Instructor: Lee W. Payne
Email: paynelee@sfasu.edu
Office: Liberal Arts North 138
Department: Government

Office Hours:
T/Th 10-11AM & 2-3PM
W Noon-1PM (online)

Telephone: 936-468-2183

Course Description

Students complete a special research project, which can be related to their in-service work, internship or an area of interest in public administration. Enrollment is conditional on the approval of a research project proposal, often developed in PADM 5305. Completion requires a presentation and oral defense before a faculty member panel. Students will enroll in three credit hours of PADM 5175. This course is graded Pass/Fail. Some projects will warrant enrollment in PADM 5176 for additional credit hours.

Course Justification

“Public Administration Capstone Completion” is 1 to 3-credit hour supervised completion of an original research project. The capstone completion course can only be taken following PBA 575 Public Administration Capstone Project and is necessary when the student needs additional time to complete the research design, collection of research data or writing of the completed research project. Students are required to establish a committee of faculty who will examine and critique the capstone research project wherein the student must present and defend the capstone project in a professional setting.

Technical Support

- For D2L technical support, contact student support in the Office of Instructional Technology (OIT) at d2l@sfasu.edu or 936-468-1919. If you call after regular business hours or on a weekend, please leave a voicemail.
- For general computer support (not related to D2L), contact the Technical Support Center (TSC) at 936-468-HELP (4357) or at helpdesk@sfasu.edu.
- To learn more about using D2L, visit SFA ONLINE at http://sfaonline.sfasu.edu, where you’ll find written instructions and video tutorials.
**Academic Integrity**

An individual’s integrity is a reflection not only on themselves, but on the reputation of their profession as well. The standards you hold in your academic career will weigh heavily on those you retain throughout life. Your professional reputation is of the utmost importance in maintaining a positive career path. Thus, your academic integrity will be held to the highest possible standard while in this classroom. Zero tolerance will be given for academic irregularities. According to the university: “Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty:** Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

**Students with Disabilities**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations.

For additional information, go to [http://www.sfasu.edu/disabilityservices](http://www.sfasu.edu/disabilityservices).”