I. Course Description
Introduction to human sciences professions, knowledge base, concepts in human sciences, and related career opportunities. As a part of the James I. Perkins College of Education accountability and accreditation process it is critical to complete the Cultural Awareness Assessment in LiveText.

The Foundations in Human Sciences course aligns with the American Association of Family and Consumer Sciences (FCS) Body of Knowledge. The following 11 commonalities unify and provide a foundation for professional practice for all HMS specializations/program areas:

- Basic Human Needs
- Family Strengths
- Human Ecology Systems Theory
- Wellness
- Capacity Building
- Resource Development and Sustainability
- Individual Well-Being
- Community Vitality
- Life Course Development
- Global Interdependence
- Appropriate use of Technology

II. Intended Learning Outcomes, Goals and Objectives
The conceptual framework and the vision, mission, and goals of the James I. Perkins College of Education describe a shared vision and purpose for the SFASU College of Education. It provides coherence for our curriculum, clinical experiences, and assessments. It is linked to the university vision and values and describes how those values translate into knowledge, skills, and dispositions in the College of Education. It is this philosophy and vision that helps to distinguish our graduates from those of other institutions.

This course supports the vision, mission, and core values of the James I. Perkins College of Education whose mission is to prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership, and continued professional intellectual development.

In the College of Education at Stephen F. Austin State University, we value and are committed to:

- Academic excellence through critical, reflective, and creative thinking
- Life-long learning
• Collaborative and shared decision making
• Openness to new ideas, culturally diverse people and innovation and change
• Integrity, responsibility, diligence, and ethical behavior
• Service that enriches the community

a. Program Learning Outcomes
This course supports the School of Human Sciences through the program learning outcomes listed below:
• The student will display the professional dispositions (academic excellence, life-long learning, collaboration, openness, integrity and service) relative to the field of Human Science.
• The student will exhibit the professional behavior (strong communication skills, a professional image, a good work ethic and adequate preparation for employment in his/her specific discipline) expected in the field of Human Sciences.
• The student will demonstrate competence in his/her specific discipline using oral and written forms.

b. Student Learning Outcomes
Upon successful completion of this course, the student will:
• Comprehend and communicate a knowledge base in Human Sciences utilizing the Body of Knowledge model.
• Apply an understanding of concepts related to human development and family studies, resource management, food, nutrition, and dietetics, fashion merchandising, interior design, hospitality administration, and family and consumer sciences.
• Identify career opportunities in Human Sciences.
• Synthesize an understanding of the standards expected for presentations, writing assignments, and class participation in Human Sciences.
• Evaluate current and future trends that impact work and the near environment.

III. Course Assignments, Activities, Instructional Strategies, Use of Technology
Method of Instruction: Lectures, interactive class discussions and activities, visual media (power point, internet, etc.) group and individual assignments. Submitted assignments must be typed and include rubric when applicable. Assignment submission instructions will be given in class and within D2L. Points will be deducted not following instructions and late assignments.

Assignments are due at the beginning of class. Late work will not be accepted. Should illness or other circumstances occur which prevents class attendance; the instructor must receive documentation from the Office of Student Rights & Responsibilities. Three days will be allowed for missed work; make-up work will not be accepted after that date. Absolutely no work or documentation of previous absences will be accepted during dead week or final exam week.
Use of Technology includes D2L, internet readings, assignments, and word processing. Course content will be delivered via class lectures, discussions, presentations, and assigned readings. Assignment instructions will be delivered in class; instructions and rubrics will be posted on the homepage. Neglecting to check the homepage is not a valid excuse for missing an assignment due date. Students should check their grade points at least once a week. Any discrepancies in points must be resolved within one week after assignment grades have been posted otherwise the posted grade points are considered final and will not be reviewed at a later date. Semester grade discrepancies will not be reviewed during dead week or final exam week. Completing an assignment does not automatically merit a grade of A. Average work will receive a grade of C. To receive a grade of B or A, student must go above and beyond basic requirements of the assignment.

If you ever experience technical difficulties, please use the contact information listed here: D2L technical support (936) 468-1919; General computer support (936) 468-4357. Please note the D2L technical support is not available on weekends.

IV. Course Assignments, Evaluation, and Assessments
Correct use of spelling and grammar, along with the display of professional writing skills are necessary for all course assignments, discussion boards, and emails. Errors in spelling and/or grammar will result in a loss of points. Turnitin will be used to monitor writing originality and plagiarism.

If you have a question regarding an assignment, please email the instructor in a timely fashion. It is your responsibility to make sure that questions arrive in a timely manner.

a. Exams
There will be two exams given throughout the semester that will cover the material in the modules and readings. They are designed to gauge your progress toward mastering the assigned material. Exams are to be taken during the assigned time frame. There are no make-up exams. Therefore, if a student misses the exam, the student will accept a 0 for that exam.
A grade of an A indicates excellent; B, good; C, average; D, passing; F, failure

Further explanation of assignments, grades, course progress will be discussed during office hours on an individual basis.

This syllabus presents a “best” plan for this course; however, plans can change when circumstances necessitate change. Any changes to this syllabus will be announced to the class in a timely manner.

V. Tentative Course Outline/Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Tuesday</th>
<th>Thursday</th>
<th>Readings and Assignments</th>
</tr>
</thead>
</table>

Dr. Mary S. Olle, ollemary@sfasu.edu
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Assignments</th>
<th>Module</th>
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<tbody>
<tr>
<td>January 22 – 24</td>
<td>Introduction, Course Expectations, Syllabus, Attendance, Complete index card Syllabus Quiz opens</td>
<td>What is Human Sciences? Recruiter ppt HMS ppt Ellen Richards Swallow – founder of HMS Video</td>
<td>Introduction Module</td>
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<tr>
<td>January 29 – 31</td>
<td><strong>Guest Speakers</strong> Stephanie Youngblood HMS Administrative Assistant Dr. Lynda Martin, Director, School of Human Sciences</td>
<td>Current State of Human Sciences American Association of Family and Consumer Sciences</td>
<td><strong>Module 1: History &amp; Current State of Human Sciences</strong> DUE: Syllabus Quiz – Sunday January 27 by 11:30 pm (10 pts)</td>
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<tr>
<td>February 5 – 7</td>
<td>What is the Body of Knowledge in Human Sciences? Essence of Our Being Article</td>
<td>Class Discussion: Essence Article Head = Body of Knowledge Heart = Mission Soul = Attitude and Perspective (20 pts)</td>
<td><strong>Module 2: Body of Knowledge Essence of Our Being Article</strong> DUE: Discussion Post Reflection of Guest Speakers Sunday February 3 by 11:30 pm (20 points)</td>
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<tr>
<td>February 12 – 14</td>
<td>Research in Human Sciences Research/Trade/Professional Journals APA Formal</td>
<td>Discuss Research Assignment Library <strong>Meet in the Library</strong> Location is according to group LINC and Info Lab 1 (20 pts)</td>
<td><strong>Module 3: Research in Human Sciences</strong></td>
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<tr>
<td>February 19 – 21</td>
<td>Work on Research Article</td>
<td>Work on Research Article</td>
<td><strong>Module 3: Research in Human Sciences</strong></td>
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<tr>
<td>February 26 – 28</td>
<td>Present Research Article (40 pts)</td>
<td>Present Research Article (40 pts)</td>
<td><strong>Module 3: Research in Human Sciences</strong> Developing an abstract: Research Assignment</td>
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<tr>
<td>March 5 – 7</td>
<td>Academic Integrity and Professional Ethics Center for Career and Professional Services First Impression and Personal Branding</td>
<td>Personal Code of Ethics (30 pts)</td>
<td><strong>Module 4: Connecting Academic, Professional &amp; Personal Integrity in Human Sciences</strong> Ethics Discussion</td>
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<tr>
<td>March 12 – 14</td>
<td>Review for Midterm</td>
<td>MIDTERM (50 pts)</td>
<td><strong>Midterm Exam</strong>: Covers Modules 1-4</td>
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<tr>
<td>March 19 – 21</td>
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<td><strong>SPRING BREAK</strong></td>
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<tr>
<td>March 26 – 28</td>
<td>The FCS Profession: A Viable Career for the New Millennium Team Assignments</td>
<td>Professional Etiquette What is the corporate culture in your industry?</td>
<td><strong>Module 5: Careers in Human Sciences</strong> Career Research Assignment Work Values discussion</td>
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<tr>
<td>Date</td>
<td>Activity</td>
<td>Assignments</td>
<td>Module</td>
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<td>April 2 – 4</td>
<td>Viable Professions Power Point Presentations (30 pts)</td>
<td>Viable Professions Power Point Presentations (30 pts)</td>
<td>Module 5: Careers in Human Sciences</td>
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<tr>
<td>April 9 – 11</td>
<td>Chapter 2 Improving the Quality of Life of Individuals, Families, and Communities</td>
<td>Class Discussion Generations (20 pts)</td>
<td>Module 6: Human Ecology &amp; Generational Differences Eco Map Assignment</td>
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<td>April 16 – 18</td>
<td>Social Issues Class Discussion: Sustainability – natural resources, social-equity, etc. (20 pts)</td>
<td>EASTER BREAK</td>
<td>Module 7: Social Issues in Human Sciences Social Issues Discussion Social Media Assignment DUE: ECO Map in Dropbox on Sunday, April 13 by 11:30 pm</td>
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<td>April 23 – 25</td>
<td>Social Issues Present social issue</td>
<td>Module 7: Social Issues in Human Sciences</td>
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<tr>
<td>April 30 May 2</td>
<td>Chapter 5 Public Policy Class Discussion; Public Policy affecting your profession (20 pts)</td>
<td>Chapter 17 Making an Impact Impact Statement (20 pts)</td>
<td>Module 8: Public Policy in Human Sciences Public Policy Discussion Making an Impact Assignment</td>
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<tr>
<td>May 7 – 9</td>
<td>Present Public Policy Review for Final Exam</td>
<td>Module 9: Final Exam Review</td>
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<tr>
<td>May 16 FINAL EXAMS</td>
<td>FINAL EXAM 8:00 – 10:00 a.m.</td>
<td>Final Exam: Comprehensive exam covering Modules 1-8</td>
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A = 430 – 387  
B = 386 – 344  
C = 343 – 301  
D = 300 – 258  
F = 257 and below  

**Class assignments:** (total 430 pts)  
Assignments include in-class discussions; assignments and class presentations.  
Syllabus Quiz – 10 pts  
Speaker Reflection (L. Martin, S. Milford) – 20 pts  
Essence of Our Being Discussion – 20 pts  
Library- Research – 20 pts  
Research Article (paper and presentation) – 40 pts  
Personal Code of Ethics – 30 points  
Viable Career for New Millennium - PowerPoint Presentation – 30 pts  
Generational Differences in-class Discussion – 20 pts  
Sustainability in-class Discussion – 20 pts  
Eco Map Assignment – 30 pts  
Public Policy affecting your profession in-class Discussion – 20 pts  
Impact Statement – 20 pts  
Attendance – 50 points  
Midterm Exam – 50 points  
Final Exam – 50 points
VI. **Readings**
There is *no required textbook* for this course. All readings will be provided to the student from the instructor through the D2L system.

**FEM Statement:** FEM is not required in this course.
In this course you must purchase and activate the LiveText/Watermark add-on, Field Experience Module (FEM), PRIOR to your first day of field experience/clinical teaching. Failure to purchase and activate the account and/or submit the required assignment(s) within the FEM system may result in course failure. FEM must be purchased from [www.LiveText/Watermark.com](http://www.LiveText/Watermark.com) for a fee of $18.00 for a multiple year subscription.

**LiveText Statement:**
This course uses the LiveText/Watermark data management system to collect critical assessments for students who are Perkins College of Education majors (undergraduate, graduate, and doctoral) or majors in other colleges seeking educator certification through the Perkins College of Education. Students who do not have an existing LiveText/Watermark account will receive an access code via the SFA email system within the first week of class. You will be required to register your LiveText/Watermark account, and you will be notified how to do this via email. If you forward your SFA e-mail to another account and do not receive an e-mail concerning LiveText/Watermark registration, please be sure to check your junk mail folder and your spam filter for these e-mails.
If you have questions about obtaining or registering your LiveText/Watermark account or any technical questions, call 936-468-7050 or e-mail LiveText@sfasu.edu. Failure to activate the account and/or submit the required assignment(s) within the LiveText/Watermark system may result in course failure.

VII. **Course Evaluations:**
“Near the conclusion of each semester, students in the James I. Perkins College of Education electronically evaluate courses taken within the COE. Evaluation data is used for a variety of important purposes including: 1. Course and program improvement, planning, and accreditation; 2. Instruction evaluation purposes; and 3. Making decisions on faculty tenure, promotion, pay, and retention. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the COE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!
In the James I. Perkins College of Education, the course evaluation process has been simplified and is completed electronically through mySFA. Although the instructor will be able to view the names of students who complete the survey, **all ratings and comments are confidential and anonymous**, and will not be available to the instructor until after final grades are posted.

VIII. **Student Ethics and Other Policy Information:**
Assignments must be turned in on the due date. No credit will be given for late work. No make-up assignments or examinations will be allowed except if advance arrangements have been made.
Participation in all discussions and group activities is required. All papers will follow APA, 6th edition format. Clear, convincing, and effective writing is expected in this course. All sources must be documented. Plagiarism will result in a zero on the assignment and can lead to a failing grade in the course. Ask questions if you are not sure of assignments or expectations.

**Attendance:**
Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to **three weeks** of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Learning is reciprocal; your participation in the class is essential to the instructional process and will be a factor in the determination of your final grade. Regular and punctual attendance at all scheduled classes is expected.

Attendance is critical to the course and will be taken during class; it is the student’s responsibility to personally sign the roll sheet every class period. **Do not sign the attendance sheet for another student nor ask someone else to sign in for you.** Signing a signature for another student is considered Academic Dishonesty; penalties for Academic Dishonesty may include, but are not limited to reprimand, failure of the course, or expulsion from the university.

Attendance is worth 50 points of your total grade. You are allowed 1 (one) **“unexcused” absence** for the semester. This absence covers any type of need such as illness, weddings, car problems, family emergencies, and personal travel, etc. (excludes planned absences for SFA extracurricular functions – documentation is required). For an absence to be considered “excused”, the instructor must receive documentation from the **Office of Student Rights & Responsibilities**. If additional absences are incurred with no documentation, **10 points** will be deducted from your attendance point total for each day you are not in attendance. More than 3 absences with Rights and Responsibilities documentations automatically require a **face-to-face** meeting with the professor, otherwise points will be deducted. If you exhaust your 50 points from unexcused absences, and continue to miss class, you will continue to lose...
points from your total points accrued in the class. In class activities cannot be made up.

Tardiness will result in total point deductions. Students are encouraged to be punctual out of courtesy for others, but also to ensure that they will not miss important announcements or be late for class discussion, activities, or tests.

Assignments are due at the beginning of class. Late work will not be accepted. Should illness or other circumstances occur which prevents class attendance; the instructor must receive documentation from the Office of Student Rights & Responsibilities. Three weeks will be allowed for missed work; make-up work will not be accepted after that date. Absolutely no work or documentation of previous absences will be accepted during dead week or final exam week.

Any student having a planned absence for an SFA university function must notify the instructor in writing prior to the absence. It is the responsibility of the student to make arrangements for missed assignments before the absence occurs.

**Class participation:**
Class participation promotes a valuable learning environment and is therefore encouraged and expected. Participation includes asking questions (for clarification and better understanding), discussing current or controversial issues related to course content, exploring ideas or concepts, problem solving, and other exchanges of ideas. It is the student’s responsibility to read the material assigned in the class schedule prior to the class period to be able to participate effectively in class discussions and/or activities.

**Acceptable Student Behavior**
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see Student Code of Conduct, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

**Exam Policy:**
Exam dates and time are established by the university, and are not to be changed by the faculty. Please do not ask to change the exam dates or time. No caps or hats may be worn during the exam. Late student(s) will not be allowed to take the exam if a student has completed the test and left the room.
Cell phones:
Cell phones must be turned off and placed out of sight during class. It is considered unprofessional and disrespectful to engage in text messaging, internet usage, and/or email while in class. Students who habitually violate this policy will be asked to leave the class. Occasionally, cell phones may be used in class for an assignment, but you will be instructed when that will occur.

IX. General Student Policies
The following policies apply to all students enrolled in courses at Stephen F. Austin State University.

a. Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

b. Class Attendance and Excused Absence (Policy 6.7)
Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments is expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12-day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

c. Student Academic Dishonesty (Policy 4:1)
Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in
fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and/or (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Penalties for academic dishonesty may include, but are not limited to reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university. Any student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

d. Withheld Grades Semester Grades Policy (Policy 5.5)
At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

e. Academic Accommodation for Students with Disabilities (Policy 6.1 & 6.6)
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

f. Student Code of Conduct (Policy 10.4)
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at http://www.sfasu.edu/judicial/earlyalert.asp or call the office at 936-468-2703.

g. Course Evaluations
Near the conclusion of the semester, you will have the opportunity to evaluate the course. Evaluation data is used for a variety of important purposes including: 1.) Course and program improvement, planning, and accreditation; 2.) Instruction evaluation purposes; and 3.) Making decisions on faculty tenure, promotion, pay, and retention. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!