Brass Class II: Low Brass Methods  
MUSI 3132.001 and MUP 3132.002 - FALL 2021

Instructors:
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Office: MUS 253  
Office Hours: By Appointment

Office: MUS 289  
Office Hours: By Appointment

Class Meeting Time and Place:
Tuesday/Thursday @ 8am-8:50
Trombone half: Choir Room
Tuba/Euphonium half: Cole Hall

Contacting the Instructor:
The instructor is here to help the students succeed. At any point in the course, students should feel free to contact the instructor via e-mail, phone, or in person. Appointments may be set up as needed.

Course Description:
Introductory training in playing/teaching trombone, euphonium, and tuba (1 semester hour credit; 2 hours lab/contact hours per week).

Time Requirement:
MUSI 3132 “Brass II” (1 credit) typically meets twice each week (Tuesday/Thursday) in 50-minute segments for 15 weeks. Students are expected to download and print class handouts as needed, take tuba/euphonium fingering quizzes, read articles and contribute to on-line class discussions, prepare two assignments, read assigned materials, take two playing exams, two final exams, two final fingering tests or on-line assignment, and organize a binder uploaded to Wakelet. Also, students are expected to practice a low brass instrument outside of class time. These activities will require a minimum of two hours of work each week of outside preparation.

Program Learning Outcomes:
This course fulfills the following School of Music Program Learning Outcomes:

PLO 2: Students will develop and demonstrate comprehensive capabilities in rehearsing and preparing a high-level performance in ensembles.

PLO 3: Students will demonstrate proficiency in their applied area by completing projects, preparing performances, creating original content, and mastering skills as appropriate for their field.

General Education Core Curriculum Objectives/Outcomes:
There are no specific general education core curriculum objectives in this course. This course is not a general education core curriculum course.

Student Outcomes:
The Low Brass Methods course (MUSI 3132.001 and MUSI 3132.002) at Stephen F. Austin State University is an essential part of the requirements for music education.
The goals and objectives of the course are:

1. To gather knowledge, concepts and ideas regarding the teaching of all the instruments in the low brass family: trombone, euphonium, and tuba.
2. To gain a working knowledge and practice regarding the performance of each instrument. This includes the understanding and performance of beginning-level solos.
3. To provide all members of the class, especially those majoring in music education or music performance, a firm foundation in the instruction of a beginning or intermediate low brass class (homogenous or heterogeneous) in the public schools.
4. To provide quality musical experiences to every member of the class on a regular basis.

**Required Texts and Materials:**
The following materials are required for this class:

- *Tuning for Wind Instruments: A Roadmap to Successful Intonation* (Meredith Music) Jagow

- Required handouts and readings will be provided on-line. The student is expected to print out required handouts for each class period or have a laptop/tablet or large device (not a phone) to follow along in the notes. A phone is not appropriate for playing music.

- Paper and writing utensils for note-taking or a note-taking device (not a phone).

**Presentation Methodology:**
This class will be a combination of lectures, class participation, playing, and out-of-class practice, on-line assignments, and required readings. Students are responsible for both in-and out-of-class materials.

*HINT: You are expected to study and memorize the class handouts in lieu of taking and typing your own notes, taking your own notes to enhance your learning is strongly encouraged. Exams will be multiple choice and or short answer, and the material tested will largely come from the provided handouts as well as information learned from class. Students should be aware that if they do not study for the exams outside of class, they will not pass them. The information is specific from the notes.*

**Grading Policy:**
Students will be evaluated on the quality of work that they complete throughout the semester. Frequent assessment through various means ensures that students are learning the material and that they are being provided with constant feedback in regards to their progress. Final averages will be a combination of the following items:

- Quizzes (6) (3 Fingering quizzes for tuba and read three articles for trombone): 15%
- Timed Final Fingering Chart Test and Trombone Online Discussion(2): 15%
- Playing Tests (2): 15%
- Assignments (2): 15%
- Wakelet Digital Binder Project (1): 15%
- Exams (2): 25%

Grades may be affected by attendance, tardiness, or by recital bonus points, which are described below.
**Covid-19 Attendance Policy:**

It is expected that students attend class in the format presented. However, if a student shows any symptoms of Covid, the student SHOULD NOT COME TO FACE TO FACE CLASS. The student should notify the professor of the situation immediately to receive an excused absence.

***NOTE: If a student wishes to inquire about their attendance, they must email the instructor, so that the instructor may confer with the official attendance records.***

<table>
<thead>
<tr>
<th>Number of Unexcused Absences</th>
<th>Highest Grade Attainable</th>
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<tbody>
<tr>
<td>2=no penalty</td>
<td>For instance 85-0=85 (B)</td>
</tr>
<tr>
<td>3 =10 points off of your final grade</td>
<td>For instance 85-10=75 (C)</td>
</tr>
<tr>
<td>4=20 points off of your final grade</td>
<td>For instance 85-20=65 (D)</td>
</tr>
<tr>
<td>5=30 points off of your final grade</td>
<td>For instance 85-30=55 (F)</td>
</tr>
<tr>
<td>6=40 points off of your final grade</td>
<td>For instance 85-40=45 (F)</td>
</tr>
</tbody>
</table>

*THERE ARE NO EXCEPTIONS TO THE ABOVE CHART. IF YOU FAIL TO SHOW UP TO CLASS ON TIME, SLEEP IN, DECIDED TO NOT SHOW UP, COULDN’T GET A RIDE TO SCHOOL, ETC., YOU WILL FAIL THIS COURSE.*

**Excused Absence:**

An excused absence is an absence discussed and/or arranged with the instructor prior to the class meeting. As well, any sickness or family emergency will be excused as long as documentation is provided and communication is present. Final determination of whether or not an absence is excused or unexcused is completely up to the instructor.

**Late Policy:**

Class begins at exactly eight o'clock in the morning. Students are expected to be in their seats with the necessary materials for the day. **If a student is tardy three times, they will have one unexcused absence.** Six tardies are equal to two unexcused absences, etc. If the tardy is extreme, the instructor has the authority to count it as an unexcused absence; this is up to the instructor's discretion.

**Late Work:**

Students are also expected to turn in their assignments when they are due at the beginning of class. **Late work will be accepted with a penalty of ten percentage points for each class day that it is late.**

Tardy students may begin a timed quiz or test if there is still time left, but they must turn the quiz in when the other students do. Students who miss a graded item in class due to tardiness will not be allowed to complete said item at a later date. The only situation in which this would be allowed would be excused absences.

**Equipment Policy:**

Throughout the semester, students will be using instruments and mouthpieces either provided by an instrument company or provided by SFA. Students are responsible for treating this equipment with care and respect, and students will take full financial responsibility of whatever is checked out to them in the event of damage or loss.

Bell covers: Bell covers are required for trombones. You may rent one from Dr. Scott for $1.00.
Use of D2L:
Grades will be displayed for students on the Desire to Learn website. Students are encouraged to check D2L on a regular basis. **Note: please refrain from sending an email directly from D2L. Instead, use the contact information provided on page one of the syllabus.**

JackText:
Text messages such as if the instructor is sick, will be sent to members of the class using the university service, JackText. You can sign up for this service on Banner in your MySFA. If you do not, you will receive a somewhat strange-looking message via e-mail.

Success in this Class:
To be successful in this class it is important that students come to class on time and turn things in on time, study outside of class, actively participate in discussion and pedagogical exercises, take notes, stay organized, and keep up with the course material. If students feel as if they are falling behind or are unclear about something, they are encouraged to contact the instructor.

Academic Integrity:
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty:
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade of a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Cheating on anything in this class, whether it is an in-class or out-of-class graded item, will result in an automatic zero on that item.

Withheld Grades- Semester Grades Policy (A-54):
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities:
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with
disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004/468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices.

Acceptable Student Behavior:
Classroom behavior should not interfere with the instructor's ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. the instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Students who are sleeping, texting, playing on the internet, doing work for other courses, or any other inattentive behavior will be asked to quietly leave and will be counted as absent.

Mental Health Resources
SFASU values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources:
SFASU Counseling Services
www.sfasu.edu/counselingservices
3rd Floor Rusk Building
936-468-2401

SFASU Human Services Counseling Clinic
www.sfasu.edu/humanservices/139.asp
Human Services Room 202
936-468-1041

Crisis Resources:
Burke 24-hour crisis line 1(800) 392-8343
Suicide Prevention Lifeline  1(800) 273-TALK (8255)
Crisis Text Line:  Text HELLO to 741-741

UNIVERSITY RESOURCES
Throughout the course of the term, you may find yourself in need of some type of support. Please take note and, if needed, use the resources below:

ACADEMIC ASSISTANCE RESOURCE CENTER (AARC) TUTORING SERVICES
The AARC is an award-winning program that provides free peer tutoring for many entry-level courses. Some services provided by the AARC that you may find of benefit include online resources (including the Online Writing Lab [OWL]), on-call tutoring at walk-in tables, 1:1 appointments, student instructor groups, and learning teams. For additional information, go to http://sfasu.edu/aarc.

**CENTER FOR CAREER AND PROFESSIONAL DEVELOPMENT**

The Center for Career and Professional Development exists to empower students and alumni to achieve life-long career success through individualized assistance, diverse career development programs, and collaboration with both internal and external partners concentrated on career goal achievements. For additional information, go to http://www.sfasu.edu/ccpd.

**COUNSELING SERVICES**

Counseling Services assists SFA students in overcoming obstacles to their personal and academic goals through individual and group counseling for students and outreach, presentations, training, and consultation for the campus community. For additional information, go to http://sfasu.edu/counselingservices.

**COUNSELING CLINIC (HUMAN SERVICES)**

The SFASU Counseling Clinic is a service provided by the Department of Human Services Counselor Education Programs. It is a training clinic in which services are provided by graduate students who are in the Practicum and Internship portion of their education. All services are supervised by fully licensed Counselor Education faculty. The Stephen F. Austin State University (SFASU) Counseling Clinic combines a therapeutic and community focus which offers a full continuum of counseling care. The service is geared to each person's needs. Client progress is based on the person's ability to move through counseling according to individual readiness. For additional information, go to http://www.sfasu.edu/humanservices/139.asp.

**COVID-19 SPECIFIC RESOURCES**

For the most up-to-date information related to COVID-19, please reference the SFA COVID-19 webpage at http://www.sfasu.edu/covid19.

**CRISIS RESOURCES**

Burke 24-hour crisis line: 1.800.392.8343
Suicide Prevention Lifeline: 1.800.273.TALK (8255)
Crisis Text Line: Text HELLO to 741-741

**DEAN OF STUDENTS OFFICE**

The Dean of Students helps students when they are struggling, in-crisis, or just generally don’t know where to go. Students are encouraged to reach out when they need help with something on or off-campus and Dean of Students Office staff will assist them in navigating the issue or get them connected with the person or office that can help. Staff help to promote The SFA Way in everything they do. For additional information, go to https://www.sfasu.edu/vpsa/85.asp.

**FINANCIAL LITERACY**

Student Financial Advisors are available to help you with your finances through one-on-one appointments, presentations, and workshops. Topics covered include budgeting, credit cards, debt management, insurance, identity theft, fraud prevention, investing, savings, retirement, banking, and paying for college. For additional information, go to http://www.sfasu.edu/studentaffairs/1691.asp.

**HEALTH CLINIC**

The Health Clinic offers a full range of medical services to enrolled or registered students. For
additional information, go to http://sfasu.edu/life-at-sfa/health-safety/health-clinic.

**INVOLVEMENT CENTER**

The SFA Involvement Center is a one-stop shopping site for involvement on campus. The program is the center for student involvement on our campus, a distribution and receiving site for applications for any number of opportunities on campus and a place for involved students to meet, hang out and collaborate with other students. For additional information, go to http://www.sfasu.edu/studentaffairs/69.asp.

**NUTRITION COUNSELING (DINING SERVICES)**

Should you have a food allergy, specific dietary need, or simply want help learning more about healthy eating you are encouraged to meet with Dining Services’ Registered Dietitian. For additional information, go to https://dineoncampus.com/sfa/your-dietitian.

**RESEARCH AND INSTRUCTIONAL SERVICES (RIS)**

Develop research skills from hands-on and classroom experience with the Research and Instructional Services department. For additional information, go to https://library.sfasu.edu/services#/research?_k=hjbdvf.

**SEX- AND GENDER-BASED MISCONDUCT PREVENTION, SUPPORT, AND RESPONSE (LUMBERJACKS CARE)**

The university prohibits and will not tolerate sexual misconduct because such behavior violates the university’s institutional values, adversely impacts the university’s community interest, and interferes with the university’s mission. The university also prohibits retaliation against any person who, in good faith, reports or discloses a violation of this policy, files a complaint, and/or otherwise participates in an investigation, proceeding, complaint or remediation. Once the university becomes aware of an incident of sexual misconduct, the university will promptly and effectively respond in a manner designed to eliminate the misconduct, prevent its recurrence and address its effects. To report an incident and/or seek support, go to https://www.sfasu.edu/lumberjacks-care/.

**SFA FOOD PANTRY**

The SFA Food Pantry exists to reduce food insecurity on the SFA campus. For additional information, go to http://sfasu.edu/studentaffairs/1319.asp.

**TECHNICAL SUPPORT**

**Brightspace by D2L Support:** https://www.sfactl.com/student-support; d2l@sfasu.edu; 936.468.1919

**Technical Support Center/Help Desk:** https://help.sfasu.edu; helpdesk@sfasu.edu; 936.468.4357

**VETERANS’ RESOURCE CENTER**

The Veterans Resource Center (VRC) provides a space for veterans, dependents of veterans, and ROTC members to gather, socialize, and form relationships with others that can provide networks of support and access to veterans’ resources provided by the university and outside agencies. For additional information, go to http://sfasu.edu/vrc/.