MUMH 5331: Music Bibliography
Course Syllabus – FA 2023
Online

Instructor: Dr. Kathryn M. Fenton
Call me “Dr. Fenton” or “Professor Fenton.” I look forward to working with each of you. Please feel free to contact me with questions, concerns, or interests. My tentative face to face office hours will be Mondays, Tuesdays, and Wednesdays from 1:30-3:30pm. You can also make an appointment to speak via Zoom any weekday afternoon between 1:30 and 5pm, depending on my availability during that given week.

Phone: 936.468.4537
Email is the best way to reach me, but you can also phone me and I will get your voice message via my e-mail.

Required Texts:

Program Learning Outcomes:
The Stephen F. Austin State University School of Music has designated the following as learning outcomes appropriate to all graduate level music history courses offered in its curriculum:

• Students will demonstrate the ability to develop a serious, comprehensive research strategy to find information on a given topic and compile a formal bibliography of best sources found through a research library, online databases and the Internet.

Student Learning Outcomes:
The following learning outcomes, based on the program learning outcomes and stated course objectives will ensure that students demonstrate knowledge of the required skills in a music history course:

• Extracting relevant information from the major music and general reference works.
• Applying effective strategies and methods for research in a variety of musical areas.
• Navigating the library and various online sources of information access.
• Accessing and evaluating primary and secondary sources of music and music literature.
• Compiling formal bibliographies on topics of interest.
• Communicating your own original ideas and research findings in written and oral format

Grading:
Assignments & Discussions 200 points
Exams & Quizzes 100 points
Semester Project 200 points
Total Points in Course 500 points
Withheld grades:
Withheld grades will only be granted in exceptional emergency situations (such as death in the immediate family or serious illness) when the course work cannot be completed in time. In all other cases your grade will be based upon the work you have completed by the end of the term. Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Course Requirements:
Timely completion of work: Modules are usually due every Monday by 5:00 PM. The standards for excellence are high in a graduate level course. Consult the course timeline often to stay on top of due dates. Plan ahead to make allowances for the computer glitches and challenges that are inevitable in online courses. If you have been affected by COVID-19 in such a way that makes this especially challenging for you, please contact me privately.

Readings: Assigned readings provide context for the content presented in the course modules. Keep up with the readings to get a feel for the objectives of the assignments. I will expect you to understand information that I will not explicitly cover in the course modules. This information will come from the readings.

Assignments: The assignments in this course should familiarize you with the process of information access, retrieval, synthesis, and acknowledgment. I try to make their intent and their instructions as clear as possible. I do not use assignments to trick or deceive you. I will endeavor to provide feedback from assignments within 72 hours of the time they are due.

Discussions: In an ideal world, discussions simulate the interaction that we might have in a face-to-face environment. Address your colleagues in a civil and productive manner. I expect that you will express your own thoughts and that you will read and respond to the thoughts of your classmates. I expect you to post your initial discussion thread in time for others to respond to it in meaningful ways. You may, of course, respond to a posting with a brief statement such as “I agree” or “that’s true” but you should not expect to receive grade points for such statements. Discussion posts should reflect your ideas, thoughts, reflections, questions, and doubts. Try to create content that might inspire others to respond. Late discussions will receive a grade of 0.

Quizzes: Each module usually includes an assigned quiz. Consider the quizzes an incentive to review course content thoughtfully and intentionally. Pay careful attention to the glossary terms in our readings. The content presented in the syllabus, online modules, and assignments is also fair game for quizzes.
**Exams:** Exams will test your ability to locate information using the resources you learn about in this course. Expect to see previous quiz questions (and previous exam questions!) on exams.

**Semester Project:** You will complete a multi-part project throughout the semester culminating in a formal research paper. A separate document will provide additional information on the expectations and requirements for the semester project.

**Students with Disabilities:**
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. I will do my utmost to see that your requests for accommodations are met, and to support your goals for success in my course.

**Academic Integrity:**

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

**Plagiarism** is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

**Collusion** is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.
Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

All work submitted in this course must be your own. You must acknowledge and document the ideas and words of others, including those found on popular web sites. If no cited author is available within a website the source should not be considered credible academic information and should be avoided. If you have questions about academic integrity, please feel free to contact me. Violations are taken seriously and are noted on student disciplinary records. If you are found cheating or plagiarizing in this course, you risk failing the assignment or exam in question and you risk failing the entire course.