SYLLABUS

PUBLIC ADMINISTRATION (PBA) 575.004
PUBLIC ADMINISTRATION CAPSTONE PROJECT
Spring 2020
Online

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E-mail: Desire2Learn(D2L) only

OFFICE, PHONE, Monday & Wednesday
OR ZOOM 10:45-12:45 & 6:00-7:00
HOURS and by appointment

COURSE DESCRIPTION

Students complete a special research project, which can be related to their in-service work, internship or an area of interest in public administration. Enrollment is conditional on the approval of a research project proposal, often developed in PBA 505. Completion requires a presentation and oral defense before a faculty member panel. Students will enroll in three credit hours of PBA 575. This course is graded Pass/Fail. Some projects will warrant enrollment in PBA 576 for additional credit hours.

COURSE JUSTIFICATION

“Public Administration Capstone Project” is 3-credit hour supervised original research project. Typically, for a 3-hour capstone project, students spend 150 hours (50 hours per unit of credit) designing and conducting research. Students conduct research in fields related directly to their career or academic objectives, and design research in a manner that will enhance their methodological skills. Students are required to establish a committee of faculty who will examine and critique the capstone research project wherein the student must present and defend the capstone project in a professional setting. These activities, inclusive of the design, conducting, writing and defending of the research project, average a mini

RECOMMENDED POCKET STYLE GUIDE


CALENDAR

April 13 Draft Paper to Committee
April 27 Last Day to Defend Paper
Academic Integrity (4.1)

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at http://www.sfasu.edu/policies/4.1-student-academic-dishonesty.pdf.

Withheld Grades Semester Grades Policy (5.5)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average. For additional information, go to http://www.sfasu.edu/policies/course-grades-5.5.pdf.

Students with Disabilities

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.