Theory I (MUTC 1211)  
Fall 2021  

Ms. Kayla Roth  
Email: rothkd@sfasu.edu Please do not email me through D2L or via text message.  
Phone: 936-468-4602 (main office; I do not have a phone in my office)  
Office: Rm 258D  
Office Hours: by appointment Tuesday & Thursday, 2:00pm - 3:00 or later  

Course Description  
Introductory music theory, chapters 1 - 8 of the assigned textbook.  

Program Learning Outcomes  
Music theory is an integral part of the music curriculum and will prepare students for a career in fields such as education, performance, and composition.  

Student Learning Outcomes  
- Notation of pitches, rhythms, and key signatures  
- Notation of major and minor scales  
- Notation of specific intervals, triads, and seventh chords  
- Analysis of triads and seventh chords with lead sheet / jazz chord symbols  
- Notation of chords from figured bass  
- Composing counterpoint in first, second, and fourth species  
- Identification of common part-writing errors  

Required Texts and Materials: Concise Introduction to Tonal Harmony, 2nd edition by L. Poundie Burstein and Joseph N. Strauss (textbook AND workbook); blank staff paper, pencil  
(Online access: https://digital.wwnorton.com/conciseharmony)  

Course Requirements  
This class meets twice a week in 75-minute segments for 14 weeks. The student will be assigned weekly written homework and is expected to spend time reading, studying, and preparing for tests. These activities average a minimum of three hours of work each week outside of classroom hours. There will be three exams.  

Expectations of Work: The student will be assigned regular homework such as worksheets, composition, and reading. As per SFA policy 5.4, the student is expected to spend at least two hours per credit hour each week on materials related to class. This class is worth two credit hours; therefore, you will be expected to spend four hours per week in outside preparation for class. This may include homework assignments, as well as independent studying, tutoring, etc.
**Course Calendar and Schedule of Topics**
Weekly homework assignments are due by the following class period and will typically be assigned on a Thursday and due on the following Tuesday. For example, Homework #1 will be assigned on August 26, and will be due at the beginning of class on August 31.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPICS</th>
<th>ASSIGNED HOMEWORK</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/24, 8/26</td>
<td>Introduction; clefs, octaves, scales, intervals</td>
<td>Syllabus Quiz; HW #1</td>
</tr>
<tr>
<td>8/31, 9/2</td>
<td>Key signatures; relative and parallel relationships</td>
<td>HW #2</td>
</tr>
<tr>
<td>9/7, 9/9</td>
<td>Types of minor scales; rhythm and meter</td>
<td>HW #3</td>
</tr>
<tr>
<td>9/14, 9/16</td>
<td>Review; <strong>Thursday - Test 1: Fundamentals</strong></td>
<td></td>
</tr>
<tr>
<td>9/21, 9/23</td>
<td>Introduction to harmony. Triads in root position.</td>
<td>HW #4</td>
</tr>
<tr>
<td>9/28, 9/30</td>
<td>Triads in inversion</td>
<td>HW #5</td>
</tr>
<tr>
<td>10/5, 10/7</td>
<td>Introduction to seventh chords in root position</td>
<td>HW #6</td>
</tr>
<tr>
<td>10/12, 10/14</td>
<td>Seventh chords in inversion</td>
<td>HW #7</td>
</tr>
<tr>
<td>10/19, <strong>10/21</strong></td>
<td>Review; <strong>Thursday - Test 2: Harmony</strong></td>
<td></td>
</tr>
<tr>
<td>10/26, 10/28</td>
<td>Roman numeral analysis in major keys</td>
<td>HW #8</td>
</tr>
<tr>
<td>11/2, 11/4</td>
<td>Roman numeral analysis in minor keys</td>
<td>HW #9</td>
</tr>
<tr>
<td>11/9, 11/11</td>
<td>Counterpoint, 1st and 2nd species</td>
<td>HW #10</td>
</tr>
<tr>
<td>11/16, 11/18</td>
<td>Counterpoint, 4th species</td>
<td>HW #11</td>
</tr>
<tr>
<td>11/23, 11/25</td>
<td>--</td>
<td></td>
</tr>
<tr>
<td>11/30, 12/2</td>
<td>Review all; Thursday reserved for office hours</td>
<td></td>
</tr>
<tr>
<td>12/7, <strong>12/9</strong></td>
<td>No regular classes; final exam on <strong>12/9 at 10:30am</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Grading Policy**
Your grade will consist of the following:
1. 12 homework grades (worth 35% of final average)
2. 4 test grades: Test 1 on September 16, Test 2 on October 21, and a final exam that will count twice (worth 65% of final average)

Homework assignments will be turned in via Brightspace (uploaded into a dropbox). We will go over the homework together every Tuesday.
Attendance
Regular attendance is essential in this class. Students may have up to three unexcused absences; for each absence thereafter, five points will be dropped from their final average. If you miss a class, it is your responsibility to contact a reliable classmate and get that day’s notes and any assignments.

A student is considered tardy if they arrive after I have taken roll. Three tardies will count as one absence. A student who is more than twenty minutes late will be counted as absent.

If you are tardy to class, it is your responsibility to tell me after class that you were there so that you are counted tardy, not absent!

Excused Absences: It is university policy to excuse students for reasons related to health, family emergencies, and participation in a university activity; students are responsible for providing documentation satisfactory to the instructor. Any sickness must have a doctor’s note to be excused. If you would like your absence to be excused, you must contact your instructor in a timely manner, preferably prior to missing class and before 5:00pm on the day of the absence.

Cell Phones
Cell phones and other digital devices are not to be used during class without the permission of the instructor. Students who violate this rule will be asked to leave class and will receive an absence for the day.

Online gradebook
You are encouraged to monitor your grades by logging on to Desire2Learn using your MySFA login information: https://d2l.sfasu.edu/. It is your responsibility to monitor your progress in this class; if you wish to discuss your grade with me, you are welcome to make an appointment to do so.

Tutoring
The SFA School of Music offers free tutoring in both Theory and Aural Skills; I have uploaded a flyer about this on Brightspace and posted the flyer on the bulletin board outside of my office. This flyer contains all instructions for how to sign up for tutoring. Please be sure to CC me on the email and include which course for which you are requesting tutoring.

Minimum grades and sequencing of music theory courses
The SFASU School of Music handbook states, “Courses required to be taken concurrently (MUTC 1116 & 1211; MUTC 1117 & 1212; MUTC 2116 & 2211; and MUTC 2117 and 2212) must BOTH be passed with a minimum grade of “C” before moving on to the next two courses. Thus, students who meet the minimum requirements in only one of the two courses may NOT move on to the next level until the deficiency is rectified.”
**Academic Integrity (4.1)**
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty**
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at [http://www.sfasu.edu/policies/4.1-student-academic-dishonesty.pdf](http://www.sfasu.edu/policies/4.1-student-academic-dishonesty.pdf)

**Withheld grades semester grades policy (5.5)**
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average. For additional information, go to [http://www.sfasu.edu/policies/course-grades-5.5.pdf](http://www.sfasu.edu/policies/course-grades-5.5.pdf)

**Students with disabilities**
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/)