If you need to contact me, email is the best way; I check it frequently. You may phone me, but I am not always in my office, and there is no guarantee I will receive any messages you leave. Also, students need to use the email address listed above to contact me. Emails sent through D2L email may not get to me in a timely manner.

This syllabus is subject to revision at any time. It is in your best interest to know and understand the course policies as you be held accountable for any violation of the policies.

COURSE DESCRIPTION
Study and application of the writing process and the skills of writing with a focus on analytical reading and writing. Essay assignments address rhetorical analysis and evaluation and critical responses to close readings of texts. Required of all students who do not qualify for English 133H or 235H. Prerequisite: Pass or exemption from THEA or a C in English 099. Must earn a C or higher to graduate to English 132.

PROGRAM LEARNING OUTCOMES
This is a general education core curriculum course and no specific program learning outcomes for this major are addressed in this course.

STUDENT LEARNING OUTCOMES FOR ENGLISH 131
ENG 131 learning outcomes are the goals that students must meet as part of the Freshman Composition requirements, which include:

At the completion of this course, students will be able to:

• Identify and analyze texts with the goal of examining the rhetorical structure, veracity of claims, sufficient use of accurate and credible evidence, as well as possible use in creative, analytical, and persuasive components (Critical Thinking);
• Participate in productive class and group discussion and examination of texts, in order to analyze and synthesize a variety of texts, via a multi-step drafting process (Critical Thinking);
• Understand the role of personal responsibility in the inevitable choices involved in the composition process, in the evaluation of one’s own writing and the writing of other students, in the ethical use of ideas and information, and in the critical evaluation of all assigned texts (Personal Responsibility);
• Recognize the collaborative and social aspects of the writing process by producing collaborative work and/or feedback for peers and selectively using peer feedback in their own work (Teamwork);
• Demonstrate knowledge of organizational and linguistic structures – including grammar, punctuation, and spelling – through practice in composing and revising (Communication);
• Compose texts in response to a variety of situations and contexts calling for purposeful shifts in voice, tone, level of formality, design, medium, and/or structure (Communication).

**REQUIRED TEXT AND MATERIALS**

• No required text for the course; All readings will be provided as handouts or on D2L.
• Notebook and writing utensil. This course is a writing course, so you should be prepared to write any given course period.
• Make use of OneDrive as a means to back up your course work.
• You will need a folder to hold any handouts I give you during the semester.

**COURSE POLICIES**

• Adults make arrangements. All major assignments are due on the date listed on the paper prompt or as stated in class. I do not accept late work unless arrangements are made prior to the due date and asking for arrangements does not guarantee any will be given.
• All assignments must be typed in MLA format. I will not accept hand-written work.
• All major papers must be turned in on D2L via the appropriate dropbox in .docx (Word) format (if you use a Mac, during in a .pages document will constitute, at best, a late assignment) with the title in the following format: Lastname_EssayNumber (ex. Smith_Essay2). **NO PDFs.** Do not share your paper with me through Google Docs. Do not email me your paper.
• I expect all students to actively participate and to come prepared. This is a college course, and the two texts are required. Any other material required for the course will either be provided by me or posted on D2L.
• SFA email is an official form of communication, and I highly recommend you check your school email at least once a day. Do not use D2L to email me, as I do not check that email regularly and it is a closed system, which does not allow anyone to email into it from an outside email.
• Grades will be updated on D2L as they are completed. It is up to you to calculate what you need to achieve on any assignments for your desired grade.
• Eating, sleeping, or reading other materials during class are not acceptable behaviors. All cell phones must be turned off prior to coming to class, and no text messaging or web surfing will be tolerated. Laptops and cell phones should not be used unless I indicate that you may use them for an activity.
• Although students with disciplinary problems tend to be few and far between at the college level, if behavioral disruptions persist within a single class meeting (or, for that matter, across multiple meetings), the student in question will be asked to leave the class with a lowered participation grade and an absence for the day.

**COURSE ATTENDANCE**

• Attendance is required. In a MWF course, exceeding six absences will fail a student for the course. For a TR section, the limit is four. I do not differentiate between excused or unexcused. Students should communicate with me regarding extenuating circumstances which may allow for exceptions to this policy. Exceptions occur on a case-by-case basis and asking for one does not guarantee one will be given.
• Being physically present does not guarantee I will mark you as present. Failing to come prepared, not actively participating, or generally not being engaged in the course will count as an academic absence. Two academic absences will count as a full absence.
• Please be on time. I tend to start classes promptly and find tardiness disruptive. Five minutes late equals being marked tardy on the attendance roster; ten minutes or more is an absence. Two tardy marks equals an absence. If you leave early or habitually leave the class, you risk being counted either tardy or absent. Being habitually late will affect your grade.
• Being absent is not an excuse for missed information or assignments. Get with a classmate – or email me – to see what was covered or assigned. I will not give you a mini-lesson, but I will lead you in the right direction.

COURSE ASSIGNMENTS
For all major paper assignments, I will provide you with a detailed prompt explaining each assignment. There are, however, some guidelines that are consistent with each assignment:
• All papers must be in proper MLA format
• Must meet minimum page length
• Turned in on D2L as a Word document by the due date
• Have an original title that is indicative of the topic (Essay 1 is not a good title)
• If the assignment requires sources, there must be a proper works cited page

I cannot stress enough do not plagiarize. I am aware of the panic moment of needing to get an assignment “finished,” but by using someone else’s ideas, not only are you robbing yourself of the development of your critical thinking skills, but you are also damaging any credibility you may have had in the course. Any acts of academic dishonesty will receive a zero for a grade with no chance of revision and will be reported to your academic dean. You would be better off asking for an extension or turning in an incomplete assignment than cheating.

Please read the complete policies at: http://www.sfasu.edu/policies/academic_integrity.asp and http://www.sfasu.edu/policies/academic-appeals-by-students.pdf.

POINT BREAKDOWN AND GRADE SCALE

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetorical Analysis</td>
<td>20%</td>
</tr>
<tr>
<td>Literary Analysis</td>
<td>20%</td>
</tr>
<tr>
<td>Film Analysis</td>
<td>20%</td>
</tr>
<tr>
<td>Final Group Argument Project</td>
<td>25%</td>
</tr>
<tr>
<td>Group and Self-evaluation (Final)</td>
<td>10%</td>
</tr>
<tr>
<td>Journals</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Missing two major assignments will automatically fail you for the course.

More information on written assignments will be forthcoming. Essays will be graded both on substance (quality and accuracy of ideas) as well as expression (tone, style, syntax). Quizzes will be either short answer, essay formats, or a combination of the two. They are given during the first ten minutes of class.
Grade Scale
100 – 90 = A
89 – 80 = B
79 – 70 = C
69 – 60 = D
59 – 0 = F

Withheld Grades Policy (A-54): At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Accommodations: To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify your instructors and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations, and no accommodations can be made except through the ODS. For additional information, go to http://www.sfasu.edu/disabilityservices/.