Syllabus for Economics 485-001
Economics Internship
(Summer 2, 2019)

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**Online Hours:** (Please Schedule for Web Conference)
Monday through Thursday (2:00 – 3:00 p.m.)

I encourage each of you to take full advantage of office hours this term. You are always welcome to stop by. For available times, and to ensure your slot please visit [https://calendly.com/phelpsrt](https://calendly.com/phelpsrt).

**Catalog Description:**
Supervised on-the-job training in one or more facets of the field of economics.

**Student Learning Outcomes:**
This goal of this class is to develop a student’s economic knowledge while completing an internship in a related field.

**Prerequisites:** Junior standing as a major in economics or business economics, overall GPA of 2.5 or higher, economics GPA of 2.8 or higher, and consent of department chair. Pass or fail.

**Text and Materials:** There is no required text.

**Course Requirements:**
The position held by the intern should be a professional level, with a closely supervised assignment in an area of economics. To be eligible, a student must be employed for 180 hours of employment.

**Grading Policy:** Grades will be assigned pass/fail and will be based upon the following:
10%: A weekly diary of required duties.
40%: A project in an area of economics related to economics.
50%: An evaluation by the employment supervisor of the intern’s performance.

**Course Calendar:**
Intern will coordinate with on-site supervisor to develop a weekly schedule. The student must register for the course at the beginning of the semester in which the internship will be completed. **All materials related to the course must be submitted to the instructor in a timely fashion.**

**Program Learning Outcomes:**
Program learning outcomes define the knowledge, skills, and abilities students are expected to demonstrate upon completion of an academic program. These learning outcomes are regularly assessed to determine student learning and to evaluate overall program effectiveness. You may access the program learning outcomes for your major and particular courses at [http://www.sfasu.edu/cob/ug-plo.asp](http://www.sfasu.edu/cob/ug-plo.asp)
General Student Policies:
Abiding by university policy on academic integrity is a responsibility of all university faculty and students.

Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Course Grades (University Policy 5.5)
At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy related to active military service. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average. Please refer to the complete policy at http://www.sfasu.edu/policies/course-grades.pdf.

Withheld Grades Semester Grades Policy (A-54)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average

Students with Disabilities
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.

Student Conduct (University Policy 10.4)
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the full Student Conduct Code at http://www.sfasu.edu/policies/student-conduct-code.pdf.) Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic, or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/ inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Disclaimer: I reserve the right to make changes and amendments to this syllabus through classroom announcements during the semester.
This course has 4 modules. You will want to look through all of them right away. Be sure to complete the checklists before submitting files. The checklist in the getting started module will be sure that you get off on the right foot.