MUST 4399 Sound Recording Internship

Fall 2020

Instructor: James Adams
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Credits: 3

Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities. Students who are reported for multiple infractions of not wearing a mask and/or not observing appropriate physical distancing may be subject to disciplinary actions.


Course Description:

3 semester hours credit. In this capstone experience of the sound recording technology program, students will receive specialized workplace training with approved professionals in the music, film, radio, television, theater, live sound or entertainment industries.

Program Learning Outcomes:

1. Students will demonstrate experience and expertise in music technology hardware and software for live sound reinforcement, recording, editing, mixing, producing, MIDI sequencing, and notation.
2. Students will demonstrate broad knowledge of the music industry.
3. Students will develop and hone their skills as musicians and recording artist.
4. Students will demonstrate a working knowledge of various studio and live sound equipment operations.
5. Students will be prepared to pursue careers in the music industry and/or graduate studies in music and sound technology.

Materials:

1. Headphones with a ¼” adapter.
2. External Hard Drive with ample storage.

Course Requirements:

1. **Weekly Journals:** One-and-a-half to two-page reflections of weekly experiences in the workplace emailed weekly to instructor by Sunday at 8PM.
2. **Supervisor Internship Reports**: One-page report to be completed by the internship supervisor chronicling your work performance (I will contact your supervisor)

3. **Internship Portfolio**: Collection of journals completed during the internship as well as a professional up to date resume.

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### Course Calendar:

- **Week 1**: Due: Weekly Journal 1
- **Week 2**: Due: Weekly Journal 2
- **Week 3**: Due: Weekly Journal 3
- **Week 4**: Due: Weekly Journal 4
- **Week 5**: Due: Weekly Journal 5
- **Week 6**: Due: Weekly Journal 6
- **Week 7**: Due: Weekly Journal 7
- **Week 8**: Due: Weekly Journal 8
- **Week 9**: Due: Weekly Journal 9
- **Week 10**: Due: Weekly Journal 10
- **Week 11**: Due: Weekly Journal 11
- **Week 12**: Due: Weekly Journal 12
- **Week 13**: Due: Weekly Journal 13
- **Week 14**: Due: Weekly Journal 14
  - Due: Internship Supervisor Report
  - Due: Internship Portfolio
Grading Policy:
- Journal reports are due by Sunday at 8PM each week via email to your instructor. You are **allotted one late submission**. Failure to submit your journal reports on-time will result in you receiving a failing grade.
- This course is pass/fail.

Grading Scale:

This course is pass/fail.

Attendance Policy:

It is vitally important to your success in an internship to arrive early and always be on time. Being late to your internship twice will equal one unexcused absence, and three unexcused absences will automatically be grounds for failure in the course.

Email Correspondence:

Any emails relating to this course must be sent from your SFASU email account, and the subject line must read MUST 4399. If you would like to discuss sensitive matters, such as grades, through email, you must ensure that I have a signed letter authorizing me to send information through this potentially unsecure medium. As with any written document, please proofread your email before you send it to me. Strive to write professionally and concisely, including only relevant information.

Course Evaluations:

You are encouraged to evaluate this course electronically. It is important for me to have feedback in order to know what you find helpful and make further improvements to the course. Thank you very much in advance.

Academic Integrity (A-9.1):

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty**

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including
citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

**Withheld Grades Semester Grades Policy (A-54):**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities:**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/