SYLLABUS: Department of Management and Marketing

Note: This syllabus is provided to you as a guide for the class content and expectations this semester. It is not a contract, and it is subject to change as necessary.

Course: Supply Chain Management: MGMT 3372, online, previously MGT 372, Fall 2023, 3 credit hours. Section 500.

On-line: Go to https://d2l.sfasu.edu for D2L. Relevant announcements, course material and grades will be posted in Desire2Learn.

Description: Concepts and techniques in supply chain management. Topics include supply chain strategy, product and process design, service design, strategic sourcing, supplier management, inventory management, enterprise resource planning, logistics, project management, statistical process control, lean and six sigma concepts.

Professor: Dr. Rajat Mishra, BU403E, Phone 468-1580; FAX 468-1600; e-mail: mishrar@sfasu.edu, (Use this email address if you have an immediate question.)

Office Hours: Tuesday 1.45 pm-4.00 pm, Wednesday 10.45 am-2.30 pm, Thursday 1.45 pm-5.45 pm (online), Friday by appointment. Questions may be asked by e-mail at any time.

Text: Managing Supply Chain and Operations: An integrative approach by Foster, Sampson, Walin and Webb. Published by Pearson, ISBN 0-13-283240-2 or 978-0-13-283240-3 or the newest edition. If you buy used, make sure all the pages are there!

Required Material: a pocket calculator capable of calculating sample standard deviations (recommended model: TI-30XA). Microsoft Excel will be required for selected homework assignments.

Course Objectives: Upon completion, the student should be able to logically analyze and integrate knowledge to work with and apply supply chain concepts at the introductory level in both manufacturing and service environments. Topics include supply chain strategy, product and process design, service design, strategic sourcing, supplier management, inventory management, enterprise resource planning, logistics, project management, statistical process control, lean and six sigma concepts.

Learning outcomes: Program learning outcomes define the knowledge, skills, and abilities students are expected to demonstrate upon completion of an academic program. These learning outcomes are regularly assessed to determine student learning and to evaluate overall program effectiveness. You may access the program learning outcomes for your major and particular courses at http://www.sfasu.edu/cob/ug-plo.asp.

Grading:

Midterm, Final and Project will be graded out of 100 points but they have the contribution in your final grade as follows.

Exam 1= 30%
Exam 2= 30%
Final= 25%
Project= 10%
Homework= 5%
90 to 100- A
80 to 90- B
70 to 80- C
60 to 70- D
0 to 60- F

**General Course Expectations**

- Read the course syllabus.
- Some days we will have live classes via zoom. In those days, you are expected to appear just as you would if attending the class in person with your camera on. Select a location that is a quiet room free of distractions (for yourself and others). Avoid public spaces with customers milling in the background, road noises, etc. Dress in attire appropriate for the traditional classroom. It is OK to mute your microphone if you are not speaking, however please try to avoid or eliminate background disruptions: like Pets, Children, Roommates, TV, Music or Food.
- Office hours will be conducted online or in person.
- Technical Support: You should contact your instructor for questions about course content. For technical support, including forgotten passwords and questions or problems using D2L tools, please contact the Brightspace (D2L) help team at Phone: (936) 468-1919 Email: d2l@sfasu.edu Steen Library Room: 208 (Please include your full name and SFASU username in all correspondence with the Center for Teaching and Learning Office.)

**Student Conduct (University Policy 10.4)** Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the full Student Conduct Code at [http://www.sfasu.edu/policies/student-conduct-code.pdf](http://www.sfasu.edu/policies/student-conduct-code.pdf).) Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic, or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/ inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

**Responsible use of technology**: It is expected that all students will only utilize cell phones, PDAs, laptop computers, MP3 players and other technology outside of the zoom time or when appropriate in the zoom class. Answering a cell phone, texting, listening to music or using a laptop for matters unrelated to the course may be grounds for dismissal from class or other penalties.

Any disrespectful or disruptive behavior – including, but not limited to: sleeping, reading, side discussions, overt disruptions, harassing behaviors, etc - will result in your dismissal from the class, and/or a referral to the Office of Student Conduct.

**Student Academic Dishonesty (University Policy 4.1)** The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.
Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to (1) using or attempting to use unauthorized materials on any assignment or exam; (2) falsifying or inventing of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to (1) submitting an assignment as if it were one's own work when is at least partly the work of another person; (2) submitting a work that has been purchased or otherwise obtained from the Internet or another source; and/or (3) incorporating the words or ideas of an author into one’s paper without giving the author credit. Penalties may include, but are not limited to reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university. Please read the complete policy at https://www.sfasu.edu/policies/student-academic-dishonesty-4.1.pdf. Incidents will be dealt with per the university policy. Unless otherwise directed, students may collaborate on homework only with group members and not other groups. As indicated above, a student who aids a cheater (including failure to take reasonable steps to prevent copying) is as guilty as the cheater is. Incidents of academic misconduct are reported to the dean.

Students with disabilities: To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Room 325 in the Human Services Building, 468-3004/468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.
Mental Health SFASU values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support student’s mental health and wellness. Many of these resources are free, and all of them are confidential. **On-campus Resources:**

SFASU Counseling Services • [www.sfasu.edu/counselingservices](http://www.sfasu.edu/counselingservices)

Health and Wellness Hub (corner of E. College and Raguet) • 936-468-2401

SFASU Human Services Counseling Clinic • [www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)

Human Services Room 202 • 936-468-1041

**Crisis Resources:**

Burke 24-hour crisis line 1(800) 392-8343

Suicide Prevention Lifeline 1(800) 273-TALK (8255)

Crisis Text Line: Text HELLO to 741-741

**Course Grades (University Policy 5.5)** Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to [https://www.sfasu.edu/policies/course-grades-5.5.pdf](https://www.sfasu.edu/policies/course-grades-5.5.pdf).

*This course will be taught with Internet enhancements using Desire2Learn (D2L). Students must visit the on-line course pages and check e-mail regularly to receive supplementary information and assignments. Grade posting will be on D2L. Class communications will be sent using D2L. Students may send e-mail to the professor either directly or on D2L (direct e-mail to mishrar@sfasu.edu is checked more frequently). Keep checking your d2L announcement page a couple of times everyday to see if there are any announcements. This page will also post dates and deadlines.*

The following tentative schedule is a standing reading assignment unless modified by the professor:

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**Exam 1**

| 8       |
| 9       |
| 10      |

**Exam 2**

| 13      |
| 15      |

**FINAL EXAM**