Enrollment
Students must enroll in the appropriate recital course for a degree recital in the semester you will perform the recital. The courses are:
- MUP 495: all BM with teaching options and junior-level BM performance degrees (this recital must have a minimum of twenty-five to thirty minutes of music programmed.)
- MUP 496: senior level recital for all BM performance degrees (this recital must have a minimum of forty-five to fifty minutes of music programmed.)
- MUP 595: graduate recitals, (students substituting an opera role for a recital still must register for MUP 595 the semester of the opera production. A recital committee form must also be completed and returned to the music office.)

Reserving a performance venue (Cole Concert Hall or the Music Recital Hall)
- Select a date in conjunction with your applied instructor and accompanist. Hall reservation and payment must be made through the School of Music’s Administrative Assistant.
- The reservation fee is $75 for either Cole Concert Hall or the Music Recital Hall. The fee covers the use of the hall, rehearsal time, a CD, and Recital Puncher(s).
- Payment must be made at the time of reservation; reservations must be made at least two weeks in advance of the scheduled date.
- Scheduling of student degree recitals has priority in the first twelve class days of each semester.
- Students are allowed three hours of rehearsal in the selected hall. These times should be selected in conjunction with your applied instructor and accompanist, and scheduled through the School Administrative Assistant.
- Both undergraduate and graduate students must assemble a recital committee of three faculty members consisting of the student’s applied teacher, one other person within the area, and one person from outside the area. This committee has full authority to accept or reject a recital for degree credit, and their decision must be documented by signing an approved recital form.

Standard Performance Times
- Evening hours Monday-Friday: 6:00 and 7:30
- Saturday and Sunday times: 1:00, 2:30; 4:00; 6:00; 7:30
- Please note that voice recitals may only be scheduled Monday – Thursday

Student Responsibilities
Recital committee: It is the responsibility of the student to secure committee members. The committee must consist of two faculty members within the student’s applied area and one other faculty member outside the area.
Recital workers: It is the responsibility of the student to secure a stage manager and usher(s) if desired. Recital swiper(s) will be supplied by the School.
Programs: The student is responsible for the printing of programs. The applied instructor will guide the student in the format and proofreading of the program. The program should be submitted to the printer and then proofed by the applied instructor at least ten days prior to the program. There are several sources for printing the programs including, Campus Printing Services; Lasergraphics; and Kline’s Printing. It is suggested that the student order 100 programs.