Course Description:
This course is designed to immerse art students in practical and theoretical issues related to their future professional life. It is essential for students to attend and work diligently every session.

Content and readings for the course are on Brightspace d2l.

Student Learning Outcomes: (referencing Bloom's Taxonomy of Learning Domains)
• Knowledge- Student will be able to recall from memory influential artists, critical art theorists and technical references associated to his/her respective field of study.
• Analysis and Evaluation- Through the practice of peer reviews, student will be able to discuss, share, contrast and comprehend the successes and difficulties of their portfolio and presentations.
• Organization- Student illustrates the ability to manage time and arrange group projects and personal professional presentations.
• Adaptation- Student will practice adaptation; reaction and revision of his/her personal work and learn management skills for his/her own classroom environment.

Program Learning Outcomes:
• Undergraduate students will demonstrate proficiency in studio foundation skills as they relate to the elements and principles of design.
• Undergraduate students will exhibit proficiency in the use of materials, techniques and media.
• Undergraduate students will demonstrate understanding of contemporary art issues through exploration of synthesis of content, problem solving and creativity.
• Undergraduate students will define and state knowledge of Art Historical precedents.

Course Requirements & Attendance:
Attendance is crucial. Activities in class cannot be repeated and your participation benefits the overall quality of the course.

Class time cannot be made up; therefore, more than 3 absences will result in the loss of one full letter grade from the final grade. Your grade will continue to drop a letter grade with each additional absence. Arrive on time and participate the entire time. Three late arrivals or early departures result in one absence. Please contact me to make arrangements for emergencies.

The instructor reserves the rights to change, delete, or add to the course requirements and schedule at any time.
Projects:
• Assignments on D2L. You will have regular assignments that are due on d2l. No late points will be accepted. Like in the real world, you either make the deadline, or you do not. Make sure that you pay attention to due dates.

• Peer Review. Each student will be required to complete a peer review of each major element of the portfolio. Students will suggest changes in grammar, style, structure and aesthetics of the professional documents. The edits can be done using track changes in Microsoft Word or .pdf software. You can also do the revisions on paper and scan the document into d2l. Students should find at least five significant suggestions for each work and upload their peer review as directed on d2l.

• Job Application Components. The organization and aesthetic quality of your portfolio is essential to landing an interview for a job. You will need to prepare a curriculum vita, resume, and an artist statement. There will be due dates throughout the semester.

• Mock Interview. We will all do a mock interview utilizing the job descriptions that you provide. You are expected to prepare and wear acceptable clothing. Please be courteous to our volunteer “bosses”.

• Professional Portfolio. Your portfolio will be posted as a .pdf on d2l. You should include 15 images of your work and an image list.

• Gallery Skill-sets. You will participate in gallery hanging and various gallery skill-sets including framing and shipping.

• Professional Presentation. By the end of the semester, each student will give a professional presentation. The presentation needs to be 10-15 minutes long on personal work. Student will need to have a prepared digital presentation and dress appropriately. Presentation assessment will be based on preparedness for presentation, visual aid effectiveness, organization and content, verbal articulation, and demonstration of time management. This presentation will be worth

• Attendance and Participation. Class participation and attendance are required for this course. To get full credit for participation and attendance, you need to attend each class meeting, be prepared with all required assignments, and participate in class discussions. Most of the class time will be devoted to discussions of the readings and the course assignments. I expect each student to participate in the discussions on a regular basis. As for attendance, you should let me know if you have a legitimate excuse for missing class.

Grading/ Projects:
Your grade will be based on your effectiveness to understand and apply the learning outcomes listed above. All grades will be posted on d2l.

Grading Scale:
Letter grades are assigned according to the following scale for the Final Grade
A (90-100) B (80 – 89.9) C (70-79.9) D (60-69.9) F (0-59.9)

Course Evaluations:
Near the conclusion of each semester, students in the School of Art electronically evaluate courses taken within the MECoFA. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the MECoFA faculty is committed to excellence in teaching and continued improvement.

Recommended Websites:
2. GYST: https://www.gyst-ink.com/professional-practices-for-artists/

General Supplies Needed:
Laptop and design software are suggested.

Course Calendar:
A detailed calendar is posted on Brightspace d2l.
Dec 5- Last day to turn in final portfolio
Dec 12- Final Day of class
Academic Integrity:
The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one's self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one's own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one's own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Accommodation of Disabilities:
To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disability services/.

Mental Health and Wellness
SFA values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources:
SFA Counseling Service
www.sfasu.edu/counselingservices
Health and Wellness Hub (corner of E. College and Raguet) 936.468.2401

SFA Human Services Counseling Clinic
www.sfasu.edu/humanservices/139.asp
Human Services, Room 202 936.468.1041

Crisis Resources:
Burke 24-hour crisis line: 1.800.392.8343S
National Suicide Crisis Prevention: 9-8-8
Suicide Prevention Lifeline: 1.800.273.TALK (8255)
Crisis Text Line: Text HELLO to 741-741