Design Internship
ART497 ONLINE
Summer II, 2019

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Course Description:
School of Art - Hybrid Course (Online)
Students who apply for a Design Internship course must make all arrangements with their
host supervisor and the instructor well in advance of registration.

Program Learning Outcomes:
Undergraduate students will demonstrate proficiency in studio foundation skills as they relate
to the elements and principles of design. Undergraduate students will exhibit a high level or
proficiency in the use of materials, techniques and media. Undergraduate students will
demonstrate understanding of contemporary art issues through exploration of synthesis of
content, problem solving and creativity.

ART 497.601 Design Internship
Advertising design internships require an equivalent time commitment as an art studio
course, ninety hours per semester. This averages six hours per week in a fifteen-week term
and fifteen hours per week in a summer term. The intern must make arrangements with
their supervisor for a mutually agreeable work schedule. The intern must make
arrangements with the instructor to schedule and meet regularly during the semester for in-
process work reviews. And the intern must document their internship course by presenting a
final portfolio of work to be submitted for evaluation at Portfolio Night at the end of the
semester. The final portfolio must be both in printed and digital PDF file format. The
internship portfolio will be exhibited at Portfolio Night and then returned after team grading
to the intern.

Internship supervisors must qualify by possessing professional art and design skills that
enable them to effectively mentor the student intern. Additionally, the supervisor must offer
design opportunities and challenges to the intern that provide creative project work for the
intern’s portfolio. The project work should be professional and something that the intern will
be proud of exhibiting.
Academic Integrity
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to: (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) falsification or invention of any information, including citations, on an assignment; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism include, but are not limited to: (1) submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from the Internet or another source; and (3) incorporating the words or ideas of an author into one's paper or presentation without giving the author due credit.

Please read the complete policy and the appeals process at the SFA Policy Manual

Withheld Grades Semester Grades Policy (A-54)
At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go the Office of Disability Services