Instructor: Haley Hoss Jameson
Course Time& Location: MWF 10:00-10:50; HPE 201
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Credits: 2
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Prerequisites: six semester hours of dance.

I. Course Description:
Techniques of dance production, including staging, lighting, and costuming. In particular, DAN 356 will work with choreographers to complete and produce their works in Danceworks, a concert in partial fulfillment of the bachelor’s degree in dance.

II. Intended Learning Outcomes/Goals/Objectives:
These goals support and reflect the College of Education’s Vision, Mission, and Core Values in that they equip those candidates seeking “to achieve professional excellence” with the knowledge, skills, and disposition that “prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership, and continued professional and intellectual development”. The complete listing of the standards associated with the PLOs, SLOs, assignments, and assessments are located on the PCOE website. This course supports the Dance Program Mission Statement related to achieving a high level of creative potential.

Program Learning Outcomes:

1. The student will be able to demonstrate awareness of the scope and variety of works in the arts and humanities.
2. The student will be able to understand those works as expressions of individual and human values within an historical and social context.
3. The student will be able to respond critically to works in the arts and humanities.
4. The student will be able to engage in the creative process or interpretive performance and comprehend the physical and intellectual demands required of the author or visual or performing artist.
5. The student will be able to articulate an informed personal reaction to works in the arts and humanities.
6. The student will be able to develop an appreciation for the aesthetic principles that guide or govern the humanities and arts.
7. The student will be able to demonstrate knowledge of the influence of literature, philosophy, and/or the arts on intercultural experiences.
Student Learning Outcomes:

1. The student will be able to identify and apply professionalism and production values necessary for concert dance, including lighting, sound, costuming, and publicity. (PLO 6)
2. The student will be able to identify and distinguish the variety of choreographic devices, structures and forms used in concert dance, and apply them to production elements for concert dance. (PLO 4)
3. The student will be able to identify variations in rhythmic patterns and elements of music such as accents, beats, and phrasing as applied to dance movement, and performance. (PLO 3)

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

See calendar activities. Methodology includes active labs and critical feedback. Video, DVDs and CDs will be used. Lectures, guest lectures, and course management technology will also be used. The application of theatrical technology in lighting and sound will be utilized and discussed throughout the course, and at a post-production meeting.

IV. Evaluation and Assessments (Grading):

ASSESSMENT:

1. Participation. Active and committed participation throughout each class is expected.
2. Reading Assignments. Required as assigned.
3. Related Assignments. Weekly assignments are required as provided.
4. Tests: Weekly quizzes via D2L will be given. If you don't complete them on the date that they are due, you will have 5 days to complete them, and then they will disappear. All tests over the readings, lectures and viewings are required as given. **NO make-up exams/quizzes** will be given unless the absence was previously excused. Please check your scores/D2L regularly. If you have electronic submission problems, you need to catch it early. All quizzes will be completed & submitted prior to May 10th.
5. Dance Resume: you will be creating your own dance resume to use for professional auditions.
6. Group Projects/Individual Projects. You will have several group projects and individual assignments as they relate to dance production. **Your Mid-Term group**
Your final group project is your assigned duty to present the spring Danceworks Concert April 8-13. This is your FINAL, and therefore not negotiable. Please make sure your work schedules, class schedules, and other commitments are cleared for these 10 days.

GRADING POLICY AND PROCEDURES
The following criteria only apply if the attendance & participation requirements are met and a positive work ethic is maintained. Deductions due to either are taken from the sum total of your grade.

1. Active Participation. 30%
2. Reading & Related Assignments. 10%
3. Exams & Quizzes 30%
4. Group Projects/Individual Project 30%

Grading Scale
A 100-90
B 89-80
C 79-70
D 69-60
F 59 or lower

LATE WORK:
1) Work will be considered late if it is not turned in during class or on D2L on the day it is due.
2) Any assignments turned in late will not be accepted therefore lowering your final grade.
3) There will be no make-up examinations unless documentation from a physician, ER, funeral notice, or University excused absence is given within the week of return to campus.
4) Exceptions to this policy will be considered according to individual situations and doctor excuses. IF exceptions are made, the examination must be made up within the week of return to campus.

Participation: Active and committed participation throughout each class and rehearsal is expected. Participation means committing to the class and is worth a considerable amount of the student’s final grade. For each class, the student has the opportunity to earn a total of 4 points by being on time, wearing the proper attire, showing a positive attitude, and giving 100% effort. Students will lose points for being late, or leaving early, not wearing proper attire, slacking off, having a bad attitude, or being rude or disrespectful. As stated before, a student who observes class will only earn partial points. No points can be earned if the student is absent for any reason.
• Participate fully and professionally in the load-in, tech, and strike for Danceworks.
• Participate fully and professionally in the load-in, tech, and strike for Repertory Dance Concert.
• Participate fully and professionally in all tech rehearsals leading up to the Repertory & Danceworks concerts.
• Participate fully and professionally in all performances of the Repertory and Danceworks concerts.
• Participate fully and professionally in any post production activities including strike.

It is recommended that any student who is ill should attempt to attend class unless they are contagious or confined to a bed. Any student who opts to observe and not participate will receive partial credit for that class. Lack of participation for any sustained period of time due to illness, injury, or University sponsored events may result in needing to drop the course entirely.

Attendance: Each absence, beyond 2, will drop the student’s final grade by 1 full letter grade, assuming each student begins the semester with an A. For example: 3 absences = B, 4 absences = C, 5 absences = D. Any student who has 6 absences or more will result in an automatic failing grade and will not pass the class. An absence will be excused if the student notifies the instructor via email immediately, and presents a doctor’s note the very next class period that he/she is approved to return to class. Doctor’s notes will not be accepted at the end of the week, month, or semester if the student has already returned to class and forgot to bring the doctor’s note. The same consideration will be given for funerals and University sponsored events. Points will be deducted for students who leave class prior to dismissal. If the student is tardy (more than 10 minutes late), they will be counted absent! Attendance will be strictly enforced. It is the responsibility of the student to keep track of their number of absences.

Concerts: Participate fully and professionally in the Repertory and Danceworks Dance Concerts. Attendance will be taken, and will count towards your attendance/participation grade. Sign in to the Call sheet immediately upon arrival, find your designated technical area (unless you are dancing, and then you should begin getting make-up & hair done, and then report for warm-ups), and prepare for the show.

Dress Code: You must wear close-toed, clean shoes to work in the performance spaces. You must wear clothing that allows you to move, but may also get dirty. Hair must be secured away from the face, and off of the shoulders. No cumbersome accessories, particularly jewelry that may be dangerous. During the run of the show, you will dress in ALL BLACK.

Punctuality: Because others are relying on you, punctuality is essential. If you are running late, you must contact the Stage manager, or your director. Although you may let a
fellow cast member know of your situation, it is imperative that you understand it is not their responsibility to relay information to your director.

**Email:** You must be able to access your email through MySFA. Check it M-F. If you send email, subject header must contain course number, especially if using a non-SFA account.

**Rehearsal Etiquette:**

1. **SAFETY FIRST.** Remember that we are working with electricity, equipment, flying (running) dancers, light, dark, sound, and close quarters. The LESS talking and noise during rehearsals and equipment moving, the easier & safer it will be. Stay off your phones, and be present for the process.
2. Know that dance production is a PROCESS. Patience, communication, kindness, & consideration works best. Be prepared, be on time, do your job to the best of your ability, and ask for help if you need it.
3. Stay focused on your job, and be proactive. If you don’t know how it works with the other jobs in the process, then ask. Remember that each job is important to create the whole show.
4. Be sensitive to your colleagues. Be intuitive about others’ feelings. It is natural for friendships to form during the course of the semester, but keep your energy open and inclusive.
5. Adhere to studio regulations below. If you need a snack to get you through rehearsal, eat or drink outside of the studio during breaks.
6. Remember that this is a group activity, of which you are a part, and that the more you give, the more you will take away.

**Class Etiquette:**

It is considered rude to come to class late. If you are late, please acknowledge your instructor and wait for permission to enter the class. Please adhere to studio rules, and do not have conversations during lectures, guest lectures, and dangerous activities. Communication is critical in dance production and technical theatre. Once vocabulary is learned, please use it regularly in our communications, and assignments. We will be visiting other spaces and learning as much as we can in a short amount of time. Be attentive and respectful. Cell phone use will be limited to flashlight use, picture taking IN the facilities we tour, and possible quizlets during class. Otherwise, cell phone use will be prohibited during class.

**Dance Studio Regulations:**

1. Do not walk in the studio with street shoes; applies to entering and exiting.
2. No food or beverages in the studio except for water bottles. No Gum!
3. Do not use hair care or skincare products that leave slippery spots on the floor.
4. Clean up after yourself, and take the initiative to clean up after others.
5. SILENCE all cell phones. They should be stored during class/rehearsals in the cubbies or shoe storage.

**Health and Stamina:**
Be sure to take care of your health. Adhere to a sensible strategy for good nutrition and rest. The University offers services in counseling and nutrition, so take advantage if you need to. Skipped meals or insufficient sleep, especially on rehearsal days, will jeopardize the entire cast as that pattern may result in poor concentration and ability to take direction, low energy, muscular weakness, and increased chances of injury.

Health Insurance:

Neither the Department nor the University is responsible for any injury incurred by a student. It is strongly advised to carry your own health and accident insurance.

V. Tentative Course Calendar:

See full Calendar in D2L.

Week 1 – Syllabus, intro, vocabulary

Week 2 – Chapter 1 & 2

Week 3 – Chapter 3 & Angela Bacarisse guest lecture: Upstage Theater, Griffith Fine Arts Rm 300

Week 4 – Chapter 4, REPERTORY Concert

Week 5 – Lighting readings,

Week 6 – Chapter 5 & 14

Week 7 & 8 – ACDA Chapter 6 & 7

– Spring Break -

Week 9 – Chapter 8 & 9

Week 10 – Chapter 10,11 prep for Danceworks

Week 11 – DANCEWORKS Chapter 12 & 13

Week 12 – Outside reading (CH 10 SM scan) and Easter

Week 13 – Basic 1st Aid

Week 14 – Resumes & Auditions

Week 15 - Review for Final

Final Exam – Wednesday, May 15th from 10:30am– 12:30pm
DanceWorks Calendar

January 23: Syllabus & expectations

1st Showing (January 30): Wednesday January 30th dancers will show 1 minute of choreography during the Danceworks class 4-6:30pm.

2nd Showing (February 6): Choreographers and Dancers- Present manipulated choreography with dancers, paying attention to form, level and facings. Choreography is extended to 1 ½ minutes.

3rd Showing (February 13): Choreographers and Dancers- Present 2 minutes of choreography with dancers, paying attention to spatial design and elements of force and time. Start thinking of music ideas.


4th Showing (February 20): Choreographers and Dancers- Present extended or cleaned choreography. Start thinking about costume ideas. You should not purchase costumes other than possible shoes or a nude leotard.

5th Showing (February 27): Choreographers and Dancers- Present 2 ½ to 3 ½ minutes of choreography experimenting with music ideas. Have dancers run pieces in prospective costumes/color pallets. Hardy Meredith in for a (possible) publicity photo shoot at 5:30pm. Light trees to be set up during Production class.

6th Showing (March 6): Choreographers and Dancers- Present a cleaned dance, up to 3 ½ minutes, with music.

*March 7-11, 2019- RDC to College Station for ACDA.

*March 13, 2019:Begin writing bio’s.

7th Showing (March 13): Choreographers and Dancers- Present 4 minutes of choreography with lighting ideas turned in to Heather and Haley. Dances have a limit of 4-5 light cues.

*March 16-24, 2019- SPRING BREAK

8th Showing (March 27): Choreographers and Dancers- Present complete dance in show order. Costumes are complete. Hang posters by the end of the week around Nacogdoches, campus, surrounding towns, FB, Twitter, Snapchat, etc. BIO’s are DUE – TURN IN TO D2L!

9th Showing (April 3): Run the show in show order in costume. Costumes, lighting, and music should be complete and ready on disc.

10th Showing (April 8-13): Show Week!
April 18-21, 2019 - EASTER BREAK

April 24, 2019 - Post Production 4-5:15.

May 1, 2019 - AUDITIONS for Fall Danceworks and RDC. 4-7pm. In the dance studio.

May 8, 2019 - Informal Concert 4pm in dance studio.

May 13-17, 2019 - FINALS WEEK!

May 18, 2019 - COMMENCEMENT!!!

Danceworks TECH Schedule (items in blue are specific to Dance Production)

04/08 Mop the marley, and load in the light trees in HPE Dance Studio; 10:00 am during class. 4pm Light Tech Show A and B. Dances have a limit of 4-5 light cues.

04/09 Dress Rehearsal: call 4pm, warm up 4:30-5:30pm, crew sweep 5:45pm, 6pm Show A, Show B 8pm.

04/10 Opening night: Show A, Crew call 4:00pm to mop, Dancer call 5pm, warm up 5:15-6:15pm, Show 7pm.

04/11 Opening night: Show B, Crew call 4:30pm, Dancer call 5pm, warm up 5:15-6:15pm, show 7pm.

04/12 Show #2: Show A, Crew call 4:00pm to mop, Dancer call 5pm, warm up 5:15-6:15pm, show 7pm.

04/13 Show #2: Show B, Call 1pm, warm up 1:15-2:15pm, show 3pm STRIKE AND MOP MARLEY

Order of Strike –

Light trees, lights, board, & cables / Clean Dressing rooms/Costume Check-In

Pull up/stack chairs, Risers up & barres out,

Move risers, platforms, & stairs, tech table, and chairs

Place art on the walls, sweep & mop floors, clean mirrors, bag trash & set outside of dressing rooms & lobby

Check out

VI. Textbook and Reading:
**Required:** Dance Production- Design & Technology by Jeromy Hopgood

**Suggested:** A Practical Guide to Stage Lighting, 3rd edition by Steven Louis Shelley

**The Back Stage Guide to Stage Management, 3rd edition by Thomas A Kelly**

**VII. Course Evaluations:**

“Near the conclusion of each semester, students in the College of Education electronically evaluate courses taken within the COE. Evaluation data is used for a variety of important purposes including: 1. Course and program improvement, planning, and accreditation; 2. Instruction evaluation purposes’ and 3. Making decisions on faculty tenure, promotion, pay, and retention. As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the COE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!”

In the College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. **Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.**

**VIII. Student Ethics and Other Policy Information:**

**University Class Attendance and Excused Absence: Policy 6.7**

Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

**Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.
**Student Academic Dishonesty: Policy 4.1**

Abiding by university policy on academic integrity is a responsibility of all university faculty and students.

**Definition of Academic Dishonesty**

Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment; and/or;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one’s own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source; and/or,
- incorporating the words or ideas of an author into one’s paper or presentation without giving the author credit.

**Penalties for Academic Dishonesty**

Penalties may include, but are not limited to reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

**Student Appeals**

A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

**Withheld Grades: Policy 5.5**

At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Student Code of Conduct: Policy 10.4**

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program. Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This policy applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at [https://www.sfasu.edu/judicial/earlyalert.asp](https://www.sfasu.edu/judicial/earlyalert.asp) or call the office at 936-468-2703.

**Additional Information:**
To complete Certification/Licensing Requirements in Texas related to public education and other professional settings, you will be required to:

1. Undergo criminal background checks for field or clinical experiences on public school campuses; the public school campuses are responsible for the criminal background check; YOU are responsible for completing the information form requesting the criminal background check. If you have a history of criminal activity, you may not be allowed to complete field or clinical experiences on public school campuses. At that point, you may want to reconsider your major while at SFASU.

2. Provide one of the following primary ID documents: passport, driver's license, state or providence ID cards, a national ID card, or military ID card to take the TExES exams (additional information available at [www.texas.ets.org/registrationBulletin/](http://www.texas.ets.org/registrationBulletin/)). YOU must provide legal documentation to be allowed to take these mandated examinations that are related to certification/licensing requirements in Texas. If you do not have legal documentation, you may want to reconsider your major while at SFASU.

3. Successfully complete state mandated a fingerprint background check. If you have a history of criminal activity, you may want to reconsider your major while at SFASU.

4. For further information concerning this matter, contact Katie Snyder 936-468-1740 or snyderke1@sfasu.edu.