Syllabus

Auditing Principles
3 Credit Hours
ACCT 4337
Fall 2023

Instructor: Janet Jones, PhD
Location: BUS 269
Time: T/Th 11:00 – 12:15
Office: McGee Building, Room 292D
Department Phone: (936) 468-3105 (leave a message)
Office Phone: (936) 468-1820 (I do not check messages left at this number)
Office Hours: T/TH: 8:30-11:00; 12:15-12:30 (Rm 269); 1:45 – 3:00
Office: 1:00 – 3:00 pm (online)
Office Hours: Other times & Zoom by appointment only
Email: janet.jones@sfasu.edu (emails sent using the Brightspace email will not receive a response.)

Please Note: The syllabus may change at the discretion of the instructor. Notification of changes will be made through Brightspace.

Course Information

Course Description

This course reviews auditing theory, practice, and procedures as applied to the problems of typical financial audits, with special emphasis on the integrated audit of both financial statements and internal controls and compliance with current legislation governing the audit and financial reporting process (i.e. US GAAS). Additional consideration is given to understanding relationships with clients, audit documentation, and preparation of audit reports.

Course Contact Hours and Study Hours

Please keep in mind that, under federal financial aid eligibility requirements, SFA policy 5.4 defines the credit hour as “Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out-of-class student work each week for approximately fifteen weeks for one semester hour of credit, or the equivalent amount of work over a different amount of time.” So, for instance, a 3 credit hour face-to-face course should approximate 3 hours of classroom time/direct instruction and at least 6 hours of out-of-class work per week.

Course Objectives (Student Learning Outcomes)

Upon successful completion of this course, the student should be able to:
1. Understand the importance of the financial statement audit in the capital market.
2. Explain the financial statement assertions and recommend substantive testing procedures to produce evidence in support of the financial statement assertions.
3. Calculate audit risk using the audit risk model, and predict the associated changes to the nature, extent, and timing of audit testing based on the audit risk model.
4. Design internal control procedures to allow for a reduction of substantive testing during a financial statement audit. Understand when this may or may not be appropriate.
5. Describe the phases in the financial statement audit and specify substantive procedures associated with each phase of the financial statement audit.
6. Summarize the various types of audit opinions issued during the audit of financial statements as well as interpret the events or circumstances that may cause a change in the type of opinion issued.
7. Understand how attributes and variables sampling is used in audit testing.

Course Materials


Required Technology: This course will utilize the university’s Learning Management System (LMS), Brightspace in conjunction with McGraw-Hill Connect. Each student is required to have access to a computer with internet capabilities in order to access these course elements. Each student is also required to have a working, university (sfasu.edu) email account.

As a student of Stephen F. Austin State University, you have free access to this course’s Brightspace site. You will need to access the course regularly throughout the semester.

Technical Support

If at any point during the course you experience technical difficulties in Brightspace please contact the SFASU Brightspace Support Team by email (d2l@sfasu.edu) or phone (936.468.1919) for technical help with this technology.

If you experience technical difficulties in Connect, you will need to contact McGraw-Hill. The link is provided for your assistance. https://www.mheducation.com/support.html

If these tech help teams cannot immediately solve your problem, they will escalate your issue for additional support, and provide you with a ticket number. At this time, you should let your instructor know of the issue, and provide her with your ticket number.
Grading Policy

<table>
<thead>
<tr>
<th>Assignment</th>
<th>% of course total</th>
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<tbody>
<tr>
<td>3 Midterm Exams (15% each)</td>
<td>45%</td>
</tr>
<tr>
<td>Comprehensive Final Exam</td>
<td>15%</td>
</tr>
<tr>
<td>Weekly Quizzes (drop lowest quiz)</td>
<td>10%</td>
</tr>
<tr>
<td>Audit Projects, Current Events, Class Assignments, Discussions, &amp; Attendance</td>
<td>10%</td>
</tr>
<tr>
<td>LearnSmart Assignments (drop lowest LS)</td>
<td>5%</td>
</tr>
<tr>
<td>Audit Simulation</td>
<td>5%</td>
</tr>
<tr>
<td>Homework</td>
<td>10%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
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Grading Scale:

A = 100% - 90%
B = 89.99% - 80%
C = 79.99% - 70%
D = 69.99% - 60%
F < 59.99%

Grades will not be rounded to the next whole number.

Course Requirement Details:

Exam

There will be 4 exams this semester. Every effort will be made to give exams on the scheduled dates per the syllabus. However, all dates are tentative and subject to change. **No make-up exams will be allowed.** If an exam is missed, a grade of zero will be given. There will be no exceptions to this policy. The Midterm Exams will be online on ExamSoft. There is a fee of $8.50 per semester for this software. Students will have 75 minutes for the exams and may consist of a combination of multiple choice, essay, matching, or case questions.

Weekly Quizzes:

After each week, students will take an online quiz on McGraw-Hill Connect. The purpose of these quizzes is to help you prepare for the mid-term exams. The quiz will contain multiple choice questions similar to what you will expect to see on the exams. You will have 20 minutes to complete the quiz. Quizzes will be due at 11:59 pm the Sunday of the week listed on the course calendar. One of these quizzes will be dropped from your final grade. If you miss a quiz, this will be the quiz grade that is dropped. You will be given a grade of zero for each subsequently missed quiz.

Audit Projects, Current Events, Class Assignments, Discussions, & Attendance

This course will include a variety of in-class discussions, case studies, current events presentations, worksheets, etc. Completion of these activities will be included in this grading component. In addition, the instructor will note attendance, preparedness, and attentiveness in each class.

LearnSmart (LS) Assignments

Before we start a chapter, you will be required to read the chapter text, and complete the LearnSmart Assignment. These assignments allow you to simultaneously read pre-highlighted key information in the text, and then practice what you have learned by asking questions to gauge your understanding of the topics. If you get the questions right, you move on to the next topic. If you get the questions wrong, the system will ask you more questions until you have mastered the topic. LS will be due at 11 am the day assigned. One of these assignments will be dropped from your final grade. If you miss one or two LS, these will be the assignment grades that are dropped. You will be given a grade of zero for each subsequently missed LS.

Homework, Case Projects, Class Assignments, & Discussions
In this course, I will assign a variety of activities for you to interact with the weekly topics. These activities could range from a written homework assignment, an interactive activity, responding to questions about a video or case, or discussion posts. In addition to in-class work, you will have a homework assignment each week on the topics covered. All homework assignments are due at 11:59 PM on the Sunday of the week assigned. Late homework assignments will be assigned a 25% penalty. In-class assignments cannot be completed outside of class, and any points awarded for in-class work will be forfeited if a class is missed.

Audit Simulation:

To give you a feel of what auditing is all about, you will be completing an audit simulation called Career Catalyst: Audit created by KPMG. Use this link to find the catalog of simulations available, then select the one we will use in this class. https://www.theforage.com/course-catalog/accounting Once completed, you should receive a certificate. Please upload your certificate by the due date to receive credit for this assignment. This assignment is pass/fail. You either do it, and get 100%, or you don’t do it and you get a 0.

OTHER COURSE POLICIES:

Academic Integrity (4.1)

The Code of Student Conduct and Academic Integrity outlines the prohibited conduct by any student enrolled in a course at SFA. It is the responsibility of all members of all faculty, staff, and students to adhere to and uphold this policy.

Articles IV, VI, and VII of the new Code of Student Conduct and Academic Integrity outline the violations and procedures concerning academic conduct, including cheating, plagiarism, collusion, and misrepresentation. Cheating includes, but is not limited to: (1) Copying from the test paper (or other assignment) of another student, (2) Possession and/or use during a test of materials that are not authorized by the person giving the test, (3) Using, obtaining, or attempting to obtain by any means the whole or any part of a non-administered test, test key, homework solution, or computer program, or using a test that has been administered in prior classes or semesters without permission of the Faculty member, (4) Substituting for another person, or permitting another person to substitute for one’s self, to take a test, (5) Falsifying research data, laboratory reports, and/or other records or academic work offered for credit, (6) Using any sort of unauthorized resources or technology in completion of educational activities.

Plagiarism is the appropriation of material that is attributable in whole or in part to another source or the use of one’s own previous work in another context without citing that it was used previously, without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one’s own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion is the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any provision of the rules on academic dishonesty, including disclosing and/or distributing the contents of an exam.

Misrepresentation is providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual or to injure another student academically or financially.

Withheld Grades Semester Grades Policy (5.5)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the coursework because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course to compute the grade point average. For additional information, go to https://www.sfasu.edu/policies/course-grades-5.5.pdf.
**Students with Disabilities**

To obtain disability-related accommodations, alternate formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services promptly may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).

**Student Wellness and Well-Being**

SFA values students’ overall well-being, mental health and the role it plays in academic and overall student success. Students may experience stressors that can impact both their academic experience and their personal well-being. These may include academic pressure and challenges associated with relationships, emotional well-being, alcohol and other drugs, identities, finances, etc.

If you are experiencing concerns, seeking help, SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**

**The Dean of Students Office** (Rusk Building, 3rd floor lobby)

[www.sfasu.edu/deanofstudents](http://www.sfasu.edu/deanofstudents)

936.468.7249
dos@sfasu.edu

**SFA Human Services Counseling Clinic** Human Services, Room 202

[www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)

936.468.1041

**The Health and Wellness Hub**

Location: corner E. College and Raguet St.

To support the health and well-being of every Lumberjack, the Health and Wellness Hub offers comprehensive services that treat the whole person. Services include:

- Health Services
- Counseling Services
- Student Outreach and Support
- Food Pantry
- Wellness Coaching
- Alcohol and Other Drug Education

[www.sfasu.edu/thehub](http://www.sfasu.edu/thehub)

936.468.4008
thehub@sfasu.edu

**Crisis Resources:**

- Burke 24-hour crisis line: 1.800.392.8343
- National Suicide Crisis Prevention: 9-8-8
- Suicide Prevention Lifeline: 1.800.273.TALK (8255)
- JohCrisis Text Line: Text HELLO to 741-741
**Course Calendar**

<table>
<thead>
<tr>
<th>WEEK</th>
<th>TOPICS</th>
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<tbody>
<tr>
<td>Week 1:</td>
<td>Ch. 1 &amp; Module A: Audit, Attestation and other Public Accounting Services</td>
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<tr>
<td>Week 2:</td>
<td>Ch. 2 &amp; Module B: Professional Standards and Ethics</td>
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<td>Week 3:</td>
<td>Ch. 3: Engagement Planning</td>
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<td>Week 4:</td>
<td>Ch. 4: The Audit Risk Model &amp; Inherent Risk Assessment</td>
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<td>Week 5:</td>
<td><strong>Exam 1</strong> (Ch. 1-4 + Mod. A &amp; B)</td>
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<td>Ch. 5: Risk Assessment: Internal Control Evaluation</td>
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<td>Week 6:</td>
<td>Ch. 6: Employee Fraud &amp; Cash</td>
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<td>Week 7:</td>
<td>Ch. 7: Revenue and Collection Cycle</td>
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<td>Week 8:</td>
<td>Ch. 8: Acquisition and Expenditure Cycle</td>
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<td>Week 9:</td>
<td>Ch. 9: The Production Cycle and Auditing Inventory</td>
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<tr>
<td>Week 10:</td>
<td>Ch. 10: Finance and Investment Cycle</td>
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<td><strong>Exam 2</strong> (Ch. 5-10)</td>
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<td>Week 11:</td>
<td>Ch. 11 &amp; 12: Completing the Audit &amp; Reporting</td>
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<tr>
<td>Week 12:</td>
<td>Modules E &amp; F: Sampling</td>
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<tr>
<td>Week 13:</td>
<td><strong>Thanksgiving – No class or homework</strong></td>
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<tr>
<td>Week 14:</td>
<td>Case Studies</td>
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<tr>
<td>Week 15:</td>
<td><strong>Exam 3</strong> (Ch. 11-12 + Mod. E &amp; F)</td>
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<td></td>
<td>Current Event Presentations</td>
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<td>Audit Simulation Completion Due</td>
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<tr>
<td><strong>FINAL EXAM WEEK</strong></td>
<td>Final Exam – Tuesday, December 12, 10:30 – 12:30</td>
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* Dates may change at the discretion of the instructor. All times listed are Central Standard Time.