Stephen F. Austin State University  
Perkins College of Education  
Department of Human Services and Educational Leadership  
SPSY 5311.700: Psychoeducational Assessment  
Fall 2023

**Instructor:** Stacy Akin, MA., LSSP  
**Office:** Human Services 215

**Course Time & Location:** T 4:30-7:00 virtual  
**Office Hours:** T: 11:00-1:00  
W: 10:00-1:00

**Credits:** 3  
**Email:** stacy.akin1@sfasu.edu (allow for 24 hr. response)

**Office Phone:** NA  
**Other Contact Information:** NA

**Stacy’s Zoom Meeting Room:**  
https://sfasu.zoom.us/j/2078379855

**Zoom Classroom meeting:** https://sfasu.zoom.us/j/9638146049?pwd=QTdqa0lKaVJ4eFhLVkk5WkJhMWFYdz09  
**Passcode:** 945817

**Prerequisites:** None

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This course meets virtually via Zoom.

**I. Course Description:**

“The administration and interpretation of tests designed to measure achievement, adaptive and maladaptive behavior, and social/emotional behavior for use in educational planning and interventions with disabled students.”

The purpose of this course is to teach the administration, scoring, interpretation, and use of measures of social/emotional/behavioral constructs, cognitive ability, and achievement. Students will be immersed in the learning of interviewing and performing observations. Students will receive direct instruction and some supervised practice with measures of cognitive functioning as well as measures of academic achievement.

SPSY 5311 “Psychoeducational Assessment” (3 credits) typically meets once each week (Tuesday) in 150-minute segments for 16 weeks. Students have significant weekly reading assignments and course assignments (see section III). These activities average at a minimum, six hours of work each week to prepare outside of classroom hours.

**PCOE Diversity Statement:**

The James I. Perkins College of Education is committed to proactively recruiting and retaining a diverse faculty, staff, and student population. Through open dialogue, mutual respect and shared responsibility, faculty, staff and students will demonstrate an understanding and sensitivity to ethnicity, race, gender, exceptionalities, culture, language/dialect, age, social class, family structure, sexual orientation, religion and spiritual values in order to enhance the quality of life in a diverse, global community.

**II. Intended Learning Outcomes/Goals/Objectives (Program/Student Learning Outcomes):**

All students must adhere to the SFA Way:

1. **The Principle of Respect:**  
Lumberjacks command respect and treat others with respect. They are considerate of others and tolerant of differences. They demonstrate respect for those around them by avoiding the use of offensive or profane language. They do not threaten or harm anyone and deal peacefully and civilly with conflict.

2. **The Principle of Caring:**  
Lumberjacks think of the needs of others and seek to improve the quality of life of those around them. They are compassionate, empathic and kind. They respond with humility to those they have helped and express gratitude freely to those who help them. Lumberjacks prepare themselves to become leaders in their communities and workplaces. They dedicate themselves to excellence in their chosen field of study and to using what they learn in the service of others.

3. **The Principle of Responsibility:**  
Lumberjacks do what is right. They persevere in times of adversity. Through self-control and self-discipline, they strive to do their best. Lumberjacks challenge each other to exceed expectations. They are active learners both inside and
outside of the classroom. They are reliable; they do what they say they will do. Lumberjacks hold themselves accountable for their decisions.

4. The Principle of Unity:
Lumberjacks are loyal to their friends, family, university, state and country. Lumberjacks stand together against any adversary. They recognize that though we are very different from one another, we are united by the Lumberjack Spirit. Lumberjacks seek to understand the people and world around them. When one lumberjack fails, all fail. When one lumberjack succeeds, all succeed.

5. The Principle of Integrity:
Lumberjacks have the courage to do what is right, even when it is hard or unpopular. They respond to each situation with steadfast values that are not subject to change based on the actions of others. They seek opportunities to practice effective and ethical leadership. Lumberjacks are honest; they do not deceive, cheat or steal. Lumberjacks stand up for those who cannot stand up for themselves. As lifelong learners, lumberjacks are committed to continuously improving themselves.

General/EEO:

The mission of the Perkins College of Education is to prepare competent, successful, caring and enthusiastic professionals from diverse backgrounds dedicated to responsible service, leadership, social justice and continued professional and intellectual development in an interconnected global society.

In the Perkins College of Education, we value and are committed to:

- Academic excellence through critical, reflective, and creative thinking
- Life-long learning
- Collaboration and shared decision-making
- Openness to new ideas, to culturally diverse people, and to innovation and change
- Integrity, responsibility, diligence, and ethical behavior
- Service that enriches the community

The goals of this course are closely aligned to those of the College of Education (COE). As a step in the process of preparing students to make meaningful contributions in an interconnected global society, the knowledge obtained in this course will enable students to develop the requisite knowledge, skills, and dispositions necessary in the field of school psychology.

The program in School Psychology at Stephen F. Austin State University is dedicated to producing ethical, responsible, and competent school psychologists who employ scientific knowledge and methods of problem solving. The program’s philosophy of education holds that one learns best by engaging in practice. The mission of our program is to apply behavioral science knowledge and methods to the assessment and treatment of learning, behavior, and psychosocial problems in regular and special education populations in the public schools.

Throughout the course, students are expected to develop critical thinking, communication, personal responsibility, social responsibility, teamwork, and empirical and quantitative skills. Course requirements, assigned readings, experiences, presentations, and discussions are designed to foster these core values.

Intended Learning Outcomes/Goals/Objectives: NASP Training and Practice Domains:
1. **Domain 1: Data-Based Decision Making.** School psychologists understand and utilize assessment methods for identifying strengths and needs; developing effective interventions, services, and programs; and measuring progress and outcomes within a multitiered system of supports. School psychologists use a problem-solving framework as the basis for all professional activities. School psychologists systematically collect data from multiple sources as a foundation for decision-making at the individual, group, and systems levels, and they consider ecological factors (e.g., classroom, family, and community characteristics) as a context for assessment and intervention.

2. **Domain 4: Mental and Behavioral Health Services and Interventions.** School psychologists understand the biological, cultural, developmental, and social influences on mental and behavioral health, behavioral and emotional impacts on learning, and evidence-based strategies to promote social–emotional functioning. School psychologists, in collaboration with others, design, implement, and evaluate services that promote resilience and positive behavior, support socialization and adaptive skills, and enhance mental and behavioral health.

3. **Domain 9: Research and Evidence-Based Practice.** School psychologists have knowledge of research design, statistics, measurement, and varied data collection and analysis techniques sufficient for understanding research, interpreting data, and evaluating programs in applied settings. As scientist practitioners, school psychologists evaluate and apply research as a foundation for service delivery and, in collaboration with others, use various techniques and technology resources for data collection, measurement, and analysis to support effective practices at the individual, group, and/or systems levels.

While all domains of NASP are included to some degree within the course, domains 1, 4, and 9 are primarily represented in this course.

**Program Learning Outcomes (PLO): Program Specific**

1. **Domain 1: Data-Based Decision Making.** School psychologists understand and utilize assessment methods for identifying strengths and needs; developing effective interventions, services, and programs; and measuring progress and outcomes within a multitiered system of supports. School psychologists use a problem-solving framework as the basis for all professional activities. School psychologists systematically collect data from multiple sources as a foundation for decision-making at the individual, group, and systems levels, and they consider ecological factors (e.g., classroom, family, and community characteristics) as a context for assessment and intervention.

2. **Domain 2: Consultation and Collaboration.** School psychologists understand varied models and strategies of consultation and collaboration applicable to individuals, families, groups, and systems, as well as methods to promote effective implementation of services. As part of a systematic and comprehensive process of effective decision making and problem solving that permeates all aspects of service delivery, school psychologists demonstrate skills to consult, collaborate, and communicate effectively with others.

3. **Domain 3: Academic Interventions and Instructional Supports.** School psychologists understand the biological, cultural, and social influences on academic skills; human learning, cognitive, and developmental processes; and evidence-based curricula and instructional strategies. School psychologists, in collaboration with others, use assessment and data collection methods to implement and evaluate services that support academic skill development in children.
4. **Domain 4: Mental and Behavioral Health Services and Interventions.** School psychologists understand the biological, cultural, developmental, and social influences on mental and behavioral health, behavioral and emotional impacts on learning, and evidence-based strategies to promote social–emotional functioning. School psychologists, in collaboration with others, design, implement, and evaluate services that promote resilience and positive behavior, support socialization and adaptive skills, and enhance mental and behavioral health.

5. **Domain 5: School-Wide Practices to Promote Learning.** School psychologists understand systems structures, organization, and theory; general and special education programming; implementation science; and evidence-based, school-wide practices that promote learning, positive behavior, and mental health. School psychologists, in collaboration with others, develop and implement practices and strategies to create and maintain safe, effective, and supportive learning environments for students and school staff.

6. **Domain 6: Services to Promote Safe and Supportive Schools.** School psychologists understand principles and research related to social–emotional well-being, resilience and risk factors in learning, mental and behavioral health, services in schools and communities to support multilitered prevention and health promotion, and evidence-based strategies for creating safe and supportive schools. School psychologists, in collaboration with others, promote preventive and responsive services that enhance learning, mental and behavioral health, and psychological and physical safety and implement effective crisis prevention, protection, mitigation, response, and recovery.

7. **Domain 7: Family, School, and Community Collaboration.** School psychologists understand principles and research related to family systems, strengths, needs, and cultures; evidence-based strategies to support positive family influences on children’s learning and mental health; and strategies to develop collaboration between families and schools. School psychologists, in collaboration with others, design, implement, and evaluate services that respond to culture and context. They facilitate family and school partnerships and interactions with community agencies to enhance academic and social–behavioral outcomes for children.

8. **Domain 8: Equitable Practices for Diverse Student Populations.** School psychologists have knowledge of individual differences, abilities, disabilities, and other diverse characteristics and the impact they have on development and learning. They also understand principles and research related to diversity in children, families, schools, and communities, including factors related to child development, religion, culture and cultural identity, race, sexual orientation, gender identity and expression, socioeconomic status, and other variables. School psychologists implement evidence-based strategies to enhance services in both general and special education and address potential influences related to diversity. School psychologists demonstrate skills to provide professional services that promote effective functioning for individuals, families, and schools with diverse characteristics, cultures, and backgrounds through an ecological lens across multiple contexts. School psychologists recognize that equitable practices for diverse student populations, respect for diversity in development and learning, and advocacy for social justice are foundational to effective service delivery. While equality ensures that all children have the same access to general and special educational opportunities, equity ensures that each student receives what they need to benefit from these opportunities.

9. **Domain 9: Research and Evidence-Based Practice.** School psychologists have knowledge of research design, statistics, measurement, and varied data collection and analysis techniques sufficient for understanding research, interpreting data, and evaluating programs in applied settings. As scientist practitioners, school psychologists evaluate and apply research as a foundation for service delivery and, in collaboration with others, use various techniques and technology resources for data collection, measurement, and analysis to support effective practices at the individual, group, and/or systems levels.

10. **Domain 10: Legal, Ethical, and Professional Practice.** School psychologists have knowledge of the history and foundations of school psychology; multiple service models and methods; ethical, legal, and professional standards; and other factors related to professional identity and effective practice as school psychologists. School psychologists provide services consistent with ethical, legal, and professional standards; engage in responsive ethical and professional decision-making; collaborate with other professionals; and apply professional work characteristics needed for effective practice as school psychologists, including effective interpersonal skills, responsibility, adaptability, initiative, dependability, technological competence, advocacy skills, respect for human diversity, and a commitment to social justice and equity.

**Student Learning Outcomes (SLO): Student Specific**

1. Students will demonstrate competency administering cognitive tests according to standardization.
2. Students will demonstrate competency scoring cognitive tests according to standardization.
3. Students will demonstrate competency interpreting cognitive tests in accordance with best practices.
4. Students will demonstrate competency writing assessment reports.
5. Students will demonstrate knowledge of ethical and legal principles related to assessment administration, procedures, interpretation, and delivery of results.
Grades will be assigned based on the quality of each student’s fulfillment of the following requirements.

1. **Syllabus Agreement Form (Pass/ Fail):** As per Human Services and Educational Leadership department guidelines, students must complete and return the attached syllabus agreement form. This form must be received before the end of the first class. Questions and concerns regarding the syllabus agreement form must be brought to the attention of the instructor immediately.

2. **Course Confidentiality Agreement Form (Pass/Fail):** Students must complete and return the attached course confidentiality agreement form assuring that course discussions will remain confidential. This form must be received before the end of the first class. Questions and concerns regarding the course confidentiality agreement form must be brought to the attention of the instructor immediately.

3. **Participation (50 points//9%):** Students are required to actively participate in discussion each week. Active participation includes providing valuable input to others such as assessment feedback or consultation advice. Active participation excludes working on other projects or interests. For example, if a student is observed working on a laptop/tablet or checking a cell phone that student shall expect a participation grade reduction. At the conclusion of each class period, students will record the participation grade they believe they earned for that period on the Student Participation Evaluation Form. The instructor will review each student’s self-reported grade and adjust the grade if appropriate. The student’s self-reported grade is not a guarantee that is the grade that will be used for the class period. Failure to turn in the participation form at the end of class will result in a participation grade of 0. At the end of the semester, 5 class periods will be randomly selected to count towards the final participation grade. No credit will be given for absences. More than two absences will result in a full letter grade reduction.

4. **Test Protocols/Assignments (6x40=240 points//44%):** You will submit 6 test protocols. Each protocol is worth up to 40 points.

   An informed consent form must be read and signed by all test subjects or their parents, in the case of children, except when testing immediate family members. This informed consent form must be returned to the course instructor along with the test protocol. Students are responsible for finding their own test subjects for this course. Immediate family members cannot be used for reports. All information obtained from tests used for this class is considered invalid. No use of this information for clinical purposes should be made. To use information obtained by an unqualified examiner is unethical.

   If students require assessments from the SPAC they will be held financially responsible for lost or stolen kits or replacing missing pieces.

5. **Full Report (60 points//11%):** A full psychological report that incorporates all selected protocols/assignments will be written. The report should include an eligibility statement and recommendations.

6. **Observations of Assessment (Pass/Fail):** During the designated campus day(s), students will demonstrate competency administering randomly selected subtests from any of the assessments covered in class. In addition, students will complete a brief (5 minute) introductory interview.

7. **Exams (100 points each//18% each):** There will be 2 exams in this course. Exams will cover all material assigned and discussed in class.

   *Students will be provided an opportunity to review all graded content during the next class or by appointment (end of course exam). If a student desires to go over an item in depth, the student may...*
arrange a session with the instructor outside of class. A student wishing to appeal the scoring of a missed item may submit an appeal of the missed item by e-mail to the instructor prior to the class period proceeding review of the exam grade. The appeal shall state support for the student’s choice, citing passages from the required texts that clearly and logically support the student’s choice. The instructor will provide feedback via e-mail.

Students will be provided an opportunity to review all graded content. If a student desires to go over an item in depth, the student may arrange a session with the instructor outside of class. A student wishing to appeal the scoring of a missed item may submit an appeal of the missed item by e-mail to the instructor prior to the class period proceeding reviewing the assignment grade. The appeal shall state support for the student’s choice, citing passages from the required texts that clearly and logically support the student’s choice. The instructor will provide feedback via e-mail.

All assignments are expected to be completed by the date stated on the calendar. Late work at the graduate level is considered unacceptable. If there are extenuating circumstances, late assignments may be accepted if you contact the professor prior to the date the assignment is due. Failure to communicate with the professor prior to the due date will result in a grade of zero. If the late assignment is accepted, ten points will be deducted for every day the assignment is late.

In addition to failure to earn points for the assignment, failure to complete any assignment will result in one full letter grade reduction for the entire course.

IV. Evaluation and Assessments (Grading):

Grading Policy

1. Syllabus Agreement Form  Pass/Fail
2. Course Confidentiality Agreement  Pass/Fail
3. Test Protocols/Assignments  6 x 40 points each (240 points total)
4. Full Report  60 points
5. Observations of Assessment of Cog/Ach  Pass/Fail
6. Participation  50 points
7. Exams  2 x 100 points (200 points total)

550 points

Grades

A = 90-100%  495-550 points
B = 80-89%  440-494 points
C = 70-79%  385-439 points
D = 60-69%  330-384 points
F = 59 or below  0-329 points

Attendance: If a student fails to attend more than 2 class periods without prior approval from the instructor that student’s grade will reflect one full letter grade reduction.

Posting Grades

Grades will be posted on D2L. Student performance cannot be reported or discussed on the phone or through email.

V. Tentative Course Outline/Calendar:

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<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Required Reading</th>
<th>Exam/Assignment</th>
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| 1    | 8/29 | -Syllabus  
-Statistics refresher: Understanding Z-scores, T-scores, scaled scores, and standard scores | Syllabus | Syllabus Agreement Form DUE  
Course Confidentiality DUE |
| 2    | 9/5  | -Components of comprehensive assessment/IDEA FIE requirements | Chapter 1 (Sattler, 2020)  
Chapter 4 (Sattler, 2020)  
Chapter 5 (Sattler, 2020) | **Choose a partner** |
Chapter 6 (Sattler, 2020)  
Chapter 7 (Sattler, 2020)  
-Students to begin sourcing assessment instruments/test manuals

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| 3 | 9/12 | -Interviewing children, parents, teachers, and families  
-Additional interviewing considerations  
-Writing up an interview | Chapter 5 (Sattler, 2020)  
Chapter 6 (Sattler, 2020)  
Chapter 7 (Sattler, 2020)  
-Students to begin sourcing assessment instruments/test manuals

- Discuss access to testing materials  
-Assessment of Behaviors w/observational methods  
-How to write-up observational data for a report | Chapter 8 (Sattler, 2020)  
Chapter 9 (Sattler, 2020)  
Chapter 10 (Sattler, 2020)  
-Students to upload brief write ups of interview and observations to D2L  
-Students should begin practicing administration of cognitive tests

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| 5 | 9/26 | -Assessment of social, emotional, and behavioral competencies  
-Broadband vs. narrowband assessments  
-IDEA criteria for emotional disturbance  
-Examples of tests | Essentials of XBA pp. 1-39  
*Students to begin uploading videos of test administrations for critique  
-Students to begin uploading scans of completed protocols (cognitive assessments)

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| 6 | 10/3 | -Discussion questions regarding interviews  
-Introduction to cognitive assessment; CHC theory  
-Obtain volunteers to bring test kits and manuals for specific subtest reviews  
-*Students should begin practicing administration of cognitive tests | Essentials of XBA pp. 45-66 and Chapter 3 and 4

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| 7 | 10/10 | -Review of broad ability measures and relevance to determinations of SLD, ID, and Dyslexia/Dysgraphia/Dyscalculia, ADHD  
-Review of subtests of various cognitive tests  
-Building a test battery for the referral question  
-Navigating test manuals for specific information | Essentials of XBA pp. 1-39  
*Students to begin uploading videos of test administrations for critique  
-Students to begin uploading scans of completed protocols (cognitive assessments)

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| 8 | 10/17 | -Introduction to achievement tests, building a battery for achievement testing  
-SLD IDEA definition, Texas criteria | Chapter 15 (Sattler, 2020)  
Chapter 16 (Sattler, 2020)  
-Students to begin completing a full and individual evaluation

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| 9 | 10/24 | -ID assessment – review of adaptive behavior assessment  
-Curriculum based assessment and measures (CBM), aligning with observed achievement assessment data | Chapter 15 (Sattler, 2020)  
Chapter 16 (Sattler, 2020)  
-Students to upload/turn in protocols (6 total) for review and correction

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| 10 | 10/31 |   | EXAM 1

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| 11 | 11/7 | -Starting the pieces to report writing – the Full and Individual Evaluation (IDEA)  
-Writing an FIE | Chapter 25 (Sattler, 2020)  
-Students to begin completing a full and individual evaluation

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| 12 | 11/14 |   | -Students to upload/turn in protocols (6 total) for review and correction

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<tr>
<td>13</td>
<td>11/21</td>
<td>University Break</td>
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| 14 | 11/28 | -Administer various assessment subtests | *Class meets in-person this week – 11/30 and 12/1

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| 15 | 12/5 | Comprehensive Review for Exam | Submit Full and Individual Evaluations

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| 16 | 12/12 |   | Final Exam

***There will be additional classroom practice and work to be completed. This work will be reflected in your participation points***

VI. Readings (Required and recommended—including texts, websites, articles, etc.):

Required Text:
Assessments to be covered in this course:

- Wechsler Intelligence Scale for Children-Fifth Edition (WISC-V)
- Woodcock Johnson IV Tests of Cognitive Ability (WJ-IV COG)
- Kaufman Assessment Battery for Children – 2nd Edition NU (KABC-2NU)
- Woodcock Johnson IV Tests of Achievement (WJIV ACH)
- Kaufman Tests of Achievement – 3rd Edition (KTEA3)
- Comprehensive Tests of Phonological Processing – 2nd Edition (CTOPP2)
- Behavior Assessment System for Children – 3rd Edition (BASC-3, various forms)
- Children’s Depression Inventory, 2nd Edition (CDI2)
- Reynolds Manifest Anxiety Scale – 2nd Edition (RCMAS2)
- Trauma Symptom Checklist for Children (TSSC-form A)

Recommended Text:


Additional reading assignments may be assigned during class.

VII. Course Evaluations:

Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses (the teaching itself and the content/assignments) taken within the PCOE. Evaluation data is used for a variety of important purposes including:
1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty (full-time and part-time) annual evaluation processes, tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and summarized data will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: Found at http://www.sfasu.edu/policies

Important course related policies:

Course Grades (Including WH), Policy 5.5

Final Course Grade Appeals by Students, Policy 6.3

Academic Accommodation for Students with Disabilities, Policy 6.1
Appeal Procedure Relating to the Provision of accommodations for students with Disabilities, Policy 6.6

Class Attendance, Policy 6.7

Code of Student Conduct and Academic Integrity, Policy 10.4

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Withheld Grades Semester Grades Policy (5.5)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf.

Students with Disabilities
To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

***Other SFA Policy Information

Course Policy:
All assignments should be fully prepared by the student. Developing strong competencies in the skills associated with this course, from student-based brainstorming to project development, will prepare you for success in your degree pathway and, ultimately, a competitive career. Therefore, the use of generative AI tools to complete any aspect of assignments for this course are not permitted and will be treated as plagiarism. If you have questions about what constitutes a violation of this statement, please contact me.

IX. Additional Information:

**Code of Ethics for the Texas Educator:**
The Texas educator shall comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom. The Texas educator, in maintaining the dignity of the profession, shall respect and obey the law, demonstrate personal integrity, and exemplify honesty and good moral character. The Texas educator, in exemplifying ethical relations with colleagues, shall extend just and equitable treatment to all members of the profession. The Texas educator, in accepting a position of public trust, shall measure success by the progress of each student toward realization of his or her potential as an effective citizen. The Texas educator, in fulfilling responsibilities in the community, shall cooperate with parents and others to improve the public schools of the community. This chapter shall apply to educators and candidates for certification.

Please go to TAC 247.2 – Code of Ethics and Standard Practices for Texas Educators.

**To complete Certification/Licensing Requirements in Texas related to public education and other professional settings, you will be required to:**

1. Candidates must undergo a criminal history background check prior to clinical teaching and prior to employment as an educator. The public school campuses are responsible for completing the criminal background check. A person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person’s potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

A Preliminary Criminal History Evaluation is a non-mandatory, non-binding evaluation of an individual’s self-reported criminal history. In addition, the agency obtains your name-based Texas criminal history information. The service is provided to the requestor for a non-refundable fee. The requestor will receive an evaluation letter by email from agency staff advising of potential ineligibility for educator certification.

You are eligible to request a Preliminary Criminal History Evaluation if:

- You enrolled or planning to enroll in an educator preparation program or
- You are planning to take a certification exam for initial educator certification, and
- You have reason to believe that you may be ineligible for educator certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

You are not eligible for a preliminary evaluation of your criminal history if you do not have a conviction or deferred adjudication for a felony or misdemeanor offense.

In addition, you must complete the fingerprinting process when you apply for certification. Participation in the evaluation does not preclude you from submitting to a national criminal history review at the time you apply for your educator certification. Your criminal history will be reviewed and you may be subject to an investigation based on that criminal history, including any information you failed to submit for evaluation.

2. Provide one of the following primary ID documents: passport, driver’s license, state or providence ID cards, a national ID card, or military ID card to take the TExES exams. YOU must provide legal documentation to be allowed to take these mandated examinations that are related to certification/licensing requirements in Texas. If you do not have legal documentation, you may want to reconsider your major while at SFASU.

3. Successfully complete state mandated fingerprint background check. If you have a history of criminal activity, you may want to reconsider your major while at SFASU.

For further information, contact the Office of Assessment and Accountability at 936-468-1282 or edprep@sfasu.edu.
X: Resources

**Student Wellness and Well-Being**
SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**
- **The Dean of Students Office** (Rusk Building, 3rd floor lobby)
  - [Website](http://www.sfasu.edu/deanofstudents)
  - 936.468.7249
  - dos@sfasu.edu

- **SFA Human Services Counseling Clinic** Human Services, Room 202
  - [Website](http://www.sfasu.edu/humanservices/139.asp)
  - 936.468.1041

- **The Health and Wellness Hub** “The Hub”
  - Location: corner of E. College and Raguet St.
  - [Website](http://www.sfasu.edu/thehub)
  - 936.468.4008
  - thehub@sfasu.edu

**Crisis Resources:**
- Burke 24-hour crisis line: 1.800.392.8343
- National Suicide Crisis Prevention: 9-8-8
- Suicide Prevention Lifeline: 1.800.273.TALK (8255)
- Job Crisis Text Line: Text HELLO to 741-741

**XI. Other Relevant Course Information:**

The instructor reserves the right to change the syllabus as necessary. You are responsible for maintaining accurate records, including any changes to the syllabus. In addition, you are responsible for all information presented during class, regardless of whether or not you attended class.

Students are expected to respond to emails within 24 hours from their SFA email. Students may expect a response to their inquiries within 5 days, not including holidays or travel for conventions.
Student Participation Evaluation Form

SPSY 5311

Evaluation of my class participation

Name: ___________________________

Participation will be evaluated in two aspects: Preparation for Class and Whole Class Interaction. You may earn 10 points per class. See syllabus for detailed information.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparation for Class</strong></td>
<td></td>
</tr>
<tr>
<td>I read carefully, look up unfamiliar vocabulary, and make annotations in my text. I review my notes from prior classes and make connections. I develop my own ideas about the text.</td>
<td>5</td>
</tr>
<tr>
<td>I read the texts, look up unfamiliar vocabulary, and prepare for discussion.</td>
<td>4</td>
</tr>
<tr>
<td>I read the texts.</td>
<td>3</td>
</tr>
<tr>
<td>I did not read all of the required texts.</td>
<td>2</td>
</tr>
<tr>
<td>I did not read any of the required texts.</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Interaction: Whole Class Work</strong></td>
<td></td>
</tr>
<tr>
<td>I contribute my own ideas and respond to my peers and the instructor’s comments throughout the class period; however, I do not dominate the class discussion. My speech maintains a sense of professionalism. I am appropriately dressed for class and have my video turned on.</td>
<td>5</td>
</tr>
<tr>
<td>I participate and listen to the instructor and others most of the time.</td>
<td>3.5</td>
</tr>
<tr>
<td>I participate occasionally, but I am interested. I use crass language.</td>
<td>2</td>
</tr>
<tr>
<td>I do not usually participate in class discussions. My video is turned off.</td>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Student Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/29</td>
<td>PC: ___ + WCW: ___ = _____ //</td>
</tr>
<tr>
<td>9/5</td>
<td>PC: + WCW: =  //</td>
</tr>
<tr>
<td>9/12</td>
<td>PC: + WCW: =  //</td>
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<tr>
<td>9/19</td>
<td>PC: + WCW: =  //</td>
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<tr>
<td>9/26</td>
<td>PC: + WCW: =  //</td>
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<tr>
<td>10/3</td>
<td>PC: + WCW: =  //</td>
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<td>10/10</td>
<td>PC: + WCW: =  //</td>
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<tr>
<td>10/17</td>
<td>PC: + WCW: =  //</td>
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<td>10/24</td>
<td>PC: + WCW: =  //</td>
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<td>10/31</td>
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<td>11/28</td>
<td>PC: + WCW: =  //</td>
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<tr>
<td>12/5</td>
<td>PC: + WCW: =  //</td>
</tr>
<tr>
<td>12/12</td>
<td>PC: + WCW: =  //</td>
</tr>
</tbody>
</table>
SPSY 5311 Individual Intelligence Testing Observation of
Assessment of Cognitive & Achievement Testing/Interview

Student Being Evaluated: ________________________________
Evaluation Date: ________________________________

Please rate the student’s performance in the following areas by checking the appropriate column for each item. Also add at least 1 feedback comment under each section (where indicated) to describe the strengths and weaknesses observed in performance. Student must receive at least 65 of the 95 possible points to receive a P.

<table>
<thead>
<tr>
<th></th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>N/O</th>
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</thead>
<tbody>
<tr>
<td><strong>I. Evaluation/Assessment Skills</strong></td>
<td></td>
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<tr>
<td>A. Interviewing Skills</td>
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<tr>
<td>Ability to establish rapport</td>
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<tr>
<td>Ability to ask about difficulties</td>
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<tr>
<td>Listening abilities</td>
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<td>Abilities to balance questions in interviews</td>
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<tr>
<td>Ability to stay on course on topic</td>
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<tr>
<td>Comments on strengths/weaknesses in skill:</td>
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</tbody>
</table>

| **II. Psychological Testing** |   |   |   |   |   |     |
| B. Technical administration accuracy | | | | | |     |
| Rapport with client           |   |   |   |   |   |     |
| Ability to re-direct if needed|   |   |   |   |   |     |
| Ability to stay on pace with assessment | | | | | |     |
| Ability to transition to next test when requested | | | | | |     |
| Ease of use of assessment     |   |   |   |   |   |     |

Comments on strengths/weaknesses in skill:

**TOTAL SCORE/EACH COLUMN**

**TOTAL SCORE**

- 2 Subtests Administered on Cognitive Assessment: 
- 2 Subtests Administered on Achievement Assessment:

- To be completed by course instructor/graduate assistant (Circle One): **PASS** or **FAIL**
Observation of Assessment of Cognitive & Achievement Testing/Interview (Addendum)

Changes essential for skills to be assessed.

For Portion II above (Psychological Testing), students will be asked questions about the testing and the approach. Specifics include:

1. What is a cognitive assessment?
2. What is an achievement assessment?
3. What is a “standard battery” in assessment?
4. What is a “extended battery” in assessment?
5. Provide a definition of basal.
6. Provide a definition of ceiling.
7. What are some key items you should use for assessment (stopwatch etc.)?
8. What is a General Intellectual Ability (GIA)?
9. What is the “normal curve” and is the average score and standard deviation for a psychological assessment?
10. Explain what a percentile rank is and why it is important.

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<th>3</th>
<th>4</th>
<th>5</th>
<th>N/O</th>
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</thead>
<tbody>
<tr>
<td><strong>II. Psychological Testing (Additions)</strong></td>
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<tr>
<td>C. Technical administration responses</td>
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<tr>
<td>- Differences between cognitive and achievement assessment.</td>
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<tr>
<td>- Differences between standard and extended batteries</td>
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<tr>
<td>- Definition of basal and ceiling (understanding the difference)</td>
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<tr>
<td>- Knowledge of items needed to perform assessment.</td>
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<tr>
<td>- Understanding of a GIA.</td>
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<tr>
<td>- Definition of normal curve</td>
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<td></td>
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<tr>
<td>- Definition of percentile rank</td>
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</tbody>
</table>

Comments on strengths/weaknesses in skill:

TOTAL SCORE/EACH COLUMN

TOTAL SCORE

To be completed by course instructor/graduate assistant (Circle One): PASS or FAIL

TOTAL SCORE/EACH COLUMN ON EACH PAGE

TOTAL SCORE
School Psychology Class Confidentiality Agreement

I, ___________________________ hereby affirm my commitment to maintaining the utmost confidentiality of any information shared during the ______________ course. I understand that this confidentiality is essential to protect the clients/students, parents, teachers, and other school personnel we may be working with and myself.

As a participant in the graduate school psychology course, I recognize the importance of maintaining confidentiality and protecting the privacy of individuals involved in the course. We understand that discussions, assignments, and case studies may involve sensitive and personal information, which must be treated with the utmost care and respect. Therefore, I agree to abide by the following confidentiality statement:

• I will not disclose, publish, or share any information discussed or provided in the ______________ course without permission from all parties involved or in circumstances in which I must comply with the law (e.g., court order).
• I will strictly use the shared information solely for educational purposes within the scope of the _____________ course. I recognize the need to exercise caution and take all necessary precautions to prevent unauthorized access, use, or disclosure of any confidential information. This includes using ear buds or a headset during class.
• Confidentiality Obligation: I understand that any information shared by my peers, instructors, or clients during the course is strictly confidential. I will not disclose, discuss, or share any identifying or sensitive information outside of the course setting, without explicit permission from the individuals involved.
• Privacy and Anonymity: I will make every effort to ensure the privacy and anonymity of individuals discussed in the course. When discussing case studies or examples, I will refrain from using real names or any other personally identifiable information unless given explicit consent.
• Respectful Communication: I will engage in respectful and professional communication when discussing topics in the course. I will maintain a supportive and non-judgmental environment that fosters open dialogue, while ensuring that personal information remains confidential.
• Protection of Course Materials: I acknowledge that course materials, including readings, lecture notes, and presentations, are the intellectual property of the instructors and authors. I will not distribute or share these
materials with individuals who are not enrolled in the course, unless authorized to do so.

- Safeguarding Digital Information: I will take appropriate measures to protect digital information shared within the course. This includes using secure platforms, maintaining strong passwords, and refraining from sharing course-related information through unsecured channels.

- Reporting Breaches: In the event of a suspected or actual breach of confidentiality, I will promptly report the incident to the instructor or course coordinator. I understand that breaches of confidentiality may have ethical and legal consequences, and I will cooperate fully in any investigation or resolution process.

- By participating in the graduate school psychology course, I acknowledge and agree to uphold this confidentiality statement. I understand that failure to comply with this statement may result in disciplinary action or other appropriate measures, such as removal from the program.

By signing below, I affirm that I have read and understood the importance of maintaining confidentiality. I acknowledge that any breach of this agreement may have serious consequences for both the clients and myself. I commit to upholding these obligations of confidentiality both during and after my participation in the ________________ course.

Printed Name: _______________________

Student's Signature: _______________________ Date: ____________________
SYLLABUS AGREEMENT FORM

I acknowledge that I have received and reviewed the course syllabus for SPSY 5311, Fall 2024. My class meets on __________ (days) at _________ (time).

I have read the syllabus and understand the classroom policies, instructor expectations, and rules (e.g., technology and text requirements, grading system, attendance policy, academic integrity policy, assignment responsibilities, test policies, etc) as stated in the syllabus for this course.

If I have any questions or concerns, I will contact the instructor for further explanation. I understand that I am responsible for completing all homework assignments, quizzes/in-class assignments, and written projects by the due dates outlined in the syllabus. I agree to be prepared for and attend class each day.

________________________________________
Printed Name

________________________________________  _______________
Signed        Date