Instructor

Name: Synetha T. Griffin  
Email: griffinst1@sfasu.edu  
Phone: 936-468-4069  
Office Hours: 1300-1600 Weekdays  
Department: Military Science

Class: Military Science Bldg, RM 101
- Section 202.001 – Mon & Wed – 9:00am to 9:50am
- Section 202.002 – Mon & Wed – 10:00am to 10:50am
- Section 202.003 – Mon & Wed – 11:00am to 11:50am
- Section 207– (Lab) Wed – 3:00 pm to 5:00pm

Email etiquette: I will respond to student emails the same day I receive them, up to 5p.m. However, if you email me on a Saturday or Sunday I will respond first thing Monday.

1. Course Description
   MSL202 focuses on Army doctrine and team development. The course begins the journey to understand and demonstrate competencies as they relate to Army doctrine. Students are then required to apply their knowledge outside the classroom in a hands-on performance-oriented environment during a weekly lab facilitated by MSL III Cadets, supervised by MSL IV’s and cadre. Participation in the Leadership Labs and Physical Training (PT) during the MSL II year is strongly encouraged.

2. Physical Training (PT)
   All non-contracted cadets or students interested in contracting within the ROTC program are strongly encouraged to attend physical training. Exercises emphasize flexibility, muscular endurance and cardiovascular fitness. Students in the course will participate alongside cadets in the physical training activities of the United States Army Reserve Officer Training Corps (ROTC) at SFA.

Uniforms
   All contracted cadets will wear the OCP on Wednesdays all day. The Military Science Department furnishes all uniforms and equipment (with the exception of SMP Cadets). All Cadets will comply with AR 670-1 (Wear and Appearance of Army Uniform) for grooming standards and proper wear of the uniform.

   *Failure to wear uniform on Wednesdays, without proper authorization, will have an effect on your participation grade.
3. **Course Requirements:**

**Class participation**
You are expected to actively participate in learning through critical reflection, inquiry, dialogue, and group interactions. This includes participating in class discussion, sharing personal perspectives and experiences related to principles discussed in class or readings, and working with fellow students to engage in class and lab exercises.

**Quizzes and Practical Exercises**
The class is interactive and uses homework and in-class assignments to evaluate learning. You will be given quizzes and practical exercises to evaluate your learning.

**Homework / Project Assignments**
Homework will consist of reading assignments, writing assignments, and key homework assignments that are graded.

   A. **Reading assignments:** Readings will be completed prior to class. Class is active and you will come to class prepared in order to fully participate in and discuss the application.

   B. **Writing Assignments:** Writing assignments will provide you with opportunities and experience in the Army writing style.

   **Journal Paragraphs:** You will write one Journal Paragraph (between 3 to 5 sentences) after each class. Paragraphs will be typed (Arial Font, Size 12, Double spaced). The paragraph will identify a major topic from in class and how it will develop you as an Army officer. Writing assignments are due at the **beginning** of the next scheduled class.

   **Mid-Term Exam:** It is information from the first half of the course and multiple-choice questions.

   **Final Exam:** It is knowledge from the second half of the course and multiple-choice questions.

**Extra Credit**
Extra Credit is available. Events supporting ROTC can result in up to five extra participation points. You must present a photo of yourself at the event you are supporting to get credit. Students who are non-contracted cadets can earn up to 10 participation points for submitting your Planned Academic Program Worksheet 104R.
4. **Course Calendar**

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(15JAN)</td>
<td>Course Overview</td>
</tr>
<tr>
<td>2</td>
<td>(20/22JAN)</td>
<td>Martin Luther King Jr. Holiday // Analytical Skills Avoid Pitfalls</td>
</tr>
<tr>
<td>3</td>
<td>(27/29JAN)</td>
<td>Creative Thinking // Army Problem Solving Process</td>
</tr>
<tr>
<td>4</td>
<td>(3/5FEB)</td>
<td>Troop Leading Procedures // Troop Leading Procedures PE</td>
</tr>
<tr>
<td>5</td>
<td>(10/12FEB)</td>
<td>OPORD I // OPORD II</td>
</tr>
<tr>
<td>6</td>
<td>(17/19FEB)</td>
<td>OPORD PE // Introduction to Terrain Analysis</td>
</tr>
<tr>
<td>7</td>
<td>(24/26FEB)</td>
<td>ROTC Mid-Term Review // ROTC Mid-Term Exam</td>
</tr>
<tr>
<td>8</td>
<td>(2/4MAR)</td>
<td>Alternate Navigational Methods // Orienteering PE</td>
</tr>
<tr>
<td>9</td>
<td>(7/15MAR)</td>
<td>Spring Break</td>
</tr>
<tr>
<td>10</td>
<td>(16/18MAR)</td>
<td>Principles of Joint Operations // Army Doctrine &amp; Symbology</td>
</tr>
<tr>
<td>11</td>
<td>(23/25MAR)</td>
<td>Army Doctrine &amp; Symbology PE // Unified Land Operations</td>
</tr>
<tr>
<td>12</td>
<td>(30MAR/1APR)</td>
<td>Offensive Operations // Terrain Board/Sand Table</td>
</tr>
<tr>
<td>13</td>
<td>(6/8APR)</td>
<td>Defensive Operations // Range Cards &amp; Sector Sketches</td>
</tr>
<tr>
<td>14</td>
<td>(13/15APR)</td>
<td>Cadet Assessment Process // Counseling &amp; Coaching</td>
</tr>
<tr>
<td>15</td>
<td>(20/22APR)</td>
<td>Counseling PE</td>
</tr>
<tr>
<td>16</td>
<td>(27/29APR)</td>
<td>ROTC Final Review // ROTC Final Exam</td>
</tr>
</tbody>
</table>

* Schedule is subject to change
5. **Grading Policy**

Note taking is not mandatory, but highly encouraged.

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Participation</td>
<td>10%</td>
</tr>
<tr>
<td>Daily Writing Assignments and Quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Mid-Term Exam</td>
<td>30%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>40%</td>
</tr>
</tbody>
</table>

The following grading scale for the course will be used based on 100 possible points:

- 90-100 points: **A**
- 80-89 points: **B**
- 70-79 points: **C**
- 60-69 points: **D**
- Below 59: **F**

*I will not accept any late papers and assignments.*

6. **Attendance Policy**

**Only the INSTRUCTOR** may grant permission for an excused absence. Excused absences must be coordinated *prior* to class. Students with acceptable excuses may be permitted to make up work for absences within one week. Three or more unexcused absences will receive a 10% reduction on your final grade.

**Tardiness will NOT BE TOLERATED.** Students should arrive to class on time. Students will not be allowed to enter classroom five minutes after class has started.

7. **Academic Integrity (A-9.1)**

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.
Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one’s paper without giving the author due credit. Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

8. Withheld Grades Semester Grades Policy (A-54)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

9. Students with Disabilities

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

10. Cell Phone Policy

Apart from emergency situations, cell phones will be in SILENT or VIBRATE mood at all times while attending class. Cell phones will be kept out of sight. Students expecting an emergency call will notify instructor prior to the start of class.

11. Text and Materials

This course provides Student Reading assignment for each lesson.
12. Inappropriate Relationships

Per Army Directive 2016-17 (Protecting Against Prohibited Relations During Recruiting and Entry-Level Training) and IAW Department of Defense Instructions (DoDI) 1304.33 (Protecting Against Inappropriate Relations During Recruiting and Entry Level Training).

The Army and all Army personnel (including any Army military, civilian, or contractor personnel) will treat each prospect, applicant, recruit, and trainee with dignity and respect as they pursue their aspiration of serving in the military. Army policy prohibits inappropriate relations between recruiters and prospects, applicants, and/or recruits and between trainers providing entry-level training and trainees. At a minimum and as required, the prospect, applicant, recruit, trainee, recruiter, or trainer will complete the following administrative actions. Commanders may add requirements to this list.

(1) Trainers providing entry-level training will sign a DD Form 2982 that acknowledges their understanding of the prohibitions listed in paragraph 5d and their responsibilities regarding the policies to avoid the inappropriate behaviors and relations outlined in this directive. The DD Form 2982 will be recertified annually. The form will be locally filed and kept for 1 year after the trainer has left the unit.

(2) At the onset of the first training session, trainers will brief trainees on the policies in this directive and provide information that trainees can use to contact someone in leadership if they wish to report any issue related to a trainer’s inappropriate conduct.

(3) Trainees will sign a DD Form 2983 to acknowledge their understanding and responsibilities as outlined in this directive no later than the first day of entry-level training. The DD Form 2983 will be locally filed and kept until 6 months after the trainee has left the unit.