Stephen F. Austin State University  
Human Services and Educational Leadership

EDLE 5365/MEd-Leadership with Principal Concentration  
Public School Law  
Fall 2020

Instructor: Barbara Qualls, Ph.D.  
Office: Human Services 313B  
Office Phone: 936-468-1592  
(voice message linked to email notification)

Course Time & Location: On Line  
Office Hours: T/Th 9:30-12:00  
Credits: 3

Other Contact Information: 972-351-7078 mobile/text  
Email: quallsba@d2l.sfasu.edu or quallsba@sfasu.edu

There will be an Open House Zoom session most Sunday evenings at 6:00 pm.

The James I. Perkins College of Education Diversity Statement is found at the following link:  
http://coe.sfasu.edu/about-us

EDLE 5365 – Public School Law (3 credits; fully online) spans 15 weeks. Summer sessions contain the same assignments and expectations for time, although the number of weeks is considerably less. The course contains extensive written content that includes the same information students in a similar face-to-face lecture course receive, requiring students to engage the online modules for at least three hours per week. Primary source readings are woven into the content to support key concepts or provide perspective on historical events. In addition, students are required to read at least one monograph-length work during the semester, complete discussions and other activities over the course content, and complete multiple writing assignments that evaluate their ability to think globally, interpret primary sources, and consider multiple sides of legal issues. For every hour a student spends engaging with the content, he/she spends at least two hours completing associated activities and assessments.

I. Course Description:

EDLE 5365- Public School Law: This course is designed to develop a knowledge base in the origin and types of law that operate within the public schools. Special emphasis is placed upon the application and impact of the law as it relates to the public school in Texas. For this course, the Practicum Activities must be submitted into Livetext/Watermark.

II. Intended Learning Outcomes/Goals/Objectives:

Program Learning Outcomes:

1. The student will apply skills, content knowledge, and knowledge of necessary dispositions regarding the role of an effective school leader.
2. The student will demonstrate an understanding of basic principles and foundations of school leadership.
3. The student will demonstrate instructional leadership skills in working with faculty on issues of instruction, curriculum, culture, and professional development.
4. The student will demonstrate and apply leadership skills through school-level practicum experiences.
5. The student will demonstrate building level leadership skills in supporting P-12 student learning within a school.
6. The student will exhibit school leadership skills in organizational management and community relations developing effective school-based management and resource systems and school-community partnerships.

**Student Learning Outcomes:**

1. Students will be able to describe the foundations for the legal system for schools. (PLO 2, 3, 4)
2. Students will be able to describe policies and practices related to instructional programs, (PLO 2, 3, 4, 5)
3. Students will be able to describe student rights and discipline guidelines. (PLO 1, 2, 3, 4, 5)
4. Students will be able to describe teacher rights and legal freedoms. (PLO 2, 3, 4, 5)
5. Students will be able to address contractual and personnel issues. (PLO 1, 2, 3)
6. Students will be able to address religious issues as related to the school setting. (PLO 1, 2, 3)
7. Students will be able to address legal issues as they pertain to school and student safety. (PLO 1, 2, 3)

The CF and VMGV describe a shared vision and purpose for the SFASU College of Education. It provides coherence for our curriculum, clinical experiences, and assessments. It is linked to the University vision and values, and describes how those values translate into knowledge, skills, and dispositions in the College of Education. It is this philosophy and vision that helps to distinguish our graduates from those of other institutions.

**Course Rationale:**

Educational leaders must form policy and make decisions. The organization and operation of public education in the United States requires that leaders know the legal powers and limitations relative to administrative positions and responsibilities.

**Program Learning Outcomes**

1. The student will apply skills, content knowledge, and knowledge of necessary dispositions regarding the role of an effective school leader.
2. The student will demonstrate an understanding of basic principles and foundations of school leadership.
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**Student Learning Outcomes**

1. Students will be able to identify and influence the factors and practices that contribute to positive school culture.
2. Students will be able to describe the duties of a principal, including budgeting, scheduling, and instructional leadership.
3. Students will be able to effect change in schools by understanding the stakeholders in the schools and the outside forces that influence schools.
4. Students will be able to articulate their own positions and priorities, including an analysis of strengths and areas of improvement, as future leaders.

**ELCC Standards that guide this course and all courses taught include:** Please note NELP Standards listed in Content section.

**Standard 1.0:** A building-level education leader applies knowledge that promotes the success of every student by collaboratively facilitating the development, articulation, implementation, and stewardship of a shared school vision of learning through the collection and use of data to identify school goals, assess organizational effectiveness, and implement school plans to achieve school goals; promotion of continual and sustainable school improvement; and evaluation of school progress and revision of school plans supported by school-based stakeholders.

**Standard 2.0:** A building-level education leader applies knowledge that promotes the success of every student by sustaining a school culture and instructional program conducive to student learning through collaboration, trust, and a personalized learning environment with high expectations for students; creating and evaluating a comprehensive, rigorous and coherent curricular and instructional school program; developing and supervising the instructional and leadership capacity of school staff; and promoting the most effective and appropriate technologies to support teaching and learning within a school environment.

**Standard 3.0:** A building-level education leader applies knowledge that promotes the success of every student by ensuring the management of the school organization, operation, and resources through monitoring and evaluating the school management and operational systems; efficiently using human, fiscal, and technological resources in a school environment; promoting and protecting the welfare and safety of school students and staff; developing school capacity for distributed leadership; and ensuring that teacher and organizational time is focused to support high-quality instruction and student learning.

**Standard 4.0:** A building-level education leader applies knowledge that promotes the success of every student by collaborating with faculty and community members, responding to diverse community interests and needs, and mobilizing community resources on behalf of the school by collecting and analyzing information pertinent
to improvement of the school’s educational environment; promoting an understanding, appreciation, and use of the diverse cultural, social, and intellectual resources within the school community; building and sustaining positive school relationships with families and caregivers; and cultivating productive school relationships with community partners.

Standard 5.0: A building-level education leader applies knowledge that promotes the success of every student by acting with integrity, fairness, and in an ethical manner to ensure a school system of accountability for every student’s academic and social success by modeling school principles of self-awareness, reflective practice, transparency, and ethical behavior as related to their roles within the school; safeguarding the values of democracy, equity, and diversity within the school; evaluating the potential moral and legal consequences of decision making in the school; and promoting social justice within the school to ensure that individual student needs inform all aspects of schooling.

Standard 6.0: A building-level education leader applies knowledge that promotes the success of every student by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context through advocating for school students, families, and caregivers; acting to influence local, district, state, and national decisions affecting student learning in a school environment; and anticipating and assessing emerging trends and initiatives in order to adapt school-based leadership strategies.

Standard 7.0: A building-level education leader applies knowledge that promotes the success of every student through a substantial and sustained educational leadership internship experience that has school-based field experiences and clinical internship practice within a school setting and is monitored by a qualified, on-site mentor.

Texas Principal Standards: Texas Education Code, §21.3541

(1) Standard 1--Instructional Leadership. The principal is responsible for ensuring every student receives high-quality instruction.

(2) Standard 2--Human Capital. The principal is responsible for ensuring there are high-quality teachers and staff in every classroom and throughout the school.

(3) Standard 3--Executive Leadership. The principal is responsible for modeling a consistent focus on and commitment to improving student learning.

(4) Standard 4--School Culture. The principal is responsible for establishing and implementing a shared vision and culture of high expectations for all staff and students.

(5) Standard 5--Strategic Operations. The principal is responsible for implementing systems that align with the school's vision and improve the quality of instruction.

III. Evaluation and Assessments (Grading):
This course is graded on a 200-point scale.

A = 180-200
B = 160-179
C = 140-159
D = 120-139
F = 138 and below

**Important notes about grades:**

**All** major assignments (worth 10 points or more) must be completed in order to receive an A in the course.

Assignments not completed by the due date may only receive up to 80% of the total grade. For example, if you would have otherwise made a 100 on a late assignment, then you will receive an 80. Had you made a 90, then you will receive a 72. Re-submissions are accepted for any paper that earns less than 80%, unless the paper is also late.

Failure to complete the required Practicum hours and record them in Livetext/Watermark and have them approved by the mentor will result in a final grade of “F.”

**IV. Required Reading and textbooks**


**V. Livetext/Watermark Account**

This course collects assessments for Perkins College of Education students using the Livetext/Watermark data management system. Students who do not have an existing Livetext/Watermark account will receive an access code and registration instructions via your SFA email within the first week of class. You must register your Livetext/Watermark account. If you forward your SFA e-mail to another account and do not receive an e-mail concerning Livetext/Watermark registration, check your junk/spam folders for these e-mails. For questions, call ext. 1267 or e-mail [SFALiveText@sfasu.edu](mailto:SFALiveText@sfasu.edu).
Required program assignments that are connected to courses across your major/minor must be submitted through Livetext/Watermark. Failure to submit required assignments into the Livetext/Watermark system will result in a penalty assessed to the assignment grade.

VI. Tentative Course Outline/Calendar:

EDLE 5365 – Public School Law (3 credits; fully online) spans 8 weeks. Summer sessions contain the same assignments and expectations for time, although the number of weeks is considerably less. The course contains extensive written content that includes the same information students in a similar face-to-face lecture course receive, requiring students to engage the online modules for at least three hours per week. Primary source readings are woven into the content to support key concepts or provide perspective on historical events. In addition, students are required to read at least one monograph-length work during the semester, complete discussions and other activities over the course content, and complete multiple writing assignments that evaluate their ability to think globally, interpret primary sources, and consider multiple sides of legal issues. For every hour a student spends engaging with the content, he/she spends at least two hours completing associated activities and assessments.

All major assignments must be completed in order to receive an A in the course. All assignments not completed by the due date will only receive up to 80% of the total grade. Working ahead is encouraged. Not meeting due dates is discouraged! Principals learn to manage time and responsibility. Consider printing this page and using it as a checklist to guide your work.

The last part of the course, though, is application based. To do well on the latter assignments, you will be expected to apply material you’ve already covered, look up appropriate answers in the many online resources available (TASB, TASA, TEA, TASSP, your own district’s policy-on-line) and then apply it to the assignment tasks.

The very first assignment is a quiz to encourage you to read and reflect on course requirements, navigational tools for the course, and generally become more comfortable with D2L and the whole online environment. It also will help you become more cognizant of the practicum requirements for this and future courses. You should also be working on the Brief of a Landmark Case. This is a very important introduction to the power of litigation and the judiciary.

The two assessments labeled Pillar Assessments are specifically designed to give you an opportunity to conduct work in the format that will be expected for the Texas Principal as Instructional Leader EC-12 certification exam and the Performance Assessment for School Leaders.

In addition, you must participate in two Discussion activities with other class members and use the second text on documentation for successful completion of later assignments. I advise that you look ahead and plan accordingly, especially in terms of completing practicum hours. The completion/posting of the practicum log is an essential part of the course.
# Timeline for Fall 2020 – Term 1 and Term 2

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Assignment/Task</th>
<th>Where is it?</th>
<th>Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASAP-Week 1</td>
<td>Who and Where Are All of You?</td>
<td>Discussion</td>
<td>***</td>
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<tr>
<td>ASAP-Week 1</td>
<td>Course construction quiz</td>
<td>Quiz</td>
<td>15</td>
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<tr>
<td>Week 2</td>
<td>Brief of Landmark Case – Foundations of Texas School Law</td>
<td>Dropbox</td>
<td>15</td>
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<tr>
<td>See News Post</td>
<td>Zoom session for Pillar #5 – 7:00 PM—Will be recorded and posted</td>
<td>Zoom</td>
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<tr>
<td>Week 2</td>
<td>Special Education</td>
<td>Dropbox</td>
<td>15</td>
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<td></td>
<td><strong>Practicum:</strong> Special Education services &amp; the law—1 hour for spreadsheet log</td>
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<tr>
<td>Week 3</td>
<td>Pillar Assessment #5-Hiring, Selection and Retention</td>
<td>Dropbox</td>
<td>10</td>
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<td>Week 4</td>
<td>Contractual Agreements</td>
<td>Dropbox</td>
<td>15</td>
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<td></td>
<td><strong>Reminder—Practicum:</strong> Review different kinds of contracts</td>
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<tr>
<td>Week 4</td>
<td>Scenario #3 – The Personnel Problems PLUS Personnel Leave</td>
<td>Dropbox</td>
<td>15</td>
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<td></td>
<td><strong>Reminder—Practicum:</strong> Solving personnel problems</td>
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<td><strong>Reminder—Practicum:</strong> Personnel Leave</td>
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<tr>
<td>Week 5</td>
<td>Religion in Schools</td>
<td>Dropbox</td>
<td>15</td>
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<td></td>
<td><strong>Practicum:</strong> Religion in school – what is legal?</td>
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<td>Week 5</td>
<td>Student Rights and Discipline</td>
<td>Dropbox</td>
<td>15</td>
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<td></td>
<td><strong>Practicum:</strong> Student rights – how open is the door?</td>
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### See News Post
Zoom session for Pillar #4-7:00 PM — Will be recorded and posted

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<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Platform</th>
<th>Points</th>
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<tbody>
<tr>
<td>Week 6</td>
<td>Other Important Law Issues</td>
<td>Dropbox</td>
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</tr>
<tr>
<td>Week 6</td>
<td>Discussion – Facebook posting and Discussion— Dance and Basketball</td>
<td>Discussions</td>
<td>5 each</td>
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<tr>
<td>Week 6</td>
<td>Documentation – Dance &amp; Basketball: Last Chance Memorandum</td>
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<td>Week 7</td>
<td>Pillar Assessment #4-Diversity and Equity</td>
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<td>Week 7</td>
<td>Teachers, Privacy and Rights</td>
<td>Dropbox</td>
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<td>Week 8</td>
<td>Scenario #1 – The Phone</td>
<td>Dropbox</td>
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<tr>
<td>Week 8</td>
<td>Scenario #2 – The Grieving Parent</td>
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<tr>
<td>Week 8</td>
<td>Practicum Hours posted in Dropbox and in Livetext/Watermark</td>
<td>Dropbox/Livetext/Watermark</td>
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<tr>
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<td>Total Possible Points</td>
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<td>200</td>
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### VII. Course Evaluations:

Near the conclusion of each semester, students in the College of Education electronically evaluate courses taken within the COE. Evaluation data is used for a variety of important purposes including: 1) Course and program improvement, planning, and accreditation; 2) Instruction evaluation purposes; and 3) Making decisions on faculty tenure, promotion, pay, and retention. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the COE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

The course evaluation process is completed electronically through MySFA. Although the professor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available for viewing until after final grades are posted.

### VIII. Student Ethics and Other Policy Information:

**Students with Disabilities:** Policy 6.1 and 6.6 To obtain disability related accommodations and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, Room 325, (936) 468-3004/ (936) 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify
the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Academic Integrity: Policy 4.1

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment; and/or;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source; and/or,
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

Penalties for Academic Dishonesty

Penalties may include, but are not limited to reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university

Student Appeals

A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

Attendance:

This course requires students' active participation. Class participation is expected to be regular and interactive. Please make sure that you log on at least once every three days. Failure to attend and participate may impact course grades, financial assistance and enrollment status.

Withheld Grades: Policy 5.5

At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military
Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Student Code of Conduct: Policy 10.4**

Disruptive Behavior--Interference or disruption of students, faculty, administration, staff, the educational mission, or routine operations of the university is prohibited. Such activity includes, but is not limited to, behavior in a classroom or instructional program that interferes with the instructor or presenter’s ability to conduct the class or program, or the ability of others to profit from the class or program. To remain in the vicinity of activity that is disrupting normal university functions when requested to leave by a university official is prohibited. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program at SFA. Information regarding the iCare program is found at https://www.sfasu.edu/judicial/earlyalert.asp or call the office at 936-468-2703.

Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities. Students who are reported for multiple infractions of not wearing a mask and/or not observing appropriate physical distancing may be subject to disciplinary actions.


**Additional Information Specific to Educator Preparation**

**Code of Ethics for the Texas Educator:**

The Texas educator shall comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom. The Texas educator, in maintaining the dignity of the profession, shall respect and obey the law, demonstrate personal integrity, and exemplify honesty and good moral character. The Texas educator, in exemplifying ethical relations with colleagues, shall extend just and equitable treatment to all members of the profession. The Texas educator, in accepting a position of public trust, shall measure success by the progress of each student toward realization of his or her potential as an effective citizen. The Texas educator, in fulfilling responsibilities in the community, shall cooperate with parents and others to improve the public schools of the community. This chapter shall apply to educators and candidates for certification.


To complete Certification/Licensing Requirements in Texas related to public education and other professional settings, you will be required to:
1. Candidates must undergo a criminal history background check prior to clinical teaching and prior to employment as an educator. The public school campuses are responsible for completing the criminal background check. A person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

A Preliminary Criminal History Evaluation is a non-mandatory, non-binding evaluation of an individual's self-reported criminal history. In addition, the agency obtains your name-based Texas criminal history information. The service is provided to the requestor for a non-refundable fee. The requestor will receive an evaluation letter by email from agency staff advising of potential ineligibility for educator certification. You are eligible to request a Preliminary Criminal History Evaluation if:

- You enrolled or planning to enroll in an educator preparation program or
- You are planning to take a certification exam for initial educator certification, and
- You have reason to believe that you may be ineligible for educator certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

You are not eligible for a preliminary evaluation of your criminal history if you do not have a conviction or deferred adjudication for a felony or misdemeanor offense.

In addition, you must complete the fingerprinting process when you apply for certification. Participation in the evaluation does not preclude you from submitting to a national criminal history review at the time you apply for your educator certification. Your criminal history will be reviewed and you may be subject to an investigation based on that criminal history, including any information you failed to submit for evaluation. Additional information can be found at [https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/](https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/).

2. Provide one of the following primary ID documents: passport, driver’s license, state or Providence ID cards, a national ID card, or a military ID card to take the TExES exams (additional information available at [http://www.tx.nesinc.com/PageView.aspx?f=GEN_Tests.html](http://www.tx.nesinc.com/PageView.aspx?f=GEN_Tests.html). YOU must provide legal documentation to be allowed to take these mandated examinations that are related to certification/licensing requirements in Texas. If you do not have legal documentation, you may want to reconsider your major while at SFASU.

3. Successfully complete state mandated a fingerprint background check. If you have a history of criminal activity, you may want to reconsider your major while at SFASU.

For further information, contact the Office of Assessment and Accountability at 936-468-1282 or edprep@sfasu.edu.