Instructor: Ms. Rhanda McGee
Department: English and Creative Writing
Office: LAN 257
Contact: E-mail: mcgeer@sfasu.edu or through D2L
Phone: 468-2187 (only during posted office hours)
Office Hours: MWF 11:00 – 12:00
MW 2:00 – 3:00
(through Zoom, Email, Phone, or F2F)
*For a F2F meeting, you will need to schedule a time in advance and (per university’s policy) wear a mask.

Class time: 10:00 – 10:50

COVID-19 MASK POLICY
Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities.

Course Description:
Continued study and application of the writing process and the skills of writing with a focus on the forms of argumentative writing and on research methods, such as gathering, evaluating, summarizing, synthesizing and citing source information. English 1302 requires students to write a minimum of four formal essays in a range of forms,
This course will be designed and taught as a Hybrid course. According to “Flexible Ways to Learn: Fall 2020”, a hybrid course is one “that is delivered as a blend of face-to-face and online, face-to-face and livestream, or online and livestream. Classes meet at regular, scheduled intervals. The majority of class meetings will be F2F and livestream through Zoom, with occasional online meetings. Per the social distancing requirements, F292 allows only 10 students at a time to meet F2F; therefore, students will be divided into two groups who alternate between F2F and Zoom on regularly scheduled class meetings.

Written argument and rhetoric will be the central focus of the course. Rhetorical knowledge is the basis for critical thinking and reading, dynamic composing processes, and simplistic understandings of writing conventions, as they all become more effective and poignant when considered from a rhetorical point of view. Students will become proficient in learning and using the rhetorical tools necessary to become more powerful communicators, who are attuned to the energy and spark of rhetoric and be able to direct it skillfully. As such, students will be encouraged to produce a range of work across genres, media, and modalities:

**Unit One:** Students will write a reflective essay that critically analyzes and reveals one’s rhetorical self.

**Unit Two:** Students will compose a comparative rhetorical analysis on a contemporary issue conveyed through text and imagery.
Unit Three: Students will explore and research a contemporary social issue in order to complete an Extended Problem Statement and a corresponding Public Awareness poster relevant to their issue.

Unit Four: The Extended Problem Statement will serve as a guiding framework as students develop and extend their initial problem statements through further in-depth research in order to compose a well-developed research paper that incorporates multiple sources.

Prerequisite:
Students must earn a grade of C or higher in English 1301 to be admitted to English 1302. Must earn a C or higher to be admitted to any English 200 level course.

ENG 132 learning outcomes are the goals that students must meet as part of the Freshman Composition core curriculum requirements, which include:

1. Locate, evaluate, and employ a variety of sources, accurately and ethically, in a multi-step, persuasive essay (Critical Thinking);
2. Appraise and utilize a variety of standardized genre, discipline, medium, and occasion situation-specific conventions (Critical Thinking);
3. Understand the role of personal responsibility in the inevitable choices involved in the composition process, in the evaluation of one’s own writing and the writing of other students, in the ethical use of ideas and information, and in the critical evaluation of all assigned texts (Personal Responsibility);
4. Recognize the collaborative and social aspects of the writing process by producing collaborative work and/or feedback for peers and selectively using peer feedback in their own work (Teamwork);
5. Demonstrate knowledge of organizational and linguistic structures—including grammar, punctuation, and spelling—through the practice in composing and revising (Communication);
6. Compose texts in response to a variety of situations and contexts calling for purposeful shifts in voice, tone, level of formality, design, medium, and/or structure (Communication).

**Required Texts and Materials:**


**Assumptions for English 132:**

Students entering 132 should:

- Be able to formulate a thesis statement.
- Understand the meaning and relationship of claim, evidence, and analysis.
- Know and apply the concepts of the rhetorical situation (speaker, audience, purpose, message, context) and the rhetorical appeals (ethos, pathos, logos).
- Understand what makes a unified and coherent paragraph and be able to write one.
- Produce mechanically sound essays with only minor grammatical, punctuation, and spelling errors.
- Understand what constitutes plagiarism
- Be proficient in MLA basics: page formatting, quotation, citation, and Works Cited
COURSE POLICIES

Communication:

The two overarching principles for the course are that adults make arrangements and that poor preparation on your part does not constitute an emergency on my part. These two principles are reflected in all the following policies:

1. As a HYBRID course, you are required to have reliable access to the Internet and D2L. If you experience any problems with D2L, you need to go to http://www.sfasu.edu/sfaonline/ and look for the link to D2L Support and Tutorials on the left-hand side. Or you can email d2l@sfasu.edu. You can also get assistance with any university technology by calling 468-1919.

2. The best way to get in touch with me is email; You may use the email system in D2L or mcgeer@sfasu.edu to contact me. When you email me, remember to be clear, concise, and specific with your questions so that I can best answer you. During the week, I will do my best to answer your email within 24 hours. If you do not receive an answer in 24 hours during the week, please re-send the email.

3. You are responsible for checking D2L every course day. D2L is the only way I have of contacting you or making important course announcements.
4. Any work you turn in throughout the course must follow all posted and/or discussed guidelines for the assignment, which will be posted on D2L.

5. You are expected to keep track of your own grades, which will be posted on D2L. If you have a question about a grade on a particular assignment, please first read my comments on the assignment before contacting me with specific questions.

6. You must submit your work **before** the posted deadlines. All deadlines listed are in CST and follow the D2L clock. The D2L clock may not be the same as your personal clock, so you need to take that into account when completing and submitting work.

   Furthermore, computers can be slow in the uploading process; you should begin uploading work that is due at least an hour before the posted deadline.

7. All uploaded assignments (i.e., assignments that require a document submission) must be submitted as Microsoft Word documents (the file extension needs to be .doc or .docx). Only Microsoft Word documents will be graded.

8. All work for this course must be your own work and must be unique to this course; you may not reuse or recycle any past work you’ve done for any course. Reusing your old work is a form of plagiarism, called auto-plagiarism, and will be treated as any other case of plagiarism.

9. As in any relationship, the student/professor relationship is strengthened by strong communication. If I send something out, pay attention to it. If you have a question/concern/ emergency, communicate that to me immediately via D2L email.

10. Office hours will be conducted through Zoom, office phone, email, or F2F during my posted office hours. Please schedule a specific time in advance on the days office hours are held if you want to have a personal chat. I am available to chat outside those hours but you will need to schedule a time with me in advance.
Course Assignments:
Throughout the course, you will complete four formal essays worth varying amounts of points and with different guidelines. I will provide you with the guidelines for each essay; these requirements are non-negotiable. All essays must be typed, MLA formatted, and include all required components for them to be graded. You will have a rubric for each essay to understand what you are being graded on.

- Assignments, essays, and any other work that is given a due date should be turned in on time. If there is an emergency or situation that will prevent you from turning your work in on time, you need to contact me. I will decide if there should be an extension, though if accepted late, there will be a grade penalty.
- Failing to meet the minimum page count for any draft may result in a ZERO for that assignment. If the assignment is 3-4 pages long, the paper must be at least 3 full pages, formatted correctly.
- Unless you and I have come to an agreement, assume the following: I do not accept late work. I do not accept emailed work. I expect the work I have asked you to do to be done when I have asked for it to be done, and turned in at the time I ask you to turn it in. Straying from these assumptions will result in negative consequences.

Essay Requirements:
- ALL essays must:
  - Meet the guidelines given on the prompt.
  - Meet minimum page length
  - Be in essay format
  - Be typed, double-spaced in MLA format using 12 pt. Times New Roman
  - Have appropriate headings and 1" margins
  - Have an original title. DO NOT use the title of another work as your title
• If the assignment requires quotes or sources, use appropriate attribution.
• Be submitted electronically through Turnitin.

• I will fail papers for the following:
  • Does not meet page length. If the assignment requires a minimum of 3 pages, the paper needs to be three full pages with correct formatting.
  • Does not follow proper format or does not follow prompt guidelines.
  • Has an abundance of spelling/grammar errors
  • Is plagiarized
  • Is not submitted online through D2L. Emailing me your paper does not constitute an online submission.

This course will be graded on a point scale. There will be a total of 1000 points possible. The assignments and grades for this course will be as follows:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
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<tbody>
<tr>
<td>Uncovering Rhetorical Self (2-3 pages)</td>
<td>100 points</td>
</tr>
<tr>
<td>Comparative Rhetorical Analysis (3-4 pages)</td>
<td>100 points</td>
</tr>
<tr>
<td>Extended Problem Statement (3-4 pages)</td>
<td>100 points</td>
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<tr>
<td>Public Awareness Poster</td>
<td>100 points</td>
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<tr>
<td>Argument Research Paper (8-10 pages)</td>
<td>150 points</td>
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<tr>
<td>Multimodal Final Exam</td>
<td>100 points</td>
</tr>
<tr>
<td>Peer Review Writers’ Workshops</td>
<td>100 points (25 points per peer review)</td>
</tr>
<tr>
<td>Discussion Posts (25)</td>
<td>200 points (8 points per discussion)</td>
</tr>
</tbody>
</table>
Final Grade
1000-900   A
899-800    B
799-700    C
699-600    D
599-0      F

I define letter grades as follows: A- 900-1000: Earning an A indicates that you mastered all the necessary concepts for the course. B- 800-899: Earning a B indicates that you did well with all the necessary concepts and mastered some of them. C- 700-799: Earning a C indicates that you did well with some of the concepts and not as well with other concepts. In other words, a C is the average grade. D- 600-699: Earning a D indicates that you did not do well with a majority of the concepts. F- 0-599: Earning an F indicates that you did not do the required work or meet the minimum requirements.

- Final grades are final. I do not offer extra credit, and I do not bump up grades at the end of a course. Grades do not reflect my personal feelings about students, so I do not change grades just because I like a student or feel badly about a student’s situation. Instead, grades solely reflect students’ mastery of the concepts introduced in class. Mastery and hard work do not necessarily mean the same thing; I appreciate and expect hard work, but you should not attempt to get a higher grade by outlining all the struggles you’ve had during the course and how you’ve overcome them.

Revisions
If you fail a paper, do not lose hope, or think it is personal. You are here to learn, and often we learn best through our failures. Any comments I make are meant to help you. You will be allowed to revise one paper – unless you didn’t turn one in – and as a requirement for a revision, you must meet with me or contact me through email to discuss your paper.
You will be allowed one revision this semester from either the first or second paper. Revisions offer you a chance to recover from a possibly grade damaging paper.

**Revisions will only be allowed for papers that receive a C or below.** For your revision to count it must do several things:

- Make corrections beyond just those marked on the original paper. What this means is you sat down, read my comments, looked at what was marked, reread your paper, and understood what the errors were and how to fix them. Any paper that just “fixes” the areas I marked will not be given full credit for a rewrite.

- Because this is a revision, there should not be an abundance of grammar, spelling, or formatting errors. Any revisions that still contain these types of errors will not improve your grade, but will burn your revision opportunity. Make the revision worth your time and mine.

- You will need to email me within 24 hours of receiving the original graded paper to inform me of your plans to revise, as well as confer with me on ways to improve your paper. This is not optional. Any student who does not email and confer with me, yet submits a revision, will not be graded.

- The revision must be submitted online through D2L. There will be a separate dropbox for revisions. Again, if it is not turned in online by the time the revision is due, I will not accept it.

**Academic Integrity:**

Documented proof of cheating or plagiarism will result in a failing grade (of zero) on the assignment, AND possibly a failing grade in the course. You will not be permitted to rewrite the assignment; you will not be given a second chance.

According to university and departmental policy, I must report the cheating to the dean of your college. In part, the following is taken from the University Policy and Procedures Manual (online), Section A-9.1 of Academic Affairs:

> Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) Using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of
any information, including citations, on an assigned exercise; and/or (3) helping or attempting help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work when, in fact, it is partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one’s paper without giving the author due credit.

Please read the complete policy at:  
http://www.sfasu.edu/policies/academic_integrity.asp

Do not be tempted to go to Wikipedia, Yahoo Answers, or one of the many free essay sites on the Internet. Do not be tempted to have other people “help” you write your papers. As students in this course, you will provide me a considerable amount of in-class writing, and I will get to know your writing style and voice. Departures from your normal style send up red flags. Do your own work. I will catch you, and you will fail the paper and very well the class. You are only hurting yourself. If you have difficulty engaging with a reading or understanding a paper assignment, please contact me. I am always happy to help.

Discussions and Participation:

An important part of the education process is learning to discuss material with your peers. I don’t believe in a “right” answer, and more often than not, you will see something in a manner I have not considered before. It is important that you share your ideas with the class. If you are a quiet student, that is fine, but how do you know your
ideas or questions are not similar to another student’s in the class who is afraid to ask? If you don’t understand something or are unsure of something, ask. Participation will be graded in class and through your D2L Discussion board assignment posts.

- **Criteria on which I grade participation in class:**
  - Ability to discuss material covered in class and readings
  - Ability to ask intelligent, thoughtful questions. If you don’t understand something, by all means ask. You probably are not the only one who doesn’t understand.
  - Reading the material. If you haven’t read, your quiz and/or writing assignments will reflect it, and your participation grade will go down.
  - Showing respect for your classmates, yourself, and me. Do not engage in side conversations. Listen actively. You don’t have to agree or even like what we read or are discussing, but you will need to act as an adult and treat your peers well.

- **Criteria on which I grade D2L Discussions:**
  - You are required to participate in weekly discussions on D2L. The Discussion area is our other “classroom” where we talk about the chapter readings and assignments. In your discussions, you are required to articulate detailed responses. Each discussion will include multiple questions and will contain other instructions, such as requirements for including quotes, meeting a particular length of paragraphs, and sometimes including visual images.
  - The writing style for the discussions is less formal, more conversational, than an essay, but discussion posts should be written
in complete sentences without spelling errors. Strive for clarity, detail, and insightfulness. Note that you can edit a discussion post even after you have posted it.

- For each discussion, you will start your own thread in which you compose and post a response directly to the discussion topic. If the discussion topic contains multiple questions, you should number your answers within your post. In addition to your own post, you are often required to write at least one reply to a post from one of your peers. Both your threads and your replies should demonstrate that you have read the text closely and thoughtfully.

**Course Citizenship:**

- **Acceptable Student Behavior:**
  
  - Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic, or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance available to help SFA students succeed.
**Withheld Grades Policy (A-54):**


At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**INCLUSIVE LEARNING:**

Your success in this class is important to me. We will all need accommodations because we all learn differently. If there are aspects of this course that prevent you from learning or exclude you, please let me know as soon as possible. Together we’ll develop strategies to meet both your needs and the requirements of the course. I encourage you to visit the Office of Disability Services (ODS) to determine how you could improve your learning as well. **If you need official accommodations, you have a right to have these met.** ODS is available at Human Services Building, Room 325, 468-3004/468-1004 (TDD) or http:www.sfasu.edu/disabilityservices/.

Once verified, ODS will notify your instructors and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations, and no accommodations can be made except through ODS.

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5 Daily Reminders

1. I am amazing.
2. I can do anything.
3. Positivity is a choice.
4. I celebrate my individuality.
5. I am prepared to succeed.