It is the student’s responsibility to meet with the instructor regarding special problems, advising, and class progress. Make sure to schedule your appointment during office hours.

Office hours on Zoom: W: 1:40-3:30; by appointment

Course Description:
3 semester hours, six hours studio, six hours independent study per week. Study of design principles that apply to three-dimensional materials

Art 130, 3-D Design is a studio course that concentrates on the basics of three-dimensional design. Assignments are given to emphasize spatial awareness, problem solving, and the many varieties of sculptural form. Students will employ a diverse range of materials and techniques. Practicing different methods of idea development, students will also learn about conceptual themes in art and how to find his/her own emphasis and voice as an artist. To gain understanding of the elements and principles of art, students will be studying, making and critiquing throughout the semester. In order to advance teamwork, we will do multiple group projects. Focus will especially be on positive/negative space, open/closed form, repetition, gradation, balance, space, scale, line, plane, volume and concept development.

Suggested Readings:
You will NOT be required to buy a book.
Many of our lessons are based on these books:

Program Learning Outcomes:
1. Undergraduate students will demonstrate proficiency in studio foundation skills as they relate to the elements and principles of design.
2. Undergraduate students will exhibit a high level of proficiency in the use of materials, techniques and media.
3. Undergraduate students will demonstrate understanding of contemporary art issues through exploration of synthesis of content, problem solving and creativity.
4. Undergraduate students will define and state knowledge of Art Historical precedents.

Student Learning Outcomes:
1. The students will learn to use and recognize the elements and principles of three-dimensional design in their work.
2. The students will demonstrate good craftsmanship through their use of materials and techniques.
3. The students will synthesize knowledge of visual language in the planning, production, and critique of art works.
4. The students will understand and utilize the safety procedures in art practice.
Attendance

Hybrid attendance:

*Students will be asked to sign in online and complete a quiz during every class day for their attendance. If a student is at the face-to-face meeting or working online, signing in for attendance is crucial.

*If a student is feeling Covid-19 or flu symptoms or have been in close proximity to a Covid-19 positive case, please do not attend class. Contact the SFA Health Clinic at 936.468.4008 or healthservices@sfasu.edu or your doctor to coordinate a Covid-19 test. Fill out a report on mysfa to report your Covid-19 test. If you are quarantined, you can still work in the online component, so make sure to sign in and maintain contact with me so that I can continue to help you complete your work. If you are missing class for a reason that requires an excuse, please contact the Office of Student Rights and Responsibilities.

- Unexcused absences over 3 absences will result in the loss of one full letter grade from the final grade. Your grade will continue to drop a letter grade with each additional absence. If you know you’ll have more than two absences for school/sports, talk to me before the semester begins.
- Arrive on time, with all materials and designs ready prior to class and participate the entire time. Three late arrivals or early departures result in one absence.
- Missing a critique will dramatically affect your grade for that project.
- With a three-credit class, there is a minimum of six to nine hours of work expected outside of class each week. Please learn to set priorities and budget your time. Lost work is missed work. Student must take care of his/her own work. Make sure that you keep your preparatory sketches.

If for some reason you cannot attend a class, contact me via e-mail prior to class to make arrangements for making up what you have missed. Contacting me in advance does not excuse the absence in terms of grading, but it will keep you on track.

Open Studio:

Classes are taking place in the sculpture studio on Monday-Thursday from 8-4:00pm. Due to Covid-19 restrictions, use of the sculpture studio after 6 pm is not permitted. The studio is open on Fridays 8-5pm. The maximum capacity for the room is 13 students, so if the room is at capacity, you must find another location to work. You may work in the sculpture classroom during other classes only if you have received prior permission from the professor of that class. Do not disrupt other classes. I will alert you on d2l if more hours open up.

Assignments:

All assignments are due at the beginning of class the day of the specified due date, unless otherwise instructed. The assignment due dates are listed on the schedule portion of this syllabus, but are subject to change. If your assignment is unfinished make sure you bring what you have done to class; your grade will be affected by unfinished work. All Students are expected to participate in critiques, even if their work is unfinished. Sketchbooks and digital sketchbooks will be assigned during the semester.

Grading*:

Grades will be posted on d2l unless otherwise specified.
GRADING SCALE:
Letter grades are assigned according to the following scale for the Final Average
A (90-100) B (80 – 89.9) C (70-79.9) D (60-69.9) F (0-59.9)

<table>
<thead>
<tr>
<th>Project</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - Relief</td>
<td>100 pts</td>
</tr>
<tr>
<td>2 - Line</td>
<td>100 pts</td>
</tr>
<tr>
<td>3 - Measuring</td>
<td>100 pts</td>
</tr>
<tr>
<td>4 - Form/Space</td>
<td>100 pts</td>
</tr>
<tr>
<td>5 - Time</td>
<td>100 pts</td>
</tr>
<tr>
<td>Attendance and participation (based on quizzes)</td>
<td>135 pts</td>
</tr>
</tbody>
</table>

Criteria for grading is based on originality, quality of finished projects, creativity and design
concepts, preparedness, craftsmanship, attitude, effort, work in class, work outside of class, attendance, sketchbook, review participation, development and improvement of skills, and involvement with studio’s clean-up. More specific grading guidelines will be outlined in assignment handouts. Remember for a three-hour course, the student is expected to do at least 6 hours of work outside of class a week. The grade will be based on major projects, group projects, class participation, sketchbook assignments and quizzes.

*Any extra credit opportunities will be announced in class.

Here is an example grade sheet.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Measuring and craftsmanship of 4” cube</strong></td>
<td>18/20</td>
</tr>
<tr>
<td>Student did not measure consistently and had poor craft</td>
<td>Student had multiple mistakes with scale and had craft errors</td>
</tr>
<tr>
<td><strong>Design and problem solving</strong></td>
<td>18/20 very stable form.</td>
</tr>
<tr>
<td>Lacked creativity and student didn’t react to technical problems that occurred.</td>
<td>Student failed to execute the use of planes in the work.</td>
</tr>
<tr>
<td><strong>Craftsmanship of cutting and measuring</strong></td>
<td>19/20</td>
</tr>
<tr>
<td>Student did not carefully measure or craft the forms.</td>
<td>Student didn’t take care when cutting or measuring</td>
</tr>
<tr>
<td><strong>Effort in class and critique</strong></td>
<td>19/20</td>
</tr>
<tr>
<td>Student participated poorly</td>
<td>Student participated at a satisfactory level.</td>
</tr>
<tr>
<td><strong>Joinery and Finishing</strong></td>
<td>18/20 tape and paint</td>
</tr>
<tr>
<td>Student combined and painted the work poorly.</td>
<td>Student rushed the craft of the joinery and the finishing quality was lacking.</td>
</tr>
</tbody>
</table>

Comments and Suggestions: Well done. Nice problem solving throughout piece. You definitely kept pushing to find the right design and measurements. Make sure to take time on finishing.

Total: 92/100
**SFASU’s Honesty Policy**
The SFA Student Handbook states:

"It is the responsibility of the student to abstain from cheating. Dishonesty of any kind with respect to examinations, written assignments [completed] in or out of class, alteration of records, or illegal possession of current examinations or keys to examinations shall be considered cheating . . . Courtesy and honesty require that any ideas or materials borrowed from another must be fully acknowledged. Offering the work of another as one’s own is plagiarism. The subject matter of ideas thus taken from another may range from a few sentences or paragraphs to entire articles copied from books, periodicals, or the writing of other students. The offering of materials assembled or collected by others in the form of projects or collections without acknowledgment is also considered plagiarism. Any student who fails to give credit for ideas or materials taken from another is guilty of plagiarism."

A full description of university procedures and penalties in response to cheating and plagiarism can be found in the on-line Student Handbook in the Academic Integrity section.

**Accommodation of Disabilities: Rights and Responsibilities of Students.**

"In accordance with University policy, students with disabilities who need accommodations are expected to initiate a meeting with the professor immediately upon registering with Disability Services to discuss how accommodations included on the Special Accommodation Request form will be provided. Students with disabilities who may have special needs and have not requested support services should seek assistance through Disability Services."

**Office of Disability Services, Human Services Building, Room 325, 468-3004.** Once your information is verified, ODS will notify me and outline the accommodations.

**Course Evaluations:**
Near the conclusion of each semester, students in the School of Art electronically evaluate courses taken within the COFA. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the COFA faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

**Safety**

**Covid-19 Rules:**

Procedure for entering the studio.

1. Make sure that you are **wearing a mask** before entering the studio and during your entire time in the studio. Wearing safety glasses the entire time will add to our protection.
2. Immediately wash your hands for 20 seconds.
3. When we use tools, we will need to leave them out during class in order to sanitize them before returning them to their proper storage space. Any tool that you use for an extended time, leave it on your desk and clean it when you are finished working.
4. Avoid touching your face. We have to be very careful because we share so many tools.
5. Do NOT come to class if you are sick or have any symptoms of Covid-19 or the flu. Please email your professor immediately, so an online equivalent can be arranged.
6. No eating or drinking in the studio! We will take breaks often so you can go outside.
7. Make sure that all tools are dry and put away before leaving the classroom.
8. Get a locker to put your backpack and phone (unless you must have it during class). Having personal items outside of the studio space will make it easier for you to avoid taking germs home.

Procedure for leaving the studio.

1. The last 25 minutes of class will be saved for cleaning our desks, drawers, and tools.
2. Sanitize all tools that are on your desk. Place them back in the appropriate location.
3. Clean and sanitize the designated areas of the studio that you are assigned.
4. Put all of your work in your designated locker.
5. Clean and sanitize your desk and chair.
6. Wash hands again.
7. It is suggested to shower and wash your clothes when you get home. If you use an apron, wash it often.

*Masks (cloth face coverings) must be worn over the nose and mouth at all times in this class and appropriate physical distancing must be observed. Students not wearing a mask and/or not observing appropriate physical distancing will be asked to leave the class. All incidents of not wearing a mask and/or not observing appropriate physical distancing will be reported to the Office of Student Rights and Responsibilities. Students who are reported for multiple infractions of not wearing a mask and/or not observing appropriate physical distancing may be subject to disciplinary actions.

This is a studio class where safety comes first! You should not use equipment with which you are unfamiliar. If you have a question, please ask. Do not use equipment or tools if you are under the influence of drugs or alcohol, hung over, sick, or otherwise unfocused. We are in the sculpture space, but you do not have access to all of the sculpture tools; please respect this space. **Unsafe behavior will not be tolerated, and may result in expulsion from the class.** Keeping the studio clean, putting away tools and properly storing materials are important aspects of class safety. Proper shop maintenance will be monitored and evaluated. I will brief you on the location of safety equipment. Do not eat in the studio. Do not use cell phone during this class. Turn your phone off when you come in the door. No texting, calling...Phones are distracting and impair your ability to focus. If you listen to headphones, not while I am lecturing... (Obviously). You may only wear one bud and the volume must be low enough in order to not disturb those around you. The last 20 minutes of class will be used for clean-up.

**Storage**
This is a shared classroom. Shelves will be designated for supply materials. Use only the designated storage areas unless instructed otherwise. Any projects or materials remaining after the time allotted will be disposed. Lockers in the classroom are available. Do not store food or any found object (that could have food on it) in the locker. Additional lockers are available in the main Art Building. Sign up in the art office and bring your own lock.

**Material and Supply Sources**
Materials for each assignment vary, and you are expected to purchase extra materials as the class progresses. The following is a basic list of required tools that you will use throughout the semester. Some of these items can be shared, so as projects arise and items are needed work with other students to keep the costs low. The studio will also supply materials that are needed.
Art supplies that you **must** purchase on your own:

- **Masks** (You are required to wear a mask the entire time you are in the studio)
- **Safety Glasses**
- Pencils, Pens, Sharpie
- **X-acto #1 precision knife**
- 16 gauge tie wire (Lowe’s- not needed yet)

It is the student’s responsibility to meet with the instructor regarding special issues, advising, and class progress. Make sure to schedule your appointment during office hours.

▶ The instructor reserves the right to change, delete, or add to the course ◄ requirements and schedule at any time.

**Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/24</td>
<td>Classes begin</td>
</tr>
<tr>
<td>9/16</td>
<td>Relief project due</td>
</tr>
<tr>
<td>10/7</td>
<td>Line project due</td>
</tr>
<tr>
<td>10/28</td>
<td>Measuring due</td>
</tr>
<tr>
<td>11/18</td>
<td>Last day of class on campus</td>
</tr>
<tr>
<td>12/8</td>
<td>Form/Time due</td>
</tr>
</tbody>
</table>