Course Description: Introduction to the fundamentals of modern lighting craft, including basic electricity, principles of light, instrumentation, and functions. This course does include the lab where students will practice the functionality of lighting.

Course Requirements:
Lecture (Tuesday): Periodic assignments, exams and a comprehensive final exam will be given over material covered in the lecture and demonstration portion of this class. The Lecture will be a ZOOM session each Tuesday. A zoom link will be provided through your SFASU EMAIL.

Lab (Thursday): Participation in laboratory work is required. For full credit, you must attend all of your assigned lab days. A significant portion of your lab grade will be determined by your willingness to work. For more specific information, please look at the “Lab Attendance Policy”. The class will be split (due to social distancing requirements from the University) into two “teams”. Each team will be assigned Wednesday or Friday as their assigned lab day for which they must show up to class in person.

Practice (Thursday): Projects will be assigned introducing students to the basic fundamentals of construction and drafting conventions and USITT drafting standards.

Contact Information
Students may ask questions by email or telephone. Appointments can be made outside of office hours pending availability. It is preferred that email be used for questions outside of class time. Do not expect that I will answer instantaneously, but know that all emails and phone messages should be answered within 24 business hours. I will only use your SFA email to contact you.

Please Note: I will not communicate with students over social media about class or assignment concerns. I will not discuss grades over email. To discuss any concerns, please make an appointment with me.

COVID-19 MASK/SOCIAL DISTANCING POLICY
Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities. Students who are reported for multiple infractions of not wearing a mask and/or not observing appropriate physical distancing may be subject to disciplinary actions.
SCHOOL ATTENDANCE POLICY (School of Theatre):
A career in the fine arts demands dedication and discipline; preparation for this career requires conscientious development of effective work habits. To this end, regular and punctual attendance is expected for all classes, laboratories and other activities for which a student is registered or assigned.

I. It is University policy to excuse students from class attendance for certain reasons related to health, family emergencies, student working the University Series, and other situations of similar importance. Excused absences from theatre classes will only be granted upon presentation of written documentation from the teacher, sponsor or physician involved upon the first day of the student’s return. In the case of absences caused by university- sponsored events, inclusion in the university's public listing of such absences will constitute an official excuse. It is the student's responsibility to inform the instructor that he/she has scheduled the planned official absence.

II. A total of seven excused and/or unexcused absences in Tuesday - Thursday classes or 10 excused and/or unexcused absences in Monday - Wednesday - Friday classes will result in the student receiving a failing grade. Excessive unexcused absences will affect a student’s grade.

III. The student will be allowed a maximum of two unexcused absences in Tuesday - Thursday classes or three unexcused absences in Monday - Wednesday - Friday classes.

IV. In the case of missed classes, the student will be held responsible for the successful completion of assigned work and/or projects. University Attendance Policy (excerpt):
“…students are responsible for notifying their instructors in advance, when possible, for excusable absences… Students with acceptable excuses may be permitted to make up work for a maximum of three weeks’ worth of absences during a semester… depending on the nature of the missed work. Make up work must be completed as soon as possible after returning from an absence in accordance with the course syllabus.

Class Attendance and Tardy Policy:
It is expected that you will attend all classes. As a theatre professional, failure to attend any work calls or events will result in the loss of work if not dismissal. To reinforce the importance of your prompt attendance to any and all work calls, this class is to be treated in the same manner as a job. In accordance with department and university policies, you will be allowed a total of three (3) excused or unexcused absences. No documentation is required to explain your failure to attend. To reinforce the importance of prompt attendance, the accumulation of three (3) tardy arrivals of less than five (5) minutes will be counted as an absence. Additionally, be aware that any tardy arrival of more than five (5) minutes will be treated as an absence. Be aware that every absence in excess of three (3) will result in your final grade being reduced by half a letter grade per absence and that a total of ten (10) absences will automatically result in a failing grade. For additional information on absences, see the above policy.
Lab Attendance Policy:
It is expected that you will attend all shop calls and lab hours promptly, ready to work. All policies mentioned in the “Policy on Absences and Tardies” and “Cell Phone and Device Policy” apply to your lab hours. Additionally, failure to arrive properly dressed for work with all tools, materials, and supplies required will result in being sent home from the lab and an absence being recorded. Proper attire for lab attendance includes the following: clothes you will not mind being dirty/painty; closed-toe shoes (athletic shoes or work boots); minimal, if any, jewelry; hair pulled back and/or covered; and use of any all PPE appropriate to your project. Lab hours will primarily be scheduled on Thursdays. Consult the syllabus regularly to ensure you attend class at the correct location.

Program Learning Outcomes (PLO’s) Supported in this Course:
1. The student will demonstrate an understanding of the component areas of theatrical creation, process, production, performance, and study, and their interrelationships. (A4)
2. The student will demonstrate intermediate to advanced competence in one or more theatre specialization(s). (A5)
3. The student will demonstrate an understanding of the component areas of theatrical creation, process, production, performance, and study, and their interrelationships. (E4)
4. The student will demonstrate an understanding of the component areas of theatrical creation, process, production, performance, and study, and their interrelationships. (F3)
5. The student will be able to complete and document a major project as a stage manager, as a designer or technician, or as an actor or director, demonstrating advanced competence in the student’s specialty. (F4)
6. The student will be able to present an effective presentation appropriate to the student’s specialization. (F6)

Student Learning Outcomes (SLO’s) for this course (supported PLO’s):
Students who successfully complete this course will be able to:
1. Students will exhibit knowledge of basic theatrical lighting equipment operation and safety. (PLO A5, F4).
2. Students will be able to express the role of lighting and the properties of light verbally and graphically with schematics and plots. (PLO: A4, A5, E4, F3, F4).
3. Students will demonstrate a clear understanding of theatrical lighting jobs such as the lighting designer, master electrician, board operator, and crew. (PLO: A5, F4).
4. Students will exercise hands on operation of lighting equipment. (PLO: A5, F4, F5)
5. The student will execute a final project which will demonstrate the students’ understanding of the course subject matter and how the full process of lighting is executed. (A4, A5,E4, F3, F4, F6)

Materials

Required Text
- Designing with Light, 5th or 6th Edition
  By: J. Michael Gillette

Required Supplies:
- Drafting Supplies : You will need the following kit from Dick Blick:
  https://www.dickblick.com/products/alvin-drafting-kit/
This is for Stagecraft as well as lighting. If you go to https://www.dickblick.com/lists/find-blicku/ and search for “Stephen F. Austin State University” and find “Intro to Lighting” it should pop up.
Grading Policy

Lecture/ Quizzes/ Mid-term 30%
Lectures, Module Quizzes, and a mid-semester exam will represent 30% of your final grade. Students will demonstrate knowledge learned through the modules with a quiz at the end of the module through D2L. Lectures will occur every Monday via Zoom.

Final Drafting Project 20%
A final drafting project will be completed to showcase skills in measurement, scale, and planning for a lighting design.

Lab 20%
Lab will occur on Wednesday or Friday depending on which team you are assigned to. Theatre is best learned through combination of theory and practice. The student’s participation in lab hours in the scene shop/design lab will ensure a well-rounded exposure to theatre practices, materials, and conventions. Missed labs can not normally be made up. Therefore, students with excused absences from a lab will have fewer grades to be averaged into the final grade. Unexcused absences will result in a zero for that lab.

Lab Dress 5%
Proper attire for lab attendance includes the following: clothes you will not mind being dirty/painty; closed-toe shoes (athletic shoes or work boots); minimal, if any, jewelry; hair pulled back and/ or covered; and use of any all all PPE appropriate to your project. Skirts/ Dresses should be avoided due to ladder use.

Lighting Journal 10%
You will be required to keep a journal throughout the semester. It will be explained what you should be keeping in this journal in a lecture class. The journal will be due at the end of the semester but also checked in regular intervals.

Final Exam 15%
A final exam will count for 15% of your final grade.

Grading Policy/ Rubric

<table>
<thead>
<tr>
<th>Letter</th>
<th>Description</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent Work</td>
<td>100-90</td>
</tr>
<tr>
<td>B</td>
<td>Above Average</td>
<td>89-80</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>79-79</td>
</tr>
<tr>
<td>D</td>
<td>Below Average</td>
<td>69-60</td>
</tr>
<tr>
<td>F</td>
<td>Unsatisfactory</td>
<td>59 and below</td>
</tr>
</tbody>
</table>

Course Evaluations
Near the conclusion of each semester, students electronically evaluate courses. Evaluation data is used for a variety of important purposes including course/program improvement and planning. As you evaluate this course, please be thoughtful, thorough and accurate in completing the evaluation. Please know that the faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical! Although your instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous. They will not be available to the instructor until after final grades are posted.

Malmberg
Fall 2020
Policies

Late Work Policy:
When an assignment’s scheduling affects other students (group projects like your workshops) it is never accepted late if the change of schedule might inconvenience or affect the work of others. Written work that must be completed in sequence to build for success on a complex project is never accepted late. Individual written assignments, such as critiques, may be accepted late at the instructor’s discretion, but will be reduced by one letter grade per class after the due date, and the instructor will always make it her top priority to be fair to students that submitted their work on time.

Guidelines for Written Work:
Except where otherwise instructed, whenever it is reasonable to expect it, written work such as critiques, play analysis and casting breakdowns should be word-processed using Microsoft Word or Apple Pages software and submitted in the appropriate dropbox of the course management system. It should be printed in black ink on regular white copier/printer paper in a widely-used, high readable font such as Times New Roman, in 12-point size, with margins of approximately one inch. In other words, it should look much like this document except that it should be double-spaced. It should have your name word processed on the front page (no title page is necessary). (For more details on standards for college papers in the arts and humanities, consult the MLA Handbook for Writers of Research Papers). Unless otherwise specified, due dates refer to the scheduled class start time.
The AARC (1st floor of the Library) is a great resource for written work to be turned in.

Cell Phone and Device Policy:
Cell phone use is not allowed in this class. If you need to take a call for an emergency, you must leave the classroom. If you choose to take notes on a laptop or tablet, please sit in the back of the classroom to avoid disrupting other students. Typically for this class, the use of a laptop or tablet are not needed. I cannot stress enough that texting, other phone use, and/or disruptive phone noise will result in an absence for the day. This is true in the lecture and lab portion of the class.

Withheld Grades Semester Grades Policy (A-54)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.
Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

Students with Disabilities
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).