Syllabus
Fall 2023

Course Number: MUAP 1119, 1219, 1329, 3219, 3329
Course Name: Applied Voice
Meeting Time: M 1:00-1:50 and By Appointment
Location: Music 162, 100 (Cole), 160 (MRH)

Instructor: Dr. Scott LaGraff
Office: Music 162
E-mail: lagraffsp@sfasu.edu
Phone: (office) x 4206
Office Hours: By Appt.

Course Description
Private voice instruction (1 hour weekly [1/2 hour for 1109/3109]) and seminar participation.

Applied Instruction-MUAP 1219/3219: Two semester Hours Credit, one hour instruction per week plus one hour studio class or collective seminar weekly. Students are expected to practice assigned materials individually that may include exercises, daily routines, assigned solos, translating, IPA transcription, and/or memorization two hours daily, five days per week for a total of ten hours of outside preparation each week for fifteen weeks. Students are also expected to attend and perform in required collective seminars, recitals, and/or upper-level barriers, which is typically an additional five to ten hour time requirement during the fifteen-week semester.

Applied Instruction-MUAP 1329/3329: Three semester Hours Credit, one hour instruction per week plus one hour studio class or collective seminar weekly. Students are expected to practice assigned materials individually that may include exercises, daily routines, assigned solos, translating, IPA transcription, and/or memorization three hours daily, five days per week, for a total of fifteen hours of outside preparation each week for fifteen weeks. Students are also expected to attend and perform in required collective seminars, recitals, and/or upper-level barriers, which is typically an additional five to ten hour time requirement during the fifteen-week semester.

Course Objectives
1. Develop a healthy and reliable vocal technique.
2. Develop a working knowledge of the standard vocal repertoire (primarily classical and from the Western tradition) and to publicly perform representative works from this repertoire with ever-increasing musicianship and expression.

Program Learning Outcomes
1. Students will demonstrate the ability to hear, identify, and work conceptually with the melodic, harmonic, and rhythmic elements of music, including sight-singing and analysis.
2. Students will demonstrate comprehensive capabilities in rehearsing and preparing a high-level performance in ensembles.
3. Students will demonstrate knowledge of applicable solo materials, an orientation to the fundamentals of pedagogy as pertaining to the instrument or area of study, and comprehensive capabilities in preparing and performing a solo at a high level.
4. Students will successfully complete an academic capstone project that demonstrates written language skills, citations, analysis, musical examples, and organization.
5. Students will demonstrate a working knowledge of music history and literature from the Western art tradition, with supporting related studies in non-western traditions, practices, and cultures.
6. Students will demonstrate functional keyboard proficiency including scales, techniques, basic accompanying, and sight reading.

Updated: August 2023
Student Learning Outcomes
1. Through private lessons, individual practice sessions, and performances in studio and collective seminars, students will acquire and demonstrate ever-increasing knowledge and skill in each successive semester in the areas of:
   a) intonation
   b) rhythmic precision
   c) correct singing diction
   d) correct singing posture
   e) proper breath management for singing
   f) vocal registration
   g) a well-formedant tone quality
(PLOs 1, 2, 3)

2. Students will acquire and demonstrate a growing knowledge of standard vocal repertoire by:
   a) learning a minimum of 3-5 songs and/or arias from the Western classical tradition, having learned a minimum of 16-20 songs by the 4th semester barrier and a minimum of 35-40 songs by graduation, representing various languages and stylistic periods.
   b) performing selections of same during lessons, studio and collective seminars
   c) attending vocal recitals
   d) self-directed listening
(PLOs 3, 5)

Recommended Text (for new students)
Additional materials to be decided in consultation with instructor. Each student should be prepared to purchase at least one or two books per year.

Grading
Your grade will consist of the following elements:
▪ Lesson preparation. To include:
   o technique and repertoire
   o text translation and IPA transcription
   o weekly practice logs (if required by instructor)
   o Seminar attendance, participation, and performances
   o We will set goals for your performances. Stick to the plan. Achieve the goal. Declare victory. In the process, get a good grade.

Grading Scale
A (90-100)  B (80-89)  C (70-79)  D (60-69)  F (59 & lower)

Course-Related Communication
Be advised that e-mail is a University-sanctioned form of communication. Please check yours regularly. It is also the best way to reach me. You may call my cell if you really need to reach me. Please don’t call after 9:30 p.m.

Lesson Grades
Lessons will be by appointment and held in Music 162 (unless otherwise stated by the instructor). It is the student’s responsibility to attend all scheduled lessons. If a lesson is to be missed – because of illness or other reasons – prior notification of the instructor (by e-mail, phone, facebook, text, or in
person) is mandatory. Failure to do so will result in a failing grade for the missed lesson. The instructor will attempt to—*but is not required to*—make up excused absences; unexcused absences will not be made up. Lessons that fall on a school holiday are not required to be made up. Lessons canceled by the instructor will be made up.

The student is expected to practice any and all assigned music and exercises outside of the scheduled lesson time and to come to lessons prepared and vocally warmed up. The instructor will attempt to give specific directions for student practice between lessons. (This is where the majority of your vocal growth will come—by yourself in a practice room!) Learn your music by whatever means necessary. I will gladly help with diction problems, but I do not care to use valuable lesson time pounding notes!! Failure to learn music on your own will adversely affect your grade. Notes will be taken each lesson on the student’s musical preparation, vocal growth, and attitude. Students who learn their music quickly, show evidence of technical growth, and conduct themselves responsibly will receive higher scores than those who do not. Once the student is assigned a piece of music, he/she is expected to begin working on it.

Do not wait for the instructor to direct you to begin working on a piece; assume that you should be learning it unless told otherwise. It is acceptable to ask for more music once all assigned pieces have been learned.

**Practice Logs (if required)**

It is impossible to progress without regular practice. If I sense that a student is not practicing or is practicing insufficiently, I will assign a weekly practice log (available online and from instructor), to be filled out and turned in at the first lesson of each week.

**Studio/Seminar Participation**

All students are expected to attend all studio classes, which meet Mondays from 1:00-1:50 in M100 (Cole Concert Hall). Attendance policies are the same as those for lesson attendance. Participation includes (but is not limited to) singing in class when asked—from memory unless otherwise stated—taking part in class discussions, listening respectfully to other performers and encouraging one’s colleagues. This is an excellent time to train your ear and to begin thinking as a voice teacher, no matter how young or inexperienced you may think yourself to be. Extraneous talking will not be tolerated and students who repeatedly offend may be asked to leave class for the day and will not be given credit for having attended. Students will be given advance notice if expected to sing and performances will be graded. All students must sing on at least one collective seminar, which will meet in M160 (MRH) on designated Mondays instead of studio class.

**Collaborative Pianists**

Some students will be assigned student pianists by Dr. Petti. Take advantage of this opportunity and rehearse with them on a weekly basis. Advise them of your lesson time and ask them to attend the last half of lessons. Those who have not had a pianist assigned will need to contact Dr. Petti, Dr. Nixon, Professor Hinchliffe, or another pianist, and ask one of them to play for any upcoming performances. 

*Send them an email that includes your name, your studio (LaGraff), what you’ll be singing, when/where you’re singing, and your cell # (very important). Also, make a copy of your music and put it in his/her mailbox (include all the info from the email). DO THIS AT LEAST A WEEK IN ADVANCE!* You will then be able to schedule rehearsals with them, rather than throwing it together at the last minute. As a general rule, they will not perform with you if you have not rehearsed with them first. This is important practice for the real world.

*Updated: August 2023*
Score Preparation
I will show each of you how I want you to prepare your scores, especially foreign language scores. The word-for-word translation should go above the vocal line, while the IPA transcription should be written below the vocal line. Do this for all of your foreign-language music. I will check!

Recital Attendance (MUAP 1000)
In order to pass this course this semester, you will need to attend 4 Convocations (details below) and 10 live performances in the School of Music. You will use your student ID to swipe into and out of the concert. You may not have someone else do it for you. You have all semester to do this, but don't wait until the end to get it done. If you don't attend all 10, you will fail the course. There will be no withheld grades, and no partial credit. It is a pass/fail course, and it takes ten to pass. No late work will be accepted. The deadline is firm. No exceptions.

Convocation will be held from 1:00-1:50 in Cole Concert Hall on the following dates this semester: TBA.

Student Recitals
For those giving a recital this semester, A Recital Preparation Checklist can be found at the end of this syllabus. All voice recitals are held in MRH.

Online Evaluation
All students are requested to fill out an online evaluation of the instructor and course, which can be accessed through mySFA.

School of Music Two Strikes Policy
Students who fail to earn at least the minimum passing grade in a music course in two successive attempts will not be allowed to continue as a music major, so KEEP YOUR GRADES UP!! Yes, college is a time for fun, but don't forget that you’re here to earn a degree, and of equal importance, to learn how to be successful as a professional musician.

Also, a C is considered a passing grade in your music core courses (MUTC 1116, 1117, 1211, 1212, 2116, 2117, 2211, 2212; MUMH 1307; MUSI 1281, 1282, 2181, 2182). Failing to earn a C in these classes will cause you to lose your music scholarship if you have one!

Attendance Policy
See Lesson Grades

Academic Integrity (4.1)
The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to
take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

**Withheld Grades Semester Grades Policy (5.5)**
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to [https://www.sfasu.edu/policies/course-grades-5.5.pdf](https://www.sfasu.edu/policies/course-grades-5.5.pdf).

**Students with Disabilities**
To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).

**Student Wellness and Well-Being**
SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.
**On-campus Resources:**
The Dean of Students Office (Rusk Building, 3rd floor lobby)
[www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)
936.468.7249
dos@sfasu.edu

SFA Human Services Counseling Clinic Human Services, Room 202
[www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)
936.468.1041

The Health and Wellness Hub “The Hub”
Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:

- Health Services
- Counseling Services
- Student Outreach and Support
- Food Pantry
- Wellness Coaching
- Alcohol and Other Drug Education

[www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)
936.468.4008
thehub@sfasu.edu

**Crisis Resources:**

- Burke 24-hour crisis line: 1.800.392.8343
- National Suicide Crisis Prevention: 9-8-8
- Suicide Prevention Lifeline: 1.800.273.TALK (8255)
- johCrisis Text Line: Text HELLO to 741-741
Recital Checklist

To be completed in the first week of the semester:

___ Reserve recital date/time. Give to Missy:
    ___ completed Recital Hall Reservation Form (in office)
    ___ $100 (cash or check made out to School of Music)
    RECITAL DATE _________________
    RECITAL TIME _________________
    PIANIST _____________________

___ Pay pianist

To be completed NO LATER than two weeks before recital date:

___ Arrange recital committee (have members initial below)
    _____ Applied Teacher
    _____ Teacher from within same area
    _____ Teacher from outside the area (but within the SoM)

To be completed the week of recital:

___ Program copy approved by teacher

___ Translations approved by teacher

___ Program copy emailed to Music Office for printing (you will have to pay for copies)

___ Translations emailed to Music Office for printing (you will have to pay for copies)
Stephen F. Austin State University  
School of Music  
Fall 2023: Voice Seminar Schedule  
Monday, 1:00 pm (unless otherwise noted)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>August 28th</td>
<td>Auditions</td>
<td>Recital Hall</td>
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<tr>
<td>September 4th</td>
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<td>Studio</td>
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<td>September 11th</td>
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<td>Studio</td>
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<tr>
<td>September 18th</td>
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<td>Collective</td>
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<tr>
<td>September 25th</td>
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<td>Studio</td>
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<tr>
<td>October 2nd</td>
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<td>Studio</td>
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<td>October 9th</td>
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<td>Collective</td>
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<tr>
<td>October 16th</td>
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<td>Studio</td>
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<tr>
<td>October 23rd</td>
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<td>Studio</td>
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<tr>
<td>October 30th</td>
<td>NATS</td>
<td>Collective</td>
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<tr>
<td>October 30th</td>
<td>(7:00 pm)</td>
<td>Collective</td>
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<tr>
<td>November 6th</td>
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<td>Studio</td>
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<tr>
<td>November 13th</td>
<td></td>
<td>Collective</td>
</tr>
<tr>
<td>November 20th</td>
<td>HOLIDAY</td>
<td>NO SEMINAR</td>
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<tr>
<td>November 27th</td>
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<td>Studio</td>
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<tr>
<td>December 4th</td>
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<td>Studio</td>
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<tr>
<td>December 13th</td>
<td>Final Seminar (1 - 3)</td>
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Collective: Recital Hall

Studio:  
D. Berry – M 152  
Dalton – M 275  
LaGraff – Cole Concert Hall  
R. Berry – M 153  
Hudson – Choir Room  
Turner – Recital Hall