Stephen F. Austin State University  
School of Theatre and Dance  
DANC 3260 Danceworks  
Fall 2023

Instructor: Haley Hoss Jameson  
Time and Location: W 4-6:30, GFNA 324

Office: GFNA 303  
Office Hours: T/Th 8-10:30AM & Wed by apt

Office Phone: 936 468-1755  
Credits: 2

Department Phone: 936 468-4003  
Email: Haley.Jameson@sfasu.edu

Prerequisites: Prior dance training and performance experience.

Co-requisite: Enrollment & participation in a ballet, modern or jazz technique class.

I. Course Description: Intermediate and advanced performance techniques. This course serves as a lab vehicle, providing dancers for the choreographers in DANC 4380.

II. Intended Learning Outcomes/Goals/Objectives: These goals support and reflect the Dance Program’s Vision, Mission, and Core Values in that they equip those candidates seeking “to achieve professional excellence” with the knowledge, skills, and dispositions that “prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership, and continued professional and intellectual development”. This course supports the Dance Program Mission Statement related to achieving a high level of creative potential.

Students should expect a response to emails and phone calls within 24-48 hours from their contact efforts. This is only available Monday through Friday.

Course Justification: 

Dance Performance meets 300 minutes per week for 15 weeks. Course assessments are movement combinations to be practiced, memorized, and performed during a variety of presentations and performance. Students are expected to practice combinations between class sessions in assigned locations. This equates to 2-4 hours per week outside of class per credit hour. Students are assessed through the performance of major full-length dance concerts, and representation/presentation at regional and national conferences.
Program Learning Outcomes:

1. Dance Technique: The student will be able to execute intermediate/advanced level ballet, modern dance and jazz dance techniques. (Active)

2. Dance Production: The student will be able to identify and apply production values necessary for concert dance, including lighting, sound, costuming, and publicity. (Active)

3. Choreography: The student will be able to identify, distinguish and apply the variety of choreographic devices, structures and forms used in contemporary concert dance. (Active)

4. Dance Kinesiology: The student will be able to apply concepts of dance kinesiology to performance and analysis of dance movement. (Active)

5. Rhythmic Analysis: The student will be able to identify variations in rhythmic patterns and elements of music such as accents, beats, and phrasing as applied to dance movement. (Active)

6. Dance History: The student will identify and discuss seminal works in the development of Western theatrical dance. (Active)

Student Learning Outcomes:

1. The student will be able to execute performance skills in intermediate/advanced level ballet, modern dance and jazz dance techniques. (PLO 4).

2. The student will be able to identify, distinguish and apply the variety of choreographic devices, structures and forms used in concert dance.

3. The student will be able to identify and apply professionalism and production values necessary for concert dance, including lighting, sound, costuming, and publicity. (PLO 6)

4. The student will be able to apply concepts of dance kinesiology to performance and analysis of dance movement.

5. The student will be able to identify variations in rhythmic patterns and elements of music such as accents, beats, and phrasing as applied to dance movement. (PLO 5)

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

See calendar activities. Methodology includes labs and critical feedback. Video, as well as D2L course management will be used. The application of theatrical technology in lighting and sound will be utilized and discussed at a post production
Various activities and strategies relating to the audition process, resume writing, and execution of a dance production will be assigned.

IV. Evaluation and Assessments (Grading):

To earn a grade of “A” the student must demonstrate excellence in the following:

- Show evidence of consistent weekly training in one’s dance technique classes.
- Participate fully and professionally in all studio rehearsal during school hours and during non-school hours.
- Participate fully and professionally in all tech rehearsals leading up to the Danceworks concert.
- Participate fully and professionally in all Danceworks class showings and the actual Danceworks concert.
- Participate fully and professionally in any and all post-production activities including strike and post production meetings during class time.
- Complete all written assignments & submit on time.

*Roll will be taken by your professor and your specific Danceworks choreographer. The choreographer’s attendance sheets will be collected on a regular basis.

Rehearsal Participation: 100 points
CLASS Participation: 55 points
Technical Rehearsal Participation: 50 points
Show & Strike Participation: 50 points
BIO, artist statement, CV/resume submissions: 20 points each
Peer feedback: 5-10 points each

Grading Scale:  
90%-100% = A  
80-89 = B  
70-79 = C  
60-69 = D  
59 & lower = F

**Participation:** Daily participation means committing to the class as well as the rehearsals, and is worth a considerable amount of the student’s final grade. For each class, the student has the opportunity to earn a total of 5 points by being on time, wearing the proper attire, showing a positive attitude, and giving 100% effort. **The same point structure will be utilized for rehearsals.** Students will lose points for being late, or leaving early, not wearing proper dance attire, slacking off, having a bad attitude, or being rude or disrespectful. As stated before, a student who observes class or rehearsal will only earn partial points. **No points can be earned if the student is absent for any reason**
Active and committed participation throughout each class and rehearsal is expected. *Students are expected to practice dances between class sessions. This equates to 2 hours per week outside of class per credit hour.*

It is recommended that any student who is ill should attempt to attend class unless they are contagious or confined to a bed. Any student who opts to observe and not participate will receive partial credit for that class. Class and rehearsal observation gives students a good learning opportunity to listen to explanations and corrections the instructor/choreographer has given out. **Lack of participation for any sustained period of time due to illness, injury, or University sponsored events may result in needing to the drop the course entirely.**

Dance REQUIRES discipline, both internal and external. Discipline requires daily practice, focus, and effort. If you are unwilling to discipline yourself, and/or to be disciplined in the classroom, you may want to reconsider your field of study and/or career path.

**Attendance:** BECAUSE OUR CLASS MEETS ONE TIME PER WEEK, Each absence, after the 1ST absence, will drop the student's final grade by 1 full letter grade, assuming each student begins the semester with an A. For example: 2 absences = B, 3 absences = C, 4 absences = D. **Any student who has 5 absences or more will result in an automatic failing grade and will not pass the class.** An absence will be excused if the student notifies the instructor via email immediately, and presents a doctor's note the very next class period that he/she is approved to return to class. Doctor's notes will not be accepted at the end of the week, month, or semester if the student has already returned to class and forgot to bring the doctor’s note. The same consideration will be given for funerals and University sponsored events. Points will be deducted for students who leave class prior to dismissal. **If the student is tardy (more than 10 minutes late), they will be counted absent!** Attendance will be strictly enforced. It is the responsibility of the student to keep track of their number of absences. An excused absence does NOT add points back to a grade, it merely keeps the student from an automatic failure or grade drop. **No points can be earned if the student is absent for any reason.**

**Rehearsal Attendance:** **Attendance is Mandatory.** If you have been cast in a piece and accepted that casting, you are committing to that work. **If you miss 4 HOURS of rehearsal for any reason, you will be released from that piece.** This means that when you miss the 2nd rehearsal (4th hour), you are cut. If you are released from the piece, see attendance policy above. If you are released from all of the dances you have been cast in, you will need to drop the class or receive a failing grade.
**Concert Attendance:** Participate fully in the Danceworks Dance Concert. Attendance will be taken, and will count towards your attendance/participation grade. You will be ON TIME to ALL calls (Call = time to be in attendance for technical rehearsals, dress rehearsals, and shows). Once called, and marked in attendance, NO DANCER is allowed to leave the facility without express permission from the instructor of record.

**Dress Code:**

**Technique:** Adhere to the dress code required by the professor for technique classes.

**Rehearsals:** Dancewear, may include sweat pants or jazz pants. Dress in layers as you will be constantly warming up and cooling down. Choreographers may want to wear form-fitting clothing so that they may see your lines and body shapes. Hair must be secured away from the face. Generally you will work bare foot, but your choreographer may suggest other footwear OR may require footwear for costuming. Do not wear socks as they may cause you to slip. No cumbersome accessories, particularly jewelry (including body adornment).

**Showings:**

- Leotard and form-fitting leggings or tights. Men may also wear plain, form-fitting T-shirts tucked into leggings, jazz pants, sweat pants, or biker shorts. **NO MIDRIFTS at ANY TIME.**
- Bare feet for individual showings. As the piece you are in develops, decisions will be made about footwear for performance. Once decided, dancers should dress accordingly for showings.
- As the semester progresses, each choreographer will assign their cast a color for dancers to wear during showings to represent that piece. You MUST wear a clothing item in that color for that dance **EVERY** showing.
- Hair must be pulled back and secured away from the eyes and face off of the shoulders. Style long hair in a secure ponytail or bun. If hair will be worn down for the performance, dancers should practice during the last two showings. No extra clothing over the leotard and leggings. For warmth, a sweater wrap designed for dance or a tight, spandex top may be worn over your leotard.
- No cumbersome jewelry. No hats. No gum. **Finger nails must not be any longer than 1/8th inch. NO POLISH on nails for the run of ALL performances.**

**Punctuality:** Because others are relying on you, punctuality is essential. Consistent tardiness may result in dismissal from the piece. Notify your choreographer if you believe you will be late. Although you may let a fellow cast member know of your situation, it is imperative that you understand it is not their responsibility to relay information to your director.
**Email:** You must be able to access your email through MySFA. Check it M-F. If you send email, subject header must contain course number, especially if using a non-SFA account. **Your choreographer may set up another means of electronic communication, such as GroupMe, group Texting, etc.** You are expected to respond to any communications you may get regarding rehearsals, performances, and/or changes in schedule in a timely manner (immediately or ASAP).

**Rehearsal Etiquette:**

1. Adhere to studio regulations below. If you need a snack to get you through rehearsal, eat or drink outside of the studio during breaks. Bring a water bottle, and do not plan to run to the drinking fountain or the restroom if you are in the middle of rehearsal.
2. Give your full attention to all choreographers. If they are coaching other dancers in the piece, watch, listen, or work on other material in the choreography. Use your discretion as to whether it is appropriate to use the time to work out a step on your own. Avoid practicing material from another piece or class during a choreographer’s time. It is rude and disrespectful and will not be tolerated. Do not dismiss yourself from rehearsal just because you are not needed at that moment.
3. Avoid giving notes to other dancers unless instructed to do so. This is considered very poor etiquette in a class or rehearsal.
4. Know that choreographers have different ways of working. Some may work quickly and expect you to learn material rapidly. Some may develop material more slowly, perhaps through improvisation. Some may conduct rehearsals in a seemingly relaxed atmosphere while others are more formal. Regardless of the setting, it is your job to adapt and stay focused. *(However, if choreographers are not prepared for rehearsals, and you are all sitting for long periods, and/or your choreographer cancels rehearsals excessively, you must let the instructors know ASAP.)*
5. Be sensitive to your colleagues. Be intuitive about others’ feelings. It is natural for friendships to form during the course of the semester, but keep your energy open and inclusive.
6. Remember that this is a group activity, of which you are a part, and that the more you give, the more you will take away.
7. **Rehearsals are closed.** This means that you may not observe/watch other people’s rehearsals just because you are in the building. The choreography process is messy, and it can make dancers and choreographers alike nervous and/or uncomfortable. **SO, to respect ALL of us, please do not sit in the studio OR in the doorways during a rehearsal that you are not officially in.** Additionally, I would ask that you keep dance topics confidential. Particularly in these first few weeks as choreographers are working out concepts and topics with Heather and with you, the dancers. This way, when we see the movement in showings,
we are reading the movement and not pre-conceived ideas about those concepts.

**CONCERT Etiquette:**

1. Cast members should arrive on time or early for Call. Once you are called to a show or technical rehearsal, you are expected to stay on the premises until you are dismissed.
2. Coming late to call or not showing up will adversely affect your grade.
3. Sign in IMMEDIATELY to the call board/sign in sheet and then go put your belongings in the dressing room. If you are not signed in, you are considered absent, and points will be deducted from your grade.
4. Warm-up/Group class is required of everyone who is dancing, regardless of choreography status or number of pieces you are performing in. It’s about building comradery and teamwork, as well as preparing your body for the show.
5. NO FOOD OR DRINK in the Dressing rooms. NEVER eat in costume.
6. Concert tech (or technical rehearsals) can run long. Please EAT BEFORE you come, or bring food to consume in between runs or pieces that you are involved in. You may eat in the halls, the cubbies, or in other designated spaces.
7. CLEAN UP after yourself. Place make-up wipes, trash, and other containers in the garbage cans before you leave. Wipe down tables and dressing areas.
8. **NO video or facetime or other social media DURING the run of the concert in the house.** If you wish to use social media, do so during technical rehearsals.
9. Cast members and choreographers should **stay backstage** once you are called, and particularly when the house is open. The exception to this is going to the bathroom. **You may NOT go into the house to see parents, friends, etc. prior to the show or during intermission.**
10. Cast members and choreographers may be called/assigned technical duties, including sound, lights, sweeping the floor, dressing room cleanup/check, etc.
11. ALL cast members must participate in Strike – check out with the SM or Faculty before you leave.

**Class Etiquette:**

Cast members should challenge themselves to demonstrate exemplary behavior and performance in technique classes and Wednesday showings. Choose your role models carefully. Be attentive and respectful. **This also means no talking during showings, particularly when your colleagues are dancing. Reminder: You will be giving feedback to your colleagues both orally & in written form so it's very important to engage with each piece respectfully and completely.**
Dance REQUIRES discipline, both internal and external. Discipline requires daily practice, focus, and effort. If you are unwilling to discipline yourself, and/or to be disciplined in the classroom, you may want to reconsider your field of study and/or career path.

**Dance Studio Regulations:**

1. Do not walk in the studio with street shoes; applies to entering and exiting.
2. No food or beverages in the studio except for water bottles. No Gum!
3. Do not use hair care or skincare products that leave slippery spots on the floor.
4. Clean up after yourself, and take the initiative to clean up after others.
5. SILENCE all cell phones. They should be stored during class/rehearsals in the lockers or shoe storage.

**Health and Stamina:**

Be sure to take care of your health. Adhere to a sensible strategy for good nutrition and rest. The University offers services in counseling and nutrition, so take advantage if you need to. Skipped meals or insufficient sleep, especially on rehearsal days, will jeopardize the entire cast as that pattern may result in poor concentration and ability to take direction, low energy, muscular weakness, and increased chances of injury.

**Health Insurance:** Neither the Department nor the University is responsible for any injury incurred by a student. It is strongly advised to carry your own health and accident insurance.

**Injury/Accident Statement:**

This course contains physical activity which may consist of but not limited to running, jumping, lifting, throwing, leaping, striking, etc. Participation in these activities comes with inherent risks of injury. Possible injuries include, but are not limited to heat stroke, strains, sprains, scrapes, bruises, and fractures. By registering and participating I this course, students are aware of the possible injuries that may occur and acknowledge that they participate at their own risk. The university is not responsible for any medical costs associated with any injury students may sustain; therefore, students are strongly recommended to procure personal health and accident insurance to cover any medical costs. Students are encouraged to notify the instructor of any relevant prior medical history regarding injuries, surgeries, medications, or other considerations which may affect or impair participation in this course. If necessary, students will provide, upon request, a physician's statement clearing them to participate in this course.
Procedures to be Followed for Injury or Accident of a SFA Student:

1. Administer appropriate first aid.
2. For a major medical emergency, a phone call should be placed to the University Police Department (UPD)(911). UPD will report to the scene of a medical emergency, assist with first aid, and contact an ambulance service.
3. Students may choose to report directly to the Student Health Services for minor first aid needs or routine medical services.
4. If assistance is needed in transporting the injured student, call the UPD non-emergency phone number at 936-468-2608.
5. The instructor should complete an accident report which can be obtained from the department office.

IV. Evaluation and Assessments (Grading):

This course is graded on a Letter Scale system (A, B, C, D, F). As required of the dance program and University policy, the student must make a “C” or higher to pass the course. The project must reflect artistic integrity, professional maturity and successful mentoring process. Failure to meet any of the deadlines or goals will constitute failure in the course.

V. Tentative Course Calendar:

April 20, 2023, Audition: held in the dance studio, HPE 201. A list of chosen dancers and contact information must be submitted to dance faculty. Showings will occur frequently; be prepared to perform dance at each meeting.

August 30, 2023- Classes and rehearsals begin. Danceworks syllabus day

1st Showing, September 6, 2023, Present 1 minute of choreography that relates to the chosen topic during the Danceworks class. Receive feedback.

2nd Showing (September 13): Choreographers and Dancers- Present manipulated choreography with dancers, paying attention to form, level and facings. Choreography is extended to 1 ½ minutes. Turn in a list of donors/sponsors you approached. Set up light trees.

September 16-17, 2023- Grand Opening of the new building for the community!!!

3rd Showing (September 20): Choreographers and Dancers- Present 2 minutes of choreography with dancers, paying attention to spatial design and elements of force and time. Start thinking of music ideas.

4th Showing (September 27): Choreographers and Dancers will present 2.5 minutes of choreography.
5th Showing (October 4): Choreographers and Dancers- Present 3 minutes of cleaned choreography. Continue working spatial design and elements with force and time. **Possible Publicity Photo shoot at 5:30pm.** Strike light trees.

October 6, 2023- Guest Artist Elias Kababa master class, 11-12:30 in ballet studio.

*Gather research on chosen topic to submit for evaluation.

6th Showing (October 11): Choreographers should have 4 minutes, with music.

7th Showing (October 18, 2023): Choreographers and Dancers- Present 5 minutes of choreography. **Dances have a limit of 4-5 light cues. All Bio’s, for choreographers and dancers, are due by Friday October 20th and should be placed in the provided Dropbox on D2L. Late submissions will not be accepted.**

8th Showing (October 25): Present 5 minutes of cleaned choreography. **Costumes are complete.** Light cues due.

October 27, 2023- Guest Artist Lacreacia Sanders master class, 11-12:30 in ballet studio.

Monday October 30, 2023- **Set up light trees- wear closed toed shoes.**

9th Showing (November 1): 5+ minutes. Dances Complete, Full run in costume.


November 13, 2023: Post Production

November 15 & 16, 2023- Dance Workshop in HPE Big Gym

November 17-26, 2023- **THANKSGIVING BREAK**

November 27-30, 2023- Dance Technique Juries

November 29, 2023- Informal Concert 4-6:30pm, Performance studio.

**November 30, 2023- Danceworks Auditions 4-7pm. In the Ballet studio.**

December 4-8, 2023: Dead Week

December 8, 2023- Big Dip ring ceremony

December 11-15, 2023- **FINALS WEEK!**

December 16, 2023- **COMMENCEMENT!!!**

FINAL EXAM SCHEDULE CAN BE FOUND AT: [https://www.sfasu.edu/registrar/final-exams-grades/final-exam-schedule](https://www.sfasu.edu/registrar/final-exams-grades/final-exam-schedule)
Tentative Danceworks Schedule (May be subject to change): November 6-11, 2023

11/6 4pm Light Tech. **Dances have a limit of 4-5 light cues and 20 minutes to set lights. Wear Costumes for setting levels/hues**

11/7 Dry Tech for Crew: call 5:30pm, crew sweep 5:45pm, Run show 7:30pm, crew mops floor after run. (Prepare to stay late for any re-runs or technical fixes.)

11/8 Dress Rehearsal: Dancer call 5:30pm, warm up 5:45-6:45pm, Show 7:30pm.

11/9 Opening night: Crew call 4:30pm, Dancer call 5:30pm, warm up 5:45-6:45pm, show 7:30pm. Crew mop floor after concert.

11/10 Dancer call 5:30pm, warm up 5:45-6:45pm, show 7:30pm.

11/11 Closing Show: Call 12pm, warm up 12:15-1:15pm, show 2pm

STRIKE

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VI. Textbook and Reading:

None
VII. Course Evaluations:

"Near the conclusion of each semester, students in the MECFA electronically evaluate courses taken within the MECFA. Evaluation data is used for a variety of important purposes including: 1. Course and program improvement, planning, and accreditation; 2. Instruction evaluation purposes’ and 3. Making decisions on faculty tenure, promotion, pay, and retention. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the COE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!"

The course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: Found at http://www.sfasu.edu/policies

Academic Integrity (4.1)

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.
Withheld Grades Semester Grades Policy (5.5)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf.

Students with Disabilities

To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Student Wellness and Well-Being

SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources:

The Dean of Students Office (Rusk Building, 3rd floor lobby)
www.sfasu.edu/deanofstudents
936.468.7249
dos@sfasu.edu

SFA Human Services Counseling Clinic Human Services, Room 202
www.sfasu.edu/humanservices/139.asp
936.468.1041

The Health and Wellness Hub “The Hub”
Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:

• Health Services
• Counseling Services
• Student Outreach and Support
• Food Pantry
• Wellness Coaching
• Alcohol and Other Drug Education

www.sfasu.edu/thehub
936.468.4008
thehub@sfasu.edu

Crisis Resources:
• Burke 24-hour crisis line: 1.800.392.8343
• National Suicide Crisis Prevention: 9-8-8
• Suicide Prevention Lifeline: 1.800.273.TALK (8255)
• johCrisis Text Line: Text HELLO to 741-741

IX. Other Relevant Course Information:

***IN DANCE, our work/movement/phrases and choreographies are embodied ideas. It is VITAL that we conduct ourselves and present our creative/scholarly work as ORIGINAL and/or with proper citation, credit, and documentation of influence.***

Classroom Etiquette

Dance Program Cleaning List for the Studio, Alcove, and Conditioning Room

ALL CLEANING SUPPLIES ARE LOCATED IN THE DANCE STUDIO SOUND CLOSET WHERE THEY WILL BE AVAILABLE AT ALL TIMES. IF SUPPLIES ARE LOW OR EMPTY, PLEASE INFORM THE FRONT OFFICE; THIS INCLUDES THE HAND

Cleaning protocols should be performed before/after each class and rehearsal. Supplies can be found in the storage closet.

1. To create a clean flow of traffic, please enter the studio through the main door and wait for classes to finish before entering. Walking into a classroom before it is finished is disrespectful.
2. Do not loiter in the hallways or faculty offices. There are study rooms available, designated lounge areas in the lobby, or you can enjoy the beautiful outdoor spaces on campus.
3. Disinfecting wipes will be used to clean the ballet barres. 2-4 dancers need to clean the barres before/after each class and rehearsal regardless if they were used or not.
4. Disinfecting spray or wipes will be used to clean ALL door handles, inside and out, and light switches. 2 dancers are needed for this task.
5. 2 dancers will sweep the dance studio floor using the push brooms. The debris will be thrown away in the dance studio trash can.
6. Equipment in the conditioning room is only to be wiped down with the cleaning solutions, in the spray bottles, in the storage cabinet located in the conditioning room. Any other chemicals can damage the equipment.

7. The last class or rehearsal in the space is responsible for throwing away the trash. 1-2 dancers are need to remove the trash from the studio/conditioning room and throw it away in the dumpster.

Classroom Rules of Conduct:

1. Please be on time. It is considered disrespectful to walk into a dance class late. If the student is tardy, he/she should first ask the instructor for permission to join class. If the warm-up is missed, the student may stay and observe the rest of the class.

2. Please no cell phones in the dance studio while class is in session. Cell phones can be very distracting and annoying.

3. Please no food or drink in any of the dance studios. Please help keep the dance space clean and bug free! Bottled water is acceptable. Please pick up after yourself and throw away any trash you might bring into the dance space. **ABSOLUTELY NO GUM!**

4. Be respectful of others. This is a place of learning and once you step into the studio, you are all on the same level. Be positive with yourself and with others. This should be a safe place for you to grow as a dancer and to feel comfortable with yourself.