Languages, Cultures and Communication
Mentoring Communication
Communication 401.1
Tuesday – Thursday 9:30
Ferguson Bldg. Room 373
Spring Semester 2019

Professor: Dr. Jim Towns
jtowns@sfasu.edu
Phone: 468-1084
Office: Liberal Arts North Bldg. Room 411

Schedule:                        Office Hours:   Classes:
Monday & Wednesday 8:00 to 10:30 1:00 / 170.8 Ferguson 373
Tuesday & Thursday 8:00 to 9:15  9:30 / 401.1 Ferguson 373 12:30 / 170.7 Ferguson 373 2:00 / 170.9 Ferguson 373
Friday By appointment

READ SYLLABUS BEFORE ASKING QUESTIONS IN CLASS OR BY EMAIL/PHONE
READ ALL MATERIAL ON D2L
Do not use D2L email

If your professor is a Ph.D. call him/her Dr. rather than Mr. or Mrs.
Course Description: Study of mentoring communication in the one-to-one situation leading to development of interpersonal communication skills in mentoring another person. Emphasis is on positive mental attitude and personal growth with the addition of another person.

Student Learning Outcomes (SLO’S):
1. The student will be able to develop an understanding of theoretical principles.
2. The student will be able to make practical application of the theories.
3. The student will be able to understand the roles that self-awareness, self-concept, perception, adaptation to change, and belief systems play in effective interpersonal communication.

Program Learning Outcomes (PL0’S):
1. Theory Knowledge: Students majoring in Communication studies, should display and apply a comprehension of major communication theories.

General Education Core Curriculum Objectives/Outcomes (EEO’S)
1. Understand and demonstrate communication processes through invention, organization, and presentation.
2. Understand the importance of specifying audience and purpose and to select appropriate communication choices.
3. Understand and appropriately apply modes of expression, i.e., descriptive, expositive, narrative, scientific, and self-expressive, in written, visual and oral communication.
4. Participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.

There are several things to remember:

I will treat you as an adult. There are adult decisions to make during the course. There will be adult consequences for good/bad choices.

1. Read Syllabus before asking question in class or by email/phone. Read all materials referenced in syllabus.
2. Consult syllabus to know what will happen in class for any particular day.
3. There will be questions on the exams that we did not discuss in class.
4. The door may be closed and locked at the appointed time for the class to start.
5. There is no provision for extra credit-work to bring up a course grade.
6. I will not discuss grades over the phone or through emails. You must come to office hours to discuss important matters. You are welcome to come to my office and see your test papers. My office hours are posted in the syllabus.

Class Expectations:
2. This class is an opportunity to study and research how mentoring works, what makes it work more and less effectively, and how to improve it. It is an opportunity for you to ground that knowledge by associating it with your own situation and experiences. It is a scholarly forum. It is an upper college-level class, so you must provide your best academic work to earn a high grade. There are no opportunities allowed for extra credit in this course. No make-up work allowed. The professor reserves discretion for documented emergencies or absences. Documentation must be presented within one week of the absence.
3. Cell phones must be turned off and kept in back pack during class. If cell phone goes off during class, you will be asked to leave class and be counted absent for that class. If you use any electronic devices during an exam you will receive an F (0) for the exam.
4. Due to department budget, long distance cell phone calls will not be returned.
5. Acceptable student behavior. Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Guest Speakers:
We are privileged to have some great guest speakers present their ideas and experiences concerning mentoring.

Students with Disabilities: All responsibilities resides with the student.
You are totally responsible for initiating the paper work for relating to the disabilities office. To obtain disability related accommodation, alternate formats and /or auxiliary aids, students with disabilities must contact the office of Disability Services (ODS), Human Services Building, and Room 324, 468-3004 / 468-12004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http:www.sfasu.edu/disabilityservices/.

Attendance
During the course of the semester your attendance is expected and considered as part of your course work. After the third absence, five percentage points will be deducted for each absence from your course grade. For an example, if your final course grade is 84 and you are absent four days, your final course grade will be lowered to 79. Etc. It is the responsibility of the student to sign the class roll sheet each day. If you do not sign it, you will be considered absent. This is your responsibility and not the professor’s. It is required that you be in class on time. The door may be locked at the designated time for class to start. If the door is locked, you will be counted absent for that day.

COURSE GRADE
The course grade will be comprised in the following way:
25% Exam # 1
25% Exam # 2
25% Exam # 3
25% Exam # 4
100% Course Grade. (Attendance factors into course grade
Spring 2019 Tentative Calendar Schedule

(The calendar dates not currently filled will be given to guest speakers. To Be Arranged)

Mon. 1-21 No classes (Martin Luther King Holiday)

Tues. 1-22 Introduction to the Course.

Get Acquainted. Personal Coat of Arms.

Thurs. 1-24 Reboot the Basics of Communication

Theoretical constructs.

Perception

Life Quotients.

Personality Temperaments

Tues. 1-29 Reboot the Basics of Communication

Self-Acceptance

Pillars of Character

Conflict in Communication

Thurs. 1-31 Exam # 1 (List and Explain)

Tues. 2-5 Mentoring 101 by Dr. John Maxwell

Thurs. 2-7 Mentoring 101 by Dr. John Maxwell

2-? Dr. Towns speaking at National Association of African-American Studies, Dallas, Texas

Tues. 2-12 Mentoring 101 by Dr. John Maxwell

Thurs. 2-14 Mentoring 101 by Dr. John Maxwell

Tues. 2-19 Mr. Robert Hurst, Life Coach. Nacogdoches, Texas

Thurs. 2-21

Tues. 2-26

Thurs. 2-28 Exam # 2 (List and Explain)
Fri.-Sat. 3-1&2  Dr Towns speaking at International Conference of Social Science, Houston

Tues. 3-5  Mentoring Handbook

Thurs. 3-7

Tues. 3-12

Thurs. 3-14

Mon. 3-18 to 24  Spring Break

Tues. 3-26  Dr. Stephen Covey

Seven Habits of Highly Effective People

Thurs. 3-28

Tues. 4-2

Thurs. 4-4  Exam # 3 (List and Explain)

Tues. 4-9

Thurs. 4-11

Tues. 4-16

Thurs. 4-18  Dr. Towns speaking at Pop Culture Convention, Washington, DC.

Tues. 4-23

Thurs. 4-25

Tues. 4-30

Thurs. 5-2  Exam # 4 (List and Explain)

Tues. 5-7  Conclude the course

Mon. 5-6 to 5/10  Finals

The following will be guest speakers”

Mr. Bob Hurst, Dr. Steward, Mr. Garth Heinz, Dr. Bullad, Dr. Tkacik,