Instructor: Jennifer Newquist, Ph.D., CFLE
Course Time and Location: Online
Office: EDAN 133
Office Phone: (936) 468-1082
Mail: Only through D2L Mail
Virtual Office Hours: Tuesdays 9-10am and Thursdays 2-3pm via Zoom
Face to face hours by appointment only

Course Time and Location: Online
Credits: 3

COVID-19 MASK POLICY
Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities. Students who are reported for multiple infractions of not wearing a mask and/or not observing appropriate physical distancing may be subject to disciplinary actions.

Office Hours Statement
I will conduct my office hours as closely as I would as if we were in person. If you came to my physical office and I was already meeting with a person, I would ask you to wait in the hall until I was finished with the person who was already there. When you enter my Zoom room you will be put into a "waiting room". You will see a message letting you know I will be with you shortly. If I am not meeting with a student, I will let you in immediately. If you have to wait a few minutes that means I am with someone. I will get to you in the order that you entered the "waiting room". Even if it is past the time my office hours end, I will get to all students who are waiting. So please be patient and know I haven't forgotten about you.

I. Course Description:
This course focuses on the connections between public policies and families and the values that enter into policy debates and choices related to families. It provides conceptual frameworks that can be used to identify and understand some of the influences underlying policy choices affecting families and also frameworks for evaluating the consequences of these choices for families of diverse structures, socio-economic statuses, and racial and ethnic backgrounds.
Central to the course are the intersections between families and governments via policy outputs, and the roles that citizens and family professionals can play in improving them.

**Course Justification:** HDFS 4310 “Family Policy” (3 credits). Students will receive extensive course content information either in-class or via online content modules equivalent to 2390 minutes over a six-week semester and includes a two-hour final exam. In addition, students have significant weekly reading assignments from the course textbook. Students in the course will engage in a variety of assignments which can include, but are not limited to, course content exams, in-class or online discussions, academic papers, presentations, reflection papers or journals, and quizzes. For every hour a student spends engaging with the course content, they spend at least two hours completing associated activities and assessments.

**Course Delivery Modality:** Online

**James I Perkins College of Education Diversity Statement:** The James I. Perkins College of Education is committed to proactively recruiting and retaining a diverse faculty, staff, and student population. Through open dialogue, mutual respect, and shared responsibility, faculty, staff, and students will demonstrate an understanding and sensitivity to ethnicity, race, gender, exceptionalities, culture, language/dialect, age, social class, family structure, sexual orientation, religion, and spiritual values in order to enhance the quality of life in a diverse, global community.

**II. Intended Learning Outcomes/ Goals/ Objectives:**

The mission of the College of Education is to prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership and continued professional and intellectual development.

In the College of Education at Stephen F. Austin State University, we value and are committed to:

- Academic excellence through critical, reflective and creative thinking
- Life-long learning
- Collaboration and shared decision making
- Openness to new ideas, culturally diverse people and innovation and change
- Integrity, responsibility, diligence, and ethical behavior, and
- Service that enriches the community

**Program Learning Outcomes**

- Learners will identify social and cultural influences affecting family life.
- Learners will recognize healthy and unhealthy characteristics pertaining to family relationships.
- Learners will apply appropriate practices based on theories of human growth and development to individuals and families.
- Learners will apply strategies based on the child’s age//stage of development to promote effective developmental outcomes.
• Learners will demonstrate professional behaviors that are reflective of ethical standards and practice.
• Learners will develop culturally competent educational materials and learning experiences.

Student Learning Outcomes

Upon successful completion of the course, the student will:
• critically examine the conceptual and practical connections between families and policy;
• critically examine the influences that shape policy choices affecting families, i.e., values, structures, special interests, personal motivations, etc., through the application of different policy frameworks;
• critically examine the goals and objectives of different family policies for the values they reflect;
• critically think about the consequences of government policies for families through the application of family frameworks to different policy choices;
• critically examine and consider the consequences of the distributional effects of government policies on families with diverse structures, racial and ethnic backgrounds and socio-economic status;
• better understand their role as citizens and future family professionals in helping to shape family policy in ways that help, not hurt, families.
• have a working understanding of the major themes and areas in Family Policy.
• be knowledgeable with Family Policy and they will be able to interact with experts from other disciplines – particularly counselors, social workers and psychologists. Students will discuss how these areas influence family policy and on understanding the nature of a family life.

Family Life Educator Certification

Course content in HDFS 4310 emphasizes the following Family Life Educator Content Areas identified by the National Council on Family Relations:

VII: Family Law and Public Policy: An understanding of legal issues, policies, and laws influencing the well-being of families

Notes from HDFS 4310 should be retained to review for the CFLE exam.

III. Course Assignments, Activities, Instructional Strategies, Use of Technology:

1. HMS HDFS 4310 is an online course. Students are expected to have daily access to a computer to stay current with course assignments, quizzes, and course information. Students who have technical difficulties accessing the course homepage, assignments, or quizzes should call Student Assistance at 936-468-1919. Assistance is available Monday-Friday, 8:00 a.m. – 5:00 p.m.
2. Information notices for all assignments and discussion questions will be posted on the course home page. Home page includes tools for class assignments, discussion board
questions, and grades which will be posted in D2L. All quizzes will be accessible online. Students may also contact the instructor and/or other students via mail tool.

3. Course content is delivered via D2L, which includes instructor content notes, assignments, and discussion board questions directly relevant to the course content. Students are responsible for reading assigned content, and completing all posted assignments and discussion questions by the due dates.

IV. Evaluation and Assessments (Grading):

The course is graded on a letter grade basis (A-F). There are tentatively 310 required points for the course. Final grade will be determined by a percentage of total required points for the course. A=89.50-100%; B=79.50-89.49%; C=69.50-79.49%; D=59.50-69.49%; F=0-59.49%. If necessary, revised required course points will be posted before final examination time period.

With the exception of the final exam and the last There Are No Children Here Discussion, late assignments will be accepted no questions asked up to 24 hours after the due date of the assignment. If you need longer time is needed, please reach out to me via email so we can negotiate a due date that works for both of us. This means the discussion board topic, Dropbox assignment, or quiz will not close until one day after the due date. Therefore, you can turn the assignment in without letting me know and there will be no penalty. If longer time is needed, please reach out to me via email so we can attempt to negotiate a due date that works for both of us.

Self-care statement- As family science professionals, we recognize that reactions to trauma come in many forms. The content of this course may bring about unexpected and unsettling reactions. Responses to trauma are often strategies that survivors have developed to keep themselves safe, and therefore really reflect strength and resiliency. Recognizing how trauma impacts anyone is an important part of skill building for creating trauma-informed services and systems. Please do not hesitate to contact the instructor at any time during the course if you would like to discuss, privately, your reactions to the content we are reviewing and/or the discussions we are having.

Please be aware this is a fully online, seven-week course. This means that this course doesn’t meet in a physical classroom, nor does it meet on designated dates at specific times.

The entirety of this course will be completed online. However, there are deadlines for assignments outlined on the course calendar. I strongly encourage you to log into the course every other day. To successfully complete an online course, a high degree of student involvement and effective time management skills are necessary. Even though we won’t have routine meetings, you must discipline yourself to a) devote the time you normally would spend in the classroom (five hours each week) to being logged in to this online class and digesting the material, and b) engage in individual learning time (referred to by some as “study time”). Most universities recommend that for every hour a student spends learning in the classroom, he/she spend two to three hours studying outside of class. Thus, as this is a three-hour course, you should expect to spend 15 to 20 hours a week reading, analyzing, synthesizing, studying, and completing assignments.
Course points are earned through:

- **Class Assignments** = 60 total points (6x10pts). Dropbox Assignments and Discussion Posts related to course content including the effects of societal issues on policy, careers in family policy, and addressing congress about policy issues. Students must post discussion response directly to the discussion board. No credit will be given for e-mail responses unless arrangements are made with the instructor. All assignments must be submitted in the Dropbox as Word.doc or doc-x files by the due date. Do not copy assignments in the comments box; this will result in 50% loss of total earned points for the assignment.

- **There Are No Children Here Book Assignments** = 100 points total. Students will read *There Are No Children Here: The Story of Two Boys Growing Up in the Other America* Two major assignments will be related to the book content.

  PART ONE-Chapter Discussions (50 points total)  
  Students will be put in groups and will participate in five (5) discussions related to content in the book. Students will respond to discussion questions posed by the instructor and post discussion replies to at least one classmate on assigned due dates found in the course calendar.

  PART TWO-Reflection Paper (50 points total)  
  Students will write a three-page reflection paper addressing the following components:

  - What are your thoughts and feelings regarding what you have read? You may include personal experiences if you like. (approximately 1 page)
  - Some politicians believe that if people would only clean up their acts (behaviors such as getting off drugs), they could find jobs and live secure, satisfying lives. Based on what you have read, do you agree with this statement? Why or why not? What do you feel this book says about poverty and welfare? (approximately 1 page)
  - What other policies issues do you see presented in the book—provide examples? Based on what we have learned in this course what are some ways policies could be changed to better help families? (approximately 1 page)

Please include a separate title page. A reference page is not needed unless you reference other sources besides the two books used in this class. Your assignment should be double spaced and in a 12-point font.

- **First Lady Cause Assignment** = 50 points total. Students will choose a first lady to research from a specified list of first ladies. This will be done through a Discussion post. No points will be given for choosing a first lady. After you have chosen the first lady, you will research the first lady, her cause, the historical significance, the stance on family issue, and if the cause became a policy. Use government and historical websites.

  **45 points.** You will then give a presentation on the first lady through the Discussion board. Due date is in the course calendar. This presentation will need to include at least
10 slides (PowerPoint, Prezi etc.) and some form of media inclusion (video clip or other creative idea).

5 points. Review other students’ presentations and reply to at least one other student’s post by sharing one interesting fact you learned. Due date in course calendar.

- **Midterm Exam** = 50 points. Midterm exam will be accessible online. The exam will cover chapters 1-8 and consist of multiple choice and short answer questions. Exams are timed. A score of zero (0) will be given to students who exceed the time limit. If you exceeded the time limit due to technical difficulties, you will need to email the instructor in order to discuss changing your exam grade.

- **Final Exam** = 50 total points. Final exam will be accessible online. The exam will cover chapters 9-16 and consist of multiple choice and short answer questions. Exams are timed. A score of zero (0) will be given to students who exceed the time limit. If you exceeded the time limit due to technical difficulties, you will need to email the instructor in order to discuss changing your exam grade.

- Extra Credit (optional): Opportunities to earn extra-credit will be given during the semester. These assignments cannot be made up if missed.

V. Tentative Course Outline/Calendar:

**All due dates are in Central Time.**

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<tr>
<th>Date</th>
<th>Readings/Assignments</th>
<th>Points</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>Getting Started Module</td>
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<tr>
<td>May 17-23</td>
<td>Module 1: Chapters 1, 2, 3, and 4</td>
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<td><strong>Policy Involvement Discussion</strong></td>
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<td>due <strong>Wednesday 5/19 at 11pm</strong></td>
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<td>Family Function and the Family Impact Lens</td>
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<td>Assignment due Sunday 5/23 at 11pm</td>
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<td>Choose Your First Lady by Sunday 5/23</td>
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<td>Week 2</td>
<td>Module 1: Chapters 5 and 6</td>
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<td>May 24-30</td>
<td><strong>Societal Issues that Effect Families</strong></td>
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<td>due <strong>Sunday 5/30 at 11pm</strong></td>
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<td>Module 2: Chapters 7 and 8</td>
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<td>There Are No Children Here Summer 87</td>
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<td>Week 3</td>
<td>Module 3</td>
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<td>June 1-6</td>
<td>Chapters 9 and 10</td>
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<td>There Are No Children Here Fall 87-Spring 88</td>
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<td>There Are No Children Here Fall 87-Spring 88</td>
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<td>Discussion due Sunday 6/6 at 11pm</td>
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<td>Current Event Review due Sunday 6/6 at 11pm</td>
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<td>Midterm Exam (Chapters 1-8)</td>
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<th>Week 4</th>
<th>Module 4</th>
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<td>June 7-13</td>
<td>11 and 12</td>
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<td>There Are No Children Here Summer 88</td>
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<td>Fall 88-Winter 89</td>
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<td>There Are No Children Here 88-89</td>
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<td>Discussion due Sunday 6/13 at 11pm</td>
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<td>Letter to Congress</td>
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<th>Week 5</th>
<th>Module 4</th>
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<td>June 14-20</td>
<td>13 and 14</td>
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<td>There Are No Children Here Spring 1989</td>
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<td>There Are No Children Here Spring 1989</td>
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<td>Discussion due Sunday 6/20 at 11pm</td>
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<td>Careers in Family Policy</td>
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<td>First Lady Cause Assignment</td>
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<td>Week 6</td>
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<td>June 21-25</td>
<td>15 and 16</td>
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<td>There Are No Children Here Spring 89 and Epilogue</td>
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<td>Discussion CLOSES Friday 6/25 at 11pm</td>
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<td>There Are No Children Here Reflection Paper</td>
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<td>First Lady Cause Assignment Response</td>
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<td>due to Discussion Board Wednesday 6/23 at 11pm</td>
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<td>Final Exam (Chapters 9-16)</td>
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<td>CLOSES Friday 6/25 at 11pm</td>
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VI. Readings:

**Required:**


**Suggested:**


VII. Course Evaluations:

Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses taken within the PCOE. Evaluation data is used for a variety of important purposes including:

1. Course and program improvement, planning, and accreditation;

2. Instruction evaluation purposes; and

3. Making decisions on faculty tenure, promotion, pay, and retention.
As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information: These policies are found at https://www.sfasu.edu/policies

Class Attendance and Excused Absence: Policy 6.7

Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Student Academic Dishonesty: Policy 4.1

Abiding by university policy on academic integrity is a responsibility of all university faculty and students.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment; and/or;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source; and/or,
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

Penalties for Academic Dishonesty
Penalties may include, but are not limited to reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

Student Appeals
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

Withheld Grades: Policy 5.5
At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

If a student has been found guilty of academic dishonesty, a grade of “WP” or “WH” may be changed to “WF” at the discretion of the faculty member. In the case of a grade change to “WF”, the course will not count towards the six course drop limit since the student is incurring an academic penalty.

Student Code of Conduct: Policy 10.4
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program. Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This policy applies to all instructional forums, including electronic, classroom, labs, discussion
groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program at SFA.

SFASU values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

**On-campus Resources:**

SFASU Counseling Services

[www.sfasu.edu/counselingservices](http://www.sfasu.edu/counselingservices)

3rd Floor Rusk Building

936-468-2401

SFASU Human Services Counseling Clinic

[www.sfasu.edu/humanservices/139.asp](http://www.sfasu.edu/humanservices/139.asp)

Human Services Room 202

936-468-1041

**Crisis Resources:**

Burke 24-hour crisis line 1(800) 392-8343

Suicide Prevention Lifeline 1(800) 273-TALK (8255)

Crisis Text Line: Text HELLO to 741-741