Conducting Syllabus– Undergraduate: MUAP 3357.001/002

Dr. Daniel Haddad  
Office MUS 120D  
Phone – X4702  
Office Hours - by appointment  
daniel.haddad@sfasu.edu  
Class meeting time – MWF 10:00 – 10:50 a.m.  
Class location – M121 & M125

Dr. Chris Kaatz  
Office – MUS 120B  
Phone – X1347  
Office Hours – MWF 9–10 a.m. or by appointment  
kaatzc@sfasu.edu

Course Description
Instruction in the fundamentals of instrumental conducting.

Program Learning Outcomes
The student will demonstrate foundational elements of conducting, including but not limited to: starting the music, stopping and/or ending the music, displaying expression nonverbally, setting tempo, dynamics and style and changing tempo, dynamics and style.

Student Learning Outcomes

• The student will demonstrate the ability to conduct the ensemble in varied musical styles  
• The student will demonstrate an understanding of the importance of musical fundamentals as they relate to effective musical performance  
• The student will demonstrate the ability to conduct numerous meters  
• The student will demonstrate a refined gestural vocabulary  
• The student will begin developing transposition skills

Texts

Course Requirements and Outline
A separate course outline detailing daily activities and assignments will be given to each student and posted online.

Course Requirements and Outline
MUAP 3357 “Instrumental Conducting” (3 credits) meets three times each week (Monday/Wednesday/Friday) in 50-minute segments for 15 weeks, and also meets for a 2-hour final examination. Students have significant weekly reading assignments, are expected to take regular written quizzes on conducting terms and transpositions. They also take regular conducting tests and a final examination containing conducting and written components. These activities average a minimum of 6 hours of preparation per week outside of the class meeting times.

Supplies
All conducting students are required to have a personal mobile phone for video recording and a suitable baton. Batons can be purchased from GL Custom Batons at [http://www.glcustombatons.com/classorders](http://www.glcustombatons.com/classorders) at a substantial discount. All orders must be placed by **Friday, September 3**.
Grading Formula

40% Conducting Tests
30% Written Tests
30% Final Exams – Conducting and written components averaged together

Grades are affected by attendance, punctuality, and participation. The teacher reserves the right to adjust the final grade to reflect the performance of the student in this class.

Grading Scale

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 0-59

Attendance Policy

Absence and tardiness have a dramatic effect on grades. Students are allowed one absence; beginning on the second absence, the student’s grade will be reduced by one letter for each subsequent absence. Three tardies are equivalent to one unexcused absence. The professor is the final arbiter regarding the status of an excused/unexcused absence. For extended absence (more than two days) to be considered for excused status, it must be processed through the university’s judicial office. Policies regarding extended absences can be found on the university website at http://www.sfasu.edu/judicial/.

Academic Integrity

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp.

Withheld Grades

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/
Acceptable Student Behavior
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Mental Health and Wellness
SFASU values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources
SFA Counseling Service
www.sfasu.edu/counselingservices
Rusk Building, 3rd Floor
936.468.2401

SFA Human Services Counseling Clinic
www.sfasu.edu/humanservices/139.asp
Human Services, Room
202 936.468.1041

Crisis Resources
Burke 24-hour crisis line: 1.800.392.8343
Suicide Prevention Lifeline: 1.800.273.TALK (8255)
Crisis Text Line: Text HELLO to 741-741