MTH 138.916 – College Algebra – Maymester 2020

Instructor: Dr. Keith Hubbard
E-mail address: hubbardke@sfasu.edu
Office Phone: 936.468.1533
Office: Math 336

Materials at: www.mymathlab.com
Dates: May 11 – May 27
Office hours available by appointment at: https://sfasu.zoom.us/my/hubbardke

Materials
- The textbook is College Algebra, 12th edition by Lial, Hornsby, Schneider, Daniels. The majority of this course will be completed through My Math Lab at www.mymathlab.com. When you create your account, use the following course ID: hubbard26024.
- You will need a calculator for this class. A scientific calculator with log capabilities will be sufficient. The calculator function of a cell phone is not be permitted during exams.

Course Description
Mathematical models; solving equations; creating, interpreting, and graphing functions. Particular focus is given to polynomial, exponential, and logarithmic functions. Prerequisites: two years of high school algebra and one year of high school geometry and TSI complete/exempt status in mathematics.

Final Grade Components  Grading Scale
10% Lessons  90% - 100%  A
20% Homework  80% - 90%  B
10% Discussions  70% - 80%  C
40% Exams (4 @ 10% each)  60% - 70%  D
20% Comprehensive Final Exam  0% - 60%  F
100% Final Course Grade

General Policies and Information
- Online Lessons and homework will be required daily. Discussions will also be regularly required. Please check GroupMe and you My Math Lab account regularly for course updates. This is your responsibility to keep track of due dates!
- You earn your grade by communicating your understanding of the material through the homework and tests. Clearly communicating mathematics will be essential in this course.
- To contact me, you may call my office, use GroupMe, or e-mail me. I will do my best to reply quickly.
- The Final Exam will be given at a common time and will be proctored through Zoom. You need to be certain you are available at Wednesday, May 27, 9:00-11:30am and have functioning Zoom capabilities. If this is an issue, please contact me at least one week prior to make alternate arrangements.

Tips for a Successful math class
- Measure success as understanding and being able to do new problems, not as having completed the assignment.
- Try to understand definitions and solving approaches. See if you can find examples that work and examples that don’t.
- Take the time to read the book and review your notes.
- Practice homework problems until you can do it without referring to examples or help from your notes.
- Have someone check your work after you have finished it to help eliminate mistakes that you do not know you are making.
- Treat mistakes as a learning experience.
- Realize that math is hard. Some parts are harder for some people than others. Ph.D. mathematicians frequently find it hard to learn new things sometimes and make mistakes on things we already know. We have just learned to go back and refresh the basics, and keep working, even it takes hours, days, weeks, or years.
- Some people take longer to understand things than others. Evaluate how you study and seek to study smarter, not necessarily longer. If you are still stuck, get some help. The I am here for you!
University Policies

- The following is an excerpt from SFA Policy 5.4:
The federal definition of a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:

  1. Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or 10 to 12 weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time, or;

  2. At least an equivalent amount of work as outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

To this end, all students in online courses offered by the Department of Mathematics and Statistics that wish to be successful should plan to spend a minimum of 45 hours for every credit hour associated with a course. Expected activities to be completed in the time include completing current lessons, reviewing previous lessons, reading assigned course resources, completing all assigned exercises, participating in discussions with other classmates, performing periodic assessment preparation, and completing online and face-to-face exams.

- Academic Integrity (Policy A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

The penalty for a student found cheating on any part of an assignment, quiz, or exam in this class will range from a grade of zero on the work to a grade of F in the course, and may result in additional, more severe disciplinary measures. A student who allows another to copy his work and the student copying the work are both guilty of cheating. Do your own work. Do not show your completed work to others. Do not allow others to copy your work.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp.

- Withheld Grades Semester Grades Policy (A-54)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average. The circumstances precipitating the request must have occurred after the last day in which a student could withdraw from a course. Students requesting a WH must be passing the course with a minimum projected grade of C.

- Students with Disabilities
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices.

- Acceptable Student Behavior
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1 http://www.sfasu.edu/policies/student_conduct_code.asp). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

See http://www2.sfasu.edu/math/docs/syllabi/MTH138Syllabus.pdf for elements common to all sections.