Internship in History  
History 465.002

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Department: History

Course Description: Ten to 15 hours of hands-on experience per week in some aspect of public history such as museum, editorial, archival, heritage tourism or historic preservation work.

Texts and Materials: NA.

Course Requirements: This section of HIS 465 is being used to accommodate a history major involved in the Applied Skills Internship Program.

Program Learning Outcomes:  
The SFA History Department has identified the following Program Learning Outcomes (PLOs) for all SFA students earning a B.A. degree in History:

1. Interpret the past in context.
2. Understand the complex nature of the historical record.
3. Engage in historical inquiry, research, and analysis.
4. Craft historical narrative and argument.
5. Practice historical thinking as central to engaged citizenship.

Student Learning Outcomes: The outcomes for this course are those of the Applied Skills Internship Program.

Explanation of credit hours awarded for course:  
HIS 465/HIST 4365 (Internship in History) provides students with ten to fifteen hours of hands-on experience per week (sixteen weeks per semester, counting finals week) in some aspect of public history such as museum, editorial, archival, heritage tourism, or historic preservation work. Students intern in fields directly related to their career or academic objectives, and internship sites foster the development and application of career-related skills. Internships are not approved for students' existing workplaces. Students are required to keep timesheets to document their work, and site supervisors provide a written evaluation of the work each student performs. In addition to onsite work expectations, students have required academic assignments and deliverables (e.g., reflective critical essays responding to readings in the field of public history, mid-term and final written reports reflecting on their internship experiences) and must meet, at a minimum, bi-weekly with the instructor of record.
**Academic Integrity (Student Academic Dishonesty, Policy 4.1)**
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty**
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/4.1-student-academic-dishonesty.pdf](http://www.sfasu.edu/policies/4.1-student-academic-dishonesty.pdf)

*In addition, you may include your own guidelines for academic integrity as appropriate.*

**Withheld Grades (Course Grades, Policy 5.5)**
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).