Applied Lesson Syllabus: MUAP 1219, 3219, 1329, 3329
Fall 2020
Dr. Charles Gavin
Office hours 8-9 Monday-Friday or by scheduled appointment

THIS CAN CHANGE DUE TO ANY UNFORESEEN CIRCUMSTANCES
SUCH AS LOCKDOWN OR ALL VIRTUAL MODALITY

Attendance

You are expected to attend every scheduled lesson. Please arrive physically and mentally prepared to play. Lessons missed due to excused illness and school-approved travel will be rescheduled. Repeated unexcused absences and/or poorly prepared lessons will likely result in you being removed as music major. Should you encounter any problems that would lead to missing a scheduled lesson, please contact us in advance!

Grading procedures

Grading of the applied lesson is highly subjective by nature. A majority of the weight of the semester grade will be based on lesson preparation and musical growth. Your progress will be judged on the basis of growth, improvement in basic musical skills, completion of assigned materials and work on daily drills as assigned. You are also expected to actively participate in studio class. This is a “lab” for the applied lesson. You will perform several times in studio class during the semester.

Preparation and performance on the studio recital will be graded
Primary factors upon which you will be graded are: lesson preparation; attitude; musical improvement; studio participation and material completed.

Minimum daily individual practice time should equal the number of credit hours you receive for the applied lesson. Performance majors are expected to practice at least three hours per day.

Assigned percentages:
90%: Weekly lesson grade using the following scale

A: 90-100% of assigned materials completed
B: 80-89% of assigned materials completed
C: 70-79% of assigned materials completed
D: 60-69% of assigned material completed
F: 50% or less of assigned material completed

10% studio recital preparation and performance.

Recital Attendance

There will be NO recital required this semester

Course Objectives/Learning outcomes
• Applied lessons will be structured to introduce you to the study materials and solo literature for the horn. Emphasis will be on teaching the fundamentals of horn performance and pedagogy.
• You will cover the following fundamentals:
• Scale study: The student will perform scales as assigned by memory.
• Flexibility studies: The student will demonstrate flexible performance on the horn.
• Accuracy studies: The student will demonstrate the ability to perform within reasonable expectations of pitch accuracy.
• Range development: The student will demonstrate reasonable progress in performing through a three-octave range.
• Technical etudes: The student will demonstrate technical proficiency by completing assigned technical studies.
• Legato studies
• Musical preparation of literature
• Musical interpretation
• Rhythmic fundamentals: The student will perform with absolute rhythmic accuracy in all studies and solos.

Juries
Juries are generally conducted on the last two days of dead week and first two days of finals week. You will play for the brass faculty and receive commentary from each. Jury requirements will consist of a solo and a composition, which you will prepare without my assistance. Take the jury seriously. While there is no percentage of your final grade assigned to the jury, you cannot receive more than one letter grade higher or lower than your composite jury grade.

*Juries MAY have a different format this semester. You will be informed in due time.

Lesson Expectations
Be on time, be warmed-up and ready to work. In order for the lesson to be successful, it is your responsibility to be prepared. Accordingly, excuses such as these will not be tolerated:

• I did not have time to practice. (MAKE TIME…THIS IS A CLASS!!)
• I was involved with social/service organizations.
• I played too much in marching band.
• I had to work. (SO DO I!)
• I left my music at home.

This attitude is insulting to any teacher! At any time you have not prepared assigned material, you will be invited to a practice room and be given an F for that lesson. There will be lessons where we do not get to all the assigned material; it is still your responsibility of prepare ALL assignments.

DO NOT RESCHEDULE LESSON (unless you are sick)

Grading Expectations:
A: Prepared and successfully passed all or most assigned materials and literature without major problems.
B: Somewhat prepared and passed all or most assigned materials and literature with minor problems.
C: Prepared a majority of the material and literature and passes some but not all of the assignments.
D: Prepared only some of the material and has many problem areas; does not pass the assignments.
F: Did not prepare any material or skipped a lesson.
STUDIO RECITAL PREPARATION

This semester we will likely not have studio recitals. Performances will be made during the regular studio class and everyone will be assigned an unaccompanied work.

Your requirements are as follow:
- Have your music no later than two weeks after assigned
- Meet with your accompanist at least two weeks prior to the recital
- Play with the accompanist for me at least seven days prior to the recital.
- Studio Recital Preparation and Performance Requirements
- You will purchase your assigned solo.
- You will be assigned an accompanist.
- You must contact and begin rehearsals with your accompanist one month prior to the recital date.

You are responsible for acquiring you solo and piano part. I need them by the second week of class!

You must be heard with your accompanist at least one week prior to your scheduled performance. Failure to meet this requirement will result in you not performing on the studio recital and your grade for lessons will reflect such.

Please note that preparation is a portion of the Studio Recital grade. Failure to meet any of the above requisites will result in lowering your grade.

Dates

You will be assigned a time during a regular studio class at 1:00 on Wednesday in late October early November. Plan on two rehearsals maximum with the collaborative pianist.

Required Materials:

- Metronome
- Tuner
- Assigned study and performance materials
- Three-ring binder for studio class (will be graded on hand-outs and assignments)!!
- Drone
- Download Flip-Grid
COVID 19 INFORMATION

COVID-19 MASK POLICY Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities. Students who are reported for multiple infractions of not wearing a mask and/or not observing appropriate physical distancing may be subject to disciplinary actions.


Expected time commitment

Applied Instruction-MUP 119/319: One semester hour credit; two one-hour class meetings per week. Students are expected to practice assigned materials individually that may include etudes, exercises, daily routines, ensemble music, and/or solos two hours daily, six days per week for a total of twelve hours of outside preparation each week for fifteen weeks. Students are also expected to attend or perform in required recitals, upper levels, and/or juries which is typically an additional five to ten hour time requirement during the fifteen week semester.

Applied Instruction-MUP 129/329: Three semester Hours Credit, one hour instruction per week plus one hour studio class or convocation weekly. Students are expected to practice assigned materials individually that may include etudes, exercises, daily routines, ensemble music, and/or solos four hours daily, six days per week, for a total of twenty-four hours of outside preparation each week for fifteen weeks. Students are also expected to attend or perform in required recitals, upper levels, and/or juries which is typically an additional five to ten hour time requirement during the fifteen week semester.

Communication

Your SFA e-mail address will be used for communication. Make it a habit to check my door regularly as well. Also, SFA horn studio group on Facebook will be used; check it regularly!

Academic Fraud and Cheating
There is a no-tolerance policy on this subject. Any students suspected and proven using old tests, copying on exams, copying out-of-class assignments will be dropped from the class with a failing grade. Review the University policies on this in the student handbook (bound or online edition). Beware of plagiarism! This is academic fraud and cheating!

Should you have the need for any special adaptation for the course, please see me.

Acceptable Student Behavior
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including
electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full
discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not
attend class regularly or who perform poorly on class projects/exams may be referred to the Early
Alert Program. This program provides students with recommendations for resources or other
assistance that is available to help SFA students succeed.

SFA is accredited by the Southern Association of Colleges and Schools Commission on Colleges, and we are required to comply
with SACSCOC standards. In addition, the 209 Texas Legislature passed a bill designated HB-2504 that mandates all public
institutions of higher learning in the State of Texas make available to the public certain information concerning undergraduate
academic programs. The bill mandates that class syllabi and instructor-of-record CVs be readily accessible on the institution’s
website. The documents must be posted by the 7th day after the beginning of the semester. Consult with your department for the
posting procedures and deadlines. The information below is provided by Academic Affairs as a guideline for what is required by
our standards for inclusion in your course syllabus (see: http://www.sfasu.edu/acadaffairs/118.asp and find the two syllabus
templates):

**Academic Integrity**
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in
multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties
for cheating and plagiarism.

*Definition of Academic Dishonesty*
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use
unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any
information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or
plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are
(1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a
work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or
ideas of an author into one's paper without giving the author due credit. Please read the complete policy at
http://www.sfasu.edu/policies/student_academic_dishonesty.pdf

**Withheld Grades in Course Grades Policy (5.5)**
At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned
only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work
within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F,
except as allowed through policy [i.e., Active Military
Service (6.14)]. If students register for the same course in future semesters the WH will automatically become an F and will be
counted as a repeated course for the purpose of computing the grade point average.

**COVID PROTOCOLS FOR THE HORN STUDIO**

Remember: Your actions have direct results on you, faculty, fellow students and the entire University. Become Protocol
Disciplined!

- Facemasks will be worn when entering and leaving the studio and in all non-playing portions of the applied lesson. You may use a mask with a slit cut for the mouthpiece if you wish. (Outdoor lessons will not require a mask)
• The mask will be worn at all times in the Music Building.
• You are required to have your personal bell covering for the FTF lessons. Shower caps (lined is better, neck gaiter, xl panty hose or commercial covering). This will help to control aerosol dispersement.
• Each student WILL have their own personal music stand for lessons.
• Sharing of anything should be avoided or kept to a minimum.
• Minimize talking and use a low volume voice
• Inside FTF lessons will be 25 minutes with a 30 minute break between lessons for air filtration in the studio. [There may be no indoor lessons yet.]

In order to assist with the safety of others when emptying condensation form the instrument. You will have an easily-transported, towel-lined container (Tupperware of something similar and bleaching the towel is preferred). This is to be used in all lessons, rehearsals and practice rooms.

GET IN THE HABIT OF SIMPLY POURING OUT THE SLIDES. NEVER, NEVER BLOW THROUGH THE HORN TO EMPTY IT. KEEP GOOD AIM.

DO NOT BUZZ THE MOUTHPIECE UNDER ANY CIRCUMSTANCES...EVEN OUTDOORS

Give serious consideration to get mouthpiece sanitizer

Try to disinfect your instrument weekly
Actual Lessons

At the beginning of the semester, lessons will be outside, weather permitting, for the normal 50-minute period.

In case of weather problems, lessons will be 25-minutes in the studio and 25 minute virtual. This will be scheduling nightmare (more on that coming soon)

Length and format of aerosol-producing lessons (voice, brass, woodwinds) This is from a research study.

- Aerosol-producing applied lessons will either be conducted virtually (60 minutes) or held in-person for no longer than 30 minutes either outdoors or in an approved large room. No aerosol-producing lessons will take place in faculty studios until the data supports its safety.
- In an outdoor or large room lesson, only the student may have their mask removed and only when singing or playing their instrument; teachers will remain masked during lessons. Distancing of at least 12 feet should be maintained.
- If a piano accompanist is needed, faculty and students are encouraged to utilize one of our four Disklavier pianos or use pre-recorded tracks.
- Faculty/students are responsible for cleaning keyboards, music stands, chairs and other touched surfaces before and after lessons.

I cannot provide you will pdfs of music this year. PLEASE purchase all assigned methods and solos.