Name: Dr. Alyx S. Frantzen  
Department: Chemistry  
Email: afrantzen@sfasu.edu  
Website: www.faculty.sfasu.edu/  
Phone: (936) 468-2338  
Office: M 119  
Student Hours: MW 10-11am, 3-4pm; R 2-3pm ; other times by appointment  
Class Hours: TR 9:30-10:45am; T 11:00-1:50pm; T 3:30-6:20pm; W 12:00-12:50pm  
Class meeting time and place: TBA; C 201  

Text and Materials:  
Laboratory Notebook  
Suggested Text:  

COURSE CALENDAR:  
Student will conduct an independent research project under the direction of the professor. The student will adhere to an agreed timeline between the student and professor.  

GRADING POLICY:  
Students will demonstrate an understanding of the project subject, standard laboratory procedures, and present their final results appropriately. The student will present a proposal of the research being done. This will include; a detailed outline, 200 word abstract, literature review, purpose, methods, results, and conclusion. Student will also demonstrate good laboratory etiquette and following procedures, maintaining a well organized and well documented laboratory notebook and presenting at group meeting. The outline will be submitted in the second week of the semester.  

Grading Scale:  
<table>
<thead>
<tr>
<th>Standard Laboratory Procedures</th>
<th>100 pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notebook</td>
<td>100 pts</td>
</tr>
<tr>
<td>Proposal</td>
<td>200 pts</td>
</tr>
</tbody>
</table>

Pass ≥ 280; Fail < 280  

ATTENDANCE POLICY:  
Student must adhere to the agreed upon timeline set by agreement with the professor.  

ACADEMIC INTEGRITY (A-9.1):  
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.
Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/4.1-student-academic-dishonesty.pdf.

Any student found cheating will be subject to the penalties as stated in the Student Code of Conduct handbook; including but not limited to a score of zero on exam, expulsion from the class or expulsion from the University.

Withheld Grades Semester Grades Policy (A-54):
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

The circumstances precipitating the request must have occurred after the last day in which a student could withdraw from a course. Students requesting a WH must be passing the course with a minimum projected grade of C.

Students with Disabilities:
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Classroom Behavior Policy:
To ensure a classroom environment conducive to learning, any forms of classroom disruptions will not be tolerated (examples but not limited to – talking, use of cell phones/beepers, sleeping, reading other material, eating/drinking). Students who violate these rules will be asked to leave. Repeat offenders will be subject to disciplinary action in accordance with University policies as described in the Code of Student Conduct. http://www.sfasu.edu/policies/student-code-of-conduct-10.4.pdf
**SEMESTER WITHDRAWALS:** Last day to withdraw from the course without obtaining WP or WF grade is November 29th.

**COVID-19 INFO:** Campus has returned to normal operations. The updated campus protocols can be found at [https://www.sfasu.edu/covid19](https://www.sfasu.edu/covid19). Face coverings are not required but are suggested when found in public indoor settings. **A student running a fever should attend class via Zoom and should NOT attend a face to face class.**


**MENTAL HEALTH:**
SFASU values students’ mental health and the role it plays in academic and overall student success. SFA provides a variety of resources to support students’ mental health and wellness. Many of these resources are free, and all of them are confidential.

On-campus Resources:
SFASU Counseling Services
www.sfasu.edu/counselingservices
3rd Floor Rusk Building: 936-468-2401

SFASU Human Services Counseling Clinic
www.sfasu.edu/humanservices/139.asp
Human Services Room 202: 936-468-1041

Crisis Resources:
Burke 24-hour crisis line 1(800) 392-8343
Suicide Prevention Lifeline 1(800) 273-TALK (8255)
Crisis Text Line: Text HELLO to 741-741

Instructor reserves the right to change the syllabus at any time.

**STUDENT HOURS:**
You can attend Student Hours either in person or on ZOOM. The ZOOM information is given below.
[https://sfasu.zoom.us/j/9734125921?pwd=ME11NEdNWUF0dVJCb2VILzVBaVRldz09](https://sfasu.zoom.us/j/9734125921?pwd=ME11NEdNWUF0dVJCb2VILzVBaVRldz09)
Meeting ID: 973 412 5921
Passcode: 382230