Course Description
GERM 1111 Elementary German I Lab (1 credit)
GERM 1111 is a self-guided laboratory practicum. The self-guided practicum is based on intensive language practice designed to help you improve your facility with the German you already know and to develop skill using the new concepts and vocabulary you encounter in this course.

Required Texts and Other Resources
TOP HAT TEXTBOOK AND CLASSROOM
We will be using the interactive Elementary German I textbook available through Top Hat Pro, which was written specifically with SFASU students in mind.
We will also be using Top Hat Classroom during our class meetings to enhance class participation. In Top Hat Classroom, you will be able to respond to in-class questions using Apple or Android smartphones, using tablets, laptops, or through text message.
PURCHASING YOUR ELEMENTARY GERMAN I TEXTBOOK
For instructions on how to create a Top Hat account and enroll in our Top Hat course, please refer to the invitation sent to your school email address or consult Top Hat's Getting Started Guide (https://bit.ly/31TGMlw).
If you already have a Top Hat account, go to [https://app.tophat.com/e/743887] to be taken directly to our course. If you are new to Top Hat, follow the link in the email invitation you received from your GERM 1311 professor.
If you prefer, you may go through the following steps:
• Go to https://app.tophat.com/register/student
• Click "Search by school" and input the name of our school
• Search for our course with the following join code: [743887]
The cost of your GERM 1311 textbook is $40. If you do not already have a Top Hat account, there will be an additional $10 fee for Top Hat Pro. These costs will be listed at checkout when you enroll in our Top Hat Pro course. Note that Top Hat does offer a free two-week trial period so that you may access your German 1311 textbook immediately. (You may, of course, also purchase your textbook and access code from the university bookstore.)
HELP WITH TOP HAT
Should you require assistance with Top Hat at any time please contact their Support Team directly by way of email (support@tophat.com), the in-app support button, or by calling 1-888-663-5491. You may need to provide specific user information to their technical support team to help them troubleshoot any issues.

GERM 1111 Lab Assignments
The self-guided Lab assignments are embedded into the pages of your Elementary German I course textbook. As you work through the reading assignments in your text, you will be asked to respond to
questions that are embedded in the text. This way, your lab assignments are very closely tied to your class assignments.

**Explanation of Grades**

A. **(100%) Online Self Assessment and Quiz Assignments** count toward 50% of your final Lab class grade. These online Lab tasks have been designed to help you activate and put to use the concepts and vocabulary that you learn about in your online text. They are also the foundation for being able to get the most out of each of the class videos and for being able to complete other assignments in your GERM 1311 course.

**Evaluation Criteria**

The embedded questions are scored one half for participation, and one half for accuracy. Note that you are able to go back and review, input updated responses to all of the questions embedded in your *Elementary German I* textbook.

**Student Learning Outcomes**

1. Students will be exposed to and actively engage in discussions selected from diverse original German-language sources that reflect the diverse culture of the German-speaking world.
2. Students will use vocabulary dealing with the following themes in their writing and speaking: hobbies and free time activities, music and cultural events, sports and fitness, multicultural aspects of German life, holiday traditions, and past events.
3. Students will be able to correctly utilize the following grammatical structures: coordinating conjunctions to create compound sentences, subordinating conjunctions and subordinate clauses to create complex sentences, simple past of select verbs, present perfect forms of all verbs learned so far, informal second person singular and plural pronouns and verb forms, dative case and indirect objects, infinitive phrases.
4. Students will be able to communicate in oral and written form about the themes in this course, using the grammatical structures introduced in the course.
5. Students will actively investigate relatively simple topics in German and record their findings.

**Program Learning Outcomes**

1. Students will demonstrate the ability to engage in effective oral communication with native speakers of the target language. *(Communication)*
2. Students will analyze and summarize authentic texts in the target language. *(Critical Thinking)*
3. Students will write effective, original compositions demonstrating the ability to analyze, persuade and/or defend an opinion in the target language. *(Critical Thinking, Teamwork)*
4. Students will apply critical thinking skills in comparisons of the cultures studied and their own. *(Critical Thinking, Personal Responsibility)*
5. Students will, if seeking teacher certification, demonstrate mastery of professional skills necessary to teach the target language. *(Critical Thinking, Personal Responsibility)*
6. Students will demonstrate mastery of linguistic and cultural skills necessary to pursue graduate study and/or careers. *(Personal Responsibility)*

**Course Guidelines**

*Top Hat: Elementary German I*

You must have access to your *Elementary German I* Top Hat textbook in order to complete the Lab activities. You will need to access the *Elementary German I* textbook on Top Hat daily to complete your Lab assignments.
Lab Assignments
Completion of the Lab tasks in your GERM 1111 Lab course is essential. These tasks are the foundation upon which all other course activities are based, and it is assumed that you will have successfully completed the Lab tasks before you proceed to any of the course activities for any given day. Unless prior arrangement has been made with the professor for a specific assignment, late Lab tasks may not receive credit.

General Expectations
You are expected to be courteous and respectful to everyone in your class.
You are responsible for turning in your assignments, completed and on time. This includes all the self-guided Lab assignments as well as regular attendance in the small-group Lab sessions facilitated by our German Language Assistant.
You are expected to engage in oral discussions in the small-group Lab sessions. These sessions are your opportunity to practice speaking German in meaningful contexts.
Keep in mind that it is okay to make mistakes. Making mistakes is part of the learning process when we learn a new language.
Accept new challenges in German and challenge yourself to learn as much as you can!

Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Withheld Grades Semester Grades Policy (A-54)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325,
468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Mental Health and Wellness

Please copy and paste the following information into your course syllabus.

SFA values students' mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students' mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**
SFA Counseling Services [www.sfasu.edu/counselingservices](http://www.sfasu.edu/counselingservices) Rusk Building, 3rd Floor 936.468.2401

SFA Human Services Counseling Clinic [www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp) Human Services, Room 202 936.468.1041

**Crisis Resources:**
Burke 24-hour crisis line: 1.800.392.8343
Suicide Prevention Lifeline: 1.800.273.TALK (8255)
Crisis Text Line: Text HELLO to 741-741

**Acceptable Student Behavior**

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic, or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.
The course calendar for your GERM 1111 lab follows exactly the Kalender outlined in detail in your GERM 1311 syllabus. Please refer to that Kalender for all GERM 1111 lab assignments.

Please note that I do reserve the right to modify the course syllabus if necessary to enhance your learning experience and/or as events at the University might make necessary.