PRACTICUM IN PUBLIC HISTORY

HIS-583.700
Summer II 2020
Department of History
A. Richardson – Limestone Co. Cemeteries
in cooperation with Preservation Texas
Dr. Perky Beisel
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Hours: by appointment
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Course Description
An opportunity to enhance professional growth through integration of theory with planned, supervised and practical work experience. (May be repeated once with change of topic.)

Additional Course Information
History 583 provides an opportunity for a graduate student to complete a practicum in public history (archives, museums, oral history, historic preservation, etc.) for course credit. At the same time, the student also will be conducting service learning.

Prerequisites
Graduate student standing and instructor permission.

Student Learning Outcomes
1. The student will learn the basics of gravestone and cemetery documentation, preservation, and conservation.
2. The student will learn how to present historic research and cemeteries as cultural landscapes to the public through the creation of a proposed interpretive panel.
3. The student will demonstrate the ability to conduct critical analysis of historic resources and cultural landscapes in a public history setting.

Program Learning Outcomes
The SFA History Department has identified the following Program Learning Outcomes (PLOs) for all SFA students earning an M.A. degree in History:

1. The student will be able to explain the key issues and developments in at least two historical periods (one per course).
2. The student will be able to identify the main historical works and interpretive debates associated with an event or period.
3. The student will be able to locate, identify, and critically analyze primary sources.
4. The student will be able to research and analyze effectively an issue or topic in writing.
5. The student will be able to present written work in an appropriate academic style, including the proper citation of sources using Chicago Manual of Style (15th or most recent edition).

This section of this course will focus on PLOs 1, 3, and 4.
**Required Texts and Materials**

- Introduction and Chapters 2, 4, and 6


- Chapters 1, 2, 3, 8, 9, 11, and 12.

- Chapters 1, 2, and 5.


**Recommended Texts & Resources (***links will be provided on D2L for sample cemetery preservation plans***)


National Center for Preservation Technology and Training. [www.ncptt.nps.gov](http://www.ncptt.nps.gov) – videos!!!!


**Course Requirements**

1. Depending upon the location and duties of the practicum this course may take form of historical research, public programming, exhibit design, preservation, or interpretation. Each student will be required to document and submit all work produced for the practicum – this may include both hard copy and digital files.

2. Each student will spend at least ten to fifteen hours per week (fifteen to twenty in summer sessions) working under the direction of the local public historian. A timesheet will be required as well as a written evaluation by the site supervisor.

3. Each student will be required to have, at a minimum, weekly meeting (either in person or on the phone) with the instructor of record. Each student will submit a mid-term and final written report explaining the activities/projects accomplished during the practicum as well as samples of completed work.

4. Each student, regardless of practicum location and duties, will be required to read selections from *Public History* by Gardner and LaPaglia, *Nearby History* by Kyvig and Marty, and *Public History* by Cauvin and write one reflective, critical essay comparing his/her experiences with those of experienced professionals as detailed in these texts.

5. Each student, depending upon practicum location and duties, may be assigned additional readings and assignments by the professor of record and/or his/her site supervisor. This course the additional assignments are as follows: a cemetery management & preservation plan for Prairie Grove Cemetery; a Historic Texas Cemetery Designation forms for Prairie Grove, Eutaw, and Kosse City Cemeteries; and a proposed interpretive sign for Eutaw Cemetery. 1st draft dates listed below, final drafts all due 8-10-20.

<table>
<thead>
<tr>
<th>Requirement / Element</th>
<th>% of Grade</th>
<th>Points</th>
<th>Earned</th>
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<tbody>
<tr>
<td>Completion of all hours and submission of timesheet(s) – due 8-10-20</td>
<td>10%</td>
<td>40</td>
<td></td>
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<tr>
<td>Attendance at weekly meetings/calls</td>
<td>10%</td>
<td>40</td>
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<tr>
<td>Mid-term report of progress 7-27-20</td>
<td>10%</td>
<td>40</td>
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<tr>
<td>Final report of progress – due 8-10-20</td>
<td>20%</td>
<td>80</td>
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<tr>
<td><em>Nearby History, Public History, and Public History</em> reflective essay due 8-10-20</td>
<td>20%</td>
<td>80</td>
<td></td>
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<tr>
<td>PGC Mgmt &amp; Pres Plan 1st draft 7-17-20</td>
<td>10%</td>
<td>40</td>
<td></td>
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<tr>
<td>HTxC Designations 1st draft each 7-24-20</td>
<td>10%</td>
<td>40</td>
<td></td>
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<tr>
<td>Eutaw Cem. Interp. 1st draft due 7-31-20</td>
<td>10%</td>
<td>40</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>100%</strong></td>
<td><strong>400</strong></td>
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Grading Policy

The final grade in the course is determined by the total number of points earned weighted according to the percentages listed above. Students are responsible for reading all instructions, study guides, and relevant information posted on D2L provided by the instructor of record and the practicum supervisor. Successful participation includes professionalism in the workplace including on time arrival, proper attire, and fulfillment of required hours, advance reading, timely submission of assignments, and completion of practicum duties.

A = 100%-90% 400-360 points
B = 89.9%-80% 359-320 points
C = 79.9%-70% 319-280 points
D = 69.9%-60% 279-240 points
F = 59.9%-0% 239-0 points

Attendance Policy

Students are expected to attend all scheduled meetings and complete the required hours.

Non-discrimination (2.11 Discrimination Complaints)

It is the policy of Stephen F. Austin State University, in accordance with federal and state law, to prohibit unlawful discrimination on the basis of race, color, religion, national origin, sex, age, disability, genetic information, citizenship, and veteran status. Unlawful discrimination based on sex includes discrimination defined as sexual harassment. Additionally, Stephen F. Austin State University prohibits discrimination on the basis of sexual orientation, gender identity, and gender expression.

Withheld Grades (5.5 Course Grades)

At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities (6.1 Academic Accommodation for Students with Disabilities)

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Student Academic Dishonesty (4.1)

Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.
Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to: using or attempting to use unauthorized materials on any class assignment or exam; falsifying or inventing any information, including citations, on an assignment; helping or attempting to help other student(s) in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they one’s own. Examples of plagiarism include, but are not limited to: submitting an assignment as one’s own work when it is at least partly the work of another person; submitting a work that has been purchased or otherwise obtained from the Internet or another source; incorporating the words or ideas of an author into one’s paper without giving the author credit.

Penalties for Academic Dishonesty
Penalties may include, but are not limited to, reprimand, no credit of the assignment or exam, resubmission of the work, make-up exam, failure of the course, or expulsion from the university.

Student Appeals
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).


Course Calendar (subject to change; site supervisor will institute his/her own deadlines)
Note: Due to the nature of this course, site specific hands-on projects of ten to fifteen hours per week (fifteen to twenty in summer sessions), the students will be simultaneously developing the knowledge and skills needed to meet each of the student learning objectives (SLOs), each week, all semester. Successful completion of each SLO is intertwined with the others and will be reinforced throughout the semester by the submission of the three reflective essays and the two reports of progress.

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<thead>
<tr>
<th>Week</th>
<th>Duties</th>
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<tbody>
<tr>
<td>1</td>
<td>Finalization of all practicum details including hours, duties, deadlines, and expected outcomes with practicum supervisor, if applicable, and instructor of record</td>
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<tr>
<td>2-5</td>
<td>Weekly meetings with instructor of record; see grading matrix for individual assignment due dates.</td>
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<tr>
<td>6</td>
<td>Weekly meeting with instructor of record; Final report of progress, documentation and samples of all work completed, timesheet(s), and report of practicum supervisor, if applicable, due to instructor of record</td>
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