Agriculture Development
(AGD 361)
Syllabus

Instructor: Candis Carraway
Phone: (936)468-4425
Email: carrawaycl@sfasu.edu

Office Hours: Wednesdays 8:30 – 11:30 or 4:00 – 5:00 (or by scheduled appointment on other days). Any other time I am in my office with the door open you are welcome to talk to me. To schedule an appointment email me at carrawaycl@sfasu.edu and we will decide on a time that works.

Office: Ag Building, Room 112
Department: Agriculture

Class meeting time and place: This is an online class through D2L. There are no required face to face meetings for this class.

Course Description: This course is a study of the structure and function of agricultural delivery systems and their impact on the industry of agriculture. Special emphasis will be placed on the development of agriculture policy, food safety, issues impacting agriculture, agriculture service agencies, agricultural communications/advocacy, and agricultural education.

Course Credit Justification: This is a three credit course and does not meet in person. The student is expected to spend a minimum of six hours per week interacting with the online material. This includes reading required articles, viewing required websites, and watching required videos. In addition the student is expected to spend a minimum of three hours per week completing assignments and tasks.

Program Learning Outcomes

1. The student will demonstrate entry level skills needed for success in teaching and other highly related careers. (teaching skills)
2. The student will demonstrate competence of technical subject matter (technical)
3. The student will exhibit problem solving skills. (Problem Solving)
4. The student will demonstrate effective communication skills. (Communication)
5. The student will exhibit leadership and other interpersonal skills needed for career placement and advancement. (Leadership)

#3 and #4 are directly addressed in this class

Student Learning Outcomes

1. Write an essay which displays ability to define a problem, develop a problem solving plan, collect and analyze information, interpret findings, and solve the problem.
2. Write an essay which that demonstrates proficiency in structure, content, and mechanics.

Text and Materials: There is no text required for this course. All course readings are located within the CONTENT section of this course.
Cheating/Plagiarism: This course will follow standards set forth by the university regarding cheating and plagiarism. This includes cheating on quizzes and exams taken in D2L. If it is determined that you cheated or plagiarized you will automatically fail the course.

Academic Integrity (A-9.I)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

Any act of Academic Dishonesty can result in immediate failure of the course!

Late Work: Each week you will be required to complete the contents of a module. I will consider the end of the week as Sunday at 11:30 p.m. so everything from a module should be complete by Sunday at 11:30 p.m. All late work will receive a reduction of 20% each week it is late. Even one day late will constitute a week so 1-7 days late is a reduction of 20%, 8-14 days late is a reduction of 40%, 15-21 days late is a reduction of 60%, et... Quizzes CANNOT be completed late without prior approval.

Midterm and Final Exams: You will not be required to take a face-to-face midterm or final exam. You will be assigned a major project which will take the place of your mid-term and an additional project that will replace your final exam.

There are several things you should understand in regards to taking this course online:

As the instructor, I will make myself available regularly. I will reply to emails and discussions in a timely manner. However, I usually do not check my email at night or on weekends so if you email me at these times do not expect a response until the next business day. Since assignments are due on Sundays I suggest you look at the material during the week to make sure you understand everything and don’t have any questions for me.

Course Requirements: This course contains 14 modules that contain all required materials and assignments. Each module is unique but every module contains material for you to read or watch
or gives you directions to find material to read or watch. The modules will also have some type of assignment related to that material. Sometimes there are multiple assignments. Each week there is a module due. The end of the week is considered Sunday at 11:30 p.m. **You should schedule a minimum of nine hours per week to complete all required components of the module.** This is the same amount of time you should be designating to a three credit face-to-face class (3 hours of in class time and 6 hours preparing for class and completing assignments).

**Modules** - The course CONTENT section of this course contains modules that you will complete throughout the semester. Each module will contain contents on one topic or a group of similar topics. Each module will look a little different but will contain everything you need to complete that module. Any lecture materials, videos, text, or websites needed will be provided or linked through the modules. The assignments, discussions, quizzes, etc… will also be provided inside the modules. Each portion of the module should be completed to ensure maximum success in this course. You are expected to complete one module a week. Modules should be completed in consecutive order starting with Module 1.

**Emails** - Please use email as a way of communicating with the professor one-on-one. The professor will attempt to respond to the emails in a timely manner. If you need a fast response please send to me SFA email (carrawaycl@sfasu.edu) as I check this email almost every day and several times a day. I do not check D2L email every day.

**Discussions** - In order to get credit for participating in a discussion, **YOU MUST PARTICIPATE**. You should respond to comments made in a mature, educational manner. It is just as important to respond to other student’s posts as it is to respond to the professor’s posts. I expect a minimum of two responses to other students’ posts in each discussion. There will be times throughout the semester when questions will be posted and you are expected to respond in a timely manner. D2L should prompt you when you have a new discussion posting. You will only receive full credit for the discussion if you make an original post and respond to at least two other students’ posts.

**Assignments** - Assignment grades are based on accuracy and quality of work. All assignments will be located in the modules.

**Quizzes/Exams** - All quizzes and exams will be completed through D2L. You should complete all other tasks in the module before taking the quiz/exam but you are required to complete the quiz/exam before Sunday at 11:30 p.m. Some quizzes/exams will have a time limit which will be based on the length and content of the quiz/exam. For instance some quizzes may have to be completed within 15 minutes of starting and others may be an hour from the starting time. You will be notified of the length when you first open the quiz.

**Grades for the course will be based on the following criteria:**

Each assignment, discussion, quiz, exam, and project will be assigned a point value. Grades are calculated on a percentage basis. Thus, at the end of the semester the points you earned divided by the total points available will give you your percentage.
A = 90% to 100%
B = 80% to 89%
C = 70% to 79%
D = 60% to 69%
F = below 60%

**Withheld Grades Semester Grades Policy (A-54)**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).

**Course Calendar**

<table>
<thead>
<tr>
<th>Module should be started by this date</th>
<th>Module Name</th>
<th>Due Date for Module</th>
<th>Check when you complete the module</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 15, 2020</td>
<td>Module 1</td>
<td>January 19, 2020</td>
<td></td>
</tr>
<tr>
<td>January 20, 2020</td>
<td>Module 2</td>
<td>January 26, 2020</td>
<td></td>
</tr>
<tr>
<td>January 27, 2020</td>
<td>Module 3</td>
<td>February 2, 2020</td>
<td></td>
</tr>
<tr>
<td>February 3, 2020</td>
<td>Module 4</td>
<td>February 9, 2020</td>
<td></td>
</tr>
<tr>
<td>February 10, 2020</td>
<td>Module 5</td>
<td>February 16, 2020</td>
<td></td>
</tr>
<tr>
<td>February 17, 2020</td>
<td>Module 6</td>
<td>February 23, 2020</td>
<td></td>
</tr>
<tr>
<td>February 24, 2020</td>
<td>Module 7</td>
<td>March 1, 2020</td>
<td></td>
</tr>
<tr>
<td>March 2, 2020</td>
<td>Module 8</td>
<td>March 8, 2020</td>
<td></td>
</tr>
<tr>
<td>March 16, 2020</td>
<td>Module 9</td>
<td>March 22, 2020</td>
<td></td>
</tr>
<tr>
<td>March 23, 2020</td>
<td>Module 10</td>
<td>March 29, 2020</td>
<td></td>
</tr>
<tr>
<td>March 30, 2020</td>
<td>Module 11</td>
<td>April 5, 2020</td>
<td></td>
</tr>
<tr>
<td>April 6, 2020</td>
<td>Module 12</td>
<td>April 12, 2020</td>
<td></td>
</tr>
<tr>
<td>April 13, 2020</td>
<td>Module 13</td>
<td>April 19, 2020</td>
<td></td>
</tr>
<tr>
<td>April 20, 2020</td>
<td>Module 14</td>
<td>April 26, 2020</td>
<td></td>
</tr>
<tr>
<td>April 27, 2020</td>
<td>Module 15</td>
<td>May 3, 2020</td>
<td></td>
</tr>
</tbody>
</table>