Biology 3453.001 - Genetics
Dr. Robert J. Wiggers, Dept. Biology

Instructor: Dr. Robert Wiggers, Dept. Biology
Office: Room 204 Miller Science Bldg / 468-2147 / rwiggers@sfasu.edu
Office hours: MTWRF 10:30 am -12: pm; (all office hours via ZOOM); by appointment via ZOOM

Class Time & Place: online, asynchronous; NO LIVE STREAMING OR FACE – TO – FACE MEETINGS

Course Description: This course provides an introduction to modern genetic principles including inheritance patterns, chromosome structure and function, gene expression and regulation, DNA replication and repair, and the behavior of genes in populations. Credits: (4).

Pre-requisites: BIOL 1306 & 1106, 1307 & 1107, CHEM 1311
Co-requisites: Bio 3053

Credit Hour Justification. BIOL 3453 "Genetics" (4 credits lecture, 0 credits lab) spans 15 weeks as a fully online, asynchronous experience. The lecture and lab (BIOL 3053) must be taken concurrently. The grades for lecture exams, lecture homework, and lab assignments are combined into one single grade for the course. Students are required to complete assignments based on readings in the textbook and D2L content modules, including homework assignments on the publisher supported web platform "Mastering Genetics". They are required to complete significant reading to finish both lab and lecture assignments. Students must complete periodic exams over the course content. Successful completion of all elements for the course requires at least 18 hours of student work each week. This includes the time for BIOL 3453 and the co-requisite BIOL 3053

Program Learning Outcomes: PLO #1 – Knowledge; PLO #3 – Critical Thinking

Student Learning Outcomes:

- SLO – 1: Apply Mendel’s rules in the analysis of inheritance patterns (PLO #1, #3).
- SLO – 2: Describe the structure & function of chromosomes & the processes of molecular biology (PLO #1)
- SLO – 3: Be familiar with, understand the principles behind, and know the potential and limitations of, the tools and techniques of recombinant DNA technology and biotechnology (PLO #1).
- SLO – 4: Calculate the genetic parameters of a population, as well as predict the effect of evolutionary forces on the population (PLO #1, #3)

Course Requirements: Four major exams; homework assignments associated with each content module. These homework assignments are accessed via the publishers supported website "Mastering Genetics"; reading – you are expected to read each chapter assigned in the course calendar as well as all content modules.

What you need for this course:

- Access to D2L: It is here that you will find the course units, content modules, and exams.

- The required text: Concepts of Genetics, 12th edition; Klug, Cummings, Spencer, Palladino; Access to the Publisher Mastering Genetics website. Text and access are available in a package: ISBN 9780135194157. For technical issues regarding Mastering Genetics, use the link provided on D2L.

- Technology Requirement: As you have elected to enroll in an online course, it is your responsibility to acquire a consistent, stable, dependable computer and internet connection with which to complete the assignments for the course by the deadlines indicated on the Semester Calendar. It is not the responsibility of the instructor to provide additional time for assignments or exams or an alternative means of completing the course due to technological issues on your part. Just as it is your responsibility to acquire and maintain adequate transportation to attend a face-to-face course, it is your responsibility to secure the technological means to participate in and complete this course. If you are having technical issues with D2L, please call the student help line at 936-468-1919 or e-mail at d2l@sfasu.edu; live support is available from 8 am to 5 pm CST, Monday through Friday. For general technical issues, you may call the Technical Help Desk at 936-468-4357; they are available M – F, 8 am to 5 pm, CST.

FA 2023, BIOL 3453
Wiggers
## Course Calendar & Content – In Brief

<table>
<thead>
<tr>
<th>Topics</th>
<th>Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mendelian Genetics</td>
<td>3</td>
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<tr>
<td>Extensions of Mendelian Genetics</td>
<td>4</td>
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<tr>
<td>Sex Determination &amp; Sex Chromosomes</td>
<td>7</td>
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<tr>
<td>Chromosome Mapping In Eukaryotes</td>
<td>5</td>
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### EXAM 1: September 22

- Chromosome Mutations: Variation in Number and Arrangement [8]
- DNA Structure & Analysis [10]
- DNA Organization in Chromosomes [12]
- DNA Replication & Recombination [11]
- The Genetic Code & Transcription [13]

### EXAM 2: October 13

- Translation & Proteins [14]
- Gene Mutation, DNA Repair, & Transposition [15]
- Regulation of Gene Expression in Bacteria [16]
- Regulation of Gene Expression in Eukaryotes – This topic covers three text chapters: 17 “Transcriptional Regulation In Eukaryotes”; 18 “Posttranscriptional Regulation In Eukaryotes”; 19 “Epigenetic Regulation Of Gene Expression” [17, 18, 19]

### EXAM 3: November 10

- Recombinant DNA Technology - This topic covers three text chapters: 20 “Recombinant DNA Technology”; 21 “Genomic Analysis; 22 “Applications Of Genetic Engineering And Biotechnology” [20, 21, 22]
- Cancer Genetics [24]
- Population & Evolutionary Genetics [26]

### EXAM 4: December 11

On the next pages is a detailed course calendar spelling out what is expected each week. All times are central time.
<table>
<thead>
<tr>
<th>Date</th>
<th>Topics</th>
<th>What You Should Be Doing… All due dates and times are Central Time.</th>
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<tbody>
<tr>
<td>Week of August 28</td>
<td>• Begin “Mendelian Genetics” D2L module and text chapter 3.</td>
<td>• Read the course syllabus and calendar; Establish access to “Mastering Genetics”</td>
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<td>• Begin “Extensions of Mendelian Genetics” D2L module and text chapter 4.</td>
<td>• Begin reading D2L modules “Mendelian Genetics” and “Extensions of Mendelian Genetics”; begin reading chapters 3 &amp; 4; begin associated Mastering Genetics homework</td>
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<tr>
<td>Week of Sept. 4</td>
<td>• Begin “Sex Determination &amp; Sex Chromosomes” D2L module and text chapter 7</td>
<td>• Finish reading D2L modules “Mendelian Genetics” and “Extensions of Mendelian Genetics”; finish reading chapter 3 &amp; 4; finish associated Mastering Genetics homework</td>
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<td>• Begin reading D2L module “Sex Determination &amp; Sex Chromosomes”; begin reading chapter 7; begin associated Mastering Genetics homework.</td>
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<tr>
<td>Week of Sept. 11</td>
<td>• Begin “Chromosome Mapping In Eukaryotes” D2L module and text chapter 5</td>
<td>• Finish reading D2L module “Sex Determination &amp; Sex Chromosomes” D2L module; finish reading chapter 7; finish associated Mastering Genetics homework.</td>
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<td>• Begin reading D2L module “Chromosome Mapping In Eukaryotes”; begin reading chapter 5; begin associated Mastering Genetics homework.</td>
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<tr>
<td>Week of Sept. 18</td>
<td>• EXAM 1: FRIDAY SEPT. 22; covers chapters 3, 4, 7, &amp; 5; associated D2L modules, and associated Mastering Genetics homework.</td>
<td>• Finish reading D2L module “Chromosome Mapping In Eukaryotes” D2L module; finish reading chapter 5; finish associated Mastering Genetics homework.</td>
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<td>• Begin “Chromosomal Mutations: Variation In Number And Arrangement” D2L module and text chapter 8.</td>
<td>• Finish any remaining Mastering Genetics homework associated with chapters 3, 4, 7, 5; ALL HOMEWORK IS DUE BY 10 PM, THURSDAY, SEPTEMBER 21</td>
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<td>• Exam 1 opens at 12:01 am Sept. 22 and closes at 10 pm same day.</td>
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<td>• Begin reading D2L modules “Chromosomal Mutations: Variation In Number And Arrangement” and “DNA Structure &amp; Analysis”; begin reading chapter 8; begin associated Mastering Genetics homework</td>
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</table>
| Week of Sept. 25 | • Begin “DNA Structure & Analysis” D2L module and text chapter 10.  
|                 | • Begin “DNA Organization In Chromosomes” D2L module and text chapter 12  
|                 | • Finish reading D2L module “Chromosomal Mutations: Variation In Number And Arrangement”; finish reading chapter 8; finish associated Mastering Genetics homework  
|                 | • Begin reading D2L modules “DNA Organization In Chromosomes” and “DNA Structure & Analysis”; begin reading chapters 10 & 12; begin associated Mastering Genetics homework  |
| Week of Oct. 2  | • Begin “DNA Replication & Recombination” D2L module and text chapter 11  
|                 | • Begin “The Genetic Code & Transcription” D2L module and text chapter 13  
|                 | • Finish reading D2L modules “DNA Organization In Chromosomes” and “DNA Structure & Analysis”; finish reading chapters 10 & 12; finish associated Mastering Genetics homework.  
|                 | • Begin reading D2L modules “DNA Replication & Recombination” and “The Genetic Code & Transcription”; begin reading chapters 11 & 13; begin associated Mastering Genetics homework.  |
| Week of Oct. 9  | • EXAM 2: FRIDAY, OCT. 13: covers chapters 8, 10, 12, 11 & 13; associated D2L modules and associated Mastering Genetics homework.  
|                 | • Begin “Translation & Proteins” D2L module and text chapter 14.  
|                 | • Finish reading D2L modules “DNA Replication & Recombination” and “The Genetic Code & Transcription”; finish reading chapters 11 & 13; finish associated Mastering Genetics homework.  
|                 | • COMPLETE ANY UNFINISHED MASTERING GENETICS HOMEWORK ASSIGNMENTS associated with chapters 8, 10, 11, 12, 13; ALL HOMEWORK IS DUE BY 10 PM THURSDAY, OCTOBER 12.  
|                 | • Exam 2 opens at 12:01 am Oct. 13 and closes at 10 pm same day.  
|                 | • Begin reading D2L module “Translation & Proteins”; begin reading chapter 14; begin associated Mastering Genetics homework  |
| Week of Oct. 16 | • Begin “Gene Mutation, DNA Repair, & Transposition” D2L module and text chapter 15.  
|                 | • Begin “Regulation Of Gene Expression In Bacteria” D2L module and text chapter 16.  
|                 | • Finish reading D2L module “Translation & Proteins”; finish reading chapter 14; finish associated Mastering Genetics Homework.  
<p>|                 | • Begin reading D2L modules “Gene Mutation, DNA Repair, &amp; Transposition” and “Regulation of Gene Expression in Bacteria”; begin reading chapters 15 &amp; 16; begin associated Mastering Genetics homework.  |</p>
<table>
<thead>
<tr>
<th>Week of Oct. 23</th>
<th>• Begin “Gene Regulation In Eukaryotes” D2L module and text chapters 17, 18, &amp; 19</th>
<th>• Finish reading D2L modules “Gene Mutation, DNA Repair, and Transposition” and “Regulation of Gene Expression in Bacteria”; finish reading chapters 15 &amp; 16; finish associated Mastering Genetics homework assignments.</th>
<th>• Begin reading D2L module “Regulation Of Gene Expression In Bacteria”; begin reading chapters 17 - 19 and working on associated Mastering Genetics homework</th>
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<tr>
<td>Week of Oct. 30</td>
<td>• Begin “Recombinant DNA Technology” D2L module and text chapters 20, 21, &amp; 22</td>
<td>• Finish reading D2L module “Regulation of Gene Regulation in Eukaryotes; finish reading chapters 17 – 19; finish associated Mastering Genetics homework assignments.</td>
<td>• Begin reading D2L module “Recombinant DNA Technology”; begin reading chapters 20 – 22; begin working associated Mastering Genetics homework.</td>
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<td>Week of Nov. 6</td>
<td>• EXAM 3: FRIDAY, NOV. 10: covers chapters 14, 15, 16, 17, 18, &amp; 19; associated D2L modules, and associated Mastering Genetics homework.</td>
<td>• COMPLETE ANY UNFINISHED MASTERING GENETICS HOMEWORK ASSOCIATIONS WITH CHAPTERS 14, 15, 16, 17, 18, 19; ALL HOMEWORK IS DUE BY 10 PM THURSDAY, NOVEMBER 9.</td>
<td>• Exam 3 opens at 12:01 am Nov. 10 and closes at 10 pm same day. • Continue reading “Recombinant DNA Technology” D2L module; continue reading chapters 20 – 22; continue working associated Mastering Genetics homework</td>
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<tr>
<td>Week of Nov. 13</td>
<td>• Begin “Cancer Genetics” D2L module and text chapter 24.</td>
<td>• Finish reading “Recombinant DNA Technology” D2L module; finish reading chapters 20 – 22; finish associated Mastering Genetics homework.</td>
<td>• Begin reading D2L module “Cancer Genetics”; begin reading chapter 24; begin associated Mastering Genetics homework.</td>
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<td>Week of Nov. 20</td>
<td>• Thanksgiving Break; No assigned modules.</td>
<td>• Continue your studies as needed</td>
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| Week of Nov. 27 | • Begin “Population & Evolutionary Genetics” D2L module and text chapter 26. | • Finish reading “Cancer Genetics” D2L module; finish reading chapter 24; finish working associated Mastering Genetics homework  
• Begin D2L module “Population & Evolutionary Genetics”; begin reading chapter 26; begin associated Mastering Genetics homework |
| Week of Dec. 4 | • DEAD WEEK; NO MORE MODULES | • Finish reading “Cancer Genetics” and “Population & Evolutionary Genetics” D2L modules; finish reading chapters 24 & 26; finish associated Mastering Genetics homework |
| Week of Dec. 11 | • Finish any homework assignments associated with the D2L content modules “Recombinant DNA Technology”, “Cancer Genetics” and “Population & Evolutionary Genetics” (chapters 20, 21, 22, 24, 26). THESE HOMEWORK ASSIGNMENTS ARE DUE BY 10 PM, MONDAY, DECEMBER 11 – NOTE THE CHANGED DUE DATE TO ACCOMMODATE FINALS WEEK.  
• EXAM 4: Covers “Recombinant DNA Technology” (chapters 20, 21, 22; the D2L module; associated Mastering Genetics homework), “Cancer Genetics” (chapter 24; the D2L module; associated Mastering Genetics homework), and “Population & Evolutionary Genetics” (chapter 26; the D2L module; associated Mastering Genetics Homework).  
• EXAM 4 OPENS AT 12:01 am ON DECEMBER 12 AND CLOSES AT 10 pm SAME DAY |
Grading

Homework. Homework assignments are associated with each chapter.

- These assignments are accessed via Pearson’s “Mastering Genetics” website; there is a Pearson’s “My Lab and Mastering” widget on the D2L homepage for this course (lower right corner); all access to Mastering Genetics should go through this widget.

- You should have purchased access with your text or you can purchase access from the Mastering Genetics site itself. Due dates for each assignment are indicated in the “Assignment List” on the Mastering Genetics site. Grading policy is also spelled out on this site.

- Each homework will be graded and contribute equally to your homework grade. Your homework grade will constitute 35% of your final BIO 3453 course grade.

Exams. There are 4 exams scheduled; THERE IS NO COMPREHENSIVE FINAL.

- Each exam is worth 100 points. All exams will be a mix of multiple choice, T/F, and matching. All exams will open at 12:01 am on the scheduled day. They will close (meaning access ends) at 10 pm on the same day. Once you begin, you will have 65 minutes to complete the exam.

- Your score will be immediately posted on D2L once you finish the exam. If you miss an exam you must notify me within 24 hours. Make up exams will only be allowed for University approved absences (illness with documentation, University sponsored outing, death in the family, etc.)

- Your scores on the (4) exams will be averaged to give you an “exam score”; this will constitute 40% of your BIO 3453 course grade.

Lab. Your laboratory grade will consist of worksheets (see laboratory syllabus) and three lab homework assignments found on Mastering Genetics.

- A detailed explanation of these can be found in the laboratory syllabus. Your laboratory grade will constitute 25% of your BIO 3453 course grade.

Course Grade Calculation: To determine your final course grade for BIO 341, the following weighting will be used:

\[(\text{Homework average})(0.35) + (\text{Exam average})(0.40) + (\text{Lab grade})(0.25)\]

<table>
<thead>
<tr>
<th>Final Percentage</th>
<th>Letter Grade</th>
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<tbody>
<tr>
<td>90 – 100%</td>
<td>A</td>
</tr>
<tr>
<td>80 – 89%</td>
<td>B</td>
</tr>
<tr>
<td>70 – 79%</td>
<td>C</td>
</tr>
<tr>
<td>60 – 69%</td>
<td>D</td>
</tr>
<tr>
<td>0 – 59%</td>
<td>F</td>
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Expectations for Students in BIO 3453 online

1. Technical Preparation: The technical nature of the course demands preparation on your part. Students should submit all assignments early enough to account for technical difficulties. In the event of a technical catastrophe (e.g. the university’s main fiber optic line gets severed, a hurricane floods telecommunications hubs in Houston, the D2L server goes down, etc.—all of these things have happened), please do not inundate the Biology Department with phone calls. I will communicate with the class as soon as is technically possible.
2. **This course is not self-paced.** It is your responsibility to read and analyze the information in each module, participate in the module activity, and complete any pertinent assignments by the due date(s). This course demands a high degree of student involvement. You are not sitting in a lecture hall listening to me three hours each week. Instead, you must discipline yourself to (a) devote the time you normally would spend in the classroom to being logged in to this online class and digesting the week's material, and (b) study a respectable amount in addition to the "in-class" time. Most universities recommend that for every hour a student spends learning in the classroom, they spend three hours studying outside of class. If you were taking this class in a face-to-face format, you would be expected to spend 3 hours per week in class AND, as this is effectively a three-hour course (the "lecture" component of BIOL 3453 is equivalent to a three hour class), you would expect to spend roughly nine hours a week OUTSIDE OF CLASS reading, analyzing, synthesizing, studying, and completing assignments. This equates to, minimally, 12 hours per week of course engagement. As this is an asynchronous online class, you can expect to spend, minimally, the same 12 hours per week studying material, preparing for exams, etc. And this is JUST FOR THE “LECTURE” PORTION OF BIOL 3453 – the co-requisite lab will require additional effort. Online learning is far more active than traditional lectures and requires much more self-discipline to put in the time necessary to succeed.

3. **You should be logging onto D2L on a regular basis.** In addition to the detailed course calendar, all assignments are entered into the D2L calendar.

4. **Due dates are firm.** Late assignments are not accepted. Once an assignment or exam is closed, it will not be re-opened (see excused absence explanation above regarding make-up exams). The only exceptions are a natural disaster and / or an SFA closing.

**E-mail policy**

I will be periodically communicating with you via e-mail. I use your OFFICIAL SFA E-MAIL ADDRESS FOR THIS PURPOSE. It is your responsibility to check your e-mail regularly and, if you have your SFA account forwarded to some secondary account, to be certain this is not full and can receive messages (the University policy regarding e-mail can be read here). As per the referenced SFA policy, D2L email IS NOT CONSIDERED OFFICIAL. If you wish me to see your email AND respond, DO NOT USE THE D2L e-mail function – ALWAYS USE YOUR OFFICIAL SFA address. As this is an online course, you will probably be communicating with me via e-mail. For efficient responses, please follow the “e-mail etiquette” suggestions below:

- Include a subject line: Include your course number, section and reason for reaching out (for example, PSYC-2301-53240: Help with Assignment 3).
- Be courteous: Begin your email with a greeting that addresses your instructor respectfully and professionally, such as "Dear Mr. Smith" or "Hi Dr. Jones."
- Provide detail: Be specific about why you are reaching out and what you are having problems with. For example, “in section 6.1.2 Neurons, I'm not clear on...”. E-mail should be considered a professional form of communication – you should use proper grammar and spelling.
- Close with your full name: After your message, end with a closing and signature, such as "Sincerely, Jane Doe" or "Thanks, John Doe."
- A response may take time: I will try to get back quickly, but don’t expect a response within a few minutes. It can take up to 24 hours for an instructor to respond. If you need a response ON THE SAME DAY, your best option is to attend the virtual office hours on ZOOM. If e-mails arrive during office hours, I will do my best to answer them on the same day as well. For e-mails that arrive AFTER office hours, it may take 24 hours or more for a response; this is especially true if you send the e-mail in the evening, on weekends, or on a holiday. I do not check e-mail in the evenings, weekends, or on holidays.
You can find SFA’s official policy regarding absences [here](#). Below is a relevant excerpt:

“At the discretion of the instructor, students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. When possible, students should notify their instructors in advance about absences. Students are responsible for providing documentation in a timely manner to the instructor for each absence. The instructor determines whether such documentation is satisfactory.”

“Students with accepted excuses may be permitted to make up work for absences equaling no more than 15% of the scheduled course meeting time for the term, depending on the nature of the missed work. The timeline for completing make-up work will be determined by the instructor.”

ALL REQUESTS FOR AN EXCUSED ABSENCE MUST BE MADE THROUGH THE SFASU DEAN OF STUDENTS WEBSITE (as per new UT policy). You may navigate to: [https://www.sfasu.edu/deanofstudents/about/welcome](https://www.sfasu.edu/deanofstudents/about/welcome). Once there, select “Student Outreach & Support” and then “Notify Faculty of Absence”. As per new policy, you will be required to provide documentation when requesting absence notification. If your documentation or reason for absence is accepted by this office, they will in turn notify me. There time limits to this process so, if you miss for any reason, be sure to submit a request in a timely fashion. UNDERSTAND, EVEN IF THE OFFICE APPROVES YOUR REQUEST, IT IS STILL AT THE DISCRETION OF THE FACULTY TO ACCEPT YOUR REQUEST FOR MAKE UP WORK. IF THIS OFFICE DOES NOT APPROVE YOUR REQUEST FOR NOTIFICATION, NO ACCOMMODATION WILL BE MADE.

The pertinent applications in BIOL 3453 are:

- **YOU MISS AN EXAM. YOU MUST SUBMIT A “NOTIFY FACULTY OF ABSENCE” request:**
  - Once I receive this notification, I will contact you regarding the possibility of a make-up.
  - When a make-up exam is warranted, it will be made available AT THE INSTRUCTOR’S EARLIEST CONVENIENCE. You will have a 24 hour window in which to complete the make-up exam.

- **Mastering Homework Assignments are open for several weeks before being due**
  - If you know you are going to be absent on a due date for a University sponsored outing, TURN IN THE ASSIGNMENT EARLY
  - Being ill on the day an assignment is due IS NOT AN EXCUSED ABSENCE, as you had weeks to complete the assignment. Don't wait till the last minute to turn in assignments.
  - DUE DATES ARE FIRM AND WON’T, EXCEPT IN THE CASE OF A NATURAL DISASTER OR SCHOOL CLOSING, BE EXTENDED.

- You will be permitted to make up a maximum of 15% of GRADED ASSIGNMENTS (as per policy above). This equates to 5 exams and / or homework assignments. Missed work beyond this will be recorded as "0"s.

SEE SFA MANDATED SYLLABUS STATEMENTS BEGINNING ON THE NEXT PAGE. This includes information on:

- Academic Integrity and the new SFA code of student conduct
- Information for students with disabilities
- Grading policy, including WH grades
- Student mental health resources
- A required TEA statement
SFA MANDATED SYLLABUS STATEMENTS.

Academic Integrity (4.1)

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Withheld Grades Semester Grades Policy (5.5)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf.

Students with Disabilities

To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

TEA Statement

This course meets educator preparation standards for one or more certification programs; a complete listing of all the educator preparation standards this course meets can be found at: https://sfasu.edu/docs/jacksteach/jacksteach-standards-alignment-chart.xlsx
Student Wellness and Well-Being

SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**

**The Dean of Students Office** (Rusk Building, 3rd floor lobby)

[www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)

936.468.7249
dos@sfasu.edu

**SFA Human Services Counseling Clinic** Human Services, Room 202

[www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)

936.468.1041

**The Health and Wellness Hub** “The Hub”

Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:

- Health Services
- Counseling Services
- Student Outreach and Support
- Food Pantry
- Wellness Coaching
- Alcohol and Other Drug Education

[www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)

936.468.4008

thehub@sfasu.edu

**Crisis Resources:**

- Burke 24-hour crisis line: 1.800.392.8343
- National Suicide Crisis Prevention: 9-8-8
- Suicide Prevention Lifeline: 1.800.273.TALK (8255)
- johCrisis Text Line: Text HELLO to 741-741