INRW 0399.007: Integrated Reading & Writing
Fall 2021

Instructor: Rebecca Spears
Office phone: 936.468.5533 (for use during office hours)
Email: Rebecca.Spears@sfasu.edu
Office: Ferguson 178
Office Hours: MW 9:00 a.m. – 11:30 a.m.; TTh 11:00 a.m. – 12:15 p.m.; and by appointment.
The quickest way to reach me is immediately after class, during office hours, and by email.

INRW 0399.007 meets Monday, Wednesday, and Friday from 12 – 12:50 in Ferguson 381. If you take this course, it is presumed that you have read this syllabus, and agree to abide by the requirements and conditions for this course laid out in this syllabus.

REQUIRED TEXT: The Curious Writer by Bruce Ballenger, Brief fifth edition for English 1301. For the INRW 0399 class, you will also need Rules for Writers by Diana Hacker & Nancy Sommers, 2020 edition.

MESSAGE FROM THE AARC: Visit the SFA Academic Assistance and Resource Center. The AARC provides a variety of free academic support programs for students at SFA. Our services include 1:1 appointments, walk-in tables, online tutoring (through Zoom), learning teams, and SI. We also provide academic skills workshops upon request.

COURSE DESCRIPTION: A co-requisite 3-hour lecture/lab performance-based course designed to develop students’ critical reading and academic writing skills by building intermediate reading skills through an increase in comprehension, vocabulary, study skills, and speed; providing an intense overview/review of the intermediate elements of modern English usage; and honing writing experience with attention to the intermediate mechanical and structural elements of the writing process.

STUDENT LEARNER OUTCOMES FOR INTEGRATED READING AND WRITING**: INRW 0399: Upon the successful completion of this course, students will also be able to use the core skills from English 1301, as follows:

Student Learning Outcomes for English 1301. At the completion of this course, students should be able to meet the core objectives:

<table>
<thead>
<tr>
<th>Core Objective</th>
<th>Definition</th>
<th>How the Objective Will Be Addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Thinking</td>
<td>To include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.</td>
<td>All assignments in this class are meant to give students the opportunity to develop critical thinking skills. Various due dates</td>
</tr>
</tbody>
</table>
Communication Skills | To include effective development, interpretation and expression of ideas though written, oral, and visual communication. | All assignments in this class are meant to give students the opportunity to develop critical thinking skills. Various due dates.

Teamwork | To include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal. | All assignments in this class are meant to give students the opportunity to develop critical thinking skills. Various due dates.

Personal Responsibility | To include the ability to connect choices, actions, and consequences to ethical decision making. | All assignments in this class are meant to give students the opportunity to develop critical thinking skills. Various due dates.

NOTE: You must earn a final grade of C to pass this course.

COURSE DESCRIPTION FROM THE SFA CATALOG:
Study and application of the writing process and the skills of writing with a focus on analytical reading and writing. Essay assignments address rhetorical analysis and evaluation and critical responses to close readings of texts. Required of all students who do not qualify for ENGL 1303. Must earn a grade of C or higher to be admitted to ENGL 1302.
Prerequisite(s): acceptable THEA score or at least a C in INRW 0399

Electronics Policy: Except when allowed for classroom assignments, electronic devices (laptops, cellphones, etc.) must be kept in pockets, purses, or backpacks—unless you are waiting for a notification during a family emergency (and you must tell me before class begins). I’d prefer you to have print copies, but if you are using a Kindle/Nook app just let me know. If you spend your time on electronics in the classroom when you clearly should be doing an assignment or interacting, I will count you as absent and you will receive 0s on your participation grades. Clearly this would affect your overall grade. Repeat offenders will be dropped a letter grade.

Etiquette: When you write or speak to a professor, it is a business communication. It is a good idea to use proper etiquette. Here are some tips on email:

- Include a subject line with your name, the class, and the section.
- Begin “Hi, Ms. Spears” or “Dear Professor Spears.”
- Be succinct, get to the point, of what you need. For example, “Could we set up an appointment during your office hours about _____?”
- Avoid writing a last minute email. I won’t answer it until my office hours begin. I don’t check campus email until I get to work. Expect an answer 24 – 48 hours after you send the email. If I don’t respond, I’m either swamped or I missed your email. So please resend and check in.
Note: I will not open an attachment without a clear explanation of it in the body of the email. If there is something specific you want me to comment on, just paste it into the body of the email. Do not ask me to read an entire paper.

INRW 0399 is graded on a Pass/Fail basis. You must earn a C or better to pass. In order to pass this class you must be present and participate. English 1301 assignments will be supported in INRW 0399.

Passing this class is based on your participation and attendance:
Our class meetings involve active learning. Lectures are mostly brief, and most of the class time involves reading, writing, and discussion activities.

Three absences will not be penalized, although in-class work cannot be made up. Your course grades will be determined by subsequent absences.

Nonparticipation, such as sleeping in class, unauthorized use of electronics, working on assignments for other classes are also counted as absences.

4 absences = C (the highest final grade you can make)
5 or more absences = Fail the course
Coming in late/leaving early = 1/2 absence

Being absent is not an excuse for missed information or assignments due. You should e-mail a classmate to find out what went on in class if you are not able to attend. Often you can find the needed information on Bright Space. You should pick up any missed packets or material. You will be responsible for all the material discussed in class on the days you were absent—and for the material for the next class period.

Excused absences: All university-sponsored events are excused absences, though you must turn in assignments by their due dates. Doctor’s notes are required for frequent and/or prolonged illnesses. You can contact the Office of Student Rights and Responsibilities (OSRR) if you would like to request an absence notification be sent to your instructors.

Class Materials
- Writer's Journal (composition notebook or spiral notebook)
- Folder for current drafts (online or actual)
- Access to a computer, printer, and Brightspace

Working with Your Peers
We will meet often in pairs or small groups to workshop our writing. You are expected to bring homework, notes, journals, or drafts, as instructed. We will do many in-class activities to help you generate ideas, get words on the page, draft, revise, and edit.
Conferences
We will schedule a week for conferences during the semester. You will sign up for conference times prior to that week. All other conferences will be by appointment. Conferences are a chance for us to talk one-on-one about your writing and progress in the course. All conferences will be held in my office (Ferguson 178).

Essay Format
➢ All major assignments should follow the MLA Style Guide and should be in essay form, unless otherwise noted.
➢ All major assignments should be formatted as follows: 12-point, Times New Roman, double spaced, 1” margins.
➢ Assignments should have an original title.
➢ Use a standard heading in the top LEFT corner of the page (your name, date, instructor’s name, class and section).
➢ Pages should be numbered.
➢ Print essays in clear ink on good quality paper.
➢ Staple your essay.
➢ Use passages/examples from the texts as support.
➢ Use parenthetical citations
➢ Use block quotations for quotes more than 4 typed lines of text.

Academic Integrity
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
• using or attempting to use unauthorized materials on any class assignment or exam;
• falsifying or inventing of any information, including citations, on an assignment;
• helping or attempting to help other student(s) in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
• submitting an assignment as one’s own work when it is at least partly the work of another person;
• submitting a work that has been purchased or otherwise obtained from the Internet or another source;
• incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

Plagiarism in INRW 0399: The writing you turn in or otherwise share with me and your group must be your own. **You will not receive credit for any essay that contains plagiarized ideas or writing, you will not be allowed to re-do a plagiarized assignment, and a Report of Academic Dishonesty may be submitted.** We will look at how to represent and give credit to the ideas and writing of others. Please let me know if at any point you do not know how to properly document your research.

Withheld Grades
At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in
which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**ADA Notice**
It is the policy of Stephen F. Austin State University to comply with the fundamental principles of nondiscrimination and accommodation in academic programs set forth in the implementing regulations for Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA), as amended by the Americans with Disabilities Act Amendments Act of 2008 (ADAAA). SFASU Disability Services: Human Services Building, Room 325 P.O. Box 6130, Nacogdoches, TX 75962-6130 Voice: (936) 468-3004, Fax: (936) 468-1368 Hours 8:00 a.m. – 5:00 p.m., Monday - Friday

==================================================================
**Integrated Reading & Writing Schedule:**
In order to facilitate classroom discussion, all reading assignments and homework must be completed prior to the class due date. Due dates and the first reading assignments and other homework are not listed. All other activities and homework will be assigned closer to their due dates. This is a tentative schedule and is subject to change.

<table>
<thead>
<tr>
<th>Week 1 – 3</th>
<th>Introductions &amp; support for reading and assignments for Essay 1. How to annotate a text. Grammar support.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weeks 4 – 6</td>
<td>Activities for reading and assignments for Essay 2. Grammar, reading &amp; writing support.</td>
</tr>
<tr>
<td>Weeks 9 - 11</td>
<td>Activities for reading and assignments for Fallacies project and Researched argument essay. Grammar, reading, &amp; writing support.</td>
</tr>
<tr>
<td>Weeks 12 – 13</td>
<td>Researched argument essay work (cont.).</td>
</tr>
<tr>
<td>Week 14</td>
<td><strong>THANKSGIVING WEEK HOLIDAYS, 11/22 – 11/26</strong></td>
</tr>
<tr>
<td>Week 15</td>
<td><strong>Review and wrap-up</strong> Revisions</td>
</tr>
<tr>
<td>11/29 – 12/3</td>
<td></td>
</tr>
<tr>
<td>Week 16</td>
<td><strong>Final Exam</strong></td>
</tr>
<tr>
<td>12/6 – 12/10</td>
<td></td>
</tr>
</tbody>
</table>