduct: Policy 10.4**
Disorderly conduct including but not limited to: (a) disruption or Interference of Students, faculty, administration, staff, the educational mission, or routine operations of the University. (b) Commercial solicitation on campus or with University resources without prior approval from University officials. (c) Failure to comply with a reasonable and lawful request or directive of University Officials. (d) Facilitation of Student misconduct including but not limited to assisting, conspiring, soliciting, or encouraging others to engage in conduct which violates the Student Code of Conduct.

The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program at SFA.

**SFA values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.**
On-campus Resources:
SFASU Counseling Services • www.sfasu.edu/counselingservices
Health and Wellness Hub (corner of E. College and Raguet) • 936-468-2401

SFASU Human Services Counseling Clinic • www.sfasu.edu/humanservices/139.asp
Human Services Room 202 • 936-468-1041

Crisis Resources:
Burke 24-hour crisis line 1(800) 392-8343
Suicide Prevention Lifeline 1(800) 273-TALK (8255)
Crisis Text Line: Text HELLO to 741-741

IX. Other Relevant Course Information: