Animal Form and Function Lab Syllabus and Policy Fall 2023
Bio 2071.020

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   * All contact via e-mail should be professional in manner with proper punctuation and grammar. Your name and your lab section should be included in the body of any email correspondence. E-mails sent in an unacceptable format will not be answered.
   * Do not contact me through D2L, I will not respond. Only use my SFA email (sullivanjb@sfasu.edu).
Phone: (936) 468-5987
Office: S108
Office Hours: M 11:30am – 1pm, T 11am – 1pm, R 11:30am – 1pm or by appointment.

Department: Biology
Class Meeting Time & Place:
   Bio 2071.020 M 1:00-3:50         E.L. Miller Science 109

Text:

   Lecture Text: See lecture syllabus

Course Description: One semester hour, three hours lab per week. Fundamental principles of animal life, including invertebrate and vertebrate animals. Required lab fee.

Pre-requisites: Successful completion of BIOL 1306 strongly recommended before taking this course. Must be TSI complete for all BIOL courses.

Co-requisite: BIO 2371Lecture

GRADING POLICY

   BIOL 2071 lab comprises 25% of the combined lecture & lab score. For example, if one earns an A in lecture, a C in lab, and a B overall, the transcript will record a B for both lecture (2371) and lab (2071).

Grading scale: A = 90–100%; B = 80–89%; C = 70–79%; D = 60–69%; < 60% = F

Graded items: The course grade is based solely on the weekly activities/assignments.

ATTENDANCE AND ASSIGNMENT POLICY:

   Attendance is mandatory unless otherwise stated. Unexcused absences, instances of tardiness, and disruptive behavior will incur penalties on graded assignments (5% tardiness, 5% disruptive behavior). If you miss a lab for any reason, you may use one of a limited amount of drop grades for the missed lab. The number of drop grades may vary from semester to semester, check with your lab instructor. Late assignment submissions will be penalized 20% per business day late. If extraordinary circumstances lead to excessive absences (e.g., hospital stay), communicate with the instructor regarding the situation. Certain labs can’t be made up outside of class as they may require class participation, field trips, and demonstrations that are only available temporarily. Makeup labs for excused absences in these cases may involve a separate library research project and writing assignment.
Acceptable Student Behavior:

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1, http://www.sfasu.edu/policies/student_conduct_code.asp). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. If you are asked to leave, you must schedule a time to meet with me before you are allowed to attend another lab. Additional rules and guidelines for lab will be covered the first week of lab. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

STUDENT LEARNING OUTCOMES/OBJECTIVES (SLOs)

- **SLO 1.** Critically assess information in primary literature articles and communicate conclusions in oral and written form (CO 1, 2)
- **SLO 2.** Work in teams to apply basic methods for developing and testing scientific hypotheses and communicate their conclusions in oral, visual, and written form. (CO 1, 2, 3, 4)
- **SLO 3.** Explain how comparative methods are used to understand animal evolution (“tree-thinking”) & classification. (CO 1, 2, 3)
- **SLO 4.** Describe how anatomical and physiological adaptations have evolved in different ecological contexts. (CO 1)
- **SLO 5.** Identify major animal lineages and their distinguishing characteristics. (CO 1)

PROGRAM LEARNING OUTCOMES

- **PLO 1.** The student will demonstrate a good knowledge base in biological concepts. (SLOs 3-5)
- **PLO 2.** Clearly articulate scientific information in oral form. (SLOs 1-2)
- **PLO 3.** Clearly articulate scientific information in written form. (SLO 1-2)
- **PLO 4.** Be able to design, carry out, and analyze experiments to answer biological questions. (SLO 2)
- **PLO 5.** Demonstrate teamwork skills needed to coordinate diverse multidisciplinary teams to solve challenges in the biological world. (SLO 2)

GENERAL EDUCATION CORE CURRICULUM OBJECTIVES

Texas State Core Objectives and associated Student Learning Outcomes.

- **CO 1.** Critical Thinking: to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. (SLOs 1-5)
- **CO 2.** Communication Skills: to include effective development, interpretation and expression of ideas through written, oral and visual communication. (SLOs 1-3).
- **CO 3.** Empirical and Quantitative Skills: to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions. (SLOs 1-3)
- **CO 4.** Teamwork: to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal. (SLO 2)

Academic Integrity (A-9.1):

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.
Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/student-academic-dishonesty-4.1.pdf

Withheld Grades Semester Grades Policy (A-54)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Student Wellness and Well-Being

SFA values students’ overall well-being, mental health, and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources: The Dean of Students Office (Rusk Building, 3rd floor lobby) www.sfasu.edu/deanofstudents 936.468.7249 dos@sfasu.edu

SFA Human Services Counseling Clinic Human Services, Room 202 www.sfasu.edu/humanservices/139.asp 936.468.1041

The Health and Wellness Hub “The Hub” Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:
• Health Services
• Counseling Services • Student Outreach and Support • Food Pantry • Wellness Coaching • Alcohol and Other Drug Education

www.sfasu.edu/thehub
936.468.4008 thehub@sfasu.edu

Crisis Resources:

• Burke 24-hour crisis line: 1.800.392.8343 • National Suicide Crisis Prevention: 9-8-8 • Suicide Prevention Lifeline: 1.800.273.TALK (8255) • johCrisis Text Line: Text HELLO to 741-741
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<th>Week</th>
<th>Lab</th>
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<tr>
<td>1</td>
<td>No Lab</td>
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<tr>
<td>2</td>
<td>Introduction; Microscope and Hypothesis Testing</td>
<td>Lab 1 Pg 1-8</td>
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<td>3</td>
<td>Cardiovascular</td>
<td>Lab 3 Pg 13-18</td>
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<td>Muscular System</td>
<td>Lab 4 Pg 19-26</td>
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<td>5</td>
<td>Phylogenetics</td>
<td>Lab 5 Pg 27-32</td>
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<td>6</td>
<td>Cnidarians</td>
<td>Lab 6 Pg 33-40</td>
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<td>7</td>
<td>Lophotrochozoa I–Flatworms and Rotifers</td>
<td>Lab 7 Pg 41-46</td>
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<td>8</td>
<td>Lophotrochozoa II–Molluscs and Annelids</td>
<td>Lab 8 Pg 47-54</td>
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<td>Nematodes, Arthropoda I–Chelicerates</td>
<td>Lab 9 Pg 55-60</td>
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<td>Arthropoda II–Crustaceans and Insects</td>
<td>Lab 10 Pg 61-66</td>
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<td>Echinoderms</td>
<td>Lab 11 Pg 67-70</td>
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<td>12</td>
<td>Vertebrata I - Fishes</td>
<td>Lab 12 Pg 71-76</td>
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<td>Thanksgiving Break</td>
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<td>Vertebrata II - Tetrapods</td>
<td>Lab 13 Pg 77-81</td>
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