Medical Terminology
BIO 220
Syllabus
Section 001, MWF 11:00-11:50 pm
Ed & Gwen Cole STEM Bldg, Room 318

Course Description
Covers the specialized medical terms used in the health care professions, providing explanations of terms, clinical procedures, and abbreviations.

Prerequisites:
Successful completion of BIO 130 or BIO 133 or BIO 238.

Credit(s): 3

Student Learning Outcomes
- Distinguish between the various human organ systems
- Define terms related to anatomy, physiology, diagnostics, and medical procedures
- Communicate comprehension of terms in written and oral form
- Define medical terms used in current

Instructor
Dr. Lindsay M. Porter
lindsay.porter@sfasu.edu
936.468.2232

Miller Science Building
Room 200
Office Hours:
Wed: 4:00 p - 5:30 p
Fri: 10:00 a - 10:45 a
Fri: 1:30 p - 2:45 p
Fri: 4:00 p - 5:00 p
Or by appointment

Course Materials
REQUIRED
Composition Notebook

Attendance Policy
Students are expected to attend all classes and other course-related activities on a regular and punctual basis.

Makeup Work
Makeup of missed activities and reading assignments need to be scheduled with the instructor and credit for such work follows the guidelines outlined in ‘Late assignments’ section. Missed quizzes and presentations (student’s or peer’s) must be made up during the final exam.
Course activities

- Quizzes (12)
- Activities
- Reading assignments
- Presentations

Assessment Weighting

- Quizzes 25%
- Activities 25%
- Readings 25%
- Presentations 25%

Grading Policy

Final grades are calculated as a final percentage according to the information outlined in ‘Assessment Weighting.’

Grading Scale

A = 90-100%
B = 80-89.9%
C = 70-79.9%
D = 60-69.9%
F = 0-59.9%

Final grades are final and are not ‘rounded up.’ Extra credit opportunities are not guaranteed but may be offered. However, no extra credit opportunities will be given to individual students or to any/all students after the final exam.

Late assessments: the following late penalties will apply (hours/minutes as HH:MM):
00:01-23:59 past due = 11% deduction
24:00-47:59 past due = 21% deduction
48:00-71:59 past due = 31% deduction
Assessments ≥ 72 hours late will not be accepted.
30% penalty if a student gives a late presentation

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one’s paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Course Evaluations

In accordance with the College of Sciences and Mathematics, and adopted by the Department of Biology the completion of an end-of-semester online student evaluation is required by all students enrolled in this course. Instructions and location of the course evaluations can be found on MySFA.

Classroom Incivility

All students are expected to conduct themselves in the classroom in a way that is not distracting to the instructor or to other students. I reserve the right to ask any student creating a distraction to leave the room.
<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>Jan 15th, Jan 17th</td>
<td>Introduction to course, Organ systems intro</td>
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<tr>
<td>2</td>
<td>Jan 22nd, Jan 24th</td>
<td>Body orientation terms, common modifiers</td>
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<td>3</td>
<td>Jan 27th, Jan 29th, Jan 31st</td>
<td>Skeletal/Muscle</td>
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<td>4</td>
<td>Feb 3rd, Feb 5th, Feb 7th</td>
<td>Ears and Eyes</td>
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<td>5</td>
<td>Feb 10th, Feb 12th, Feb 14th</td>
<td>Nervous system</td>
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<td>6</td>
<td>Feb 17th, Feb 19th, Feb 21st</td>
<td>Cardiology</td>
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<td>7</td>
<td>Feb 24th, Feb 26th, Feb 28th</td>
<td>Blood</td>
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<td>8</td>
<td>Mar 2nd, Mar 4th, Mar 6th</td>
<td>Respiratory</td>
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<td>9</td>
<td>Mar 9th, Mar 11th, Mar 13th</td>
<td>Spring Break</td>
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<td>10</td>
<td>Mar 16th, Mar 18th, Mar 20th</td>
<td>Immunology</td>
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<td>11</td>
<td>Mar 23rd, Mar 25th, Mar 27th</td>
<td>Endocrine</td>
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<tr>
<td>12</td>
<td>Mar 30th, Apr 1st, Apr 3rd</td>
<td>Stomach, SI, LI</td>
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<td>13</td>
<td>Apr 6th, Apr 8th</td>
<td>Skin</td>
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<td>14</td>
<td>Apr 13th, Apr 15th, Apr 17th</td>
<td>Pancreas, gallbladder, liver, appendix</td>
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<td>15</td>
<td>Apr 20th, Apr 22th, Apr 24th</td>
<td>Urinary</td>
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<td>16</td>
<td>Apr 27th, Apr 29th, May 1st</td>
<td>Reproductive</td>
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<td>17</td>
<td>May 6**</td>
<td>Final Exam: 10:45-1:15 PM**</td>
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**TENTATIVE/PROPOSED** Course Schedule

The order and timing of the below topics is **subject to change** according to the pace of student learning, unplanned course interruptions, or other circumstances at the discretion of the instructor. It is possible, due to unforeseen circumstances, that material listed below is not covered, or that material not listed below is covered.

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**Academic Integrity**

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Students with Disabilities**

To obtain disability related accommodations alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

**Withheld Grades**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

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*The actual date of exams will be according to the pace of student learning, coverage of material, or any other circumstances at the discretion of the instructor.

**The actual date of the final exam is the date listed in the University’s official Final Exam Schedule (which sometimes changes with short notice), found at the following link:
http://www.sfasu.edu/registrar/194.asp