CJS 3305: Criminal Procedure I

This is the course syllabus and it contains important information. Be sure to read the entire syllabus and contact me if you have difficulty understanding what is required for your successful completion of this course. I reserve the right to make adjustments in the syllabus as needed depending upon the progress of the class.

Instructor

- Karren S. Price
- Office: Liberal Arts North, Room 133
- Office Phone: (936) 468-2685, or you may phone Joy at 4408
- Email: priceks@sfasu.edu

Office Hours

- All virtual due to COVID. If I am online you are more than welcome to chat with me thru there if you like. It may be necessary for you to schedule a time for us to meet in Zoom and I am happy to accommodate that mode as well.

Course Related E-mail Guidelines

All emails to me concerning class issues should include your name and course number reference.

All emails to you concerning class issues will be directed to your SFASU email address thru d2L. You are responsible for checking your assigned SFASU email in box for messages. Likewise, your emails to me should be made through the SFASU email system to insure delivery.

You are responsible for reading all announcements, course documents and emails relating to this course.

Classroom Meeting Schedule and Location online only

Textbooks

Criminal Procedure for the Criminal Justice Professional, 12th edition, Ferdico, Fradella, Totten

Course Description:

Examination of the rules of procedure governing due process issues in the enforcement of the criminal law.

Criminal Procedure (3 credit hours) is an upper-level online course that meets for 15 weeks with a Midterm exam of 50 questions, one (1) hour and a 2-hour final exam in the sixteenth week. Students have weekly reading assignments in which they must read from the assigned text and/or research articles and critically analyze the reading(s) for the weeks. Each Module has a short Quiz at the end and has a discussion question. Each requires the student to communicate their knowledge of the material and demonstrate assimilation of the lectures, readings, and discussions. Students are expected to discuss the reading assignments and any other assigned readings or videos as they occur.
Students should expect to spend 4-6 hours per week per module, minimum. Some students may require more in completing assigned work.

Course Objectives:

You will have the opportunity to become knowledgeable in:

4th, 5th, 6th and 14th amendment due process and equal protection issues commonly occurring in criminal cases. For law enforcement personnel at any level, this course seeks to immerse you in the constitutional underpinnings of “due process”, the principle driving force in criminal procedure. Rather than learning by rote memory the code of criminal procedure you will understand why things are done in a particular way at a particular time and therefore when confronted with a new situation you will be more apt to make the constitutionally correct decision. You will advance further and faster in your career and be a more valuable asset to your community. This is not an easy course, but is in fact the meat and potatoes for anyone who seeks to serve others through a law enforcement career.

Program Learning Outcomes:

The student will demonstrate an understanding of the court system of the United States in terms of structure, constitutional issues and historical precedents.

The student will demonstrate an awareness of ethical issues in criminal justice, and how to use ethical reasoning to formulate decisions and promote organizational and professional trust.

Student Responsibility

You retain the responsibility to regulate your behavior in a manner that will be conducive to learning and attaining a passing grade for this course. You are expected to comply with the general rules of civility:

- You are expected to sign in regularly, on time and PREPARED for successful completion of the module as assigned

Acceptable Student Behavior

Online Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment are subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate and or inappropriate in the learning environment. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Justification of Credit Hours and Course Work Expectations

Pursuant to SFA policy, you are expected to spend a minimum of two hours on out-of-class work per one hour of class time or direct faculty instruction over the 15-week semester (this does not include
That means that you should plan on attending class for 45 hours and working on this course outside of class for at least 90 hours for a minimum 97.5 hours. In this course, this requirement is approximated in the following way for 15 weeks. You can do the math to see the hourly approximate over 8 weeks.

**Course room attendance and participation – 4.5 hours per week for 15 weeks = 60 hours**

- Reading the text/outside materials 2.5 hours per week @ 15 weeks = 37 hours
- Quiz and discussion questions 1/2 hour per module
- Study for midterm 1 midterm exam @ 4 hours = 4 hours

This estimate does not include preparation for the FINAL exam.

You should NOT be surprised if more reading time is required. Given this course is on the half-term schedule, we are only together for eight weeks. This means we will be moving at 2x faster than a typical 15 week course.

**Module Outline**

Each Module has roughly the same assignments as the list below and concludes with a checklist for you to check off the tasks performed for each; hopefully, that gives you comfort along the way that you are meeting the requirements for completion.

- Read the textbook as assigned
- Read the Module lecture corresponding to the reading assignment
- Make an outline of each chapter as you read each chapter
- Answer the questions on paper at the end of the chapters assigned
- Discussion Question: Read the Discussion Question prompts for each module and post your response to the Question. Your response should be 300-5-- words. You should read the responses posted by your classmates and post a substantial response to two of their original postings. This is the task assignment for each module, which includes a Discussion Question.
- Ask questions when/if you need to
- Complete the QUIZ at the end of each module
- Complete the Checklist at the end of each module as assigned

**Assessment Methods**

Each Module has the following components:
1. Discussion Question: 10 points possible x 9 = 90
2. Quiz: 10 questions, 10 points possible x 9 = 90
3. Mid-Term: 50 questions, 100 points possible
4. Final Exam: 100 questions, 200 points possible

Total Possible Points = 480
- 336 points = C
- 384 points = B
- 432 points = A

The Mid-Term date will be approximately halfway through the course. It opens at 5:00 a.m. and closes at 11:30 p.m. You should be able to complete the exam in 60 minutes or less.

Final Exam: See the University Schedule. The Final Examination is cumulative of all modules. That means all modules will be on the final exam. It will open at 5:00 a.m.-11:30 p.m. according to the University’s final exam schedule. You should allow two hours for the exam.

WARNING: The closing time set for the end of the exam is firm and the exam will end at the posted closing time.

Missed Examinations
You are required to provide excuses in order to take a make-up examination. All make-ups will be required to be taken within 3 class days of the date you missed.

Course Calendar and Schedule
See D2L for details about the course calendar, reading schedule, and assessment schedule.

Module Work Due Dates
All work required in the module must be completed by 11:30 p.m. of the assigned due date.

Module Discussions
Please note each module includes a discussion question and a reading assignment, these are set out in the Course Schedule, attached hereto. Each item within each module must be completed by the work due date, including your primary response to the prompt, and the one response posting to another students’ primary discussion postings. Please be aware: you are expected to reply to those secondary postings made to your primary one, but these are not counted towards your own requirement to post a secondary response to the primary posting of two peers. Primary and secondary responses posted after the work due date will not be considered for credit. When I post a question to you about your primary posting, you are expected to reply to me, and failure to do so may result in a loss of credit. It is my goal to engage in a dialogue with each of you and the rest of the class in order to simulate a regular classroom as closely as possible. If you do not understand these instructions, please ask me.

Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to:

1. using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class;
2. the falsification or invention of any information, including citations, on an assigned exercise, and/or
3. helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words of ideas of another person as if they were your own.

Examples are:

1. submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another
2. submitting a work that has been purchased or otherwise obtained from an Internet source or another source, and
3. incorporating the words or ideas of an author into one’s paper without giving the author due credit.

Any such occurrences will be dealt with according to University policy, provided to you in your student handbook. (A-9.1) Specifically, we will first meet together to discuss same in my office where you will be given the opportunity to explain your position. If it is determined that academic dishonesty has occurred, I will then make a decision as to the penalty therefor. Penalties may include reprimand or no credit for the assignment or exam, or re-submission of the paper, or make-up exam, or failure of the course. I will then refer the incident to the Chair of the Department and the Dean of the College. This Report of Academic Dishonesty form, along with supporting documentation shall be made a part of the student’s record and remains on file with the Dean’s office for at least four (4) years. A second or subsequent offense shall be referred to the Committee on Academic Integrity pursuant to policy.

Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

**Withheld Grades Semester Grades Policy (A-54)**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, Room 325, 468-3004/468-1004(TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disability](http://www.sfasu.edu/disability) service/.