Advanced Accounting and Information Systems
ACCT 5352
Fall 2023

Instructor: Dr. Brandon Ater
Email: brandon.ater@sfasu.edu
Office: McGee Business Building Suite 292J
Office Hours: In-Person
T & Th 10:45am – 1:45pm
Online
M 9:00am – 1:00pm
School: Schlief School of Accountancy
Class Hours: T & Th 2:00pm – 3:15pm
Class Location: McGee Business Building Room 267

Course Materials
Computerized Accounting with Quickbooks Online 2023 Update 7th Edition [each group needs to purchase]
ERPsim Access and Learning Portal Access [each individual needs to purchase before date listed on syllabus]

Course Description
Accounting Information Systems course focused on the use of Quickbooks and SAP ERP Software

Student Learning Outcomes
Upon successful completion of this course, the student should be able to:
• Successfully navigate QuickBooks
• Successfully navigate SAP
• Understand and perform an integrated order-to-cash cycle.
• Understand and perform a purchasing process cycle.
• Understand and perform a manufacturing process cycle.
• Understand and perform a cost center accounting process.
• Understand and perform a financial process.
• Understand and perform a product costing process.
• Understand and execute an integrated project plan.
Graded Work
Out of Class Work – Tucker Boats, Research Project

In Class Work – Paper Game, Quickbooks, SAP

Grading Policy:
Tucker Boats 10%
Paper Game 10%
Research Project 20%
Quickbooks 30%
SAP 30%
Total 100%

Grading Scale:
A = 90% - 100%
B = 80% - 89.9%
C = 70% - 79.9%
D = 60% - 69.9%
F = below 60%

Attendance Policy
Attendance in this course is required. Your participation in class accounts for a substantial portion of your grade for Paper Game, Quickbooks & SAP.

Other Important Information
This syllabus includes policies and plans for the course that may require adjustment. I reserve the right to make changes at any time during the semester with notice to the class.
<table>
<thead>
<tr>
<th>Dates</th>
<th>Chapter</th>
<th>Notes</th>
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<tbody>
<tr>
<td>August 29</td>
<td>Syllabus, Begin Tucker Boats</td>
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<tr>
<td>August 31</td>
<td>No Class - Work on Tucker Boats</td>
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<tr>
<td>September 5</td>
<td>Paper Game</td>
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<td>September 7</td>
<td>Paper Game</td>
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<td>September 12</td>
<td>Tucker Boats</td>
<td>Tucker Boats due 11:59pm</td>
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<td>September 14</td>
<td>Tucker Boats Discussion/Plan Quickbooks</td>
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<td>September 19</td>
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<td>September 28</td>
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<td>October 3</td>
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<td>October 5</td>
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<td>October 17</td>
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<td>October 19</td>
<td>Quickbooks</td>
<td>Quickbooks Project due 11:59pm</td>
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<td>October 24</td>
<td>Manufacturing Introduction</td>
<td>Must have purchased ERPsim Access</td>
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<td>October 26</td>
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<td>October 31</td>
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<td>November 2</td>
<td>Manufacturing Introduction</td>
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<td>November 7</td>
<td>Cash to Cash</td>
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<td>November 9</td>
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<td>November 14</td>
<td>Cash to Cash</td>
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<td>November 16</td>
<td>Cash to Cash</td>
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<td>November 21</td>
<td>No Class - Thanksgiving Break</td>
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<td>November 23</td>
<td>No Class - Thanksgiving Break</td>
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<td>November 28</td>
<td>Manufacturing Extended</td>
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<td>November 30</td>
<td>Manufacturing Extended</td>
<td>Research Project Due 11:59pm</td>
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<td>December 5</td>
<td>Manufacturing Extended</td>
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<tr>
<td>December 7</td>
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Academic Integrity (4.1)
The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Withheld Grades Semester Grades Policy (5.5)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf.

Students with Disabilities
To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.
Student Wellness and Well-Being
SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources:
The Dean of Students Office (Rusk Building, 3rd floor lobby)
www.sfasu.edu/deanofstudents
936.468.7249
dos@sfasu.edu

SFA Human Services Counseling Clinic Human Services, Room 202
www.sfasu.edu/humanservices/139.asp
936.468.1041

The Health and Wellness Hub “The Hub”
Location: corner of E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person – mind, body and spirit. Services include:

• Health Services
• Counseling Services
• Student Outreach and Support
• Food Pantry
• Wellness Coaching
• Alcohol and Other Drug Education

www.sfasu.edu/thehub
936.468.4008
thehub@sfasu.edu

Crisis Resources:
• Burke 24-hour crisis line: 1.800.392.8343
• National Suicide Crisis Prevention: 9-8-8
• Suicide Prevention Lifeline: 1.800.273.TALK (8255)
• johCrisis Text Line: Text HELLO to 741-741