Brass Class II: Low Brass Methods  
MUSI 3132.001 – FALL 2023

**Instructors:**
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**Class Meeting Time and Place:**  
Tuesday/Thursday @ 8am-8:50  
Tuba/Euphonium half: M170  
Trombone half: M125

**Contacting the Instructor:**
The instructor is here to help the students succeed. At any point in the course, students should feel free to contact the instructor via e-mail, phone, or in person. Appointments may be set up as needed.

**Course Description:**
Introductory training in playing/teaching trombone, euphonium, and tuba (1 semester hour credit; 2 hours lab/contact hours per week).

**Time Requirement:**
MUSI 3132 “Brass II” (1 credit) typically meets twice each week (Tuesday/Thursday) in 50-minute segments for 15 weeks. Students are expected to download and print class handouts as needed, participate in class discussions and actively engage with the professor and the class, take tuba/euphonium fingering quizzes, read articles and take quizzes, prepare two assignments, take two playing exams, two final exams, one final fingering test, one on-line assignment, and organize a binder of all class handouts (physical or electronic). Also, students are expected to practice a low brass instrument outside of class time. These activities will require a minimum of two hours of work each week of outside preparation.

**Program Learning Outcomes:**
This course fulfills the following School of Music Program Learning Outcomes:

- **PLO 2:** Students will develop and demonstrate comprehensive capabilities in rehearsing and preparing a high-level performance in ensembles.

- **PLO 3:** Students will demonstrate proficiency in their applied area by completing projects, preparing performances, creating original content, and mastering skills as appropriate for their field.

**General Education Core Curriculum Objectives/Outcomes:**
There are no specific general education core curriculum objectives in this course. This course is not a general education core curriculum course.

**Student Outcomes:**
The Low Brass Methods course (MUSI 3132.001 and MUSI 3132.002) at Stephen F. Austin State University is an essential part of the requirements for music education.
The goals and objectives of the course are:

1. To gather knowledge, concepts and ideas regarding the teaching of all the instruments in the low brass family: trombone, euphonium, and tuba.
2. To gain a working knowledge and practice regarding the performance of each instrument. This includes the understanding and performance of beginning-level solos.
3. To provide all members of the class, especially those majoring in music education or music performance, a firm foundation in the instruction of a beginning or intermediate low brass class (homogenous or heterogeneous) in the public schools.
4. To provide quality musical experiences to every member of the class on a regular basis.

**Required Texts and Materials:**
The following materials are required for this class:

- **Tuning for Wind Instruments: A Roadmap to Successful Intonation** (Meredith Music) Jagow

- Required handouts and readings will be provided on-line. The student is expected to print out required handouts for each class period or have a laptop/tablet or large device (not a phone) to follow along in the notes. A phone is not appropriate for looking at handouts.

- Paper and writing utensils for note-taking or a note-taking device (not a phone).

**Presentation Methodology:**
This class will be a combination of lectures, class participation, playing, and out-of-class practice, online assignments, and required readings. Students are responsible for both in-and out-of-class materials.

**HINT:** You are expected to study and memorize the class handouts in lieu of taking and typing your own notes, taking your own notes to enhance your learning is strongly encouraged. Exams will be multiple choice and or short answer, and the material tested will largely come from the provided handouts as well as information learned from class. Students should be aware that if they do not study for the exams outside of class, they may not achieve a passing grade. The information is specific from the notes.

**Grading Policy:**
Students will be evaluated on the quality of work that they complete throughout the semester. Frequent assessment through various means ensures that students are learning the material and that they are being provided with constant feedback in regards to their progress. Final averages will be a combination of the following items:

- Quizzes (6) (3 Fingering quizzes for tuba and 3 on-line quizzes from readings for trom.): 15%
- Timed Final Fingering Chart Test (tuba) and Trombone YouTube Essay (2): 15%
- Playing Tests (2): 15%
- Assignments (2): 15%
- Binder Project (1): 15%
- Exams (2): 25%

**Grades may be affected by attendance, described below.**
***NOTE: If a student wishes to inquire about their attendance, they must email the instructor, so that the instructor may confer with the official attendance records.

<table>
<thead>
<tr>
<th>Number of Unexcused Absences</th>
<th>Highest Grade Attainable</th>
</tr>
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<tbody>
<tr>
<td>2=no penalty</td>
<td>For instance 85-0=85 (B)</td>
</tr>
<tr>
<td>3 =10 points off of your final grade</td>
<td>For instance 85-10=75 (C)</td>
</tr>
<tr>
<td>4=20 points off of your final grade</td>
<td>For instance 85-20=65 (D)</td>
</tr>
<tr>
<td>5=30 points off of your final grade</td>
<td>For instance 85-30=55 (F)</td>
</tr>
<tr>
<td>6=40 points off of your final grade</td>
<td>For instance 85-40=45 (F)</td>
</tr>
</tbody>
</table>

*THERE ARE NO EXCEPTIONS TO THE ABOVE CHART. IF YOU FAIL TO SHOW UP TO CLASS ON TIME, SLEEP IN, DECIDED TO NOT SHOW UP, COULDN'T GET A RIDE TO SCHOOL, ETC., YOU WILL FAIL THIS COURSE.

**Excused Absence:**
An excused absence is an absence discussed and/or arranged with the instructor prior to the class meeting. As well, any sickness or family emergency will be excused as long as documentation is provided and communication is present. Final determination of whether or not an absence is excused or unexcused is completely up to the instructor.

**Late Policy:**
Class begins at exactly eight o'clock in the morning. Students are expected to be in their seats with the necessary materials for the day. If a student is tardy three times, they will have one unexcused absence. Six tardies are equal to two unexcused absences, etc. If the tardy is extreme, the instructor has the authority to count it as an unexcused absence; this is up to the instructor's discretion. Students who are tardy should check with the instructor to change their attendance record from unexcused to tardy.

**Late Work:**
Students are also expected to turn in their assignments when they are due at the beginning of class. *Late work will be accepted* with a penalty of ten percentage points for each class day that it is late.

Tardy students may begin a timed quiz or test if there is still time left, but they must turn the quiz in when the other students do. Students who miss a graded item in class due to tardiness will not be allowed to complete said item at a later date. The only situation in which this would be allowed would be excused absences.

**Equipment Policy:**
Throughout the semester, students will be using instruments and mouthpieces either provided by an instrument company or provided by SFA. Students are responsible for treating this equipment with care and respect, and students will take full financial responsibility of whatever is checked out to them in the event of damage or loss.

**Use of D2L:**
Grades will be displayed for students on the Desire to Learn website. Students are encouraged to check D2L on a regular basis. *Note: please refrain from sending an email directly from D2L. Instead, use the contact information provided on page one of the syllabus.*

**JackText:**
Text messages such as if the instructor is sick, will be sent to members of the class using the university service, JackText. You can sign up for this service on Banner in your MySFA. If you do not, you will receive a somewhat strange-looking message via e-mail.

*Updated: August 2023*
Success in this Class:
To be successful in this class it is important that students come to class on time and turn things in on time, study outside of class, actively participate in discussion and pedagogical exercises, take notes, stay organized, and keep up with the course material. If students feel as if they are falling behind or are unclear about something, they are encouraged to contact the instructor.

Academic Integrity (4.1)

Please copy and paste the following information regarding Academic Integrity into your syllabus. In addition, you may include your guidelines for academic integrity as appropriate.

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Withheld Grades Semester Grades Policy (5.5)

Please copy and paste the following information regarding Withheld Grades into your syllabus. Add additional information as needed to meet your departmental or course needs.

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf.

Students with Disabilities

Please copy and paste the following statement and place it in your course syllabus.

To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Updated: August 2023
Student Wellness and Well-Being
SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources:
The Dean of Students Office (Rusk Building, 3rd floor lobby)
www.sfasu.edu/deanofstudents
936.468.7249
dos@sfasu.edu

SFA Human Services Counseling Clinic Human Services, Room 202
www.sfasu.edu/humanservices/139.asp
936.468.1041

The Health and Wellness Hub “The Hub”
Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:
• Health Services
• Counseling Services
• Student Outreach and Support
• Food Pantry
• Wellness Coaching
• Alcohol and Other Drug Education
www.sfasu.edu/thehub
936.468.4008
thehub@sfasu.edu

Crisis Resources:
• Burke 24-hour crisis line: 1.800.392.8343
• National Suicide Crisis Prevention: 9-8-8
• Suicide Prevention Lifeline: 1.800.273.TALK (8255)
• johCrisis Text Line: Text HELLO to 741-741
## UNIVERSITY RESOURCES

Throughout the course of the term, you may find yourself in need of some type of support. Please take note and, if needed, use the resources below:

### ACADEMIC ASSISTANCE RESOURCE CENTER (AARC) TUTORING SERVICES

The AARC is an award-winning program that provides free peer tutoring for many entry-level courses. Some services provided by the AARC that you may find of benefit include online resources (including the Online Writing Lab [OWL]), on-call tutoring at walk-in tables, 1:1 appointments, student instructor groups, and learning teams. For additional information, go to [http://sfasu.edu/aarc](http://sfasu.edu/aarc).

### CENTER FOR CAREER AND PROFESSIONAL DEVELOPMENT

The Center for Career and Professional Development exists to empower students and alumni to achieve life-long career success through individualized assistance, diverse career development programs, and collaboration with both internal and external partners concentrated on career goal achievements. For additional information, go to [http://www.sfasu.edu/ccpd](http://www.sfasu.edu/ccpd).

### COUNSELING SERVICES

Counseling Services assists SFA students in overcoming obstacles to their personal and academic goals through individual and group counseling for students and outreach, presentations, training, and consultation for the campus community. For additional information, go to [http://sfasu.edu/counselingservices](http://sfasu.edu/counselingservices).

### COUNSELING CLINIC (HUMAN SERVICES)

The SFASU Counseling Clinic is a service provided by the Department of Human Services Counselor Education Programs. It is a training clinic in which services are provided by graduate students who are in the Practicum and Internship portion of their education. All services are supervised by fully licensed Counselor Education faculty. The Stephen F. Austin State University (SFASU) Counseling Clinic combines a therapeutic and community focus which offers a full continuum of counseling care. The service is geared to each person's needs. Client progress is based on the person's ability to move through counseling according to individual readiness. For additional information, go to [http://www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp).

### COVID-19 SPECIFIC RESOURCES

For the most up-to-date information related to COVID-19, please reference the SFA COVID-19 webpage at [http://www.sfasu.edu/covid19](http://www.sfasu.edu/covid19).

### CRISIS RESOURCES

Burke 24-hour crisis line: 1.800.392.8343  
Suicide Prevention Lifeline: 1.800.273.TALK (8255)  
Crisis Text Line: Text HELLO to 741-741

### DEAN OF STUDENTS OFFICE

The Dean of Students helps students when they are struggling, in-crisis, or just generally don’t know where to go. Students are encouraged to reach out when they need help with something on or off-campus and Dean of Students Office staff will assist them in navigating the issue or get them connected with the person or office that can help. Staff help to promote The SFA Way in everything they do. For additional information, go to [https://www.sfasu.edu/vpsa/85.asp](https://www.sfasu.edu/vpsa/85.asp).

### FINANCIAL LITERACY

Student Financial Advisors are available to help you with your finances through one-on-one
appointments, presentations, and workshops. Topics covered include budgeting, credit cards, debt management, insurance, identity theft, fraud prevention, investing, savings, retirement, banking, and paying for college. For additional information, go to http://www.sfasu.edu/studentaffairs/1691.asp.

**HEALTH CLINIC**

The Health Clinic offers a full range of medical services to enrolled or registered students. For additional information, go to http://sfasu.edu/life-at-sfa/health-safety/health-clinic.

**IN Cmdent CENTER**

The SFA Involvement Center a one-stop shopping site for involvement on campus. The program is the center for student involvement on our campus, a distribution and receiving site for applications for any number of opportunities on campus and a place for involved students to meet, hang out and collaborate with other students. For additional information, go to http://www.sfasu.edu/studentaffairs/69.asp.

**NUTRITION COUNSELING (DINING SERVICES)**

Should you have a food allergy, specific dietary need, or simply want help learning more about healthy eating you are encouraged to meet with Dining Services’ Registered Dietitian. For additional information, go to https://dineoncampus.com/sfa/your-dietitian.

**RESEARCH AND INSTRUCTIONAL SERVICES (RIS)**

Develop research skills from hands-on and classroom experience with the Research and Instructional Services department. For additional information, go to https://library.sfasu.edu/services#/research?_k=hjbdvf.

**SEX- AND GENDER-BASED MISCONDUCT PREVENTION, SUPPORT, AND RESPONSE (LUMBERJACKS CARE)**

The university prohibits and will not tolerate sexual misconduct because such behavior violates the university's institutional values, adversely impacts the university's community interest, and interferes with the university's mission. The university also prohibits retaliation against any person who, in good faith, reports or discloses a violation of this policy, files a complaint, and/or otherwise participates in an investigation, proceeding, complaint or remediation. Once the university becomes aware of an incident of sexual misconduct, the university will promptly and effectively respond in a manner designed to eliminate the misconduct, prevent its recurrence and address its effects. To report an incident and/or seek support, go to https://www.sfasu.edu/lumberjacks-care/.

**SFA FOOD PANTRY**

The SFA Food Pantry exists to reduce food insecurity on the SFA campus. For additional information, go to http://sfasu.edu/studentaffairs/1319.asp.

**TECHNICAL SUPPORT**

**Brightspace by D2L Support:** https://www.sfactl.com/student-support; d2l@sfasu.edu; 936.468.1919

**Technical Support Center/Help Desk:** https://help.sfasu.edu; helpdesk@sfasu.edu; 936.468.4357

**VETERANS’ RESOURCE CENTER**

The Veterans Resource Center (VRC) provides a space for veterans, dependents of veterans, and ROTC members to gather, socialize, and form relationships with others that can provide networks of support and access to veterans' resources provided by the university and outside agencies. For additional information, go to http://sfasu.edu/vrc/.