Course syllabus
Instructors: Dr. Daniel Haddad, Dr. Chris Kaatz, Dr. Jamie Vilseck
Semester: Fall 2023 Time: Listed below
Office: Music 120D Office Hours: by appointment
Phone: 468-4702 email: Daniel.Haddad@sfasu.edu

PROGRAM LEARNING/ STUDENT LEARNING OUTCOMES
• Provide students with the opportunity to develop individual and collective musical skills.
• Introduce students to a wide array of wind repertoire.
• Familiarize students with common ensemble problems, their causes, and solutions. • Provide a musical/emotional outlet for all students in the ensemble.
• Introduce sequential teaching concepts that will ensure polished performances, and provide essential knowledge and skills for future music educators.

GRADING AREAS
The final grade is based on the average of participation grades and attendance grades.

Participation
The success of the LMB depends on your participation. Your participation grade is based on your ability to follow instructions, your improvement for the semester and your involvement in all events.

In addition, all members will be required to pass off, memorized, on all show music (including Pregame). The schedule and procedures will be outlined during camp.

Attendance
Rehearsals are held Monday, Tuesday, and Thursday from 4:00 pm - 6:00 pm, and Saturday mornings of game days from 8 am – 10 am. Attendance is required. Auxiliary attendance time is 3:30 pm on weekdays and 7:30 am on Saturdays. Color Guard will have a sectional every Monday from the end of full band rehearsal until 7:00 pm. Roll is taken precisely at the beginning of rehearsal.

Attendance is also required at the full LMB Summer Camp. These dates are posted online and in the LMB BAND App group at least 3 months before camp begins. Members who march in a World or Open class drum corps are required to report to camp no more than 3 days after DCI Finals. Example: Finals occurs on August 13th, members are required to report on August 16th at the latest.
Email Dr. Haddad, Dr. Kaatz (Dr. Wilseck if a percussionist) and the ops mangers
(bandoffice@sfasu.edu) with all questions, notes, etc. involving any attendance issues or
requests.

The following are regulations concerning attendance:

- **Unexcused absences from Weekday Rehearsals:** Unexcused absences from rehearsal
  will result in a student’s grade being lowered one letter. Subsequent absences will
  result in lowering of student’s grade one letter.

- **Unexcused absences from Saturday Morning Rehearsals:** Absence from the
  Saturday morning rehearsal may result in the following: the student may be
  barred from marching at the game on that day but will still be required to
  attend the game and perform in all other aspects of game day. As a result the
  student's overall attendance grade may then be lowered by 20%.

- **Unexcused absence from performances may result in automatic failure of the
  class.** Excused game absences must be cleared at least three months before the event. Exceptions may be made in extreme cases such as a medical emergency or other
  similar crisis.

- **Excused absences** are defined as prior approval of the absence by The Lumberjack
  Band Directors or by a sudden unavoidable issue (e.g.: severe personal illness
  w/doctor’s note or death in the family). Prior approval must be arranged
  personally with the directors, or by phone in the event of illness or emergency.
  All illnesses severe enough to require an absence will require a doctor’s note.

- **Scheduled Absences** In some cases, conflicts may arise that require you to miss band.
  This might include an unavoidable scheduled medical procedure or your
  attendance at another university-sponsored event. Please send an e-mail to Dr.
  Haddad discussing the absence at Daniel.Haddad@sfasu.edu

- **A student’s attendance grade may be lowered if the student accumulates more
  than three excused absences from rehearsals. The decision to classify an
  absence an unexcused is at the discretion of the Directors.**

- **Tardies** should be handled immediately. If you are late, you must check in with the
  LMB operations managers. A student is considered on time if they are in the
  warm-up block with their horn ready to play at the beginning of rehearsal. Three
  unexcused tardies is the equivalent of one absence. If you are more than 30
  minutes late for rehearsal you are considered absent from that rehearsal and the
  unexcused absence policy will be in effect.

- **Scheduled Tardiness** Some students may encounter labs in conflict with the regular
  scheduled band class. If you are unable to reschedule a lab, submit a copy of the
  syllabus and a Class Conflict Form. These forms are available in the band office
  (MUS 120). On this form you will indicate your arrival time for band. This time will
  become your new requirement for the listed regulations.

- **Final Grade** is comprised of attendance grades (60%) and participation grades/pass
  offs (40%)
• **Post-season Travel**  In the event of a post-season play-off game, The Lumberjack Marching Band will most likely be represented. It is not a forgone conclusion that everyone will be allowed to participate. The criteria for selecting a post-season travel squad may consist of the following:
  o Instrumentation
  o Seniority
  o Attendance and Participation Grades
  o *In the event that the University requests the entire band at any post season events, your attendance is required. Please communicate the schedule, especially post-season play to your family immediately to avoid issues.*

Students with disabilities: To obtain disability-related accommodations and/or auxiliary aids, students with disabilities must contact the Office of Disability Services, Wisely Hall, Room 104, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, DS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided.

**Academic Integrity**

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of
any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

**Definition of Academic Dishonesty**

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

**Withheld Grades**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/)

**Acceptable Student Behavior**

Classroom behavior should not interfere with the instructor's ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the
Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

SFASU values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students mental health and wellness. Many of these resources are free, and all of them are confidential.

**Student Wellness and Well-Being**
SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**
The Dean of Students Office (Rusk Building, 3rd floor lobby)
[www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)
936.468.7249
dos@sfasu.edu

SFA Human Services Counseling Clinic Human Services, Room 202
[www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)
936.468.1041

The Health and Wellness Hub “The Hub”
Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:

- Health Services
- Counseling Services
- Student Outreach and Support
- Food Pantry
- Wellness Coaching
- Alcohol and Other Drug Education

[www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)
936.468.4008
thehub@sfasu.edu

**Crisis Resources:**
- Burke 24-hour crisis line: 1.800.392.8343
• National Suicide Crisis Prevention: 9-8-8
• Suicide Prevention Lifeline: 1.800.273.TALK (8255)
• johCrisis Text Line: Text HELLO to 741-741