Prerequisites: Admission to the PBIC/Alternative Certification Educator Preparation Program

I. Course Description:

SEED 5178 Pedagogical Content Knowledge and The Professional Educator (3 credits; fully online) summer session spans six (6) weeks and contains extensive written content that includes the same information acquisition and demonstrable skills that are required of students in a face-to-face classroom; the time requirement for students engaging in online modules is approximately 3 hours or more per week. For every hour the student spends engaging with the content, he/she spends at least 2 hours completing associated activities and assessments outside of class. Students are required to read texts and/or foundational articles, complete writing intensive work that will evaluate their comprehension and ability to think critically about education as well as participating in critical discussions with peers. Students will produce a paper or project as a culminating experience that synthesizes the student learning outcomes for the course.

Also per Texas Education Agency (TEA) requirements, for this course students must complete 30-hours of observations/field experience at a school campus. 15-hours of this requirement is allowed via virtual observations, however, the remaining 15-hours must physically be completed onsite at a school campus.

This web-based course is designed to synthesize educational strategies and practices while the candidate completes student teaching. It also assists students in preparation for teacher certification examinations.

II. Intended Learning Outcomes/Goals/Objectives (Program/Student Learning Outcomes):

A complete listing of the standards associated with this course and the MAT program is located on the Perkins College of Education (PCOE) website.
This course fulfills the following university and program learning outcomes:

**University Core Values**

In the College of Education at Stephen F. Austin State University, we value and are committed to the following core values, which are reflected in course assignments:

- Academic excellence through critical, reflective, and creative thinking
- Life-long learning
- Collaboration and shared decision-making
- Openness to new ideas, to culturally diverse people, and to innovation and change
- Integrity, responsibility, diligence, and ethical behavior, and
- Service that enriches the community.

**Program Learning Outcomes:**

- The candidate will develop and adapt content specific instruction based on the needs of diverse students in a global and digital society.
- The candidate will develop and adapt data-driven assessment based on the needs of diverse students in a global and digital society.
- The candidate will design an effective classroom management plan for diverse learner-centered educational settings.
- The candidate will demonstrate critical pedagogical strategies and professional dispositions through analyses of contemporary issues in education.

**Student Learning Outcomes:**

1. The student will apply the knowledge and skills of best practice in pedagogical content knowledge to provide developmentally appropriate instruction to meet the cognitive, emotional, social, and physical needs of learners.
2. The student will apply knowledge and skills of pedagogy to meet professional expectations and state requirements for Texas teachers.
3. The student will utilize the knowledge of pedagogy through collaboration and life-long learning.

This course is designed to fulfill the Texas Education Code 230.36, which states that for a person to be granted an internship certificate, “a candidate must meet the subject matter requirements for issuance of an intern certificate to serve an internship in a classroom teacher assignment for each subject area to be taught.”

A complete listing of all the educator preparation standards this course meets and a list of the key assessments used for program accreditation purposes can be found [here](#).

**III. Course Assignments, Activities, Instructional Strategies, Use of Technology:**

1. The course is learner-centered; however, students are expected to complete each lesson and its related assignments by specified dates indicated in the course calendar.
2. All assignments should be completed as scheduled on the course calendar. Students are responsible for all material and updates posted by the instructor; therefore, it is essential to log in to check grades and course email several times a week during the
semester.

3. Students are required to attend face-to-face meetings to participate in student teaching orientation meeting and to take the Mastery Exam.

4. Eligibility to take state certification tests is determined by Department of Secondary Education and Educational Leadership and the College of Education Office of Assessment and Accountability.

5. The course will provide candidates with opportunities to:
   a. Examine and apply the pedagogical content knowledge best practice required for effective classroom teaching and by the State of Texas subject area tests required for Texas teacher certification.
   b. Examine and apply the Pedagogy and Professional Responsibilities (PPR) Standards for EC-12 or 8-12 teachers in the context of best practices for public school classrooms. (TEKS Training)
   c. Examine and apply major legal guidelines that govern educators’ professional practice.
   d. Examine and apply the Code of Ethics and Standard Practices for Texas Educators as they pertain to educators’ professional practice.
   e. Examine and apply current technological applications and trends within the educational context. (TEKS Training)

QUALITY OF ASSIGNMENTS:
High professional standards are expected of all assignments. In order to obtain the full credit for an assignment, candidates must demonstrate higher order thinking skills (analyze data by applying theoretical and conceptual tools discussed in the course; construct convincing arguments; integrate information from various sources; evaluate various theoretical perspectives; etc.).

All writing assignments must be typed using 12-point Times New Roman or Arial font, double-spaced. Please proofread your papers before submitting. Points will be deducted for inappropriate format, style, grammar, and spelling errors.

Poorly written papers, identified by poor grammar, spelling, sentence structure, and lack of APA style citations will be returned and resubmitted with appropriate corrections before credit is earned.

All work will be submitted via D2L to the course instructor, unless otherwise noted by the instructor.

IV. Evaluation and Assessments (Grading):

Course assignments include discussion board, dropbox, reflections, digital and other assignments. A due date for completion of each assignment is provided in the course schedule below.

TEXES Teacher Exam: During this semester, you are expected to study for and take the
content area test that you are wanting to be certified in. If you are not successful in your attempt to pass the TEXES content test, you will be required to purchase a subscription to Certify Teacher (or other instructor approved test prep program; discount code provided by instructor) in your content area and show adequate progress in completing instructor determined benchmarks for remediation.

A student who does not make the minimum required score will be required to work independently with the SEED 5178 instructor. At this time, the student will receive a WH in the course. A student who does not pass on that attempt must complete one or more of the following options:

1. Repeat SEED 5178 with instructor and department chair approval.
2. Attend a paid, appropriate professional review session approved by the instructor and department chair. Demonstrate readiness to test on the next regularly scheduled Practice Exam.
3. Other, as determined by the SEED 5178 instructor and the department chair. There is no final exam for this course.

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

1. Attendance and Participation
   Students will attend class and participation in online class activities/course assignments each week. Assignments and discussion board posts grades will be entered as a zero and not be allowed to be made up after the due date.
   **Ties in to SFASU value of Academic Excellence through critical, reflective, and creative thinking.

2. Course Assignments
   Course assignments include a variety of submissions including discussion boards and peer feedback, self-assessments, readings and reflections, lesson plans, a scope and sequence, and essays. **Ties in to SFASU value of Academic excellence through critical, reflective, and creative thinking and Collaboration and shared decision-making.

3. Field Experience
   Each candidate is expected to complete 30 hours of field experience/observations during this course. An observation form will be provided to students in the course. If you do not complete this portion of the course, you will not pass the course.
   **Ties in to SFASU value of Openness to new Ideas and Culturally Diverse People.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Pts.</th>
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<tbody>
<tr>
<td>Discussion Posts</td>
<td>150 pts.</td>
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<tr>
<td>Module Assignments</td>
<td>300 pts.</td>
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<tr>
<td>Lesson Plans</td>
<td>150 pts</td>
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<tr>
<td>Methods Chart &amp; Final Essay</td>
<td>200 pts.</td>
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<tr>
<td><strong>TOTAL POINTS</strong></td>
<td>800 pts</td>
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</table>
Quality of Assignments

-All assignments are to be submitted in a timely manner. Late work may be accepted at my discretion and will be deducted 5 points or more per day that it is late. Since this is a summer course, turning in work on time is paramount to success in the course. In addition, any assignment that I return to you for revisions must be revised and resubmitted for credit. This is a mastery learning course and many of the assignments require revision and editing.

-All assignments must be written in a professional manner, which includes proper use of grammar, correct spelling, and appropriate formatting.

-All written assignments must be in 12-point Times New Roman, double-spaced, with 1" margins and in APA style. All assignments will be turned in through D2L and checked with the Plagiarism Detection tool located in D2L.

-These elements will be considered as part of your grade on each assignment. As a teacher, you should want only the best for and from your students. As your professor, I want the same from you and will hold you to a standard of excellence. Remember that the quality of work you present reflects the quality of your desire to be an exceptional teacher.

-Students should always save and back-up their work files. Computer problems are inevitable, but please have a second computer available (school, work, home, library, etc) so that you can submit your assignments. Always avoid the twenty-first century equivalent of the excuse “The dog ate my homework,” which is "My computer/network/internet was down."

Late assignments will result in a 10-point reduction each day.

Changes: The instructor reserves the right to make changes or modifications in the above requirements as needed and/or required to meet course goals. Students will be notified of the changes.

IV. Evaluation and Assessments (Grading):

To determine your grade, take your points earned and divide by the number of points possible. Grades will be posted through D2L with total points. Letter grades for the course will be determined as follows:

90-100% = A
80-89% = B
70-79% = C
60-69% = D
Below 60% = F
**Note- Students in the secondary and all level of education programs (undergraduate and PBIC) must earn a “C” or better in each pedagogy course before progressing to the next course/level. Students earning a grade less than “C” in a pedagogy course must repeat the course and earn a “C” or better before the course counts toward certification.

V. Tentative Course Outline/Calendar:

<table>
<thead>
<tr>
<th>Content Module</th>
<th>Assignments</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Getting Started &amp; 1- Intro</td>
<td>Getting Started and Important Information Module:</td>
<td>July 4th</td>
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<tr>
<td></td>
<td>-Review Brightspace information</td>
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<tr>
<td></td>
<td>-Read, Download Field Experience/Observation/Timesheet docs</td>
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<tr>
<td>Module 1</td>
<td>-Create welcome sign for your classroom (50 pts.)</td>
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<td></td>
<td>-Self-Assessment for areas to improve knowledge for classroom (50 pts.)</td>
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<td></td>
<td>-PowerPoint/Video Lecture</td>
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<td></td>
<td>-Discussion #1 (25 pts.)</td>
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<tr>
<td>2- Learning the Content</td>
<td>-TEKS, Classes, Content Test Graphic Organizer (50 pts.)</td>
<td>July 11th</td>
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<td></td>
<td>-Practice Test Questions</td>
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<td></td>
<td>-Discussion #2 (25 pts.)</td>
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<tr>
<td></td>
<td>-Read Barrio Writers – Miguel Del Castillo &amp; Armani Scott</td>
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<td></td>
<td>(FlipGrid response)</td>
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<tr>
<td>3- Identifying Content Test Goals</td>
<td>-Create personal learning goals (50 pts.)</td>
<td>July 18th</td>
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<td>-Register and take TEA practice test ($10)</td>
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<td></td>
<td>-Create Personal Study pages (50 pts.)</td>
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<td></td>
<td>-Get approved for and take TEXES Content Test</td>
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<td></td>
<td>-Discussion #3 (25 pts.)</td>
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<tr>
<td></td>
<td>-Read Barrio Writers – Karen Guadalupe Munoz &amp; Daniel Wilder (FlipGrid response)</td>
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<tr>
<td>4- Legal and Ethical Considerations in Pedagogical Content Knowledge</td>
<td>-Lessons for ALL students that follow federal laws for SPED, ELL, and other historically marginalized populations</td>
<td>July 25th</td>
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<td></td>
<td>-Lesson Plans (5E, traditional, online) 150 pts</td>
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<tr>
<td></td>
<td>-Discussion #4 (25 pts.)</td>
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<tr>
<td></td>
<td>-Read Barrio Writers – Kaiden Brown &amp; CJ Sounds (FlipGrid response)</td>
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</table>
5- Creating Best Practice Curriculum in Your Content Area
   - Literacy, CRT, practical application, community engagement in lesson planning
   - Scope and Sequence assignment (50 pts.) *Be sure to incorporate the Barrio Writers book in this assignment.
   - Discussion #5 (25 pts.)
   - August 1st

6- Content Area Methods & Conclusion
   - Methods Research
   - Best Practice Methods Chart (100 pts.)
   - Discussion #6 [Final Reflection] (25 pts.)
   - Final Essay (100 pts.)
   - August 8th

VI. Readings (Required and recommended—including texts, websites, articles, etc.):
1. A subscription to Certify Teacher, which costs $80 is required for this course. A discount code will be provided by the department.


Research-based literature supporting the course content:


Additional readings will be assigned and/or distributed as the class progresses. These will be provided by the instructor or will be designated as available on-line, in the library or in Course Packet.

VII. Course Evaluations:
Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses taken within the PCOE. Evaluation data is used for a variety of important purposes including:
1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the COE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: Found at http://www.sfasu.edu/policies/

Class Attendance and Excused Absence: Policy 6.7

Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12 day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

Student Academic Dishonesty: Policy 4.1

Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their
instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

**Definition of Academic Dishonesty**

Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source;
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

**Penalties for Academic Dishonesty**

Penalties may include, but are not limited to, reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

**Student Appeals**

A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

**Withheld Grades: Policy 5.5**

At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Student Code of Conduct: Policy 10.4**

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program. Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This policy applies to all
instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at [http://www.sfasu.edu/judicial/earlyalert.asp](http://www.sfasu.edu/judicial/earlyalert.asp) or call the office at 936-468-2703.

Additional Information:

**Code of Ethics for the Texas Educator:**

The Texas educator shall comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom. The Texas educator, in maintaining the dignity of the profession, shall respect and obey the law, demonstrate personal integrity, and exemplify honesty and good moral character. The Texas educator, in exemplifying ethical relations with colleagues, shall extend just and equitable treatment to all members of the profession. The Texas educator, in accepting a position of public trust, shall measure success by the progress of each student toward realization of his or her potential as an effective citizen. The Texas educator, in fulfilling responsibilities in the community, shall cooperate with parents and others to improve the public schools of the community. This chapter shall apply to educators and candidates for certification.


**Teacher Certification:** To complete Certification/Licensing Requirements in Texas related to public education and other professional settings, you will be required to:

1. Candidates must undergo a criminal history background check prior to clinical teaching and prior to employment as an educator. The public school campuses are responsible for completing the criminal background check. A person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

   A Preliminary Criminal History Evaluation is a non-mandatory, non-binding evaluation of an individual’s self-reported criminal history. In addition, the agency obtains your name-based Texas criminal history information. The service is provided to the requestor for a **non-refundable fee**. The requestor will receive an evaluation letter by email from agency staff advising of potential ineligibility for educator certification. You are eligible to request a Preliminary Criminal History Evaluation if:
• You enrolled or planning to enroll in an educator preparation program or
• You are planning to take a certification exam for initial educator certification, and
• You have reason to believe that you may be ineligible for educator certification
due to a conviction or deferred adjudication for a felony or misdemeanor offense.

You are not eligible for a preliminary evaluation of your criminal history if you do not
have a conviction or deferred adjudication for a felony or misdemeanor offense.
In addition, you must complete the fingerprinting process when you apply for
certification. Participation in the evaluation does not preclude you from submitting to a
national criminal history review at the time you apply for your educator
certification. Your criminal history will be reviewed and you may be subject to an
investigation based on that criminal history, including any information you failed to
submit for evaluation.
Additional information can be found at
https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/.

2. Provide one of the following primary ID documents: passport, driver’s license, state or
providence ID cards, a national ID card, or military ID card to take the TExES exams
(additional information available at www.texas.ets.org/registrationBulletin/
<http://www.texas.ets.org/registrationBulletin/>). YOU must provide legal
documentation to be allowed to take these mandated examinations that are related to
certification/licensing requirements in Texas. If you do not have legal documentation,
you may want to reconsider your major while at SFASU.

3. Successfully complete state mandated a fingerprint background check. If you have a
history of criminal activity, you may want to reconsider your major while at SFASU.

For further information concerning this matter, contact Katie Snyder Martin at
936-468-1740 or snyderke1@sfasu.edu.

LiveText

This course uses the LiveText data management system to collect critical assessments for
students who are Perkins College of Education majors (undergraduate, graduate, and doctoral) or
majors in other colleges seeking educator certification through the Perkins College of
Education. Students who do not have an existing LiveText account will receive an access code
via the SFA email system within the first week of class. You will be required to register your
LiveText account, and you will be notified how to do this via email. If you forward your SFA e-
mail to another account and do not receive an e-mail concerning LiveText registration, please be
sure to check your junk mail folder and your spam filter for these e-mails.

If you have questions about obtaining or registering your LiveText account, call ext. 1267
or e-mail SFALiveText@sfasu.edu. Once LiveText is activated, if you have technical
questions, call ext. 7050 or e-mail livetext@sfasu.edu. Failure to activate the account and/or submit the required assignment(s) within the LiveText system may result in course failure.

IX. Other Relevant Course Information:

**REQUIREMENT FOR ADVANCEMENT IN TEACHER EDUCATION**
In order to take the next course(s) in the professional teacher education sequence, departmental policy requires that teacher candidates maintain a GPA of 2.75 or better (the same as required for admission to Teacher Education).

Candidates failing to maintain at least a 2.75 GPA will be dropped from professional education courses.

**Assignment Policy**

All students are expected to complete assignments on the due date. In order to receive an "A" in the course, ALL assignments must be completed. Late work receives ‘0” points and indicates incompletion. Of course, extenuating circumstances are always considered.

**Drop Class**

Sometimes students find it necessary to drop a course. Should you need to drop a course, it is a common (and professional) courtesy to notify the instructor of record. Failure to notify the instructor leaves him or her wondering why you are not participating in class or replying to emails.

**Life Happens**

In the event “life” happens to you, and you see it will affect your work, it is your responsibility to contact your professors at the earliest moment possible. Often times your instructor can provide assistance and help you handle the stresses of school while dealing with your crisis or extenuating circumstance(s). To better enable me to help you, contact me immediately; do not wait until your situation is almost resolved.

**PARENTS & CAREGIVERS**

Parents and caregivers deserve access to education. Especially now, in our virtual learning space, with many children learning from home and schools facing sudden closures, I expect children to be present in class from time to time.

1) Breastfeeding babies and children of all ages are welcome and may be visible on screen during class sessions. Alternatively, parents and caregivers may turn the camera off when more privacy is required.
2) Stepping away momentarily for childcare reasons is completely understandable and expected. Simply mute and/or turn off your camera as necessary and rejoin us when you are able.

3) Do not take any photos, audio, or video of any children on screen. Students who do so are subject to censure.

4) All students are encouraged to support and respect caregivers as they mute and/or turn off their video and use the chat function as needed.

5) Please consider disclosing your student-caregiver status to me. This is the first step in my being able to accommodate any special needs that arise. While I maintain the same high expectations for all students in my classes, I am happy to problem-solve with you in a way that makes you feel supported as you strive for school-caregiver balance.

**Work Policies**

Late Work—As stated earlier in this document, late work receives a 10-point deduction each day unless there is **prior approval** from the instructor.

Make-up Work Policy—The decision whether to accept make-up work is at the discretion of the instructor of record. In general, make-up work will be accepted two days from the original due date. No make-up work will be accepted the last week of the session.

“Redo Work” Policy—Some assignments may be subject to editing and resubmission at the discretion of the instructor of record or the instructional assistant. In this event, the resubmitted work is due no later than one day after it is returned. Edited work resubmitted without the original work will not be accepted. Do not ask permission to redo work to raise your grade. The instructor of record or the instructional assistant will approach you to see if you want to redo an assignment.

**COMMUNICATION**

Email or texting are the preferred modes of communication between instructor and student. Please use the email tool in this course to contact the instructor. Students may expect an email reply Monday-Friday within 24-48 hours from the initial contact effort. Emails sent on Friday, Saturday, or Sunday may not receive a response until the following Monday.